



Recreation & Parks Commission Meeting Agenda

November 19, 2018, 6:30 p.m.
Administration Room 1, City Hall

Michael Dougherty
Chair

Russell Narahara
Vice-Chair

Linda Bartelt
Commissioner

Todd Emrick
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Vacant

Vacant

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

October 8, 2018

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Dougherty
Vice Chair / Commissioner Narahara
Commissioner Bartelt
Commissioner Emrick
Commissioner Hunt
Commissioner Jackson
Commissioner Newman
VACANT
VACANT

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – October 8, 2018.
2. **General Plan Comments** – Commission to provide comments on the General Plan
4. **Monthly Report** – Staff to provide updates of programs and services offered by the Community Services Department.
 - Raffle Prize Winner Selection
 - Thanksgiving Turkey Distribution
 - Tamale Festival
 - Tree Lighting
 - Community Christmas Basket

6. **Parks and Facility Project Updates** – Staff to provide updates on status of current and future capital improvement projects.
 - Lighting Analysis
 7. **Discussion of Capital Improvement Projects (CIP)** – Commission and Staff to create a prioritized list of future projects, based on Staff's site visits.
 - Powell Building update
 - Solar Panel project update at Whitten Community Center
 8. **Memorial Bench in Honor of Mary Granger** – Staff and Commission to discuss doing a Memorial Bench in honor of former Commissioner Granger, at Kraemer Memorial Park.
 9. **Park Inspection Reports** – Commissioners and staff to review inspection reports.
 10. **Staff Comments** – Staff to provide updates.
 11. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.
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ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, January 14, 2019 at 6:30 p.m. in Administration Room 1 at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the November 19, 2018 Regular Meeting of the Recreation and Parks Commission was posted on November 15, 2018.

Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
October 8, 2018

Meeting called to order at 6:32 p.m.

A moment of silence was held in honor of the passing of former Recreation and Parks Commissioner Mary Granger.

ROLL CALL

Present: Dougherty, Bartelt, Jackson, Newman

Absent: Narahara, Emrick, Hunt,

Staff Present: Sandra Gonzalez, Director of Community Services
Veronica Ortiz, Community Services Supervisor
Felipe Zambrano, Community Services Coordinator
Aileen Munoz, Community Services Coordinator
Matt Brand, Community Services Coordinator
Maddie Cuevas, Community Services Coordinator
Joanna Contreras, Community Services Office Assistant
Eric Point, Police Captain
Jeannette Ortega, Assistant to City Administrator
Luis Estevez, Director of Public Works
Joe Lambert, Director of Development Services

Guest: None

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman.

ORAL COMMUNICATIONS – None.

COMMISSIONER COMMENTS AND REPORTS – None

1. APPROVAL OF MINUTES – August 13, 2018.

MOTION by Commissioner Newman to approve the Minutes of May 14, 2018 as amended; **SECOND** by Commissioner Bartelt and **CARRIED** by a **4-0-0 VOICE VOTE**.

2. COMMUNITY UPDATE AND VOTER INFORMATION ON MEASURE U

Public Works Director Luis Estevez, Police Captain Eric Point, and Assistant to City Administrator Jeanette Ortega provided an update on Voter information on Measure U. If approved, Measure U will help provide funds to help the City maintain essential City services, such as street maintenance, providing police

responders to 911 emergencies, and fire protection services as well to reduce gang activity, keeping our public areas maintained, and free of graffiti. Essential priorities for Measure U will also ensure we have funds available to upgrade playgrounds and community centers. Director Estevez provided a Voter Information sheet that provides highlights about Measure U and where you can find additional information about the ballot via the Registrar's Office or the City's website.

Commissioner Dougherty opened the floor to questions about Measure U. Commissioner Newman asked about the restoration of cuts previously made and was informed by Director Estevez that some of Measure U funds will be used to backfill those cuts such a Police Department staffing which helps the City operationally. Funds would prevent any additional cuts from happening and we will be adding back previous services such as National Night Out,

Director Gonzalez confirmed there will be an informational booth for the measure at the Heritage Festival. Director Estevez shared the measure will pass by simple majority of 50 percent plus 1.

Assistant to City Administrator Jeanette Ortega Captain Eric Point, and Director Luis Estevez departed after the presentation.

3. GENERAL PLAN PRESENTATION –

Development Services Director Joe Lambert, provided an update on the General Plan. Director Lambert presented a brief background on the general plan for the City and information on the main goals for open space in parks. The general plan is the blueprint and long term vision for the development of the City. It is a requirement by California State Law. This update will address contemporary issues from all different elements, such as self-driving cars, bicycle mobility, transportation, water conservation measures, sustainability, economic development, sustainable growth and finance, health and wellness, and environmental justice.

Director Lambert noted a list of elements which include fiscal zoning, transportation, and corporate spacing. These elements were prepared with Director Lambert, Director Gonzalez, and a consultant. Director Lambert emphasized that this is a first draft.

Commission discussed plans for forestry in regards to the General Plan Presentation. Director Lambert highlighted that one of the goals is to become a tree City. This plan includes creating a Forest Preservation ordinance.

Director Joe Lambert departed after the presentation.

4. MONTHLY REPORT –

Supervisor Veronica, Community Services presented an end of summer wrap-up by showing a brief recap video. Each coordinator introduced themselves to the

commission and discussed their individual roles and programs in the department. Coordinator Aileen Munoz stated there was an increase in the recreation swim program as well as the learn to swim program. While there have been budget cuts, there was a 13% increase in attendance collectively in recreation classes. Together, recreation classes and the learn to swim program generated a revenue total of \$78,000 and had 1,010 registered participants for summer alone.

Coordinator Felipe Zambrano shared that the P.A.R.K's program had 1,968 participants, which is 14% lower than the previous year. This is a result of the Gomez Center only being open two days a week. Summer excursions were successful, and the City now partners with the school district to provide transportation for all community centers. Over the summer, more than 400 participants attended these off-site excursions. This year the City hosted 5 Concerts in the Park as opposed to the usual 6, and due to extreme heat there were very low numbers at 2 of the concerts. Overall, Concerts in the Park did have less attendance than reported in previous years. Single-day tours have had a lot of interest and have been increasing in attendance since the City began its partnership with Good Times Travel.

Coordinator Maddie Cuevas supervises Neighborhood Services and the Senior Center. She introduced the food programs that are operated out of Neighborhood Services and briefly discussed Senior Center excursions. Excursions are funded through Measure M, which allows the City to rent a bus for transportation. The Senior Center served 329 seniors during the summer. Neighborhood Services provided food to 2,239 families. Neighborhood services also distributed 195 backpacks full of school supplies to families free of cost.

Coordinator Matt Brand leads Movies in the Park in the summertime. Movies had a total attendance of 1,776 people, and one less movie was shown this summer due to budget cuts. During the summer, Coordinator Matt Brand led a summer season of Placentia Youth Basketball. The league had 20 kids, and the City is hopeful that this program can grow next year, pending funding. Cal State Fullerton has expressed interest in participating in Placentia Youth Basketball, this will be explored more in the future. Coordinator Matt Brand ran a report for June, July, and August, and shared the net revenue for City gym facilities bookings was \$11,469, building reservations reported a revenue of \$18,304, open park space generated \$102, and picnic shelters totaled \$1,270.

Director Sandra Gonzalez presented a survey that was done during the summer, and residents reported significant interest in volunteering with City events. Those that expressed interest were added to a raffle to receive earbuds, a farmer's market bag, and City sunglasses. A raffle winner will be chosen at every meeting for the next year. Raffle winners for tonight's meeting were Shari Rosien and Scott Abernethy.

Community Services Coordinators Felipe Zambrano, Aileen Munoz, and Maddie Cuevas departed after presentation.

6. PARKS AND FACILITY PROJECT UPDATES –

Supervisor Veronica Ortiz shared that the Powell Building contract will be awarded at the next City Council Meeting on October 16th with the help of Public Works. This award will allow for restroom renovations and new front doors. The front doors are very heavy, and they will be replaced with lighter doors that are easier to open. The Senior Center participants will be moved during the renovation process to the Backs Community Building.

Director Gonzalez shared that future Mayor Shader would like to renovate other facilities in the future.

7. DISCUSSION OF CAPITAL IMPROVEMENT PROJECTS (CIP) –

This item will be deferred until the November meeting.

8. HERITAGE FESTIVAL AND PARADE –

Supervisor Ortiz presented the Commission with a flyer for the 54th Annual Heritage Festival and Parade. There will be approximately 70 plus entries that will be in the parade. 18 of the entrants will be in the band review. The Grand Marshall is Peter Daut from Channel 9. The Rotary Club is hosting the Pancake Breakfast at Park View Middle School parking lot at 6:30 a.m. The parade will consist of food booths, craft vendors, games, a beer garden provided by the Placentia Community Foundation, and participation from non-profit organizations.

9. MEMORIAL BENCH IN HONOR OF MARY GRANGER –

This item will be deferred until the November meeting.

10. PARK INSPECTION REPORTS –

Supervisor Ortiz shared a presentation on the inspections of the Parkettes. The parkettes inspected were Jaycee, Sante Fe, and La Placita. Common findings were dry spots, over grown grass, deteriorating rubberized surfaces, lack of park signage, paint peeling on benches, and table tops. All items have been reported to Public Works. Re-inspection will happen in 2 weeks and the inspections will continue bi-monthly.

11. STAFF COMMENTS –

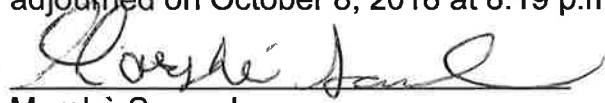
Director Gonzalez announced Joanna Contreras will be resigning her position and accepting a position with the City of Tustin.

12. AGENDA BUILDING AND MEETING SCHEDULE –

Agenda items to include: General Plan comments, Monthly Report, Parks and Facility Projects Update, Discussion of Capital Improvement Projects (CIP), Memorial Bench for Mary Granger, and Park Inspection Reports.

ADJOURNMENT –

There being no further business, **MOTION** by Commissioner Newman to adjourn to Monday, November 19, 2018 at 6:30 p.m. regular meeting to be held at City Hall; **SECOND** by Commissioner Bartelt and **CARRIED** by a **4-0-0 VOICE VOTE**. Meeting adjourned on October 8, 2018 at 8:19 p.m.



Marshè Samuel
Community Services Office Assistant

