



Senior Advisory Committee Agenda

July 10, 2013 – 4:00 p.m.

Regular Meeting

Senior Advisory Committee

Beverly Cardwell
Chair

Ron White
Vice Chair

Leroy Anderson

Bob Dewey

Therese Loftus

Dixie Shaw

Yolaida Teuchert

Procedures for Addressing the Senior Advisory Committee

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Senior Advisory Committee encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Senior Advisory Committee discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMITTEE IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department at (714) 993-8232 to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the Senior Advisory Committee regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

REGULAR MEETING

July 10, 2013, 4:00 p.m. – Placentia City Hall

MEETING CALLED TO ORDER

ROLL CALL: Chair / Beverly Cardwell
Vice Chair / Ron White
Leroy Anderson
Bob Dewey
Theresa Loftus
Dixie Shaw
Yolaida Teuchert

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Senior Advisory Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Senior Advisory Committee.

SENIOR ADVISORY COMMITTEE AGENDA

1. Minutes
 - a. Regular Meeting – April 10, 2013.
Recommended Action: Approve
2. Budget – Staff and Committee to review updated budget log.
3. Senior Center Operations – Staff and Committee to discuss updates on programs and operations at Senior Center and address any suggestions for improvement.
4. Senior Excursions – Staff and Committee to discuss the various excursion opportunities including Aquarium of the Pacific Senior Day on Friday, September 6, 2103, 9am-2pm.
5. Heritage Festival Participation – Staff and Committee to discuss the possibility of having a craft booth at the upcoming Heritage Festival.
6. Agenda Building and Meeting Schedule – Committee to review agenda items and schedule upcoming meetings.

COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Committee Agenda.

STAFF COMMENTS

ADJOURNMENT

The Senior Advisory Committee Adjourn to a the next regular meeting on Wednesday, October 9, 2013 at 4:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Jon Nicks, Staff Liaison of the Senior Advisory Committee and Veronica Ortiz, Community Services Coordinator, hereby certify that the Agenda for July 10, 2013, meeting of the Senior Advisory Committee was posted on July 3, 2013.



Jon Nicks
Staff Liaison



Veronica Ortiz
Community Services Coordinator

MINUTES – PLACENTIA SENIOR ADVISORY COMMITTEE
REGULAR MEETING 4:00 P.M. WEDNESDAY, April 10, 2013
CIVIC CENTER COMMUNITY MEETING ROOM
401 E.CHAPMAN AVENUE

CALL TO ORDER

Chairperson Beverly Cardwell called the meeting to order at 4:00 P.M.

ROLL CALL

Present:

Beverly Cardwell, Theresa Loftus, Dixie Shaw, Ron White, and Robert Dewey

Absent:

Leroy Anderson, Yolaida Teuchert

Staff Present:

Jon Nicks, Deputy Director of Community Services

Veronica Ortiz, Community Services Coordinator

Michelle Muñoz Community Services Clerical Aide

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS – No members of the public were present.

1. Approval of Minutes

There were two corrections to the January 9, 2013 minutes. In the middle of page 2, it reads US Distract Attorney's Office and should read US District Attorney's Office. The second correction was in reference to the request Bob Dewey made regarding Wi-Fi access at the Senior Center. He did not request Wi-Fi, but instead requested just internet capability at the center. Ron White motioned to approve the minutes as amended and was seconded by Beverly.

2. Budget Log Review

The Community Services staff presented the Committee with an updated budget log of the Senior Center trust and agency account. Staff explained that the revenues and expenditures are logged on a weekly basis. Soda and coffee donations are the primary revenues. The second page of the budget log is the expenditure log. This page contains all the expenditures as of April 10, 2013. The current balance in the account stands at \$1571.00. Beverly mentioned that the Senior Center participants have been very frugal in purchases and she hopes to be able to make more snack purchases in the coming months. Beverly also requested that the City make a budget request to provide \$2500.00 to the Senior Center activities. Jon explained that the request for \$3000.00 has been put in the budget and the City Council will be approving the budget sometime in June. City staff anticipates the approval of the aforementioned request. Dixie asked if there was still a need for yarn at the Senior

Center. Beverly explained yarn is not yet needed. The Senior Center participants are working on a project for the Cancer Society and will be knitting hats for Cancer patients and survivors.

3. Senior Center Operations:

Beverly mentioned a few items. The list for Western Transit is currently up to date and has been revised by Katie Avila. There is currently no waitlist for the use of the bus. Jon mentioned that at the Senior Center, the Public Works Department has added a thicker stronger weather stripping to the patio doors to prevent the rain from seeping through. Rain gutters were not installed because the City is looking at possibly adding an awning to the patio and rain gutters would interfere with the placement of that. Teri mentioned that one of the AC units is not working properly. Veronica explained that we will notify Public Works about the issue. Beverly mentioned that the seniors were visited by the Easter Bunny and Santa Claus in the last few months. The craft group has also now started at the Center. Bob Dewey has talked to several City staff regarding internet capabilities at the Senior Center. Jon updated the Committee and explained that currently we have requested the installation of an internet line to run from City Hall to the Senior Center, but it is not done yet. Jon explained that City is still working on trying to install internet at other City facilities as well. The Senior Center newsletter has had several mistakes for several months. The Committee requested that City staff ensure Senior Center staff review the newsletter before it gets printed to help eliminate the mistakes. Staff will have Katie check the newsletter. Beverly mentioned that the newsletter is now very colorful and looks very nice. The temperature of the food has now been corrected and the lunches are getting much better. Beverly mentioned that the City staff, Jeff Krucli, has been very helpful at the Senior Center on Thursdays. The Committee would like to have him work every Thursday for as long as he is available to do so.

4. Excursions:

The Committee discussed attending some of the Concerts in the Park events. They are interested in attending the July 11, July 18, July 25 and August 1 concerts. Jon mentioned that another possible excursion activity would be Movies in the Park. The Committee requested we do an interest list for Movies. The Committee discussed a possible excursion to the Aquarium of the Pacific that will be held sometime in the summer or fall. Dixie asked about the price for the Concerts in the Park excursions. Jon explained it could be free due to possible additional grant funding or it will be no more than \$4.00.

5. COMMITTEE COMMENTS AND REPORTS

Beverly asked if there are any rules or guidelines in the Senior Advisory Committee handbook that states a member has to attend a certain amount of meetings. Jon explained that if a member misses 3 consecutive meetings, that person can be removed from the Committee by the City Council. Beverly mentioned since the Senior Advisory Committee only meets quarterly it's important that all members attend regularly. Ron mentioned that Jenny from Emerald Isle might be interested in joining the Committee. Beverly also mentioned that she knows someone who might

also be interested in being on the Committee. Dixie mentioned she would like to see better advertising for Committee and Commission vacancies. Jon explained that the City Clerk's office is working on having better descriptions on the Committee and Commission applications. Bob Dewey mentioned he is becoming very active in other activities and would be willing to step down from the Committee if needed. Dixie commented on several senior activities and lectures in the area. She recommended that the seniors should get involved in these types of activities and lectures. The Committee discussed many of these types of local activities. The Committee also discussed that the activities in the Explore Magazine provided by the library are also very interesting and recommended the Committee members take a look at those items. Ron White mentioned that the Rotray Club members work on several projects. A new project has started to use for local projects. The Rotray Club has \$4500.00 for possible grant use. The members must be actively involved in order to use the grant funds. The Rotray District will match the Rotray Club dollar for dollar contribution(s) to the various projects that are identified. The minimum grant contribution is \$1500.00. Ron asked the Committee to think about possible projects that the Rotray Club can contribute to. The Rotray Club wants to distribute this grant money in the City of Placentia. The grant deadline is August 15, 2013. The Committee discussed the possibility of renovations for the Back's Building in order to utilize it as a possible Senior Center location. Jon mentioned that the City has still been actively pursuing possible grant opportunities for renovations.

ADJOURNMENT

Ron White motioned to adjourn the meeting at 5:05 pm and Theresa Loftus seconded the motion with the next meeting to be held on July 10, 2013 at 4:00pm