



# Recreation & Parks Commission Meeting Agenda

May 12, 2014

7:00 p.m. – Whitten Center Main Room  
900 S. Melrose, Placentia

**Michael Dougherty**  
Chair

**Sharon Jackson**  
Vice Chair

**Linda Bartelt**  
Commissioner

**Todd Emrick**  
Commissioner

**Mary Granger**  
Commissioner

**Bruce Hunt**  
Commissioner

**Ira Newman**  
Commissioner

## **Procedures for Addressing the Recreation & Parks Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

## **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services Department**  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Recreation & Parks Commission

May 12, 2014

## REGULAR MEETING

7:00 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Commissioner Dougherty  
Vice Chair / Commissioner Jackson  
Commissioner Bartelt  
Commissioner Emrick  
Commissioner Granger  
Commissioner Hunt  
Commissioner Newman

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### RECREATION AND PARKS COMMISSION AGENDA

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1. **Approval of Minutes – March 10, 2014**
2. **Discussion of program proposal from Boys and Girls Club and Muckenthaler Center –**  
Boys and Girls Club to present a proposal to provide a program at the Kraemer Clubhouse (Teen Center) in partnership with the Muckenthaler Center.
3. **Monthly Report –**  
Staff to provide updates of programs and services offered by the Community Services Department.
4. **Parks and Facility Project Updates –**  
Staff to provide updates on status of current capital improvement projects including ongoing and potential cell towers. Staff and Commission to review the process of updating the Parks and Facilities Report.

5. **General Plan Update** –  
Staff to provide an update on the General Plan Update process including the Open Space and Health & Wellness elements.
6. **Budget Update** –  
Staff to provide an overview of the current budget process and budget stabilization plan.
7. **Sports Advisory Committee Update** -  
Subcommittee and Staff to provide update on meeting held on Tuesday, April 29, 2014 with the user groups.
8. **Grant Application Update** –  
Staff to provide an update on current grant applications.

**Park Inspection Reports** - Commission to review inspection reports with staff.

### **STAFF COMMENTS**

**Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

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### **ADJOURNMENT**

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, June 9, 2014 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

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### **CERTIFICATION OF POSTING**

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the May 12, 2014 Regular Meeting of the Recreation and Parks Commission was posted on May 8, 2014.



Maria Elena Maurer  
Community Services Coordinator

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION REGULAR MEETING  
March 10, 2014

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Meeting called to order at 7:04 p.m.

**ROLL CALL**

Present: Bartelt, Dougherty, Granger, Hunt, Jackson, Newman  
Absent: Emrick  
Staff Present: Jon Nicks, Deputy Director of Community Services  
Maria Elena Maurer, Community Services Coordinator

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Newman

**ORAL COMMUNICATIONS** – None in attendance

**COMMISSIONER COMMENTS AND REPORTS** - Commissioner Bartelt indicated that the Committee/Commission reception held at the Powell Building had been a very nice event. Staff had done a great job highlighting this facility, the food was good and the evening was enjoyed by all those in attendance. Commissioner Hunt was informed that 7 year olds are playing at Placentia Champions Sports Complex. The rules clearly state that no one under 9 should be playing there. This will be brought up to Little League and Pony Baseball Boards.

**1. APPROVAL OF MINUTES –**

**January 13, 2014 Minutes**

**MOTION** by Commissioner Newman to approve the minutes of January 13, 2014 as submitted; **SECOND** by Commissioner Jackson and **CARRIED** by a **5-0-1-1 VOICE VOTE** (Emrick, Absent; Jackson, Abstained).

**February 10, 2014 Minutes**

**MOTION** by Commissioner Granger to approve the minutes of February 10, 2014 as submitted; **SECOND** by Commissioner Hunt and **CARRIED** by a **4-0-1-2 VOICE VOTE** (Emrick, Absent; Bartelt, Granger, Abstained).

**2. MONTHLY REPORT**

Staff Nicks reported that the Placentia Youth Basketball championship games were held the beginning of March. This program, under Veronica Ortiz' coordination, had over 70 participants. Teen Hoops basketball is still accepting registration. The transition to ActiveNet, the new registration software program, is working very well. Approximately, 70 people registered online or about 33% of current registration. Commissioner Bartelt stated she had tried to register online, but was discouraged when she was asked to provide two phone numbers and the cell phone carrier. Coordinator Maurer indicated that staff felt having two phone

numbers would be useful when a person needs to be reached regarding cancelled classes, emergency situations, etc. It will be reported back why a cell phone carrier name is necessary.

Staff Nicks reported that although the City is facing budget challenges, all three Coordinators were able to attend the CPRS Conference in Ontario by providing service to the conference as volunteers allowing for free attendance to the conference.

**3. PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that City Council had approved the Verizon co-location of the cell tower at Tuffree. The lease fee for co-location is \$1,600/month plus the new added storage enclosure amenity from this project. The Koch Park cell tower project should be completed before summer. Verizon suggested a cell tower at Wagner Park. Commissioner Hunt stated that there is not a lot of room there and it needs to blend in. Staff Nicks added that cell towers cannot be located within 100' radius of a residence or school. More details will be brought back to the next Commission meeting.

Staff met with the School District regarding the fence installation between Tuffree Middle School and Tuffree Park. This fence will limit the access to the school grounds during school hours of operation, but it will not affect the field user groups. The City applied for a \$350,000 Community Grant Fund to meet ADA compliance and will be working on this project in the upcoming months.

**4. REVIEW OF PARKS AND FACILITIES STUDY/PARK ASSIGNMENTS**

Commissioners discussed the Parks & Facility Study and Commissioner Dougherty stated that once all the pictures have been taken, staff will be the recipient of the pictures and with their assistance, a Power Point presentation will be created. The presentation can then be viewed at a future meeting. Park assignments were confirmed as follows:

Bartelt	Kraemer Park, Santa Fe Park & Powell Bldg.
Dougherty	La Placita, Jaycee Parquette, McFadden Park
Emrick	Bradford, Wagner & Samp Parks
Granger	Parque De Los Vaqueros, Parque De Los Niños
Hunt	Placentia Champions Sports Complex
Jackson	Tuffree, Goldenrod & Tri-City Park
Newman	Parque Del Arroyo Verde and Koch Park

**5. OPEN SPACE ELEMENT OF THE GENERAL PLAN**

Staff Nicks stated that the City is updating the 2003-2004 General Plan. Members from each Committee/Commission have been selected in the past to serve on this committee. The goal is to review the policies, consolidate those that overlap and get feedback in order to make the changes to the General Plan. Commissioner Granger was appointed to represent the Commission. Commissioner Newman will be the alternate.

6. **SCHOOL DISTRICT UPDATE**

Staff Nicks, Felipe Zambrano and Commissioner Newman attended the School District's meeting to discuss the fees developed for the use of the High School fields. The fee structure is very similar to the City's; it incorporates the user groups into A, B (resident/non-profit and non-resident/non-profit) and C users (commercial). The new fees will take effect as of July, 2014.

7. **BUDGET UPDATE**

Staff Nicks reported that the City has been conducting community workshops to receive feedback and to review the current status and challenges the City is facing. The Management Partners report and the budget stabilization proposals to increase revenue have been discussed; these include increase in sales tax, creating a Landscape District, raising the utilities tax, contracting out for services, including outsourcing the Police Department. All feedback will be brought back to City Council for their consideration.

**PARK INSPECTION REPORTS –**

Commissioner Granger reported that the hand court lights at Parque De Los Niños are yellowed and the lighting is poor. In addition, the swings are very high from the ground and the public is not able to use them; they need to be lowered. It was also noted that since the lighting was upgraded at Parque De Los Vaqueros, there is no apparent negative activity at the park.

Commissioner Bartelt reported that there is a lot of graffiti on the picnic tables at Santa Fe Park. Commissioner Jackson suggested that the signs that indicate "Dogs must be on a leash," also include the fine amount. Commissioner Hunt added that it will help if those people that are letting their dogs run off leash in the parks are issued a citation.

**STAFF COMMENTS –**

**AGENDA BUILDING AND MEETING SCHEDULE –**

It was suggested that the May or June meeting be held at one of the facilities instead of City Hall. Monthly Report, Grant Application Update, Budget Update.

**ADJOURNMENT** - There being no further business, **MOTION** by Commissioner Newman to adjourn to Monday, April 14, 2014 regular meeting; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Emrick, Absent). Meeting adjourned on March 10, 2014 at 8:44 p.m.

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Maria Elena Maurer, Recording Secretary  
Recreation and Parks Commission