

# City of Placentia/Yorba Linda Water District Joint Water Services Committee

## Regular Meeting Agenda October 14, 2013

### **City of Placentia**

Scott W. Nelson  
*Mayor*

Chad P. Wanke  
*Councilmember*

Troy L. Butzlaff, ICMA-CM  
*City Administrator*

### **Yorba Linda Water District**

Gary Melton  
*Board President*

Phil Hawkins  
*Director*

Steve Conklin, P.E.  
*Acting General Manager*

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8231**  
**Fax: (714) 961-0283**

**administration@placentia.org**  
**Website: www.placentia.org**

### **Procedures for Addressing the Committee Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Public Comment**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the Committee Secretary BEFORE that portion of the agenda is called.

The Committee members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Committee discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Person who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8244, to make inquiry concerning the nature of the item described on the agenda.

**CITY OF PLACENTIA/YORBA LINDA WATER DISTRICT  
JOINT WATER SERVICES COMMITTEE  
AGENDA**

**October 14, 2013**

**9:30 a.m. - Administrative Conference Room  
Placentia City Hall, 401 E. Chapman Avenue**

**1. CALL TO ORDER:**

- 2. ROLL CALL:** Scott W. Nelson, Mayor  
Chad P. Wanke, Councilmember  
Troy L. Butzlaff, City Administrator  
Gary Melton, Board President  
Phil Hawkins, Director  
Steve Conklin, Acting General Manager

**3. PUBLIC COMMENT:**

At this time the public may address the Committee members concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the Committee.

**4. CONSENT CALENDAR**

- a) Approve minutes of the June 17, 2013 Joint Water Services Meeting

**5. DISCUSSION ITEMS:**

- a) Vehicle and Equipment Sharing (Follow Up)  
b) Water Efficient Landscaping Opportunities (Follow Up)  
c) Orange County Water District Proposed Annexation

**6. MATTERS INITIATED BY COMMITTEE MEMBERS**

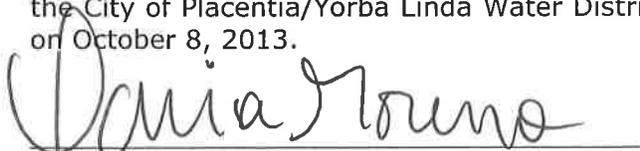
**7. ITEMS FOR NEXT AGENDA**

If a Committee member would like to have formal action taken on a requested item, it will be placed on a future Committee Agenda.

**8. ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Tania Moreno, secretary for the City of Placentia/Yorba Linda Water District Joint Water Services Committee, hereby certify that the Agenda for the October 14, 2013 meeting of the City of Placentia/Yorba Linda Water District Joint Water Services Committee was posted on October 8, 2013.

  
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Tania Moreno, Secretary

**MINUTES OF THE  
YORBA LINDA WATER DISTRICT  
JOINT COMMITTEE MEETING WITH CITY OF PLACENTIA  
Monday, June 17, 2013 9:30 a.m.  
1717 E Miraloma Ave, Placentia CA 92870**

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The June 17, 2013 meeting of the YLWD/City of Placentia Joint Agency Committee was called to order at 9:30 a.m. The meeting was held in the District's Training Room located at 1717 E Miraloma Avenue, Placentia CA 92870.

**1. CALL TO ORDER**

**2. ROLL CALL**

**YLWD COMMITTEE MEMBERS**

Gary T. Melton, Board President  
Phil Hawkins, Director

**YLWD STAFF**

Steve Conklin, Acting General Mgr  
Anh Nguyen, GIS Administrator  
Rick Walkemeyer, SCADA Admin

**CITY OF PLACENTIA MEMBERS**

Scott W. Nelson, Mayor  
Chad P. Wanke, Councilmember

**CITY OF PLACENTIA STAFF**

Troy L. Butzlaff, City Administrator  
Eddie De La Torre, Mgmt Analyst  
David McLaren, Production Asst  
Antonia Graham, Mgmt Analyst

**3. PUBLIC COMMENTS**

None.

**4. PRESENTATIONS**

**4.1. District GIS Capabilities Demonstration**

Mrs. Nguyen and Mr. Walkemeyer provided a power point presentation of the background, development and current capabilities of the District's GIS system. At the conclusion of the discussion, City of Placentia staff was invited to call if they had further questions about the system and its capabilities.

**5. ACTION CALENDAR**

**5.1. Minutes of the YLWD/City of Placentia Joint Agency Committee Meeting held February 4, 2013**

The Council members and District board members had no changes or corrections to the minutes from the prior meeting.

**6. DISCUSSION ITEMS**

**6.1. Vehicle and Equipment List for Each Agency**

The subject list for each agency was reviewed. It was noted that each agency has specialty vehicles and equipment that may be used infrequently, and that making those available under a shared-services agreement could be of mutual benefit. There was discussion as to the hourly cost for use, if an operator would be required, and the agreement under which the equipment would be provided. Mr. Butzlaff indicated LAFCO has been encouraging this idea, as a cost-saving measure for public agencies. He will contact LAFCO for information about a shared-services agreement and will update the Joint Agency Committee on his findings at our next meeting.

**6.2. Water-Use Efficiency Programs**

Mr. Conklin referred to the attachment, which provided information on water-use efficiency programs available through MWDOC and MWD. Mr. Butzlaff noted that he and his staff were familiar with the programs available and the potential rebates and incentives. He indicated that the savings were a relative small percentage or were over a long period of time. As an alternative, the City was interested in pursuing a water-saving landscape modification project in which the District would participate in the upfront costs as a demonstration project. Following discussion, it was agreed that City staff will send information to the District on the proposed improvements for the areas under consideration. This idea will be further discussed at the next Joint Agency Committee meeting.

**7. ADJOURNMENT**

**7.1.** The meeting was adjourned at 10:45 a.m. The next YLWD/City of Placentia Joint Agency Committee meeting will be later scheduled for a time in the fall.