

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
May 6, 2014
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor/Board Chair Nelson called the meeting to order at 5:40 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Underhill, Wanke, Yamaguchi, Aguirre, Nelson
ABSENT: None

ORAL COMMUNICATIONS: None

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
 - a. Regina Santiago vs. City of Placentia, Orange County Superior Court Case No. 30-2013-00663328-CU-OE-CJC
 - b. Michael Withrow and Patricia Duffie vs. City of Placentia, et.al Orange County Superior Court Case 30-2014-00711735-CU-WM-CJC
2. Pursuant to Government Code Section 54956.9(d)(2) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(d)(4) for Conference with Legal Counsel Regarding the Initiation of Litigation – One (1) Item
4. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator Concerning Labor Negotiations with the following group:
 - a. Placentia Police Management Association (PPMA)

City Representatives: Troy L. Butzlaff, City Administrator
Steve Pischel, Dir. Administrative/Community Services
5. Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator:
 - a. Property: 207-209 W. Crowther Ave APN: 339-402-05; 07; 08; 11
City Negotiator: Troy L. Butzlaff, City Administrator
Negotiating Parties: Patrick Helgeson, Province Group
Under Negotiations: Price and Terms of Payment
 - b. Property: 567 Melrose Street APN: 339-102-02

City Negotiator: Troy L. Butzlaff, City Administrator
Negotiating Parties: Carla Blocher, 567 Melrose Street, LLC
Under Negotiations: Price and Terms of Payment

SUCCESSOR AGENCY: None

ICDA:

1. Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator:

- a. Property: 601 W. Orangethorpe Avenue, APN 339-112-03
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director
Negotiating Parties: James Williams, JAW Land and Trading LLC
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

ROLL CALL:

PRESENT: Councilmember/Board Member Underhill, Wanke, Yamaguchi, Aguirre, Nelson
ABSENT: None

STAFF PRESENT: City Clerk, Patrick J. Melia; City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Authority Counsel, Andrew V. Arczynski; Assistant City Administrator, Damien Arrula; Director of Administrative and Community Services, Steve Pischel; Chief Financial Officer, Linda Magnuson; Police Chief, Rick Hicks; Deputy Chief of Police, Ward Smith; Deputy Director of Community Services, Jon Nicks; Finance Manager, Michael Nguyen; Management Analyst, Maggie Le; Deputy City Clerk, Tania Moreno

INVOCATION: Police Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Aguirre

PRESENTATIONS:

- a. Proclamation Designating the Week of May 4-10, as Public Service Recognition Week
Recipient: City Administrator Butzlaff
Presenter: Mayor Nelson

City Administrator Butzlaff introduced Deputy Director of Community Services Nicks.

Deputy Director of Community Services Nicks provided a brief narrative of Public Service Recognition Week.

Mayor Nelson proclaimed the week of May 4-10, 2014 as Public Service Recognition Week.

- b. Proclamation Designating the Week of May 4-10, as Municipal Clerks Week
Recipient: City Clerk Melia
Presenter: Mayor Nelson

City Administrator Butzlaff provided a brief narrative of Municipal Clerks Week. He recognized City Clerk Melia, Deputy City Clerk Moreno, and City Clerk Specialist Martinez.

City Clerk Melia provided a narrative of the City Clerk's Office responsibilities. He thanked Deputy City Clerk Moreno and City Clerk Specialist Martinez for their work.

Mayor Nelson proclaimed the week of May 4-10, 2014 as Municipal Clerks Week.

- c. Proclamation Designating the Week of May 11-17, as National Peace Officers Memorial Week
Recipient: Chief of Police Hicks
Presenter: Mayor Nelson

City Administrator Butzlaff introduced Chief of Police Hicks.

Chief of Police Hicks provided a narrative of National Peace Officers Memorial Week. He thanked Placentia Officers for their work and professionalism.

Mayor Nelson proclaimed the week of May 11-17, 2014 as National Peace Officers Memorial Week.

EXECUTIVE SESSION REPORT:

City Attorney/Authority Counsel Andrew V. Arczynski reported that Council/Agency met in Executive Session to discuss the items listed on the agenda. He reported there were no reportable actions from Executive Session that evening.

CITY ADMINISTRATOR REPORT:

City Administrator Butzlaff invited the public to enjoy coffee and have a conversation with the Police Chief and Police Officers on Wednesday, May 14, 2014. He reported that Orange County Transportation Authority (OCTA) is seeking public input to help plan for the County's transportation needs for the next 20 years. He noted that the summer edition of the Placentia Quarterly Newsletter has been mailed out to all residents and businesses. He announced the current vacancies for City Commissions/Committees with an application deadline of June 2, 2014.

ORAL COMMUNICATIONS:

Dr. Vurdien, President of Fullerton College, invited Council and Staff to attend the 100th Anniversary celebration of Fullerton College. He noted that College District is considering going to the electorate to raise additional funds to support the renovation of buildings and asked Council to support the effort.

Craig Green, City Treasurer, reported he attended the 2014 CMTA Conference and California Debt and Investment Advisory Commission Seminar. He provided a brief narrative of the topics discussed at both events. He noted that he would be meeting with the Chief Financial Officer and invited Councilmember Wanke to attend. He submitted copies of documents obtained at the meetings and his concerns.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

Councilmember Yamaguchi congratulated Craftsman Pizza on their recent opening. He thanked the Boys Scout Orange County Council for awarding him the Lifetime Achievement Award. He reported that Councilmember Wanke and he attended the Southern California Association of Governments meeting.

Mayor Pro Tem Aguirre reported he attended an Orange County Fire Authority Board of Directors meeting in which no action was taken, and a follow-up meeting was scheduled.

Mayor Nelson reported he attended a League Board of Directors meeting. He noted the Governor provided a presentation regarding Proposition 30 and State funding. He noted that he would rather support the local community college system.

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

A motion was made by Councilmember Wanke, seconded by Mayor Pro Tem Aguirre, to approve Consent Calendar items 1.a. through 1.e.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Financial Impact: None
Recommended Action: Approve
(5 – 0, as recommended)
- b. **Minutes**
City Council/Successor/ICDA Regular Meeting – April 15, 2014
Recommended Action: Approve
(5 – 0, as recommended)
- c. **City Fiscal Year 2013-14 Warrant Register for April 16, 2014 through May 6, 2014**
Financial Impact: \$855,517.40
Recommended Action: Approve
(5 – 0, as recommended)

COUNCIL CONSENT CALENDAR:

- d. **Acceptance of Resignations/Removal of Committee Members to the Economic Development Committee**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Accept the resignations of Michael McAdam, Floyd Farano and Sandy Patel from the Economic Development Committee
(5 – 0, as recommended)
- e. **Approval of Resolution Reaffirming Employee Paid Member Contributions from Five to Nine Percent Under the California Public Employees' Retirement System between City of Placentia and Placentia Police Officers Association**
Financial Impact: Increase in Employee Contributions by Placentia Police Officers Association to the California Public Employees' Retirement System
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2014-21, A Resolution of the City Council of the City of Placentia, California, for paying and reporting the value of Employer Paid Member Contributions for the Placentia Police Officers Association (PPOA) Members
(5 – 0, as recommended)

SUCCESSOR AGENCY CONSENT CALENDAR: None

ICDA CONSENT CALENDAR: None

2. PUBLIC HEARINGS:

COUNCIL/SUCCESSOR AGENCY/ICDA: None

COUNCIL: None

SUCCESSOR AGENCY: None

ICDA: None

3. OLD BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS: None

COUNCIL OLD BUSINESS: None

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA OLD BUSINESS: None

4. NEW BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS: None

COUNCIL NEW BUSINESS:

a. Selection of Information Technology Support Services

Financial Impact: Expense: Amount not-to-exceed \$86,136 annually from June 1, 2014 to June 30, 2017

Budgeted: \$111,150 (Proposed FY 2014-15 Account No.: 422023-6290)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with GST for IT Support Services in an amount not-to-exceed \$86,136 annually from June 1, 2014 to June 30, 2017 with one (1) additional year extension option
- 2) Authorize the City Administrator to sign the Professional Services Agreement in a form approved by the City Attorney

(5 – 0, as recommended)

City Administrator Butzlaff noted that the current IT support services contract would soon expire. He introduced IT Consultant Smith to provide a narrative of the selection process.

IT Consultant Smith provided a brief narrative of the IT selection process. He noted that a selection committee was created, request for proposals was issued, and twelve proposals were received. The committee reviewed the proposals and decided to consider the top four. He noted that GST was the recommended company. He provided a brief narrative of GST. He noted that there would be a cost savings and increase in the service levels.

Councilmember Yamaguchi inquired regarding the transition period.

IT Consultant Smith responded that the proposal requested one free month of service to assist with the transition period.

Councilmember Underhill inquired about the potential training/transition period cost.

IT Consultant Smith responded that Staff would address the transition issues and would work in avoiding additional transition cost.

Councilmember Wanke noted that he received great references regarding GST company. He thanked GST and Staff for their work.

IT Consultant Smith introduced GST company owner and Staff.

Mayor Pro Tem Aguirre inquired about the annual fee.

IT Consultant Smith responded that the annual fee is a flat fee. He noted that GST reviewed the number of current service tickets and they are confident the annual fee would not increase.

A motion was made by Councilmember Wanke, seconded by Councilmember Yamaguchi, and carried (5 - 0) to approve a Professional Services Agreement with GST for IT Support Services in an amount not-to-exceed \$86,136 annually from June 1, 2014 to June 30, 2017 with one (1) additional year extension option; and authorize the City Administrator to sign the Professional Services Agreement in a form approved by the City Attorney

SUCCESSOR AGENCY NEW BUSINESS: None

ICDA NEW BUSINESS: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Nelson recognized El Dorado High School student Killeen Johnson, who is currently job shadowing him. He noted that three (3) Economic Development Committee members resigned. He directed Staff to prepare a plaque of recognition for volunteer Floyd Farano.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 7:58 p.m. to an Executive Session on May 12, 2014 at 6:00 p.m.



W. NELSON
AGENCY CHAIR

ATTEST:

Patrick J. Melia
PATRICK J. MELIA, CITY CLERK/AGENCY
SECRETARY