

# City of Placentia/Yorba Linda Water District Joint Water Services Committee

## Regular Meeting Agenda May 12, 2014

### **City of Placentia**

Scott W. Nelson  
*Mayor*

Chad P. Wanke  
*Councilmember*

Troy L. Butzlaff, ICMA-CM  
*City Administrator*

### **Yorba Linda Water District**

Gary Melton  
*Board President*

Phil Hawkins  
*Director*

Steve Conklin, P.E.  
*Acting General Manager*

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8231**  
**Fax: (714) 961-0283**

**administration@placentia.org**  
**Website: www.placentia.org**

### **Procedures for Addressing the Committee Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Public Comment**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the Committee Secretary BEFORE that portion of the agenda is called.

The Committee members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Committee discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Person who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8244, to make inquiry concerning the nature of the item described on the agenda.

**CITY OF PLACENTIA/YORBA LINDA WATER DISTRICT  
JOINT WATER SERVICES COMMITTEE**

**AGENDA**

**May 12, 2014**

**10: 00 a.m. - Administrative Conference Room  
Placentia City Hall, 401 E. Chapman Avenue**

**1. CALL TO ORDER:**

- 2. ROLL CALL:** Scott W. Nelson, Mayor  
Chad P. Wanke, Councilmember  
Troy L. Butzlaff, City Administrator  
Michael J. Beverage, Director  
Gary T. Melton, Director  
Steve Conklin, Acting General Manager

**3. PUBLIC COMMENT:**

At this time the public may address the Committee members concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the Committee.

**4. CONSENT CALENDAR**

- a) Approve minutes of the February 3, 2014 Joint Water Services Meeting

**5. DISCUSSION ITEMS:**

- a) Turf Replacement Demonstration Project  
b) Vehicle and Equipment Sharing (Update – As Needed)  
c) Statewide Drought/Water Conservation (Update – As Needed)  
d) Sewer Master Plan/Sewer Services (Update – As Needed)

**6. MATTERS INITIATED BY COMMITTEE MEMBERS**

**7. ITEMS FOR NEXT AGENDA**

If a Committee member would like to have formal action taken on a requested item, it will be placed on a future Committee Agenda.

**8. ADJOURNMENT**

**CERTIFICATION OF POSTING**

I, Tania Moreno, secretary for the City of Placentia/Yorba Linda Water District Joint Water Services Committee, hereby certify that the Agenda for the May 12, 2014 meeting of the City of Placentia/Yorba Linda Water District Joint Water Services Committee was posted on May 8, 2014.

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*Tania Moreno, Secretary*

**MINUTES OF THE  
YORBA LINDA WATER DISTRICT  
JOINT COMMITTEE MEETING WITH CITY OF PLACENTIA  
Monday, February 3, 2014 9:30 a.m.  
1717 E Miraloma Avenue, Placentia CA 92870**

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The February 3, 2014 meeting of the YLWD/City of Placentia Joint Agency Committee was called to order at 9:30 a.m. The meeting was held in the Admin Conference Room at the District's Administration Building located at 1717 East Miraloma Avenue in Placentia, California 92870.

**1. CALL TO ORDER**

**2. ROLL CALL**

**YLWD COMMITTEE MEMBERS**

Michael J. Beverage, Director  
Gary T. Melton, Director

**YLWD STAFF**

Steve Conklin, Acting General Mgr

**CITY OF PLACENTIA MEMBERS**

Scott W. Nelson, Mayor

**CITY OF PLACENTIA STAFF**

Troy L. Butzlaff, City Administrator  
Michael McConaha, Senior Mgmt Analyst

**3. PUBLIC COMMENTS**

None.

**4. ACTION CALENDAR**

**4.1 Minutes of the YLWD/City of Placentia Joint Agency Committee Meeting held October 14, 2013**

The Council member and District board members had no changes or corrections to the minutes from the prior meeting. Director Beverage abstained from voting because he was not present at the October meeting.

**5. DISCUSSION ITEMS**

**5.1 Joint Turf Replacement Demonstration Project**

Mr. Conklin reported that the Agreement for the subject project has been approved by the City Council and by the District Board and has been provided to the City for signatures. Mr. Butzlaff confirmed receipt and Mr. McConaha provided a January 30 City Memorandum with status and details. It was noted that the selected contractor for the work visited the median sites and determined that the actual area for artificial turf is 4,448 sq. ft. rather than the 7,986 sq. ft. as previously described in the work plan. As such, it was proposed by City staff that the project be extended

one additional median island westerly to Valencia Avenue, which would add 956 sq. ft., with a new total of 5,404 sq. ft. Following discussion, the YLWD directors on the committee agreed to the proposed changes, as the total is less than that previously approved by the YLWD Board, and the additional median island is within the YLWD service area.

Discussion continued regarding the possibility of adding other road median islands to the project, up to the budget approved by the two agencies. Suggested were islands in Rose Avenue, from Alta Vista to YL Blvd. Also suggested was the possibility of an artificial turf area in Champions Park, which would be more visible and accessible to residents to see and touch than in the roadway median. It was agreed that we will proceed with the originally conceived project for median islands in YL Blvd. If there is budget remaining after completion in YL Blvd, we will look at other sites for artificial turf.

There was discussion regarding providing information to the public for the use of artificial turf as a water-saving measure. It was agreed that the project should include temporary signs during construction and permanent signs thereafter naming the project and the participants. In addition, messages will be provided on the websites of each agency, and literature will be available to download or as handouts for interested parties. Included will be information prepared by MWDOC on water conservation programs and turf replacement rebates.

YLWD will follow up with MWDOC regarding continued participation in the Turf Rebate Program. The City of Placentia is preparing the rebate application and will organize an initial inspection of the project site with MWDOC, as required by the rebate program.

## **5.2 Vehicle and Equipment Sharing**

As a summary for new members on the committee, the purpose of this item is to pursue the opportunity for the loaning of vehicles and equipment on an infrequent or emergency basis as a cost-saving measure. In previous meetings, each agency provided a list of its vehicles and equipment, and each has been investigating if other similar public agencies have agreements in place that could be considered for use. No success to date. Messrs. Butzlaff and Conklin indicated that they will make a further attempt to find an agreement already prepared, and if unsuccessful, will work together to prepare a draft agreement addressing cost, insurance requirements, indemnification, and other requirements necessary. Any such agreement will be subject to review and approval by legal counsel for the City and the District.

## **5.3 Drought Conditions and Message to Residents**

The continuing drought conditions were acknowledged and discussed. Mr. Conklin noted the press release by MWDOC, which was included with

the meeting agenda. The MWDOC notice described the current drought conditions and the major investment made by southern California water agencies over the last 15 years to improve and expand water storage, water recycling and water conservation. As a result, southern California and Orange County are not in the same dire condition as other areas in central and northern California. We will continue to strongly encourage increased water conservation but do not need to request major cuts or rationing at this time.

**5.4 Matters Initiated by Committee Members**

Director Beverage asked if the issue of the transfer of the sewers in Placentia from the City to the District was still under consideration. Mr. Butzlaff said yes, noting that the City was currently proceeding with hiring a consultant to prepare a sewer master plan. Thereafter, the City would have a better idea of the condition of its sewer system. He also indicated that the City currently employing Empire Pipe Cleaning and Video to maintain and clean the system. All sewer lines have been videoed and recorded.

**5.5. Items for Next Agenda**

All of the above items will be agendized for the next meeting. The committee asked that the next meeting be scheduled at the time that the turf replacement project is going into construction.

**6. ADJOURNMENT**

**6.1.** The meeting was adjourned at 10:28 a.m. The date and time of the next YLWD/City of Placentia Joint Agency Committee meeting is yet to be determined.