



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8227

Mission Statement:

The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.

AGENDA
Foundation Meeting
September 22, 2015 – 7:15 A.M.

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8227. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

ORDER OF BUSINESS

1. Meeting Called to Order
 2. Roll Call: Susan Wan-Ross, Chair Kathi Baldwin
 Dwayne De Rose Brenda Emrick
 Kevin A. Larson Eric Naasz
 Vivian M. Perez Dayna Rafiqi
 3. Public Comment.
 4. Consideration to Approve Minutes from the August 31, 2015 meeting.
 5. Update on 2015 Grant Application Process.
 - *Review and Discussion of grant recipients.*
 6. Consideration to approve annual membership fees for the Placentia Chamber of Commerce.
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7. Board Member comments or requests.
8. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
9. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on Tuesday, October 27 at 7:15 A.M.

Certification of Posting

I, Veronica Ortiz, Interim Executive Director of the Placentia Community Foundation, hereby certify that the Agenda for the September 22, 2015, meeting of the Placentia Community Foundation was posted on Thursday, September 17, 2015.

Veronica Ortiz, Interim Executive Director



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MINUTES
Foundation Meeting
August 31, 2015

1. **Meeting Called to Order** by Chair at 6:36p.m.

2. **Roll Call:** Present: Susan Wan-Ross, Craig Green, Kevin A. Larson, Kathi Baldwin, Constance Underhill, and Brenda Emrick
Absent: Eric Naasz, Danya Rafiqi, Vivian Perez and Dwayne De Rose,
Others Present: Jonathan Nicks, Executive Director

3. **Public Comment:**
Board Member Susan Wan-Ross expressed her sadness that Director Nicks was leaving but wished him well.

4. **Consideration to Approve Minutes from the July 27, 2015 meeting:**
Board Member Baldwin **MOTIONED** to approve the minutes from July 27, 2015. The motion was **SECONDED** by Board Member Wan-Ross. The minutes were approved by a **VOICE VOTE** of 6-0-4-0.

5. **Consideration to appoint Veronica Ortiz as the Interim Executive Director/City Liaison for the Placentia Community Foundation including granting her signature authority on checks for authorized purchases.** Director Nicks stated that Veronica Ortiz is working with the Heritage Festival Committee and has experience working with this type of a board. Board Kathi Baldwin **MOTIONED** to approve Veronica Ortiz as the Interim Executive Director/City Liaison for the Community Foundation until a new Community Services Director has been appointed. The motion was **SECONDED** by Board Member Kevin Larson. Veronica Ortiz was approved to be the Interim Executive Director/City Liaison by a **VOICE VOTE** of 6-0-4-0.

6. **Taste of the Town Event Review and Discussion**
Board Wan-Ross gave a brief review of the event. There was overall revenue of \$3,000, there were more expenditure this year but the Foundation did have revenue. More money was spent on beer, wine and ice this year and it was suggested that a keg should be bought next year rather than having individual bottles. Board Member Wan-Ross suggested having tickets so that the vendors could have a better way of tracking their sales. It was also suggested that different color wristbands be given to the vendors so they can be easily distinguished and those who want just want alcohol or food. Board Wan-Ross requested that there be someone specifically directing vendors during check-in so that they get their correct spot to ensure that there is separation between similar styles of food. Also someone would need to be the park when the Porta Potties arrived to have them placed outside the food area. Board Member Green requested having a

smaller entrance to ensure that patrons pay before entering the food area. Board Member Baldwin wanted to ensure that anyone working the event should not consume any alcohol while wearing their badge or shirts to ensure there would be a professional decorum by all staff.

7. Update on 2015 Grant Application Process:

A score sheet from the sub-committee was given to the board members that gave an overview of each grant application and ranked them. The score sheet also gave the sub-committee's recommendations for the distribution of money. Board Member Emrick wanted more information on which students were being reached before awarding a grant to With Hope, Amber Craig Memorial Foundation. Board Member Wan-Ross expressed interest in having a subcommittee for the reception for those who were awarded a grant from the Foundation. Board Member Green **MOTIONED** to approve the all Grant recipients, \$1000 for With Hope, Amber Craig Memorial Foundation pending a follow up being received by the Foundation. The motion was **SECONDED** by Board Baldwin. Grant recipients were finalized by **VOICE VOTE** of 5-1-4-0.

8. Consideration to Amend Article VII of the Placentia Community Foundation By-Laws having only one (1) non-voting Liaison from the Placentia City Council chosen by the members of the City Council and nine (9) Community At-Large Directors that are appointed by the Placentia Community Foundation Board of Directors.

Board Green agreed that it would be a good idea to amend the meeting to keep the Foundation separate from the City. Board Member Wan-Ross expressed an interest in asking Larry West from Premier Chrysler/Jeep to join the Board. Board Member Underhill **MOTIONED** to Amend Article VII of the By-Laws. **SECONDED** by Board Member Green. The By-Laws will be amended by a **VOICE VOTE** of 6-0-4-0.

9. Consideration to adjust regular meeting schedule to fourth (4th) Thursday of the Month at 7:15 a. m.

Board Member Larson suggested having the meetings on Tuesday rather than Thursday mornings.

10. Board Member Comments and Request:

Board Member Emrick suggested changing the date of the Taste of the Town Event but would need to check with the entertainment before proceeding.

11. Agenda Building and Meeting Schedule: Board to review agenda items and schedule upcoming meetings: Review recommendations from the grant-subcommittee, wrap up of the Taste of the Town, consideration to amend By-Laws regarding the role of City Councilmembers on the Board of Directors, and discussion of new schedule of meetings.

12. Adjournment. The Placentia Community Foundation Board of Directors Adjourned at 7:32 p.m. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on Tuesday, September 22, 2015 at 7:15 a.m.



Jonathan Nicks, Executive Director / Recording Secretary