

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
October 13, 2014

Meeting called to order at 7:01 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, Jackson, Newman

Staff Present: Jon Nicks, Community Services Director
Maria Elena Maurer, Community Services Coordinator
Veronica Ortiz, Community Services Coordinator
Felipe Zambrano, Community Services Coordinator
Aileen Munoz, Clerical Aide
Michelle Munoz, Human Resources Technician
Aileen Salazar, Program Coordinator
Matt Brand, Clerical Aide

PLEDGE OF ALLEGIANCE – Led by Commissioner Hunt.

ELECTION OF OFFICERS – Commissioner Dougherty opened the nominations for Commission Chair.

Commissioner Newman nominated Commissioner Jackson for the Chair position; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Jackson, Abstained).

Commissioner Jackson opened the nominations for Commission Vice Chair.

Commissioner Granger nominated Commissioner Hunt for the Vice Chair position; **SECOND** by Commissioner Bartelt and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Hunt, Abstained).

ORAL COMMUNICATIONS – Resident Hector Munoz, 512 Loyola Dr., Placentia in attendance. Mr. Munoz stated that he lives by Samp Park and he is requesting that the small parking lot between the park and a residence be closed off permanently or consider getting rid of it. This request is due to the fact that there is suspicious activities at night, drugs and alcohol related, that are taking place in this area. This has become a nuisance to the neighborhood and he is afraid these activities may escalate to someone getting hurt. Mr. Munoz was advised that this item can be added to a future Recreation and Parks Commission agenda for discussion and he will be notified of this date.

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** –
June 9, 2014 Minutes

MOTION by Commissioner Dougherty to approve the minutes of June 9, 2014 as submitted; **SECOND** by Commissioner Emrick and **CARRIED** by a **4-0-0-3 VOICE**

VOTE (Bartelt, Granger, Jackson, Abstained).

September 8, 2014 Minutes

Commissioner Granger noted that under Commissioner Comments and Reports, should include Commissioners Bartelt and Jackson, and Staff Nicks will also be attending. Also, a typo on Item 5, Boys & Girls Club and Muckenthaler Programs Proposal Update, second paragraph... they are bringing to the table totaling \$133,200 instead of bringing.

MOTION by Commissioner Granger to approve the minutes of September 8, 2014 as corrected; **SECOND** by Commissioner Newman and **CARRIED** by a **5-0-0-2 VOICE VOTE** (Bartelt, Dougherty, Abstained).

2. OVERVIEW OF COMMUNITY SERVICES SUMMER 2014 PORGRAMS -

Community Services Staff introduced themselves providing a brief description of the areas that they supervise. Staff Nicks showed a video of summer activities that took place. Community Services Coordinators Veronica Ortiz, Felipe Zambrano and Maria Elena Maurer provided a review of the areas that they oversee, which included: Aquatics, Learn to Swim and Recreational Programs, Movies at the Park, Senior Center activities, Concerts in the Park, P.A.R.K.'s after school activities, recreation classes, park and facility reservations, gym use, etc. In addition, Human Resources Technician Munoz, talked about the success of the swim lessons, and her passion for this program. Program Coordinator Salazar brought in a sample of the type of crafts the kids in the P.A.R.K.'s program worked on. Clerical Aide Brand reviewed the Adult Sports program including Adult Basketball and Adult Futsal and talked about the success and growth of these activities.

Staff Maurer reported that to date a total of 1,934 class registrations have taken place through the ActiveNet new software. Total resident registration was 1,705 and the balance of 229 were non-residents. A total of 579 registrations were done directly online or 30%. In addition, the total net revenue for summer excursions was \$2,433; Learn to Swim program was \$34,117; and \$31,534 for recreation classes, including the adult sports. The total net revenue for picnic shelter use was \$1,688; this amount is much lower than last year's mainly due to the transfer of Tri-City Park to the County of Orange and Koch Park shelters unavailability due to ongoing cell tower/picnic shelter construction.

Staff Nicks added that he was very proud of the Community Services staff and what continues to be accomplished with limited resources and short staffing. The part time staff compliments the department and they are depended on greatly. Commissioner Bartelt commented that it is obvious staff is passionate and caring about what they do to benefit the community. Commissioner Hunt suggested that the Summer 2014 Recap video be shown to City Council.

3. PARKS AND FACILITY PROJECT UPDATES -

Staff Nicks reported that the article in the newspaper regarding a Farmer's Market grant refers to a \$90,000 grant acquired through USDA to promote healthy

eating/living. The majority of the money will be used on transportation, such as transporting the disabled and older adults from the Senior living facilities to the Farmer's Market every Tuesday.

Staff Nicks and Public Works Staff met with the City of La Habra with a company that is working to add outdoor exercise equipment to one of their smaller parks. This company recommended to do a series of training equipment that is in close proximity of each other as people in general like to exercise with a friend. Staff will be looking at this type of equipment for Kraemer and McFadden Parks to reach the casual user. Various concepts will be brought back to a future meeting for consideration.

The following is an update regarding the cell tower proposals: Met with Verizon to discuss the extension of their current 5 year lease that expires in 2015. They've offered a one-time payment of \$18,000 to extend the lease 25 years, mainly to lock in the location of this cell tower. Staff Nicks is negotiating for a \$25,000 payment to extend it 25 years. Commissioner Granger would like to see this money go for improvements at Tuffree Park/Tynes Gym. Staff Nicks indicated that the staff report can include that this cash contribution is made to the park fund to make improvements to Tynes Gym.

The new signed lease by Verizon to co-locate at the cell tower at Tuffree is forthcoming. It also includes another equipment shelter. Once the signed lease is received and the permits are pulled, the lease payments will begin. The Koch Park picnic shelter construction is behind schedule. Staff has communicated with AT&T that even though the lease payments have begun, the construction zone they are occupying is much larger than the designated area the payment covers and the City is losing revenue by not being able to rent the shelters. In addition, their construction schedule they initially provided is way off. Staff Nicks will be talking to the City Attorney for advice on the next legal process the City can take. Commissioners agreed that Staff may relay to AT&T that the Recreation and Parks Commission was not very pleased with the delays of this project.

AT&T has proposed to co-locate on the cell tower at Kraemer Park (it includes making the tower taller and building a smaller equipment enclosure next to the trash enclosure installed by Verizon). Their proposal includes a lease payment of \$1,500/month and also a \$50,000 contribution to the CIP fund. The subcontractor will be different than the one used at Koch Park. Regarding Samp Park, Staff received a revised proposal from Verizon. They have been asked for a contribution of \$50,000 in lieu of capital improvements to the park. A 4% increase per year lease payment is included in the agreement.

Regarding the cell tower proposal at Placentia Champions Sports Complex, Staff Nicks reviewed the Verizon plans to update the current antenna by making it taller and to add a generator room to the enclosure they currently have. Commissioner Hunt suggested that the proposed fence continue to the ballfield and be closed off and that Verizon is to maintain this area. If this area is not fenced off, it will create a "hanging out" place that will be difficult to see. Suggested changes will be brought up to Verizon and an update will be provided at the next meeting.

There is no update to provide for the Wagner Park cell tower proposal. Staff is working on making the improvements to Tynes Gym from the Bimbo Bakeries grant.

4. **GENERAL PLAN UPDATE -**

Commissioner Granger reported the Committee had not scheduled the next meeting. The survey to receive input from the community is now available online. A community meeting has been scheduled at the Library on Wednesday, November 19 from 6:00-8:00 p.m. to discuss the open space element. Staff Nicks will send the Commissioners the draft for the open space element for feedback to be brought back to the November 10, 2014 Commission regular meeting. The Health and Wellness and bikeways elements will be done later.

5. **BOYS & GIRLS CLUB AND MUCKENTHALER PROGRAMS PROPOSAL UPDATE**

Staff Nicks and Coordinator Zambrano met with the Boys and Girls and the Muckenthaler representatives to discuss how both of their programming can be accomplished at the Teen Center. After some discussion, it was concluded that the space at the Teen Center is not big enough to hold all the activities. It was suggested and agreed that the Backs Building downstairs Rooms 6 & 7 would be ideal for the Boys & Girls activities; their current attendance is averaging 15-20 kids on a daily basis.

The Muckenthaler programs would be offered only at the Teen Center. Commissioners agreed that this would be a great way to utilize unused space. Commissioner Granger stated that it sounds like the Muckenthaler programs will complement with the City's. Commissioner Bartelt expressed that she is not happy with the fact that the Muckenthaler Center asked for the City to provide a \$5,000 contribution. Commissioner Hunt added that especially when at the initial presentation, Zoot Velasco, Director of the Muckenthaler, did not make mention of needing City's contribution; he does believe that it is worth a try for a year to see if they produce what was discussed.

6. **HERITAGE FESTIVAL & PARADE UPDATE –**

Commissioner Jackson reported that the parade was great. She felt the festival unified the community and people were clapping. Commissioner Bartelt indicated participation in the parade gave an opportunity to talk to Congressman Royce and County Supervisor Shawn Nelson. In addition, people complimented the Commission's shirts. Commissioner Granger added that she had noticed there were a lot more participants and booths at the festival.

7. **66 MILE OC LOOP MEETING UPDATE –**

Commissioner Granger reported that at the 66 Mile OC Loop meeting that Commissioners Bartelt, Jackson and she attended, there was discussion about trying to complete the connection to the bike and trail roads. The cities of Anaheim, Buena Park, Brea, Fullerton, La Habra, County of Orange, Placentia and Yorba Linda will be working towards this goal and County Supervisor Shawn Nelson is all for it. They also talked about putting in a bridge to get from Yorba Park to Fairmont. Commissioner Hunt stated that he has noticed they are putting arrows on the bike lanes to protect both the motorists and the bicyclists.

Commissioner Bartelt added that it was also discussed the need for education as far as safety and etiquette when riding the bike lanes. There seems to be a lot of motivation on Supervisor Nelson's part to complete looping the cities together. The next step is to meet again in six months to provide an update.

PARK INSPECTION REPORTS –

Commissioner Granger reported that the windows at the Gomez Center have been etched and the bathroom floor is pretty dirty. The plaster on the walls is also coming off. Staff Nicks will check with the contractor as he remembers the windows have a special film that was applied to protect them against etching. This location has had a lot of vandalism. As a result, the bathrooms were only open during the P.A.R.K.'s programs. Commissioner Granger also mentioned that Parque Del Arroyo Verde is not listed under "At your Service".

Commissioner Hunt made comments about Koch Park. The playground equipment is in need of replacement; there is a problem with the roots of the trees and people tripping over them; suggested to add a couple of picnic tables and re-landscape the area; get rid of the bridge, level and add grass to this area. He also suggested that drought resistant plants be planted in the planters at Placentia Champions Sports Complex. This Complex was the City's best, but now it does not show it.

STAFF COMMENTS – Staff Maurer noted that the Winter Quarterly is due to be delivered to residents in two weeks.

AGENDA BUILDING AND MEETING SCHEDULE –

Agenda items for next meeting to include Update on the General Plan, Muckenthaler Center Programs Update, Samp Park Parking Lot Resident Request, and Parque Del Arroyo Verde Kathi Wahl Issue Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Jackson to adjourn to Monday, November 10, 2014 regular meeting; **SECOND** by Commissioner Hunt and **CARRIED** by a **7-0-0-0 VOICE VOTE**. Meeting adjourned on October 13, 2014 at 9:31 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission