



Recreation & Parks Commission Meeting Agenda

January 11, 2016, 7:00 p.m.
Community Meeting Room at City Hall

Bruce Hunt
Chair

Todd Emrick
Vice Chair

Michael Dougherty
Commissioner

Mary Granger
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

January 11, 2016

REGULAR MEETING

7:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Hunt
Vice Chair / Commissioner Emrick
Commissioner Dougherty
Commissioner Granger
Commissioner Jackson
Commissioner Newman

OATH OF OFFICE

Staff to administer the Oath of Office to newly appointed Commissioner, Linda Bartelt.

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – December 14, 2015 Minutes
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current capital improvement projects including outdoor exercise equipment through grants from St. Jude Medical Hospital.
4. **Laser Leveling of Sports Fields** –
Staff to provide a report of Laser Leveling of Sports Fields.

5. **Budget Update** –
Staff to provide an update on the Park Development current balance.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 8, 2016 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the January 11, 2016 Regular Meeting of the Recreation and Parks Commission was posted on January 7, 2016.



Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
DECEMBER 14, 2015

Meeting called to order at 6:36 p.m.

ROLL CALL

Present: Emrick, Dougherty, Granger, Hunt, Jackson, Newman

Staff Present: Stacia Mancini, Interim Community Services Director
Maria Elena Maurer, Community Services Coordinator
Matt Brand, Community Services Coordinator
Veronica Rodarte, Neighborhood Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Hunt.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER COMMENTS AND REPORTS -

1. **APPROVAL OF MINUTES** –

October 19, 2015 Minutes

MOTION by Commissioner Dougherty to approve the Minutes of October 19, 2015 as Submitted; **SECOND** by Commissioner Granger and **CARRIED** by a **4-0-0-2 VOICE VOTE** (Emrick, Jackson Abstained).

November 9, 2015 Minutes

MOTION by Commissioner Dougherty to approve the Minutes of November 9, 2015 as Submitted; **SECOND** by Commissioner Emrick and **CARRIED** by a **5-0-0-1 VOICE VOTE** (Hunt, Abstained).

2. **SPORTS ADVISORY COMMITTEE UPDATE** –

Staff Brand distributed an overview of the items that had been discussed at the Sports Advisory Committee meeting held on November 16, 2015. Commissioner Newman reported that the question regarding the pay for parking at Tri-City Park had been brought up. Staff Mancini indicated she had spoken with Jon Nicks this morning regarding this item, and he mentioned that this is still under review by the County. It will not happen any time soon as the possibilities are being evaluated and most likely the City will receive a notice in writing.

Another concern discussed was the need to laser level the fields at the Placentia Champions Sports Complex; it has not been done in several years and the fields need it. User groups indicated they were willing to put some funds towards it. Commissioner Hunt commented that when the user groups started paying for the use of fields, it was promised that the City would use some of the money to properly maintain them, but very little maintenance has been done. Staff Mancini

will contact the City of Orange since they have a contract to laser level their fields and we need to know what the cost would be. Commissioner Granger added that if there is money in the park fund, it should be used for this purpose. Commissioner Dougherty indicated that we need to look at the priorities based on the need and if the fields are heavily used, it becomes a safety issue.

Commissioner Newman related that the inclement weather new procedure had been discussed. This gives authority to the user groups to determine if a field should be played on after rain. Staff Brand added that user groups were reminded that if damage is caused to the fields because of their call, they will be liable for all repair costs and can receive a penalty reduction in field allocations. Initially, the City will monitor after heavy rains just to make sure the policy is followed as intended.

STAFF COMMENTS –

Staff Mancini reminded the Commissioners that the ribbon cutting for the outdoor exercise equipment from the St. Jude Hospital grant is scheduled at Kraemer Park on Tuesday, December 15, 2015 at 3:30 p.m. She has also spoken to St. Jude about the possibility of doing pool equipment replacement that is desperately needed. They are willing to look at this endeavor as a grant opportunity.

The Interim City Administrator's presentation on the fiscal sustainability is today at 7:00 p.m. in the Council Chambers. The final stages of hiring a new Community Services Director have taken place and it is hoped that this person will be starting in January. Staff Mancini will stay on a few weeks to help in this transition.

Staff Mancini introduced Neighborhood Services Coordinator, Veronica Rodarte. Staff Rodarte runs the social services provided at the Neighborhood Services Division at the Whitten Center and works closely with the Friendly Center staff. Staff Rodarte is currently working with Habitat for Humanity on a community hydroponic garden. There is an empty lot near the Gomez Center that could be a good location. A final proposal will be completed soon for consideration.

Staff Brand was happy to report that the Placentia Youth Basketball (PYB) program has started. Registration is up even though the School District does not allow flyer distribution at the schools that was used in the past to promote the program. Parents continue to comment on how great this program is.

AGENDA BUILDING AND MEETING SCHEDULE – Agenda items for next meeting to include an update on the budget (Park Development current balance), and tree grant opportunities.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Dougherty to adjourn to Monday, January 11, 2016 regular meeting; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-0 VOICE VOTE**. Meeting adjourned on

December 14, 2015 at 6:59 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission