

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
March 10, 2014

Meeting called to order at 7:04 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Granger, Hunt, Jackson, Newman
Absent: Emrick
Staff Present: Jon Nicks, Deputy Director of Community Services
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman

ORAL COMMUNICATIONS – None in attendance

COMMISSIONER COMMENTS AND REPORTS - Commissioner Bartelt indicated that the Committee/Commission reception held at the Powell Building had been a very nice event. Staff had done a great job highlighting this facility, the food was good and the evening was enjoyed by all those in attendance. Commissioner Hunt was informed that 7 year olds are playing at Placentia Champions Sports Complex. The rules clearly state that no one under 9 should be playing there. This will be brought up to Little League and Pony Baseball Boards.

1. **APPROVAL OF MINUTES** –

January 13, 2014 Minutes

MOTION by Commissioner Newman to approve the minutes of January 13, 2014 as submitted; **SECOND** by Commissioner Jackson and **CARRIED** by a **5-0-1-1 VOICE VOTE** (Emrick, Absent; Jackson, Abstained).

February 10, 2014 Minutes

MOTION by Commissioner Granger to approve the minutes of February 10, 2014 as submitted; **SECOND** by Commissioner Hunt and **CARRIED** by a **4-0-1-2 VOICE VOTE** (Emrick, Absent; Bartelt, Granger, Abstained).

2. **MONTHLY REPORT**

Staff Nicks reported that the Placentia Youth Basketball championship games were held the beginning of March. This program, under Veronica Ortiz' coordination, had over 70 participants. Teen Hoops basketball is still accepting registration. The transition to ActiveNet, the new registration software program, is working very well. Approximately, 70 people registered online or about 33% of current registration. Commissioner Bartelt stated she had tried to register online, but was discouraged when she was asked to provide two phone numbers and the cell phone carrier. Coordinator Maurer indicated that staff felt having two phone

numbers would be useful when a person needs to be reached regarding cancelled classes, emergency situations, etc. It will be reported back why a cell phone carrier name is necessary.

Staff Nicks reported that although the City is facing budget challenges, all three Coordinators were able to attend the CPRS Conference in Ontario by providing service to the conference as volunteers allowing for free attendance to the conference.

3. PARKS AND FACILITY PROJECT UPDATES -

Staff Nicks reported that City Council had approved the Verizon co-location of the cell tower at Tuffree. The lease fee for co-location is \$1,600/month plus the new added storage enclosure amenity from this project. The Koch Park cell tower project should be completed before summer. Verizon suggested a cell tower at Wagner Park. Commissioner Hunt stated that there is not a lot of room there and it needs to blend in. Staff Nicks added that cell towers cannot be located within 100' radius of a residence or school. More details will be brought back to the next Commission meeting.

Staff met with the School District regarding the fence installation between Tuffree Middle School and Tuffree Park. This fence will limit the access to the school grounds during school hours of operation, but it will not affect the field user groups. The City applied for a \$350,000 Community Grant Fund to meet ADA compliance and will be working on this project in the upcoming months.

4. REVIEW OF PARKS AND FACILITIES STUDY/PARK ASSIGNMENTS

Commissioners discussed the Parks & Facility Study and Commissioner Dougherty stated that once all the pictures have been taken, staff will be the recipient of the pictures and with their assistance, a Power Point presentation will be created. The presentation can then be viewed at a future meeting. Park assignments were confirmed as follows:

Bartelt	Kraemer Park, Santa Fe Park & Powell Bldg.
Dougherty	La Placita, Jaycee Parquette, McFadden Park
Emrick	Bradford, Wagner & Samp Parks
Granger	Parque De Los Vaqueros, Parque De Los Niños
Hunt	Placentia Champions Sports Complex
Jackson	Tuffree, Goldenrod & Tri-City Park
Newman	Parque Del Arroyo Verde and Koch Park

5. OPEN SPACE ELEMENT OF THE GENERAL PLAN

Staff Nicks stated that the City is updating the 2003-2004 General Plan. Members from each Committee/Commission have been selected in the past to serve on this committee. The goal is to review the policies, consolidate those that overlap and get feedback in order to make the changes to the General Plan. Commissioner Granger was appointed to represent the Commission. Commissioner Newman will be the alternate.

6. **SCHOOL DISTRICT UPDATE**

Staff Nicks, Felipe Zambrano and Commissioner Newman attended the School District's meeting to discuss the fees developed for the use of the High School fields. The fee structure is very similar to the City's; it incorporates the user groups into A, B (resident/non-profit and non-resident/non-profit) and C users (commercial). The new fees will take effect as of July, 2014.

7. **BUDGET UPDATE**

Staff Nicks reported that the City has been conducting community workshops to receive feedback and to review the current status and challenges the City is facing. The Management Partners report and the budget stabilization proposals to increase revenue have been discussed; these include increase in sales tax, creating a Landscape District, raising the utilities tax, contracting out for services, including outsourcing the Police Department. All feedback will be brought back to City Council for their consideration.

PARK INSPECTION REPORTS –

Commissioner Granger reported that the hand court lights at Parque De Los Niños are yellowed and the lighting is poor. In addition, the swings are very high from the ground and the public is not able to use them; they need to be lowered. It was also noted that since the lighting was upgraded at Parque De Los Vaqueros, there is no apparent negative activity at the park.

Commissioner Bartelt reported that there is a lot of graffiti on the picnic tables at Santa Fe Park. Commissioner Jackson suggested that the signs that indicate "Dogs must be on a leash," also include the fine amount. Commissioner Hunt added that it will help if those people that are letting their dogs run off leash in the parks are issued a citation.

STAFF COMMENTS –

AGENDA BUILDING AND MEETING SCHEDULE –

It was suggested that the May or June meeting be held at one of the facilities instead of City Hall. Monthly Report, Grant Application Update, Budget Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Newman to adjourn to Monday, April 14, 2014 regular meeting; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Emrick, Absent). Meeting adjourned on March 10, 2014 at 8:44 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission