



City of Placentia Citizens Fiscal Sustainability Task Force

Regular Meeting Agenda
Thursday, March 19, 2015
6:00 p.m.

City Hall – Community Meeting Room
401 E. Chapman Avenue
Placentia, CA 92870

Robert McKinnell
Chair

Joshua Correa
Vice Chair

Phillip Batiste
Task Force Member

Jeff Buchanan
Task Force Member

Glenn Casterline
Task Force Member

Bruce Hunt
Task Force Member

Richard Lightfoot Jr.
Task Force Member

City of Placentia
401 E Chapman Avenue
Placentia, CA 92870

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Procedures for Addressing the Task Force

Any person who wishes to speak regarding an item on the agenda or on a subject within the Task Force's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the Task Force Secretary BEFORE that portion of the agenda is called.

The Task Force encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Task Force discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE TASK FORCE IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk, the Placentia Library Reference Desk and the internet at www.placentia.org. Persons who have questions concerning any agenda item may call the City Clerk's Office at (714) 993-8231 to make inquiry concerning the nature of the item described on the agenda.

In compliance California Government Code Section 54957.5, any writings or documents provided to a majority of the Task Force regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

CALL TO ORDER

ROLL CALL

Task Force Member Batiste
Task Force Member Buchanan
Task Force Member Casterline
Task Force Member Hunt
Task Force Member Lightfoot Jr.
Vice Chair Correa
Chair McKinnell

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public may address the Task Force concerning any agenda item or on matters within the jurisdiction of the City. There is a five (5) minute time limit for each individual addressing the Task Force.

REGULAR AGENDA

- 1. MINUTES OF THE MEETING HELD MARCH 11, 2015**
- 2. CONTINUED DISCUSSION OF CITY FINANCES AND FISCAL SUSTAINABILITY**
- 3. GATHERING OF IDEAS AND POTENTIAL SOLUTIONS**
- 4. TASK FORCE MEMBERS COMMENTS/REQUESTS**

ADJOURNMENT

The Task Force will adjourn to Thursday, April 2, 2015 at 6:00 p.m. in the City Hall Community Meeting Room at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Rosanna Ramirez, hereby certify that the Agenda for the March 19, 2015 regular meeting of the Citizens Fiscal Sustainability Task Force of the City of Placentia was posted at the City of Placentia City Hall and made available at www.placentia.org on March 16, 2015.

Rosanna Ramirez
Interim Chief Deputy City Clerk

**CITY OF PLACENTIA
CITIZENS FISCAL SUSTAINABILITY TASK FORCE
REGULAR MEETING MINUTES
MARCH 11, 2015
6:00 P.M.**

City Hall – Community Meeting Room
401 E. Chapman Avenue, Placentia, CA 92870

CALL TO ORDER

Acting City Administrator Arrula called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Task Force Members Phillip Batiste, Jeff Buchanan, Glenn Casterline, Joshua Correa, Bruce Hunt, Richard Lightfoot Jr., and Robert McKinnell.
Absent: None.

PLEDGE OF ALLEGIANCE was led by Jeff Buchanan.

ORAL COMMUNICATIONS

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Council Member Green expressed the importance of this advisory body, thanked all the Task Force members for their time and encouraged them to think outside the box and find new ways to generating revenue and save money. Council Member Green also expressed his concern regarding the Management Partners report.

REGULAR AGENDA

1. OATH OF OFFICE

City Clerk Melia administered the Oath of Office to the following newly appointed Task Force Members: Phillip Batiste, Jeff Buchanan, Glenn Casterline, Joshua Correa, Bruce Hunt, Richard Lightfoot, Jr., and Robert McKinnell.

Acting City Administrator Arrula welcomed the Task Force members and invited each member to introduce themselves. Acting City Administrator Arrula introduced City Department Head staff in attendance.

2. MISSION AND PURPOSE

Acting City Administrator Arrula displayed a power point presentation regarding the purpose of the Citizens Fiscal Sustainability Task Force and their mission and purpose to establish long term budgetary solutions as it relates to the City's fiscal sustainability, to provide a solution to address the shortfall within six (6) months, and to make recommendations to the City Council by May 15, 2015.

3. TASK FORCE MEETING SCHEDULE AND SUGGESTED OUTLINE

Following a review of the suggested meeting schedule and potential conflicts with meetings being held on Wednesdays, there being no objection, the Task Force established Thursdays at 6:00 p.m. as the meeting days for the Task Force.

4. SELECTION OF CHAIR AND VICE CHAIR

The Task Force shall choose one of its members to serve as Chair and one of its members to serve as Vice Chair.

Motion by Casterline, seconded by Buchanan, to nominate **Robert McKinnell as Chair of the Citizens Fiscal Sustainability Task Force**, carried as follows: Ayes: Task Force Members Batiste, Buchanan, Casterline, Correa, Hunt, Lightfoot, and McKinnell; Noes: None; Absent: None.

Motion by Batiste, seconded by Casterline, to nominate **Joshua Correa as Vice Chair of the Citizens Fiscal Sustainability Task Force**, carried as follows: Ayes: Task Force Members Batiste, Buchanan, Casterline, Correa, Hunt, Lightfoot, and Chair McKinnell; Noes: None; Absent: None.

5. OVERVIEW OF CITY FINANCES AND FISCAL SUSTAINABILITY

Acting City Administrator Arrula displayed a power point presentation that included information regarding City funded services to residents, Placentia's share of the property tax dollar and the sales tax dollar, current budget revenue and expenditures, five year financial forecast, economic development, cost savings already implemented by the City, services contracted out, the status of annual infrastructure and maintenance. Following a discussion of the presentation, the Task Force requested additional information regarding the following: one-time revenues; the City's attrition rate; the Police Department budget numbers compared to neighboring cities, including Code Enforcement; a summary of transfers in and out.

6. TASK FORCE MEMBERS COMMENTS/REQUESTS

Placentia Police Officer Sean Malone introduced himself as the Placentia Police Officers' Association President. Officer Malone thanked the Task Force for their efforts and offered to bring food and drinks to their next meeting.

ADJOURNMENT

The Task Force adjourned at 9:28 p.m. to Thursday, March 19, 2015 at 6:00 p.m. in the City Hall Community Meeting Room at 401 East Chapman Avenue, Placentia.

ATTEST:

ROBERT MCKINNELL
TASK FORCE CHAIR

ROSANNA RAMIREZ
SECRETARY