



# Recreation & Parks Commission Meeting Agenda

March 13, 2017, 6:30 p.m.

Backs Community Building, 201 N. Bradford Ave.

## Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

## Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**Todd Emrick**  
Chair

**Michael Dougherty**  
Vice-Chair

**Linda Bartelt**  
Commissioner

**Mary Granger**  
Commissioner

**Bruce Hunt**  
Commissioner

**Sharon Jackson**  
Commissioner

**Ira Newman**  
Commissioner

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City of Placentia, CA 92870

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Website: [www.placentia.org](http://www.placentia.org)

# Recreation & Parks Commission

March 13, 2017

## REGULAR MEETING

6:30 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Commissioner Emrick  
Vice Chair / Commissioner Dougherty  
Commissioner Bartelt  
Commissioner Granger  
Commissioner Hunt  
Commissioner Jackson  
Commissioner Newman

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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## RECREATION AND PARKS COMMISSION AGENDA

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1. **Approval of Minutes** – February 13, 2017.
2. **Monthly Report** –  
Staff to provide updates of programs and services offered by the Community Services Department.
  - City Council Updates
3. **Parks and Facility Project Updates** –  
Staff to provide updates on status of current and future capital improvement projects.

4. **Field Allocations Update** – Staff to provide an update of changes to field allocations.
5. **Love Placentia Projects** – Staff and Commission to discuss possible projects to consider for the Love Placentia event.
6. **Park Inspection Reports** - Commissioners to review inspection reports with staff.
7. **Staff Comments** -
8. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations. Commission to discuss being dark in December.

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#### **ADJOURNMENT**

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, April 10, 2017 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

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#### **CERTIFICATION OF POSTING**

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the March 13, 2017 Regular Meeting of the Recreation and Parks Commission was posted on March 9, 2017.



**Maria Elena Maurer**  
Community Services Coordinator

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION REGULAR MEETING  
February 13, 2017

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Meeting called to order at 6:33 p.m.

**ROLL CALL**

Present: Dougherty, Emrick, Granger, Hunt, Jackson, Newman  
Absent: Bartelt, Jackson

Staff Present: Sandra Gonzalez, Community Services Director  
Veronica Ortiz, Community Services Supervisor  
Maria Elena Maurer, Community Services Coordinator  
Matt Brand, Community Services Coordinator

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Emrick.

**ORAL COMMUNICATIONS** – None in attendance.

**COMMISSIONER COMMENTS AND REPORTS -**

1. **APPROVAL OF MINUTES** – January 9, 2017

Commissioner Dougherty noted a typo under Oral Communications, second paragraph, third sentence ...The typical users of these fields include YUSA instead of JUSA.

**MOTION** by Commissioner Newman to approve the Minutes of January 9, 2017 as corrected; **SECOND** by Commissioner Hunt and **CARRIED** by a **4-0-1-2 VOICE VOTE** (Bartelt, Jackson Absent; Dougherty, Abstained).

2. **MONTHLY REPORT -**

Director Gonzalez indicated that the only item to bring to City Council at their February 21, 2017 meeting is the staff recommendations for the Heritage Festival & Parade event. These include approval of the 2017 event, theme, suggestion to shorten the parade route and to make the Committee an informal group comprised of subcommittees. Outcome will be provided at the March meeting.

3. **PARKS AND FACILITY PROJECT UPDATES-**

Director Gonzalez reported that on Tuesday, January 31, a meeting was held at the Aguirre Bldg. to view preliminary design concepts for the new playground area at Placentia Champions Sports Complex, and to gather Community input.

A small group of residents provided valuable input. Apparently, the tire swing is very popular and the group unanimously expressed they did not want to see it

taken out. It was agreed that the tire component would be replaced with the same concept in plastic where 2-3 children can ride. All the swing bases will be kept and new swing components will be replaced thus creating some savings.

A smaller group attended the park assessment community meeting held at the Aguirre Building (the meeting previously held at the Whitten Center had over 30 participants), and a new perspective was received. The Consultants would like to do two more meetings in other areas of Placentia. Once the dates are secured, the Commission will be notified.

Director Gonzalez reported that the lobby, restrooms and entrance renovation of the Backs Building had been completed and suggested that the next Commission meeting in March be held at this location. Staff Ortiz added that the building looks very nice and the restrooms are modern and fully ADA accessible.

4. **FIELD ALLOCATIONS UPDATE** -

Commissioner Newman reported that at a recent meeting held with the user groups and the School District, the criteria they will use to allocate their school fields is very different than the City's allocation policy guidelines; groups do not have to be non-profit to get allocation and there will be limited space for these groups. For instance, JUSA has always played at Tuffree Middle School, but they cannot promise this practice will continue. It was mentioned that the State has contacted the School District to enforce their guidelines.

The School District plans to charge fees for the use of their fields starting July 1, 2017; although a grace period of one year was mentioned. School District wants to continue to have the City bill for the lights. Commissioners agreed that the City should bill the School District and it will be up to them to bill the user groups.

School District will be meeting with the School Board to make a final decision.

5. **LOVE PLACENTIA PROJECTS** -

Staff Ortiz reported that a meeting was held at Rose Drive Friends Church with the pastor, Mandi Pettikas, the Love Placentia event's coordinator. Volunteer groups were assigned and Staff submitted City project applications. So far 1,200 volunteers have signed up through the Love Placentia website, but it is anticipated that close to 2,000 will be available the day of the event. Some of the projects the City submitted include interior painting of the Whitten main room, painting of the rod iron fencing at the Sports Complex, replanting the slopes that surround the Munoz field (drought tolerant plants were recommended), planting around the outside entrance of the Backs Building and Aguirre Bldg., painting interior and exterior of restrooms at Gomez Center, and making the Neighborhood Services lobby more family friendly by painting and adding artwork on the walls, and replanting the Kraemer Park old fountain.

6. **MID-YEAR BUDGET UPDATE** -

Director Gonzalez indicated that a meeting with the Finance Department had taken place to review the requests for mid-year adjustments. For operational purposes, an item like laser leveling of the fields at Tuffree Park was approved.

7. **PARK INSPECTION REPORTS –**

Due to heavy rains, Tynes Gym suffered considerable flooding including the restrooms and the new storage area. Commissioner Hunt suggested that the outside drain may be clogged and it should be checked. Sand bags were brought in in anticipation of more rain.

8. **STAFF COMMENTS**

Director Gonzalez announced that Summer registration is scheduled on Saturday, May 20, 2017 from 9:00 am to 12:00 pm. Community Walks, including Walk with a Doc, Pack Walk, Walk with the Mayor and Kid's Dash & Splash will be scheduled during the summer months. Heritage Festival is scheduled on Saturday, October 14, 2017.

9. **AGENDA BUILDING AND MEETING SCHEDULE –**

March meeting will be held at the Backs Community Building. Agenda items to include Monthly Report and Parks and Facility Project Updates, Field Allocation Update, Love Placentia Projects Update, and Mid-year Budget Update.

**ADJOURNMENT –**

There being no further business, **MOTION** by Commissioner Hunt to adjourn to Monday, March 13, 2017 at 6:30 p.m. regular meeting; **SECOND** by Commissioner Granger and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Bartelt, Jackson Absent). Meeting adjourned on February 13, 2017 at 7:39 p.m.

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Maria Elena Maurer  
Community Services Coordinator