



# Recreation & Parks Commission Meeting Agenda

November 14, 2016, 6:30 p.m.  
Community Meeting Room at City Hall

**Todd Emrick**  
Chair

**Michael Dougherty**  
Vice-Chair

**Linda Bartelt**  
Commissioner

**Mary Granger**  
Commissioner

**Bruce Hunt**  
Commissioner

**Sharon Jackson**  
Commissioner

**Ira Newman**  
Commissioner

#### Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

#### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia  
401 E Chapman Avenue  
City of Placentia, CA 92870

Community Services Department  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Recreation & Parks Commission

November 14, 2016

## REGULAR MEETING

6:30 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Commissioner Emrick  
Vice Chair / Commissioner Dougherty  
Commissioner Bartelt  
Commissioner Granger  
Commissioner Hunt  
Commissioner Jackson  
Commissioner Newman

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### RECREATION AND PARKS COMMISSION AGENDA

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1. **Approval of Minutes** – October 10, 2016.
2. **Monthly Report** –  
Staff to provide updates of programs and services offered by the Community Services Department.
  - City Council Updates
3. **Parks and Facility Project Updates** –  
Staff to provide updates on status of current and future capital improvement projects.

4. **Facilities Use Report** -  
Staff to provide a report on the use of City owned facilities by various groups.
5. **Park Inspection Reports** - Commissioners to review inspection reports with staff.
6. **Staff Comments** -
7. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations. Commission to discuss being dark in December.

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#### **ADJOURNMENT**

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, December 12, 2016 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

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#### **CERTIFICATION OF POSTING**

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the November 14, 2016 Regular Meeting of the Recreation and Parks Commission was posted on November 7, 2016.

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Maria Elena Maurer  
Community Services Coordinator

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION REGULAR MEETING  
October 10, 2016

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Meeting called to order at 6:30 p.m.

**ROLL CALL**

Present: Bartelt, Emrick, Granger, Hunt, Jackson, Newman  
Absent: Dougherty

Staff Present: Veronica Ortiz, Community Services Supervisor  
Maria Elena Maurer, Community Services Coordinator  
Matt Brand, Community Services Coordinator  
Felipe Zambrano, Community Services Coordinator

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Emrick.

**ORAL COMMUNICATIONS** – None in Attendance.

**COMMISSIONER COMMENTS AND REPORTS** - Commissioner Bartelt indicated she was not able to attend the OC Loop meeting scheduled in Yorba Linda, but was glad that Staff Maurer was able to attend. However, she attended the presentation this afternoon at the Placentia Library made to the “Bulldogs”, Pony Baseball World Series Champions, by the State Superintendent of Public Instruction, Tom Torlakson. It was a very nice presentation and all players were given individual certificates. Mr. Torlakson was engaged with the kids and made them feel very special. He was also presented with a team jersey.

1. **APPROVAL OF MINUTES –**  
**September 12, 2016 Minutes**

Commissioner Granger noted that on page 2, item 3, last paragraph, it was Commissioner Bartelt that reported the dirt runoff at Vaqueros Park and not Commissioner Granger. In addition, under item 6, Park Inspection Reports, second paragraph, it should read “water fountain by the restrooms at Parque De Los Niños” instead of at “Kraemer Park.”

**MOTION** by Commissioner Granger to approve the Minutes of September 12, 2016 as Amended; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Dougherty,Absent).

2. **MONTHLY REPORT -**

Staff Ortiz reported that there were no City Council updates at this time. Staff González was out sick and had asked to table item 5, Facilities Use by Non-Profit Report until the meeting in November. A Summer 2016 video was shown to highlight the programs, events, and activities presented by the Community

Services Department. Afterwards, Staff Ortiz and each Community Services Coordinator, Felipe Zambrano, Matt Brand and Maria Elena Maurer, provided an overview and report on the programs each of them oversees as well as summer highlights.

3. **PARKS AND FACILITY PROJECT UPDATES-**

Staff Ortiz reported the Backs Community Building bathroom renovation work is expected to start early November with completion the end of January or early February. The award of contract is on the City Council agenda on October 18, 2016. The \$1M grant application to Southern California Youth Soccer to build a soccer home field at McFadden for Lot 318 is due November 1, 2016. The City of Placentia meets over 90% of the criteria for this competitive grant and it is promising.

4. **HERITAGE FESTIVAL 2016 RECAP -**

Staff Ortiz reported that the Heritage Festival held on October 8, 2016, was a hot day, but much cooler than last year. There were a few heat related incidents. Staff had made preparations by adding cooling/first aid stations along the parade route, including misters, cold towels and a golf cart stocked with cold water. Commissioner Hunt indicated that 185 people had registered for the car show although 159 had shown the day of. Staff Ortiz added that the parade had big gaps and delays and fewer band participants; bands had been required not to wear full uniforms to avoid heat related incidents and for the safety of the participants. Those schools that followed the recommendation, looked great. Commissioner Bartelt added that the streets were efficiently open to traffic soon after the parade ended and they looked clean. Staff Ortiz mentioned that one of the items the Heritage Committee will be discussing when it starts meeting to prepare for the 2017 event, is a shorter route for the parade.

5. **FACILITIES USE BY NON-PROFITS REPORT -**

This item will be brought back to the November 14, 2016 Commission meeting.

6. **PARK INSPECTION REPORTS -**

Commissioner Bartelt mentioned that in Lake Forest kids had come down with a rash that was linked to the wood chips in the playground and she found this interesting. Placentia does not have wood chips in any of its playgrounds. Commissioner Hunt stated that Mc Fadden Park still has the big gaps in the playground surface that have not been addressed. Staff Ortiz indicated that the estimate to repair the playground surface came to \$13,000. Commissioner Hunt added that Public Works staff was supposed to have been trained to do the patching. Staff Brand commented that the drawback to doing it, is the fact that any patching has to be allowed to seal for 24 hours. The playground would have to be fenced off for a few days and this park is heavily used.

Staff Gonzalez was talking to Miracle Playground about McFadden Park and any grant opportunities to redo the playground surfacing material.

7. **STAFF COMMENTS**

Staff Maurer provided a report on the OC Loop meeting she attended in Yorba Linda. Currently, OC Parks received approval for \$2.5M to develop bikeways.

They are in the environmental and design phase. The loop is a total of 66 miles and once completed, it will provide connections to 17 cities, linking to 200 parks, access to 180 schools, beaches, restaurants and shopping. Segment D is located along Carbon Creek Channel from the intersection of Imperial Hwy. and La Floresta Drive to the El Cajon Trail and Bikeway at Bastanchury. This gap that will connect to Placentia represents .5 miles of the loop.

OC Parks will be hosting additional community meetings to share project updates, engage the community, and obtain more input.

8. **AGENDA BUILDING AND MEETING SCHEDULE –**  
Facilities Use Report, CIP Updates, and Monthly Report.

Commissioners Hunt and Newman will not be attending the November scheduled meeting.

9. **ADJOURNMENT –**

There being no further business, **MOTION** by Commissioner Granger to adjourn to Monday, November 14, 2016 at 6:30 p.m. regular meeting; **SECOND** by Commissioner Jackson and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Dougherty, Absent). Meeting adjourned on October 10, 2016 at 8:10 p.m.

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Maria Elena Maurer  
Community Services Coordinator