

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
January 13, 2014

Meeting called to order at 7:05 p.m.

ROLL CALL

Present: Dougherty, Emrick, Hunt, Jackson, Newman
Absent: Bartelt, Granger
Staff Present: Steve Pischel, Director of Administrative & Community Services
Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Jackson

ORAL COMMUNICATIONS – None in attendance

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** – December 9, 2013

Commissioner Dougherty clarified that the wording of the Motion on Item 3, as it refers to the Goldenrod cell site proposal by Verizon, should have stated “to reject the options as currently proposed, instead of “deny approval”.

MOTION by Commissioner Newman to approve the minutes of December 9, 2013 as amended; **SECOND** by Commissioner Emrick and **CARRIED** by a **5-0-0-2 VOICE VOTE** (Bartelt, Granger, Absent).

2. **MONTHLY REPORT**

Staff Nicks reported that before the holiday closures, the Christmas Basket program serviced a total of 267 families (30 more than last year). This program included the collaboration of Placentia Disposal’s food drive, Women’s Round Table \$1,000 donation, toy donations, and the Friendly Center’s leadership. In addition, 11 families were adopted. The Rose Parade excursion took place on January 1, 2014. The Placentia Youth Basketball Program (PYB) started playing games with a total of 70 participants (20 more than last year’s) making up 11 teams.

Coordinator Maurer reported that a total of 19 Santa Visits were conducted on the first three weekends in December totaling \$1,260. This program is building up with new families and the addition of a new Santa Claus and it continues to be well received. A reporter from the Orange County Register followed Santa on one of the nights and the story came out the last weekend of the program.

Staff Nicks indicated that Community Services staff has been training on a new registration software program called ActiveNet. This programs allows for online

registration that includes a convenience charge. Facility reservations and swimming classes will continue to be done in person only. The Spring program will kick off the new online capability.

3. PARKS AND FACILITY PROJECT UPDATES -

Staff Nicks reported that Koch Park cell site proposal is moving forward. AT&T was receptive to the suggestions provided. Verizon was provided with the comments made by the Commission regarding Goldenrod and they will be looking at other options. Two possible proposals to co-locate were received; Verizon at Tuffree Park and AT&T at Kraemer Park. Commissioner Newman asked what amount was paid by these cell providers to the City. Staff Pischel responded that for a full cell site it was \$2,400/month and a co-locate between \$1,500-\$2,000/month. In addition, staff is working closely with the Planning Department to develop a fee structure so cell providers that come in are charged a deposit they can draw down as they go through the process. The intent is to tighten up the process and make it more streamline.

Staff Nicks noted that the Skate Park proposal has not had much progress. A couple of private investors are interested, but want more information on what potential revenue the Skate Park will bring. They will be working with Daddy O's and he will provide the projections.

Staff met with Doug Domene from the School District to discuss creating a closed campus at Tuffree Middle School; they have a lot of people coming into their campus/track during school hours who think it is part of Tuffree Park. They want to create a fence line to divide the fields from the school. They were receptive to the City's input. The meeting with the user groups is still pending to discuss the school fields user fees mentioned at the last Sports Advisory Committee meeting. Commissioner Newman stated that it was encouraging the fact that the School District was communicating with the City prior to moving forward with these changes. The School District also mentioned wanting to do a field renovation from May-September at Kraemer Middle School. Scope of work was not available.

4. Review of Parks & Facilities Study/Park Assignments

Commissioner Emrick shared pictures of his assigned parks that showed the area to be added to the study with a brief description of the problem. It was agreed that this type of format would be helpful as it clearly identifies the problem areas. Staff Nicks will work in creating a template that everyone can use to unify the new Parks & Facilities Study. The goal is to have Commissioners turn in their information by the March meeting. Staff Pischel emphasized that any issues needing immediate attention can still be submitted to staff right away.

PARK INSPECTION REPORTS –

Comments regarding playground material wear and tear were made. Staff Nicks mentioned that this material is now improved and has a higher wear than in the past.

STAFF COMMENTS –

Staff Pischel announced that unfortunately, Assistant City Administrator, Ken Domer, had left the City for a new position with the City of Huntington Beach and Director of Public Works, Steve Drinovsky, will also retire in March. In addition, Community Services Coordinator, Maria Elena Maurer, was recognized as Employee of the Year.

AGENDA BUILDING AND MEETING SCHEDULE –

Monthly Report, Budget Update, and other items as needed.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Hunt to adjourn to Monday, February 10, 2014 regular meeting; **SECOND** by Commissioner Emrick and **CARRIED** by a **5-0-0-2 VOICE VOTE** (Bartelt, Granger, Absent). Meeting adjourned on January 13, 2014 at 8:19 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission