



# Cultural Arts Commission Agenda

April 11, 2017 – 6:00 p.m.

## Regular Meeting

**Richard Pana**  
Chair

**Melanie Coward**  
Vice Chair

**Nadine LaBorde**  
Commissioner

**Kristina Muldoon**  
Commissioner

**Beverly Womack**  
Commissioner

### Procedures for Addressing the Cultural Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Cultural Arts Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Cultural Arts Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services**  
Department  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Cultural Arts Commission

## April 11, 2017

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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### **MEETING CALLED TO ORDER**

#### **ROLL CALL:**

Commissioner Pana  
Commissioner Coward  
Commissioner LaBorde  
Commissioner Muldoon  
Commissioner Womack

### **PLEDGE OF ALLEGIANCE**

### **ORAL COMMUNICATIONS**

At this time the public is invited to address the Cultural Arts Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Cultural Arts Commission.

### **COMMISSIONER COMMENTS AND REPORTS**

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

### **CULTURAL ARTS AGENDA**

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1. **Approval of Minutes** – February 14, 2017 and March 14, 2017.
2. **Concerts in the Park 2017** – Commission to continue planning for the 2017 concert events.
3. **Photography Contest**– Staff to provide update on contest submissions and time line for awards and presentations.
4. **Agenda Building and Meeting Schedule** - Commission to review agenda items and schedule upcoming meetings.

## STAFF COMMENTS

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### ADJOURNMENT

The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, May 9, 2017 at 6:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

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### CERTIFICATION OF POSTING

I, Felipe Zambrano, Community Services Coordinator, hereby certify that the Agenda for the April 11, 2017 meeting of the Cultural Arts Commission was posted on April 6, 2017.



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Felipe Zambrano  
Community Services Coordinator

# Cultural Arts Commission Minutes

March 14, 2017

## REGULAR MEETING

6:00 p.m. – Placentia City Hall

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**MEETING CALLED TO ORDER at 6:03pm**

### Introductions and Oath of Office

Swearing in of new members Beverly Womack and Kristina Muldoon

**ROLL CALL:**       **Present:** Commissioner Pana, Commissioner Muldoon,  
Commissioner Womack, Commissioner LaBorde,  
**Staff:** Community Services Coordinator Zambrano, Community  
Service Supervisor Ortiz and Program Coordinator Salazar  
**Absent:** Commissioner Coward

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

None.

### COMMISSIONER COMMENTS AND REPORTS

None.

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## CULTURAL ARTS AGENDA

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### 1. Approval of Minutes

Approval of minutes was tabled until next meeting.

### 2. Budget

Staff member Zambrano presented the Commission with copy of the Concert in the Park Budget. He informed them that the C.A.P.E.S Budget was separate from operating budget. He explained that this budget shows the expenses and the revenues that would go toward C.A.P.E.S.

### 3. Concerts in the Park 2017

Staff member Zambrano presented the Commission with the lineup for the 2017 Concert in the Park Series for the Commission to approve.

July 13- Kelly Ray Band  
July 20- Smokin' Cobras

July 27- Upstream  
August 3- Soto Band  
August 10- Grace Band  
August 17- No Duh

A motion was made by Chairperson Pana to approve the lineup as listed. The motion was seconded by Commissioner LaBorde.

Staff member Zambrano informed the Commission that the Merchants were not going to partner with the Commission for this year's Concert Series due to lack of profits in the previous year. He also let them know that they still needed to get more food vendors for all of the concerts. It was suggested by Chairperson Pana to get a mix of both food trucks and non-profit groups.

**4. Photography Contest**

Staff member Zambrano informed the Photo Contest is up and running, they already have four submissions. The deadline for the Photo Contest is April 27 and the winners will be presented at a City Council Meeting. Staff member Zambrano requested that the Commissioners take some of the flyers and distribute them to the local schools.

**5. Agenda Building and Meeting Schedule**

Keep the same and remove budget.

**STAFF COMMENTS**

Staff member Zambrano informed the new members that they will need to attend an Ethics Training and Brown Act Training, more details will be presented to them at a later date.

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**ADJOURNMENT**

A motion to adjourn was made by Commissioner Muldoon and seconded by Commissioner LaBorde. The meeting adjourned at 6:50pm. The Cultural Arts Commission Adjourn to a regular meeting on Tuesday, April 11, 2017 at 6:00pm in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.