



Recreation & Parks Commission Meeting Agenda

January 12, 2015
Placentia City Hall

Sharon Jackson
Chair

Bruce Hunt
Vice Chair

Linda Bartelt
Commissioner

Michael Dougherty
Commissioner

Todd Emrick
Commissioner

Mary Granger
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

January 12, 2015

REGULAR MEETING

7:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Jackson
Vice Chair / Commissioner Hunt
Commissioner Bartelt
Commissioner Dougherty
Commissioner Emrick
Commissioner Granger
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – November 10, 2014
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current capital improvement projects including ongoing and potential cell towers.
4. **General Plan Update** –
Commissioner Granger and Staff to provide an update on the General Plan latest developments.

5. **Boys & Girls Club and Muckenthaler Programs Update** – Staff to update the Commission on current programming at the Teen Center by the Boys & Girls Club and the Muckenthaler Center proposed programming.
6. **Sports Advisory Meeting Update** – Subcommittee to report on recent meeting held with the Sports Groups.

Park Inspection Reports - Commission to review inspection reports with staff.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 9, 2015 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the January 12, 2015 Regular Meeting of the Recreation and Parks Commission was posted on January 8, 2015.



Maria Elena Maurer
Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
November 10, 2014

Meeting called to order at 7:03 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Granger, Hunt, Newman
Absent: Emrick, Jackson

Staff Present: Jon Nicks, Community Services Director

PLEDGE OF ALLEGIANCE – Led by Commissioner Hunt.

ORAL COMMUNICATIONS –

COMMISSIONER COMMENTS AND REPORTS -

Commissioner Hunt expressed concern regarding the sports users deciding on whether to use the school fields when rain outs occur. Staff Nicks indicated he will provide an update on this subject during the Monthly Report.

1. **APPROVAL OF MINUTES** –

October 13, 2014 Minutes

Commissioner Granger noted a correction to Item 4, General Plan Update, third paragraphNovember 19 from 6:00 -8:00 p.m. instead of 6:00-9:00 p.m.

MOTION by Commissioner Dougherty to approve the minutes of October 13, 2014 as corrected; **SECOND** by Commissioner Bartelt and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Emrick, Jackson, Absent.).

2. **MONTHLY REPORT** -

Staff Nicks reported that the Senior Center and all the after school centers had Halloween activities enjoyed by all the children that attended. The Winter 2015 Quarterly has been delivered to the homes and registration for Placentia residents started today, November 10. Registration for the Placentia Youth Basketball (PYB) is ongoing for first through 8th graders. Veterans Day Observance Ceremony is at 10:00 a.m. on Tuesday, November 11, 2014; City Hall is closed.

The Metrolink Station kick off ceremony took place on Wednesday, October 29. Approximately 75 people were in attendance. Commissioner Bartelt commented that it was nice to see the property owner's grandchildren and great-grandchildren in attendance and it was good to see who was involved with this project. OCTA allocated 23 million dollars for this project. It is a step in the right direction and it should bring vitality to Old Town.

Staff Nicks added that the City is working with Golden State Water to do a water efficiency study to save on resources and maintenance costs. They will be doing an audit of water use for our facilities and will be working with the City to get funding to replace sprinklers, water controllers, turf replacement, etc. More updates will be provided at future Commission meetings.

In regards to the field closure determination of School District fields, Staff Nicks had previously mentioned that after some discussion with the School District, it was agreed that the user groups would be determining if a school field was to be played on after rain; the City does not have the resources/time to check "all the School District fields." Commissioner Hunt stated that he would highly recommend that user groups be trained on "what to look for" on rainy days so they can be held accountable for any damages to the fields. Commissioner Newman added that this can be part of the allocation policy that each user group provides a list of those that have been trained to check the fields.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that the extension of the cell tower lease at Tuffree was negotiated and American Tower Company will be making an upfront payment of \$22,000 to extend the lease. As previously suggested, Commission recommended that this money go to the Park Fund. Staff Nicks added that the use of the money in the Park Fund for park improvements would come back to the Commission for their consideration before going to City Council for final approval. The agreement for Verizon to co-locate at Tuffree Park was finalized and they will be moving forward by pulling the permits. Once the permits are pulled, the lease payment of \$1,667 will commence. The City will be gaining a storage enclosure with this project.

The initial proposal by T-Mobile to install a cell tower at Samp Park did not come to fruition. However, Verizon has proposed to build a tower at Samp Park and instead of a capital improvement contribution upfront, they would be willing to pay an additional \$25,000 in the first five year lease. In addition, Verizon would pay the first 20 months lease upfront or \$57,000.00. Commission recommended that the upfront payment go to the Park Fund to be used for improvements at this park. Staff Nicks will make this recommendation. This proposal is going before the Planning Commission on November 12, 2014. Further updates will be provided at the next meeting.

Regarding the Koch Park cell tower, the City is not able to charge AT&T for construction delays. The contractor working on the pre-fabricated picnic shelter indicated it will be finished by the end of November. Staff is still negotiating with Verizon on their proposal to update the current antenna at Placentia Champions Sports Complex. The Wagner cell tower proposal is still on hold.

4. **GENERAL PLAN UPDATE -**

Commissioner Granger reported that a General Plan Workshop to receive community input is scheduled on Wednesday, November 19, 2014. Staff Nicks indicated that the format of the meetings will include smaller group discussions about each of the elements. Commissioner Hunt asked if discussion about tax producing retail was brought up. Staff Nicks reported that through a retail gap

analysis recently conducted, 6% of the City is zoned commercial and 40% of that area is service businesses or non producing sales tax. The goal is to work with the management companies of these retail centers to get the right kind of businesses and make recommendations to change the municipal codes regarding service vs. retail businesses.

5. **BOYS & GIRLS CLUB AND MUCKENTHALER PROGRAMS UPDATE**

Staff Nicks reported that the Muckenthaler agreement discussed at the last meeting had been taken to City Council for approval and staff is moving forward moving the Boys & Girls Club to the downstairs Backs Community Building rooms. The Muckenthaler agreement has in place a one year commitment with the option to cancel if the programs proposed are not met. Commissioner Bartelt asked what the \$5,000 will be used for. Staff Nicks answered that the money requested will be used to help support the general program operations. The funds will be provided after the Muckenthaler operations have begun.

6. **SAMP PARK PARKING LOT RESIDENT REQUEST**

Staff Nicks indicated that he had given his business card to the gentleman that had come to the last meeting to voice a complaint regarding suspicious activities in his neighborhood and to date he has not contacted the City. Commissioner Dougherty stated that the solutions he had offered were not viable, i.e., getting rid of the parking lot. Staff Nicks did speak with the Police Chief and they are aware of the issues brought up. The police will continue to monitor and address any complaints as they arise.

7. **PARQUE DEL ARROYO VERDE ISSUE –**

Staff Nicks, together with Lt. Point, Officer Drew, resident Kathi Whal and Staff Zambrano, met to discuss the problem brought up by Ms. Whal. The problem started in late August when a lady that frequents Parque Del Arroyo Verde had a very aggressive dog that she takes off leash and is not able to control; the dog has attacked other dogs. Ms. Whal submitted a police report after this lady harassed and threatened her. Commissioner Newman added that he had spoken to Ms. Whal and while he was at the park, several other people took their dogs to the back of the park and off the leash. This seems to be a common problem. Commissioner Hunt stated that he would like to see the Police take a more active role of enforcing the “no dog off leash” violation as it continues to be a problem at the Placentia Champions Sports Complex as well.

PARK INSPECTION REPORTS –

Commissioner Granger reported that while visiting the Parque De Los Niños, she was approached by one of the residents and the following comments were made: vandalism typically occurs outside while the Gomez Center is open and by 10-12 year olds; children attending the center stay most of the time indoors, he would like to see them playing outdoors; Police and maintenance vehicles drive across the field, not limited to others that cause damage to the field.

Commissioner Granger noted that the handball courts need to be resurfaced; they look corroded. She suggested that trees be planted along the playground and the wall near the rail road tracks to cut on the train noise.

STAFF COMMENTS –

Staff Nicks indicated that he will be submitting an application for an urban forest management plan grant that if granted, can be used in residential streets and park areas. A plan will be developed on how to best make use of this grant.

AGENDA BUILDING AND MEETING SCHEDULE –

Agenda items for next meeting to include Update on the General Plan, Boys & Girls/Muckenthaler Center Programs Update, and Sports Advisory Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to Monday, January 12, 2015 regular meeting; **SECOND** by Commissioner Newman and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Emrick, Jackson Absent). Meeting adjourned on November 10, 2014 at 8:17 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission