

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
March 9, 2015

Meeting called to order at 7:02 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Jackson, Hunt, Newman
Absent: Emrick, Granger
Staff Present: Jon Nicks, Community Services Director
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Bartelt.

ORAL COMMUNICATIONS –

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** –

January 12, 2015 Minutes

MOTION by Commissioner Dougherty to approve the minutes of January 12, 2015 as submitted; **SECOND** by Commissioner Hunt and **CARRIED** by a **4-0-2-1 VOICE VOTE** (Emrick, Granger Absent; Newman, Abstained).

February 9, 2015 Minutes

Due to lack of quorum, the minutes of February 9, 2015 will be approved at the April 13, 2015 scheduled meeting.

2. **MONTHLY REPORT** -

Staff Nicks reported that as part of the USDA grant that promotes health and wellness, a free shuttle bus service was added to take seniors to and from the Farmer's Market. The new 12 space parking lot off of Bradford in Old Town has been completed. Spring Fun Day is being sponsored by the Friendly Center on April 2, 2015, just before spring break. The Easter Egg-citement is scheduled on Saturday, March 28, 2015 at Kraemer Park from 9:00 a.m. to 1:00 p.m. Community Services Coordinator, Veronica Ortiz, is working with the Placentia Library's staff to coordinate this event. Other collaborators include the Placentia Women's Round Table and the Rotary Club of Placentia. This year will be the 5th year that the Library has sponsored this event.

The Community Services Department is now recruiting for Volunteens to assist staff in the summer. In the last few years, the number of applicants has dwindled, and Staff Nicks is looking at other groups i.e., Chamber of Commerce, to see about the possibility of offering some type of monetary scholarship (the City used

to offer a stipend of \$200-300, but it was discontinued a few years ago). Volunteers do earn volunteer service hours for graduation.

3. PARKS AND FACILITY PROJECT UPDATES -

Staff Nicks provided an update on the following cell tower projects: the Wagner Park cell tower project was approved during February and staff is executing the lease agreement. The lease agreement for the Samp Park cell tower has not been returned. Kraemer Park Verizon tower co-location – AT&T decided to pull out; Tuffree Park Verizon/Metro PCS tower co-location is under construction.

Koch Park – AT&T was sent a list of several items regarding the picnic shelters that need to be addressed prior to completion of this project. The City has 100% control over the aesthetics of the project as part of the special conditions in the lease agreement. If AT&T does not comply with the special conditions, they can lose their use permit. Commissioner Hunt noted that the square poles holding up the cover on the picnic shelters were placed at an angle thus creating a sharp edge and a safety hazard; they should be rounded and added to the list to fix. Commissioner Bartelt added that the picnic shelter has taken too long to complete.

Staff Nicks reported that the picnic shelter cover had to be taken down at Tuffree Park. The bottoms of the posts were rotted and the structure was unsafe. This item will be added to next year's fiscal year CIP to review in the next few months. The Tynes Gym renovations with the Bimbo contribution of \$6,000 will start the week of March 16. Interior painting, ceiling tiles and burned out light replacement, and floor refurbishing will be some of the things that will be accomplished. Staff is getting bids to replace the front doors and so far they are coming too high (\$4,000 – \$5,000 for each set of double doors).

4. BUDGET UPDATE -

Staff Nicks reported that a mid budget review held in February indicated the City began the fiscal year with \$48. Due to some revenues coming in higher than anticipated, i.e., sales tax, property tax, the overall surplus at the end of the fiscal year is anticipated to be \$181,000.

Staff Nicks reported that the CDBG grant was approved by City Council at the meeting in February. This is money that the City no longer has to compete for and is continuous. The CDBG grant will also serve as a matching with the FACT grant with the Friendly Center. This grant is for \$300,000/year for five years. The City's portion of \$76,000 will be used to add a full time Coordinator position that was lost, offset the cost of the afterschool program, and expand services to the community that includes domestic violence prevention, parenting classes, and Friendly Center services.

City Council conducted interviews (22 applications were received) and appointed a seven-member Citizens Fiscal Sustainability Task Force. Commissioner Hunt was selected to serve in this Task Force. The first meeting is scheduled on Wednesday, March 11, 2015 and it is open to the public. The Task Force will make their recommendations to City Council by May 15, 2015.

5. **GENERAL PLAN UPDATE -**

Staff Nicks reported that about 15-16 people were in attendance at the second workshop held on February 25, 2015, meeting. Information was shared from previous committee groups and past recommendations regarding open space. A GPAC meeting was scheduled at the end of March to review the feedback that has been provided.

6. **BOYS & GIRLS CLUB AND MUCKENTHALER PROGRAMS UPDATE**

Staff Nicks reported that the Muckenthaler Center has completed many improvements at the Teen Art Center and renovations are moving right along. The kitchen and bathrooms look great. The grand opening is scheduled on Wednesday, March 25, 2015 from 4:00 – 6:00 p.m. Commissioners were encouraged to attend. Previews of some of the programs to take place at the Placentia Teen Art Center as well as some displays are planned.

The Boys & Girls Club programming, under the direction of Alicia De La Luz, a local from Placentia, is doing great. The site is well organized and inviting, and some of the activities that are provided include, homework assistance, crafts, outdoor games, and tutoring. Boys & Girls Club has asked if they can increase their hours of operation until 7:00 p.m. instead of 6:00 p.m.

7. **SPORTS ADVISORY MEETING UPDATE –**

Commissioner Newman provided an overview of the proposed changes to City owned athletic fields and facilities as it relates to “inclement weather policy.” Included in the outline, is noted that the City will provide training on an annual basis for representatives of the sports users; to allow these organizations to make an educated decision. If a decision is made to play on a field and damages occur to either turf or irrigation system, the organization will be responsible for all damages. Commissioner Newman asked for feedback/comments to the proposed Inclement Weather Policy so that it can be brought to the Sports Advisory Committee at their April meeting.

PARK INSPECTION REPORTS –

Commissioner Bartelt noted that the trash gets emptied but the litter is not picked up at some of the parks she oversees. This is more noticeable on Mondays, there is trash all over the park. Commissioner Hunt added that at Koch Park the trash cans are chained to the backstop and the trash is overflowing after a game. This is an item that can be discussed with the Sports Advisory Committee. The men’s restroom at Koch Park is also a disaster; it is not being cleaned. Staff Nicks commented that the City has a contract with Mariposa that includes trash pickup and cleaning the bathrooms, although the contract has been scaled down. He will bring back the details of what the contract includes at the next meeting. Commissioner Bartelt added that the budget cuts are visible as well as the deferred maintenance.

STAFF COMMENTS –

Staff Nicks stated that he brought to City Council information about deferred maintenance costs; the least you maintain it, the worst it gets and it turns into a replacement situation. Currently, there is a backlog of \$4.4M in deferred maintenance.

\$3.0M just in street maintenance; \$200,000 in vehicles (Police cars, Public Works trucks, water truck, etc.); \$800,000 in Facility Maintenance and Police Department dispatch center upgrade for 911. This is something that the Task Force will need to address in addition to the budget deficits.

AGENDA BUILDING AND MEETING SCHEDULE – Agenda items for next meeting to include Muckenthaler Center Programs Update, Sports Advisory Update, Task Force Developments Update, General Plan Update and Maintenance Contracts Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to Monday, April 13, 2015 regular meeting; **SECOND** by Commissioner Hunt and **CARRIED** by a **5-0-2-0 VOICE VOTE** (Emrick, Granger, Absent). Meeting adjourned on March 9, 2015 at 8:13 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission