

**CITY OF PLACENTIA
CITIZENS FISCAL SUSTAINABILITY TASK FORCE
REGULAR MEETING MINUTES
MARCH 11, 2015
6:00 P.M.**

City Hall – Community Meeting Room
401 E. Chapman Avenue, Placentia, CA 92870

CALL TO ORDER

Acting City Administrator Arrula called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Task Force Members Phillip Batiste, Jeff Buchanan, Glenn Casterline, Joshua Correa, Bruce Hunt, Richard Lightfoot Jr., and Robert McKinnell.
Absent: None.

PLEDGE OF ALLEGIANCE was led by Jeff Buchanan.

ORAL COMMUNICATIONS

At this time the public may address the Task Force concerning any agenda item or on matters within the jurisdiction of the City. There is a five (5) minute time limit for each individual addressing the Task Force.

Council Member Green expressed the importance of this advisory body, thanked all the Task Force members for their time and encouraged them to think outside the box and find new ways to generating revenue and save money. Council Member Green also expressed his concern regarding the Management Partners report.

REGULAR AGENDA

1. OATH OF OFFICE

City Clerk Melia administered the Oath of Office to the following newly appointed Task Force Members: Phillip Batiste, Jeff Buchanan, Glenn Casterline, Joshua Correa, Bruce Hunt, Richard Lightfoot, Jr., and Robert McKinnell.

Acting City Administrator Arrula welcomed the Task Force members and invited each member to introduce themselves. Acting City Administrator Arrula introduced City Department Head staff in attendance.

2. MISSION AND PURPOSE

Acting City Administrator Arrula displayed a power point presentation regarding the purpose of the Citizens Fiscal Sustainability Task Force and their mission and purpose to establish long term budgetary solutions as it relates to the City's fiscal sustainability, to provide a solution to address the shortfall within six (6) months, and to make recommendations to the City Council by May 15, 2015.

3. TASK FORCE MEETING SCHEDULE AND SUGGESTED OUTLINE

Following a review of the suggested meeting schedule and potential conflicts with meetings being held on Wednesdays, there being no objection, the Task Force established Thursdays at 6:00 p.m. as the meeting days for the Task Force.

4. SELECTION OF CHAIR AND VICE CHAIR

The Task Force shall choose one of its members to serve as Chair and one of its members to serve as Vice Chair.

Motion by Casterline, seconded by Buchanan, to nominate **Robert McKinnell as Chair of the Citizens Fiscal Sustainability Task Force**, carried as follows: Ayes: Task Force Members Batiste, Buchanan, Casterline, Correa, Hunt, Lightfoot, and McKinnell; Noes: None; Absent: None.

Motion by Batiste, seconded by Casterline, to nominate **Joshua Correa as Vice Chair of the Citizens Fiscal Sustainability Task Force**, carried as follows: Ayes: Task Force Members Batiste, Buchanan, Casterline, Correa, Hunt, Lightfoot, and Chair McKinnell; Noes: None; Absent: None.

5. OVERVIEW OF CITY FINANCES AND FISCAL SUSTAINABILITY

Acting City Administrator Arrula displayed a power point presentation that included information regarding City funded services to residents, Placentia's share of the property tax dollar and the sales tax dollar, current budget revenue and expenditures, five year financial forecast, economic development, cost savings already implemented by the City, services contracted out, the status of annual infrastructure and maintenance. Following a discussion of the presentation, the Task Force requested additional information regarding the following: one-time revenues; the City's attrition rate; the Police Department budget numbers compared to neighboring cities, including Code Enforcement; a summary of transfers in and out.

6. TASK FORCE MEMBERS COMMENTS/REQUESTS

Placentia Police Officer Sean Malone introduced himself as the Placentia Police Officers' Association President. Officer Malone thanked the Task Force for their efforts and offered to bring food and drinks to their next meeting.

ADJOURNMENT

The Task Force adjourned at 9:28 p.m. to Thursday, March 19, 2015 at 6:00 p.m. in the City Hall Community Meeting Room at 401 East Chapman Avenue, Placentia.

ATTEST:

ROBERT MCKINNELL
TASK FORCE CHAIR

ROSANNA RAMIREZ
SECRETARY