

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES – EXECUTIVE SESSION  
October 1, 2013  
6:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:** Mayor/Board Chair Nelson called the meeting to order at 6:00 p.m.

**ROLL CALL:**

PRESENT: Council/Agency Members Aguirre, Nelson, Underhill, Wanke  
ABSENT: Yamaguchi

**ORAL COMMUNICATIONS:** None

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(b) for Conference with Legal Counsel Regarding Anticipated Litigation – Two (2) Items
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – One (1) Item
3. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator Concerning Labor Negotiations with the following groups:
  - a. Placentia Police Officers Association (PPOA)
  - b. Placentia Police Management Association (PPMA)
  - c. Placentia City Employees Association (PCEA)

City Representatives: Troy L. Butzlaff, City Administrator  
Steve Pischel, Dir. Administrative/Community Services
4. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:
  - a. Property: 207-209 W. Crowther Avenue, Assessor's Parcel Nos. 339-402-05, 339-402-07, 339-402-08 and 339-402-11  
City Negotiator: Troy L. Butzlaff, City Administrator  
Negotiating Parties: Robert Sonnenblick, Sonnenblick Development  
Under Negotiations: Price and Terms of Payment

**SUCCESSOR AGENCY:** None

**ICDA:**

1. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:
  - a. Property: 601 W. Orangethorpe Avenue, APN 339-112-03  
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director  
Negotiating Parties: Jim Williams, JAW Land & Trading LLC  
Under Negotiations: Price and Terms of Payment

**RECESS:** The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

**CALL TO ORDER:**

**PRESENT:** Council/Agency Members Aguirre, Nelson, Underhill, Wanke  
**ABSENT:** Yamaguchi

**STAFF PRESENT:** City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Authority Counsel, Andrew V. Arczynski; Director of Administrative and Community Services, Steve Pischel; Director of Finance, Karen Ogawa; Director of Public Works, Steve Drinovsky; Deputy Chief, Ward Smith; Deputy Director of Community Services, Jon Nicks; City Engineer, Ruth Smith; Finance Services Manager, Michael Nguyen; Management Analyst, Eduardo De La Torre; City Clerk, Patrick Melia; Deputy City Clerk, Tania Moreno

**INVOCATION:** Police Chaplain Ken Milhander

**PLEDGE OF ALLEGIANCE:** Mayor Nelson

**1. Requests for Commendations and Proclamations**

- a. Retirement Recognition of Police Services Supervisor Katie Holtsclaw and Police Civilian Investigator Corinne Loomis  
Recipients: Katie Holtsclaw and Corinne Loomis  
Presenter: Mayor Nelson

City Administrator Butzlaff provided a brief narrative of Police Services Supervisor Holtsclaw and Police Civilian Investigator Loomis.

Deputy Chief of Police Smith provided a brief biography on Police Services Supervisor Holtsclaw and thanked her for her years of service to the community.

Police Services Supervisor Holtsclaw thanked the City for the opportunity to serve the community.

Deputy Chief of Police Smith provided a brief biography on Police Civilian Investigator Loomis and thanked her for her years of service to the community.

Police Civilian Investigator Loomis thanked the City for the opportunity to serve the community.

Mayor Nelson presented plaques of recognition to Police Services Supervisor Holtsclaw and Police Civilian Investigator Loomis.

- b. Proclamation Designating October 6-13, 2013 as Fire Prevention Week  
Recipient: Battalion Chief Espinoza  
Presenter: Mayor Nelson

City Administrator Butzlaff provided a brief narrative on Fire Prevention Week.

Battalion Chief Espinoza provided a narrative on Fire Prevention Week. He raised fire prevention awareness.

Mayor Nelson proclaimed the week of October 6-13, 2013 as Fire Prevention Week and presented a certificate to Battalion Chief Espinoza.

- c. Proclamation Designating October 20-26, 2013 as Freedom from Workplace Bullies Week  
Presenter: Mayor Nelson

City Administrator Butzlaff provided a brief narrative on Freedom from Workplace Bullies Week. He proclaimed the week of October 20-26, 2013 as Freedom from Workplace Bullies Week.

- d. Presentation of Natural Gas Pipeline Safety by the Southern California Gas Company  
Presenter: Southern California Gas Company Public Affairs Manager Tina Javid

City Administrator Butzlaff provided a narrative on the services provided by the Southern California Gas Company (SoCalGas).

SoCalGas Public Affairs Manager Javid provided a PowerPoint presentation, the slides included: Pipeline Safety, Southern California Gas Company (SoCalGas), HCA vs Non-HCA, Where are the Pipelines in your City?, City of Placentia Map, Pipeline Markers, Safe Digging, Tree Clearing, Recognizing and Responding to Natural Gas Leaks, Maintaining our Pipelines, Maintaining Gas Lines, Emergency Preparedness, Natural Gas Safety, and Questions.

Council, Staff and SoCalGas Public Affairs Manager Javid discussed the process of turning on and off the gas pipes at homes and the importance of contacting the SoCalGas.

Mayor Nelson presented Public Affairs Manager Javid a certificate of appreciation for her years of service to the community as the SoCalGas Representative.

- e. Update on Orange County Water District Annexation  
Presenter: Golden State Water Company District Manager Robert Hanford

City Administrator Butzlaff introduced Golden State Water Company District Manager Handford.

Golden State Water Company District Manager Handford noted that the Golden State Water Company relies on groundwater produced from the Orange County Groundwater Basin to serve its customers. He noted that the Orange County Water District is considering an annexation of additional lands to bring additional users into the district including the City of Anaheim, Yorba Linda Water District and Irvine Ranch Water District. He expressed their concerns regarding the annexation process. He noted that they do not oppose annexation, but that they do oppose the financial burden it may create. He noted that the Orange County Water District would meet on October 2, 2013 to consider the annexation.

Mayor Nelson inquired about the financial impact to ratepayers.

Golden State Water Company District Manager Hanford responded that it would be a one percent cost increase.

City Administrator Butzlaff noted that Staff is prepared to mail out a letter.

Mayor Nelson acknowledged Golden State Water Company Representative Steve Brown attendance.

**EXECUTIVE SESSION REPORT:** City Attorney/Agency Counsel Arczynski reported the Council/Agency met in Executive Session to discuss the items listed on the agenda. He stated there was no reportable action from Executive Session this evening.

**CITY ADMINISTRATOR REPORT:**

City Administrator Butzlaff announced the upcoming CERT Classes on October 8, 2013, Heritage Festival and Parade on October 12, 2013, community education forum regarding coyote and animal safety on October 3, 2013, and the Business Center ribbon cutting ceremony on October 3, 2013.

**ORAL COMMUNICATIONS:** None

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

Councilmember Underhill noted that she had been out of town on vacation. She congratulated Ms. Loomis and Ms. Holtsclaw on their retirement.

Councilmember Wanke congratulated Ms. Loomis and Ms. Holtsclaw on their retirement. He wished former Assistant City Administrator Domer the best on his new job. He reported that a movie producer approached him regarding the possibility of filming a movie in Placentia. He noted that he would be bringing back additional information on the movie production.

Mayor Pro Tem Aguirre congratulated Ms. Loomis and Ms. Holtsclaw on their retirement. He wished former Assistant City Administrator Domer the best on his new job. He noted that the Orange County Fire Authority (OCFA) Board approved the amendment to the OCFA Joint Powers Authority Agreement.

City Administrator Butzlaff noted that the amendment would be presented to Council for consideration on the October 15, 2013 City Council meeting.

Mayor Nelson congratulated Ms. Loomis and Ms. Holtsclaw on their retirement. He thanked Ms. Javid and Mr. Hanford for their presentations. He announced the upcoming Heritage Parade and Festival on October 12, 2013 and noted that the Placentia Community Foundation would be in attendance. He attended the last Orange County Sanitation District Board meeting. He announced that Director of Finance Ogawa would be leaving the City.

**1. CONSENT CALENDAR (Items 1.a. through 1.d.):**

A motion was made by Councilmember Underhill, seconded by Mayor Pro Tem Aguirre, to approve Consent Calendar Item Nos. 1.a. through 1.d.

**COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve  
**(4 – 0, Councilmember Yamaguchi absent)**
- b. **Minutes**  
**City Council/Successor/ICDA Regular Meetings – September 3, 2013 and September 17, 2013**  
Recommended Action: Approve  
**(4 – 0, Councilmember Yamaguchi absent)**
- c. **City Fiscal Year 2013-14 Warrant Register for September 18, 2013 through October 1, 2013**  
Financial Impact: \$ 1,824,105.70  
Recommended Action: Approve  
**(4 – 0, Councilmember Yamaguchi absent)**

**COUNCIL CONSENT CALENDAR:**

- d. **Extension of the Temporary Commercial Signage Pilot Program to Provide Flexibility in the City's Sign Code Ordinance**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2013-48, a Resolution of the City Council of the City of Placentia, California, extending the Temporary Commercial Signage Pilot Program

**(4 – 0, Councilmember Yamaguchi absent)**

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA:** None

**COUNCIL:** None

**SUCCESSOR AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:**

- a. **Conduct Second Reading and Adoption of an Ordinance Amending Section 13.28.010 of Chapter 13.28 of Title 13 of the Placentia Municipal Code Establishing Prima Facie Speed Limits**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Conduct second reading by title only and adopt, Ordinance O-2013-07, an Ordinance of the City Council of the City of Placentia, California, amending section 13.28.010 of Chapter 13.28 of Title 13 of the Placentia Municipal Code establishing speed limits on certain streets

**(4 – 0, Councilmember Yamaguchi absent)**

City Administrator Butzlaff noted that this is the second reading and adoption of Ordinance O-2013-07.

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Aguirre, and carried (4 – 0) to conduct second reading by title only and adopt, Ordinance O-2013-07, an Ordinance of the City Council of the City of Placentia, California, amending section 13.28.010 of Chapter 13.28 of Title 13 of the Placentia Municipal Code establishing speed limits on certain streets.

**SUCCESSOR AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS:** None

**ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

- a. **Introduction and Scheduling of Public Hearing for an Ordinance of the City Council of the City of Placentia, California, Repealing Chapter 18.04 of Title 18 and Chapters 20.04, 20.08, 20.12, 20.16 20.20, 20.44, 20.48, and 20.56 of the Title 20 of Placentia Municipal Code and Adopting by Reference, the California Fire Code, 2013 Edition, the California Building Code, 2013 Edition, the California Residential Code, 2013 Edition, the California Green Building Standards Code, 2013 Edition, the California Plumbing Code, 2013 Edition, the California Mechanical Code, 2013 Edition, and the California Electrical Code, 2013 Edition, Including all Appendices, with Certain Amendments, Additions and Deletions Thereto, Including Fees and Penalties**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Introduce and read the title of the Ordinance, Ordinance O-2013-08, an Ordinance of the City Council of the City of Placentia, California, repealing Chapter 18.04 of Title 18 and Chapters 20.04, 20.08, 20.12, 20.16, 20.20, 20.44, 20.48 and 20.56 of Title 20 of the Placentia Municipal Code and adopting by reference, the California Fire Code, 2013 Edition, the California Building Code, 2013 Edition, the California Residential Code, 2013 Edition, the California Green Building Standards Code, 2013 Edition, the California Plumbing Code, 2013 Edition, the California Mechanical Code, 2013 Edition, and the California Electrical Code, 2013 Edition, including all appendices, with certain amendments, additions and deletions thereto, including fees and penalties
- 2) Schedule a Public Hearing for November 5, 2013 to conduct a first reading and take public comments on the proposed Ordinance

**(4 – 0, Councilmember Yamaguchi absent)**

City Attorney Arczynski provided a brief staff report on item 4.a., noting the City has the ability to review the proposed California Building Codes and modify as needed. He noted that the adoption process of this Ordinance is different from a typical ordinance adoption. He stated this item is a pre-introduction of the ordinance and scheduling of a public hearing. He noted that the first reading would take place in a public hearing on November 5, 2013, with the second reading and adoption to follow.

A motion was made by Councilmember Underhill, seconded by Mayor Nelson, and carried (4 – 0) to introduce and read the title of the Ordinance, Ordinance O-2013-08, an Ordinance of the City Council of the City of Placentia, California, repealing Chapter 18.04 of Title 18 and Chapters 20.04, 20.08, 20.12, 20.16, 20.20, 20.44, 20.48 and 20.56 of Title 20 of the Placentia Municipal Code and adopting by reference, the California Fire Code, 2013 Edition, the California Building Code, 2013 Edition, the California Residential Code, 2013 Edition, the California Green Building Standards Code, 2013 Edition, the California Plumbing Code, 2013 Edition, the California Mechanical Code, 2013 Edition, and the California Electrical Code, 2013 Edition, including all appendices, with certain amendments, additions and deletions

thereto, including fees and penalties; and schedule a Public Hearing for November 5, 2013 to conduct a first reading and take public comments on the proposed Ordinance.

b. **Approval of Community Special Event or Activity Fee Waiver Policy**

Financial Impact: Estimated cost of \$3,000.00 to \$4,000.00

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2013-49, a Resolution of the City Council of the City of Placentia, California, approving and adopting a Policy and Procedure for Community Special Event on Activity Fee Waiver

**(4 – 0, Councilmember Yamaguchi absent)**

City Administrator Butzlaff noted that the City does not have a policy to handle small-scale community events. He noted that Staff is recommending the approval of a policy that would allow the waiving of the City's cost for small-scale community events.

Deputy Director of Community Services Nicks noted that several non-profit organizations host community events in Placentia. He noted that small events typically require street closures and staffing. He noted that the policy would waive the special event and activity fee. He noted that the special events would need to follow certain criteria and regulations. He noted that the policy would establish a special event written request process.

A motion was made by Mayor Pro Tem Aguirre, seconded by Councilmember Underhill, and carried (4 – 0) to adopt Resolution R-2013-49, a Resolution of the City Council of the City of Placentia, California, approving and adopting a Policy and Procedure for Community Special Event or Activity Fee Waiver.

c. **First Quarter Financial Update (Preliminary)**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file Financial Quarterly Update (Preliminary) for period ended September 20, 2013
- 2) Approve a delay in the implementation of the first quarter deficit solution triggers to January 2014

**(4 – 0, Councilmember Yamaguchi absent)**

City Administrator Butzlaff noted that as part of Fiscal Year 2013-14 budget adoption, Council requested a quarterly review of the budget. He noted that not all concessions and negotiations have been reached.

Director of Finance Ogawa provided a brief staff report on item 4.c. She noted that the quarterly financial report is for the period ending September 20, 2013. She provided a review of the current revenues and expenditures. She recommended a delay in the implementation of the first quarter deficit solution triggers to January 2014.

City Administrator Butzlaff noted that Staff is recommending receiving and filing the report and a delay in implementing the triggers.

Mayor Pro Tem Aguirre noted that Management Partners would provide a sustainable fiscal plan early in December.

A motion was made by Councilmember Underhill, seconded by Mayor Pro Tem Aguirre, and carried (4 – 0) to receive and file Financial Quarterly Update (Preliminary) for period ended September 20, 2013; and approve a delay in the implementation of the first quarter deficit solution triggers to January 2014.

**SUCCESSOR AGENCY NEW BUSINESS:** None

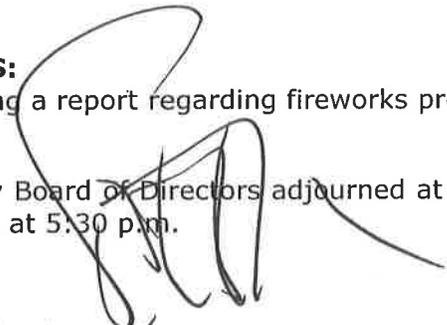
**ICDA NEW BUSINESS:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Councilmember Wanke thanked Staff for providing a report regarding fireworks prohibition.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:16 p.m. to the next regular meeting on October 15, 2013 at 5:30 p.m.



SCOTT W. NELSON  
MAYOR/AGENCY CHAIR

ATTEST:



PATRICK J. MELIA, CITY CLERK/AGENCY  
SECRETARY