



Heritage Festival & Parade Committee Agenda

May 12, 2010 – 7:00 p.m.

Regular Meeting

Heritage Festival & Parade Committee

Bruce Hunt Jr.
Chair

Peggie Yamaguchi
Vice Chair

Veronica Harlan
Secretary

Carole Nixon
Treasurer

Tommie Kalman
2nd Vice Chair

Gerry Carnevali

Jim Cucalon

G. R. Hodges

Bruce Hunt

Julie Martinez

Frank Perez

Anne Russell

Don Shepherd

City of Placentia
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City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8184
Fax: (714) 961-0283
Website: www.placentia.org

Procedures for Addressing the Heritage Festival & Parade Committee

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Heritage Festival & Parade Committee encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Heritage Festival & Parade Committee discourages clapping, booing or shouts of approval or disagreement from the audience. PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMITTEE IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

REGULAR MEETING
7:00 p.m. – Placentia City Hall

MEETING CALLED TO ORDER

ROLL CALL: Chair / Bruce Hunt Jr.
Vice Chair / Peggie Yamaguchi
2nd Vice Chair Tommie Kalman
Secretary/Veronica Harlan
Treasurer/Carole Nixon
Gerry Carnevali
Jim Cucalon
G. R. Hodges
Bruce Hunt
Julie Martinez
Frank Perez
Anne Russell
Don Shepherd

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time, the public is invited to address the Heritage Festival & Parade Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival & Parade Committee.

COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

HERITAGE FESTIVAL & PARADE AGENDA

1. Minutes
 - a. Regular Meeting – April 14, 2010
Recommended Action: Approve
2. Treasurer's Report – Carole Nixon to provide an update treasurer's report
Recommended Action: Approve
3. Sub-Committee Report – Sub-Committee chairpersons to review areas of responsibilities for discussion.
4. Timeline – Prepare the timeline sheets.
5. Goals & Objectives – Staff and Committee to review and update Committee's goals and Objectives for 2010-11.

6. Agenda Building – Staff and committee to review agenda items for the next meeting.

STAFF COMMENTS

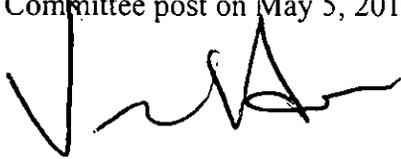
N/A

ADJOURNMENT

The Heritage Festival & Parade Committee Adjourn to a Regular Meeting on Wednesday, May 12, 2010 at 7:00 p.m. in the front conference room, located at City Hall, 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Veronica Harlan, Recording Secretary of the Heritage Festival & Parade Committee, hereby certify that the Agenda for the May 12, 2010 meeting of the Heritage Festival & Parade Committee post on May 5, 2010.



Veronica Harlan
Recording Secretary

Heritage Festival Committee
MINUTES of April 14, 2010

Meeting called to order 7:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Veronica Harlan, Bruce Hunt, Bruce Hunt Jar, Janice Lacher, Julie Martinez, Carole Nixon, Anne Russell and Peggie Yamaguchi.

Absent: Jim Cucalon, Frank Perez and Don Shepherd

Excuse Absence: Gerry Carnevali and Tommie Kalman

CITY STAFF: Michael Kudron, Community Services Manager
Veronica Ortiz: Community Services Coordinator

GUEST: Mayor Joe Aguirre

APPROVAL OF MINUTES: There were corrections to the last minutes made by **Carole** under discussion in Treasurer's report it should read the report does not match, and under Chamber of Commerce, it should read multi-year MOU MOTION to APPROVE the minutes of March 10, 2010 made by Anne SECOND by **Peggie**.

TREASURER REPORT: (**Carole**) There was no Treasurer report.

Discussion: (**Carole**) The deposit for \$270.00 posted in two separate days and one deposit is not on the General Ledger transaction detail postings. The bookkeeping not done on time and Bruce would like to know what happens to the interest will it divide.

BUDGET: Review and edit budget.

Discussion: The committee can balance the photographer fee by having photos advertise on the website. **Bruce** entertain a motion to approve amend the minutes **Anne** made MOTION and **Peggie** second it.

SUBCOMITTEE REPORTS:

Band Review Committee: (**Carole**) This year's ribbons are baby blue in color as a previous vendor had ordered them, but we did not use the ribbons at the time. **Carole** will reply to the agreement letter sent from S.C.S.B.O.A., and the contract will come in September.

Crafter Committee: (**Veronica**) submitting the requisition for advertising, which was \$20.00.

Car show Committee: (**Bruce**) two applications are in and **Bruce** would like to double-up on the flyers.

Food Committee: Peggie filling for Gerry and Tommie, the mime Abbit will attend again this year and the roper does not attend twice in a row. Do not have the Orange County Register cost at this time.

TIMELINE: The timeline for the car show and game timeline is in. The Timeline will give an input on when certain things need to be accomplished at a certain time the information gather needed and what needs to be purchase.

GOALS AND OBJECTIVES: Change two items on the agenda report the 501(c) (3) program administered through the Community Foundation and a Treasurer's report given to City Council at the beginning of the year.

Carole made MOTION to approve presentation to City Council Meeting of the event and financial report SECOND by **Anne**.

STAFF COMMENTS: (**Mike**) a new website will be up and running in May. Jon Nicks invited to the next meeting. The event applications posted on the website, eventually.

Mayor Joe Aguirre announced the Mayor's Gala postponed for the fall.

CHAMBER OF COMMERCE: (**Erin**) The opportunity raffle tickets will cost \$5.00. The Miracle League of Orange County will be the sponsor. **Erin** wants the heritage logo printed on 5000 tickets.

AGENDA ITEMS: N/A.

ADJOURNMENT: The meeting adjourned at 8:45 p.m. The next regular meeting will be on Wednesday, May 12, 2010, at 7:00 p.m.

Veronica Harlan
Heritage Committee Secretary