

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
NOVEMBER 9, 2015

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Emrick, Dougherty, Granger, Jackson, Newman
Absent: Hunt
Staff Present: Stacia Mancini, Interim Community Services Director
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Emrick.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** –

October 19, 2015 Minutes

Due to lack of quorum, the minutes of October 19, 2015 will be postponed until the next regular Commission meeting.

2. **MONTHLY REPORT** –

Staff Mancini reported that the Heritage Committee will be having a follow up meeting on Thursday, November 19, 2015 at 6:30 p.m. in the front Community Meeting Room at City Hall. The Committee will be discussing what could be done differently under the extreme weather conditions that affected this year's event. The recruitment for the Director of Community Services has closed and applications are being reviewed. It is anticipated that 8-9 candidates will be interviewed so a final selection can be determined by the beginning of 2016. City Hall will be closed from December 21 through January 3, 2016 for the holidays.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Mancini reported that the Interim City Administrator, Damien Arrula has put together a 40 minute presentation from the Task Force that is very informative. It includes current City conditions and recommendations to sustainability. Staff Arrula would like to come to the Recreation and Parks Commission to offer this presentation; other committee service groups have attended it already. If the Commission agrees, this presentation can be scheduled at the Commission's December meeting.

Staff Mancini indicated that the outdoor exercise equipment installation at both Kraemer and McFadden Parks is coming along. The concrete pads were completed and the actual installation of the equipment will be done in the next two weeks. The Commission will be invited to the Ribbon Cutting that is tentatively

scheduled on Tuesday, December 1, 4:30 p.m., at Kraemer Park. There are no current updates on cell towers other than looking at co-locations that have been requested and issues with current cell tower providers.

4. TREE GRANTS OPPORTUNITIES DISCUSSION -

Staff Mancini was asked at the last Commission meeting to look into possible tree grants to replace dead trees. There are some grants available; Relief California is one that has a 25% match and up to \$70,000 in grant money. It can be done in combination with volunteer and in-kind services. This grant requires that rounded large crown trees be planted for shade purposes. The problem with large trees is that during the current drought, they will require heavy watering for the first couple of years to sustain them. The entire packet on this grant is being sent for Staff Mancini's review. Will also be talking to West Coast Arborists for suggestions on the species of trees that meet this requirement and are drought tolerant.

Part of the St. Jude Hospital grant for the exercise equipment, included a portion of \$11,000 that can be used for grant writing that benefits healthy living, and clean air through trees certainly qualifies for use of this allocation.

5. FACILITY MAINTENANCE CONTRACT REVIEW -

Staff Mancini indicated she did not get a chance to fully review the maintenance contract. The total budget to maintain all 14 parks in the City, including mediums, landscaping and maintenance is \$415,000. Even if all the parks were the same size, the equal allocation of \$30,000 would be very slim and not enough to properly maintain each of the parks. Staff Mancini will follow up on this item.

Commissioner Granger added that during her visit to Kraemer Park, she noticed the repainting of graffiti is very sloppy. This includes the Backs Building doors.

6. TORII HUNTER FIELD USE UPDATE -

Staff Mancini reported that the Torii Hunter field is underutilized. From the period July 1, 2015 through November 2, 2015, it has only been reserved 15 days for a total of 48 hours with a net revenue of \$1,006.00. Girls Youth Softball groups have been using the field. Unfortunately, it gets dark after 5:30 p.m. and the field does not have lights. The Boys and Girls Club initially started using it for their youth baseball program, but when they relocated to Brea, the usage stopped. Coordinator Matt Brand will be discussing the use of this field with the sports groups at the meeting on November 16, and will be asked to provide a report to the Commission at the December meeting.

PARK INSPECTION REPORTS -

Commissioner Granger reported that the windows in the courtyard at the Gomez Center are scratched really bad and asked if there was anything that could be done. They are supposed to have a film that protects the glass. Staff Mancini will let the Maintenance Department know of this situation; this film is anti-vandalism resistant, but it does not offer 100% scratch protection. Also, on the NW corner, by the basketball courts, there are exposed wires in the ground, cover is broken and should be fixed right away. Bathrooms are also in bad shape; walls and ceiling are dirty and should be washed down. Commissioner Granger recommended better cleaning supplies. Gopher holes are all over the field at this location. Staff Mancini commented that due to the water

shortage, power washing cannot be used to clean facilities. Will be looking at alternative cleaners to dry clean although some products are cost prohibited. A new method to treat for gophers has been scheduled.

STAFF COMMENTS –

Staff Mancini asked if there was an interest from the Commissioners to attend the Task Force recommendations presented by the Interim City Administrator to be scheduled on Monday, December 14, 2015 at 6:30 p.m. It was agreed that the update on the Sports Advisory Committee would be the only item on the December's meeting agenda to allow for the presentation to start at 7:00 p.m.

AGENDA BUILDING AND MEETING SCHEDULE – Agenda items for next meeting to include an update on the Sports Advisory Committee meeting to be held on Monday, November 16, 2015.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to Monday, December 14, 2015 regular meeting; **SECOND** by Commissioner Granger and **CARRIED** by a **5-0-1-0 VOICE VOTE** (Hunt Absent). Meeting adjourned on November 9, 2015 at 7:38 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission