



# Heritage Festival Committee Agenda

April 8, 2015 – 7:00 p.m.

## Regular Meeting

### Heritage Festival Committee

**Bruce Hunt Jr.**  
Chair

**Vacant**  
Vice Chair

**Carole Nixon**  
Treasurer

**Jim Cucalon**  
2<sup>nd</sup> Vice Chair

**Gerry Carnevali**

**Bruce Hunt**

**Tommie Kalman**

**Janice Lacher**

**Frank Perez**

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services Department**  
Phone: (714) 993-8184  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

#### **Procedures for Addressing the Heritage Festival Committee**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Heritage Festival Committee encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Heritage Festival Committee discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMITTEE IS IN SESSION.

#### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**REGULAR MEETING**  
7:00 p.m. – Placentia City Hall

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**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE COMMITTEE**

**ROLL CALL:** Chair / Bruce Hunt Jr.  
Vice Chair / Janice Lacher  
Treasurer/Carole Nixon  
Jim Cucalon  
Bruce Hunt  
Tommie Kalman  
Frank Perez  
Gerry Carnevali

**ORAL COMMUNICATIONS**

At this time, the public is invited to address the Heritage Festival Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival Committee.

**COMMITTEE COMMENTS AND REPORTS**

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

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**HERITAGE FESTIVAL AGENDA**

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1. Minutes
  - a. Regular meeting – March 11, 2015  
Recommended Action: Approve
2. Treasurer's Report – Carole Nixon to provide an updated treasurer's report.
3. Budget – Staff and Committee to discuss the 2015 event budget.
4. Event theme – Staff and Committee to discuss possible themes for the 2015 Heritage Festival & Parade.
5. Sub-Committee Report – Sub-Committee chairpersons to review areas of responsibilities for discussion.
6. Staff Comments – Staff to review areas of responsibilities.

7. Agenda Building – Staff and committee to review agenda items for the next meeting.

## **ADJOURNMENT**

The Heritage Festival Committee Adjourn to a Regular Meeting on Wednesday, May 13, 2015 at 7:00 p.m. in the front conference room located at City Hall, 401 East Chapman Avenue, Placentia.

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## **CERTIFICATION OF POSTING**

I, Veronica Ortiz, Community Services Coordinator/Heritage Festival Staff Liaison, hereby certify that the Agenda for the April 8, 2015 meeting of the Heritage Festival Committee was posted on April 2, 2015.

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Veronica Ortiz

Community Services Coordinator/Heritage Festival Committee Staff Liaison

Heritage Festival Committee  
MINUTES of March 11, 2015

**Meeting called to order at 7:20pm.**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE HERITAGE COMMITTEE:** Bruce Hunt Jr., Carole Nixon, Bruce Hunt, Janice Lacher, and Frank Perez.

**ABSENT:** Jim Cucalon, Tommie Kalman, and Gerry Carnevali.

**CITY STAFF:** Aileen Salazar, Community Services Parks and Recreation Coordinator, Aileen Munoz, Clerical Aide, Jonathan Nicks Director of Community Services

**GUESTS:** Michelle Severson, Placentia Chamber of Commerce and Aurora Hernandez, Placentia Lions Club

**ORAL COMMUNICATIONS:** None

**1. APPROVAL OF MINUTES:** Committee member Perez motioned to approve the minutes of the November 12, 2015 meeting. Committee member Nixon seconded. The minutes were approved.

**2. TREASURERS REPORT:** Committee member Nixon gave a brief treasure's report. The balance in the Heritage Festival account as of March 11 was -\$2,992.36. There was no income for this report and expenditures of \$2,189.42. Committee member Nixon will review the budget in detail at the next meeting.

**3. ELECTION OF OFFICERS:** Staff member Nicks opened election for a Committee Chair Person. Bruce Hunt Jr. was nominated for Chairperson by Committee member Nixon and seconded by Committee member Lacher. Bruce Hunt Jr. was unanimously elected as Chair Person. Nominations for Vice Chair were opened; Janice Lacher was nominated by Committee member Perez and seconded by Committee member Hunt. Janice Lacher was unanimously elected as the Vice Chair. After a brief discussion the committee decided to not elect a Second Vice Chair. Nominations for Treasurer were opened. Carol Nixon was nominated by Chairperson Hunt Jr. and seconded by Vice Chair Lacher. Carole Nixon was unanimously elected as Treasurer.

**4. EVENT THEME AND DATE:** Committee member Lacher suggested the theme to be "Revival." A motion was made by Committee member Hunt to postpone any other event ideas until the next meeting. Committee member Nixon seconded the motion.

**5. SUB-COMMITTEE REPORTS:** All applications have been updated to include the new event date. The theme for the event will be added to the applications when it has been decided. An in depth discussion on the theme will be continued at the April meeting.

**6. STAFF COMMENTS:** Staff member Nicks informed the committee that Committee member Russell has resigned. Also, Committee members Kalman and Carnevali are in the process of resigning as well. It was recommended that The committee should look into obtaining new members.

**7. AGENDA BUILDING:** Keep the same.

**ADJOURNMENT:** A motion to adjourn was made by Committee member Hunt and seconded by Committee member Nixon. The meeting adjourned at 7:44pm. The next regular meeting will be held on Wednesday, April 8, 2015 at 7:00pm.