



Senior Advisory Committee Agenda

April 8, 2015 – 4:00 p.m.

Regular Meeting

Senior Advisory Committee

Beverly Cardwell
Chair

Ron White
Vice Chair

Bob Dewey

Therese Loftus

Dixie Shaw

Huberto L.Mayo

Procedures for Addressing the Senior Advisory Committee

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Senior Advisory Committee encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Senior Advisory Committee discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMITTEE IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8232. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

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In compliance with Senate Bill 343, any writings or documents provided to a majority of the Senior Advisory Committee regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

REGULAR MEETING

January 14, 2015, 4:00 p.m. – Placentia City Hall

MEETING CALLED TO ORDER

ROLL CALL: Chair / Beverly Cardwell
Vice Chair / Ron White
Bob Dewey
Theresa Loftus
Dixie Shaw

PLEDGE OF ALLEGIANCE

PUBLIC OATH OF OFFICE

- A. **Huberto Mayo**
- B. **Donald Palmer**

ORAL COMMUNICATIONS

At this time the public is invited to address the Senior Advisory Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Senior Advisory Committee.

SENIOR ADVISORY COMMITTEE AGENDA

1. Minutes
 - a. Regular Meeting – January 14, 2015.
Recommended Action: Approve
2. Budget – Staff and Committee to review updated budget log.
3. Senior Center Operations – Staff and Committee to discuss updates on programs and operations at Senior Center and address any suggestions for improvement.
4. Senior Excursions – Staff and Committee to discuss the various excursion opportunities.
5. Agenda Building and Meeting Schedule – Committee to review agenda items and schedule upcoming meetings.

COMMITTEE COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Committee Agenda.

STAFF COMMENTS

ADJOURNMENT

The Senior Advisory Committee Adjourn to a the next regular meeting on Wednesday, July 8, 2015 at 4:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Staff Liaison of the Senior Advisory/Community Services Coordinator, hereby certify that the Agenda for the April 8, 2015, meeting of the Senior Advisory Committee was posted on April 2, 2015.

Veronica Ortiz
Community Services Coordinator

MINUTES – PLACENTIA SENIOR ADVISORY COMMITTEE
REGULAR MEETING 4:00 P.M. WEDNESDAY, January 14, 2015
CIVIC CENTER COMMUNITY MEETING ROOM
401 E.CHAPMAN AVENUE

CALL TO ORDER

Chairperson Beverly Cardwell called the meeting to order at 4:00 P.M.

ROLL CALL

Present: Beverly Cardwell, Theresa Loftus, Dixie Shaw, and Ron White

Staff Present: Veronica Ortiz, Community Services Coordinator, Jon Nicks, Director of Community Services, and Rebecca Garcia, Senior Community Services Leader, Olivia De La Rosa, Instructor Guard.

Guests: None

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS – No members of the public were present.

1. Approval of Minutes

There was one correction to the January 14, 2015 agenda, at adjournment it should read the next meeting will be held on April 8, 2015. Ron White motioned to approve the January 14, 2015 minutes and Terri seconded the motion. The October 8, 2015 minutes were approved.

2. Budget Log Review

Staff member Ortiz passed out the revenues and expenditures report to the Committee members. Staff member Ortiz explained that most of the expenditures were coming from buying pies, bingo prizes, entertainment, and Christmas gifts. There was a donation of \$100.00 put towards the Christmas gifts which helped out with the cost. Added to the revenue was the money earned from the Tamale Festival Craft Sale, a total of \$602.00.

4. Senior Center Operations:

Staff member Ortiz explained that the exercise classes have returned but only once a week for two hours and with the same instructor. There had been a miscommunication while filling out the paperwork which was the reason for the class being cancelled originally. Olivia and Rebecca are both checking that the paperwork is done correctly so that the class does not get cancelled again. Committee member Shaw had information to share regarding trying to get an artist to come to the center by contacting Victor Nelson. Staff member Ortiz has already been in contact with him but was not able find an artist that is available. Committee Member Cardwell expressed interest on the Hula classes that could be offered at the Senior Center. Staff member Ortiz is negotiating times and prices with the instructor.

Committee Member Cardwell also inquired about Senior Serv hiring a new cook for the Senior Center. Staff member Ortiz explained that they have not provided any information regarding a new cook. Committee Member Cardwell mentioned that Olivia and Rebecca are doing an amazing job but it would be ideal to have a new cook provided by Senior Serv to alleviate some of their responsibilities. If any information becomes available regarding a new cook, City staff will inform the Committee.

Committee Member Cardwell also inquired about the window coverings for the sun room, Staff member Ortiz explained that Public Works has already measured the doors but has not given her anymore information but she will check with them for an update. Committee Member Loftus asked if the heaters were working at the center because she noticed it was very cold in the main room all day. Staff Member De La Rosa said that she has been turning the heaters on every day, but they take some time to warm the room. Committee Member Cardwell asked about cleaning and getting replacement pieces for the chairs. Staff member Ortiz explained that staff is slowly cleaning the chairs but they may need to be cleaned twice in order to get them as clean as possible as a professional cleaning service can be very expensive. City staff has also been in contact with a company that can supply the replacement pieces for the chair legs. The van that was parking in the center parking lot has not been seen and parking enforcement has been coming around more often to give tickets in front of the building. Committee Member White inquired about a recycle bin. One has been placed at the center and a sign labeled "bottles and cans only" will be added. A request was made that a notice for bus riders should be added to the newsletter requesting that riders call Western Transit in advance and let them know they will not need its services that day if they are not going to be going to the center, as to not delay the bus pickups. A flyer can also be created that can be passed out at the center.

5. Senior Excursions:

Committee member Cardwell inquired about the excursions to the movies. Staff suggested having an interest card filled out so that we can have a better understanding of what the seniors what to see. It would also help so that another bus can be obtained from Western Transit a week in advance. Committee Member White explained that he is waiting for Valencia and El Dorado High School to send him a list of productions. Another option would be the Cal State Fullerton Theater Productions on Saturday and Sunday matinee.

6. Agenda Building

Leave the same items.

7. Committee Comments

Committee Member Cardwell requested that all members of the Senior Advisory Committee help recruit for new members. It might be a good idea to ask the new activities director at Emerald Isle Janet Levy to join. Dixie had information on the Office on Aging to possibly get exercise bands for the seniors. A new flat screen TV was purchased and is being used for Monday movies.

8. Staff comments

None.

ADJOURNMENT

Committee member Ron White motioned to adjourn the meeting at 4:52 p.m. and Committee Member Dixie Shaw seconded the motion with the next meeting to be held on July 8, 2015 at 4:00 p.m.