



Recreation & Parks Commission Meeting Agenda

January 13, 2014
7:00 p.m. – Placentia City Hall

Michael Dougherty
Chair

Sharon Jackson
Vice Chair

Linda Bartelt
Commissioner

Todd Emrick
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

January 13, 2014

REGULAR MEETING

7:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Dougherty
Vice Chair / Commissioner Jackson
Commissioner Bartelt
Commissioner Emrick
Commissioner Granger
Commissioner Hunt
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – December 9, 2013
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current capital improvement projects including ongoing and potential cell towers and the proposed Skate Park project.
4. **Review of Parks & Facilities Study/Park Assignments** -
Commission to review the Parks & Facilities Study, schedule park/facility visitations, and consider park assignments for 2014.

Park Inspection Reports - Commission to review inspection reports with staff.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings including consideration of meetings at various City facilities.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 10, 2014 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the January 13, 2014 Regular Meeting of the Recreation and Parks Commission was posted on January 9, 2014.



Maria Elena Maurer
Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
December 9, 2013

Meeting called to order at 7:03 p.m.

ROLL CALL

Present: Dougherty, Emrick, Granger, Jackson, Newman
Absent: Bartelt, Hunt
Staff Present: Steve Pischel, Director of Administrative & Community Services
Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Granger

ORAL COMMUNICATIONS – None in attendance

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** – October 14, 2013

MOTION by Commissioner Granger to approve the minutes of October 14, 2013 as submitted; **SECOND** by Commissioner Emrick and **CARRIED** by a **4-0-1-2 VOICE VOTE** (Bartelt, Hunt, Absent; Jackson, Abstained).

2. **MONTHLY REPORT**

Staff Nicks reported that the excursion to the Los Angeles Farmers Market was well received. Participants enjoyed the Fall Festival activities that were offered. Over 300 Elementary School children were invited to the Halloween event held at City Hall. Each department made a great effort to decorate in the Halloween spirit and the children trick or treated, viewed a movie, and had popcorn. Police and Fire departments gave out hand outs as well.

Secretary's Note: Commissioner Hunt arrived at 7:06 p.m.

The Veterans Day event held on November 11 honored Placentia residents that have served in the Armed Forces and nine new names were added to the Veterans Monument. The Tamale Festival took place on Wednesday, December 4 in Old Town Placentia. A total of 9 restaurants participated and sold tamales and 3 bands performed at the event. Appointments for Santa Visits can be reserved until December 22. The Orange County Register reporter will follow Santa on one of his visits and will do a write up in the newspaper. The Placentia Youth Basketball program had 72 children enrolled and practices started last week.

Commissioner Hunt congratulated Staff Nicks and his staff for the great job at the Heritage Festival. Staff took over the Business Expo, previously handled by the

Chamber of Commerce, with great success and for the first time, the Heritage Committee broke even. Staff Nicks added that Staff Veronica Ortiz, liaison to the Heritage Committee, was instrumental in successfully coordinating all aspects of the festival.

3. **PARKS AND FACILITY PROJECT UPDATES -**

Staff Nicks reported that the Kraemer Middle School lights project is almost complete. Contractor will be coming back to make sure some breaks in the conduit that were a problem are sealed. This additional work could be beyond the scope of the project. The Koch Park cell site proposal is on hold due to AT&T wanting to add a second equipment enclosure they want to place by the picnic shelters. A meeting will be held with the Planning Department to discuss the next step in this process.

A meeting with Verizon was held to discuss the cell site proposed at Goldenrod Park. Staff Nicks provided a map showing the two options proposed by Verizon, but due to the logistics and the small size of this park, Staff has concerns. After Commission discussion on this proposal, it was agreed that the monopine would not be able to blend in the low height of the trees, it would be too close to the playground and the residential homes, the proposed large structure would be freestanding, and none of the options are suitable for this small park.

MOTION by Commissioner Granger to deny approval of the options presented by Verizon as Goldenrod Park does not lend itself to what is being proposed given the physical characteristics and layout of the park with amenities presented and it would not be conducive to the surrounding neighborhood; **SECOND** by Commissioner Emrick and **APPROVED** by a **5-0-1-1** (Bartelt, Absent; Hunt Abstained) **VOICE VOTE**.

4. **SKATE PARK PROPOSAL -**

Staff Nicks provided an overview of the old Boys & Girls Club Building. The City Redevelopment Agency (RDA) initially acquired the building through a financing agreement that provided a lease with the option to purchase the building. The RDA initially paid \$400,000 towards the purchase of the building and an additional \$750,000 is needed to complete the purchase. The City is the current successor agency to the RDA and assumed responsibility for the lease. Until the building is purchased, the building is leased at \$150,000 per year. In order to fully move forward with the Skate Park project, the City would need to provide the \$750,000 to purchase the building and an additional \$550,000 for improvements for the proposed Skate Park.

The City applied for a loan through a State Agency that provides loans for economic development. Unfortunately, the loan was not approved. Staff Pischel added that the City's goal is to continue to seek funding to acquire the building as it is a prime piece of real estate and the property has equity. Staff will continue to update the Commission on any further developments.

5. **REVIEW OF PARKS & FACILITIES STUDY -**

Staff Nicks reported that he and Staff Pischel had met with Commissioner Bartelt at Kraemer Park and an overview of the park, Backs Building and the E.T. Powell

Building had taken place. Staff had also met Commissioner Granger as she was doing an inspection of the Gomez Center. The goal is to continue this process with the rest of the Commissioners and walk other facilities, look at what is there and make recommendations. Commissioner Hunt took pictures at Placentia Champions Sports Complex to identify those areas that need immediate attention if they are hazardous. Rather than go over the previous Facility Study, it was agreed that everyone should start new. Some items have been accomplished and others have been deferred. Everyone needs to identify those that are new and should go on the list. Possibility of involving Public Works staff to go along on these visits. Staff Maurer will re-send the Facility Study to all Commissioners and Commissioners will e-mail their availability to conduct facility visits.

6. SPORTS ADVISORY COMMITTEE UPDATE

Staff Nicks reported on the meeting held on November 12, 2013 with the Sports Advisory Committee. Commissioners Dougherty and Hunt were in attendance. All groups signed that they have received a copy of the recently revised policy and for the most part, the sports groups had no real concerns.

Prior to the Sports Advisory meeting, the School District's Facilities Supervisor, Gary Farrell, informally talked about proposing fees for the use of their facilities noting that the School District was sensitive that the sports groups were non-profit and the District is committed to provide a forum to get feedback from them. A meeting with the School District will be scheduled in January.

PARK INSPECTION REPORTS –

Commissioner Granger commented about the pool cover not being used for the Gomez pool. Staff Nicks indicated that both covers for Gomez and Whitten pools have tears and would need replacement. Commissioner Hunt noticed that at Placentia Champions, two dogs were on the field and apparently, this is an ongoing problem. Staff Pischel commented that the Police Department can be notified when this is taking place.

STAFF COMMENTS –

Staff Pischel thanked Commissioners for their years of service and wished them a happy holiday.

AGENDA BUILDING AND MEETING SCHEDULE –

Skate Park Update, Review of Parks & Facilities Study and Parks and Monthly Report.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Granger to adjourn to Monday, January 13, 2014 regular meeting; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Bartelt, Absent). Meeting adjourned on December 9, 2013 at 8:35 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission