

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
February 11, 2013

Meeting called to order at 7:01 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Hunt, Jackson, Newman
Absent: Granger

Staff Present: Steve Pischel, Director of Administrative & Community Services
Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman

ORAL COMMUNICATIONS – None in attendance

COMMISSIONER COMMENTS AND REPORTS - Commissioner Hunt complimented the attractiveness of the recent release of the Spring 2013 Quarterly. Commissioner Bartelt commented on Santa Fe Park’s recent renovation; she liked the colors and it was a good project.

1. **APPROVAL OF MINUTES** – January 14, 2013

MOTION by Commissioner Hunt to approve the minutes of January 14, 2013 as submitted; **SECOND** by Commissioner Dougherty and **CARRIED** by a **5-0-1-1 VOICE VOTE** (Emrick, Abstained; Granger, Absent).

2. **MONTHLY REPORT**

Staff Nicks provided a report that included the summary up of the Placentia Youth Basketball Program and the upcoming skills evaluation for Teen Hoops, Adult Sports and the Photo and Logo Contests sponsored by the Cultural Arts Commission. An update was provided on Tri-City Park indicating that the City will continue to take picnic shelter reservations through the second week in March when the County Parks anticipate being ready to accept them through their on-line reservations system. Commissioner Hunt commented on the free P.A.R.K.’s Program and the hours of operation at Koch Park. He recommended that the program at Koch Park be extended to four days per week to match the others.

Staff Nicks informed the Commission that staff is looking into the possibility of changing to a new registration system that will allow for on-line registration. Community Services Staff attended a demonstration at the City of Garden Grove. Staff Maurer added that it appeared to be a “user friendly” program, but it lacks the reporting capabilities that the current “Class” system offers.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks noted the Park Improvement article in the Spring Quarterly to update the community on the projects that have been completed; a total of seven parks. In addition, three more lighting projects have already been designed and are waiting for additional funding at Parque Del Arroyo Verde, Tuffree Park and Koch Park; up to twelve light fixtures at each site. Staff Pischel added that staff will continue to work on the CIP and on grant opportunities to complete these projects and others that have been already previously identified by the Commission and staff.

4. **FACILITY USE FOR PROGRAMS AND ACTIVITIES -**

Staff Maurer distributed a summary of programs and activities held in City owned facilities that included Summer and Fall of 2012 revenues. Staff Nicks answered questions regarding the total revenue vs. net revenue and indicated that Community Services as a Department, accounts to 1% of the entire City's budget and still provides great services and programs to the community. Staff Pischel added that as a team, the Department works very hard to work collaboratively and in partnerships to reduce costs whenever possible without jeopardizing great programs and services and still meet the needs of the community.

5. **REVIEW OF COMMUNITY SERVICES FEES -**

Staff Nicks stated that the budget is in the process of being completed. Based on the fact that some of the fees were raised last year, it is recommended that there would not be any fee increases at this time. Commission agreed that this was a good position to take.

6. **BOYS & GIRLS CLUB UPDATE -**

Staff provided an update on the Boys & Girls Club and their interest to offer a summer program at the Teen Center focusing on teen age groups. Their intent is to charge a fee of \$5/day and offer as many scholarships as possible to low income families. The hours of operation would be longer than those offered at other centers - 9:00 a.m. to 6:00 p.m. Staff will be working out the details with the Club and expects a proposal that can be brought to the Commission for their consideration.

Commissioner Bartelt noted that she had visited the Teen Center Building and she was impressed how well kept the interior is. Staff Nicks commented that about a year ago, the Yorba Linda Friends Church had painted the ceiling, walls and flooring and that the maintenance staff is keeping it well maintained.

Staff Pischel added that staff has met with an indoor skateboarding company called DaddyO's. They are interested in renovating the former Boys & Girls Club building on Crowther and converting it into a skateboarding complex. DaddyO's has several investors interested in this project. Staff feels that this can be an asset to the entire community and will be exploring more seriously its potential. Staff will continue to update the Commission on this potential project.

7. PARK REPORT REVIEW -

Staff Pischel reviewed some of the items that make up a Park Inspection Report which include: A walk-through of the park or facility; note items of concern, take photos as needed, specify the area that needs attention; if it is something that should be looked at right away, contact City Hall immediately so that staff can respond right away. Commissioner Bartelt added that Commissioners can be “another set of eyes,” provide additional input, and follow up on the progress.

PARK INSPECTION REPORTS –

Commissioner Bartelt noted that the playground surface at Kraemer Park is really worn in some areas. Staff Nicks commented that the area by the swings and the merry-go-round that was taken out, were badly worn. A harder surface material was used at McFadden Park playground and it is holding up much better. Commissioner Jackson visited Tri-City Park and indicated that the turf is looking better and County staff shows a lot of pride.

STAFF COMMENTS – Staff Nicks reported that Placentia-Yorba Linda Girls Softball expressed concerns about the field condition hotline not being updated properly. Fields were closed on Friday and Saturday, but reopened on Sunday and the hotline was not updated on Sunday to indicate that they were once again open. Staff Nicks followed up with PYLGSA to ensure them that Staff are updating the hotline on a regular basis and continue to work to have good communication with all sports groups.

AGENDA BUILDING AND MEETING SCHEDULE – A Sports Advisory Subcommittee meeting will be scheduled. Budget review will be placed on next month’s agenda.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Hunt to adjourn to Monday, March 11, 2013 regular meeting; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Granger Absent). Meeting adjourned on February 11, 2013 at 8:24 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission