



Recreation & Parks Commission Meeting Agenda

February 8, 2016, 7:00 p.m.
Community Meeting Room at City Hall

Bruce Hunt
Chair

Todd Emrick
Vice Chair

Linda Bartelt
Commissioner

Michael Dougherty
Commissioner

Mary Granger
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

February 8, 2016

REGULAR MEETING

7:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Hunt
Vice Chair / Commissioner Emrick
Commissioner Bartelt
Commissioner Dougherty
Commissioner Granger
Commissioner Jackson
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – January 11, 2016 Minutes
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current capital improvement projects including outdoor exercise equipment and pool renovations through grants from St. Jude Medical Hospital.

4. **Laser Leveling of Sports Fields** –
Staff to provide a report of Laser Leveling of Sports Fields.
5. **Park Assignments** -
Commissioners to discuss park assignments.

STAFF COMMENTS

Agenda Building and Meeting Schedule – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, March 14, 2016 at 7:00 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the February 8, 2016 Regular Meeting of the Recreation and Parks Commission was posted on February 4, 2016.



Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
JANUARY 11, 2016

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Bartelt, Granger, Hunt, Jackson, Newman
Absent: Emrick, Dougherty
Staff Present: Stacia Mancini, Interim Community Services Director
Maria Elena Maurer, Community Services Coordinator

OATH OF OFFICE –

Staff Mancini administered the Oath of Office to newly appointed commissioner, Linda Bartelt.

PLEDGE OF ALLEGIANCE – Led by Commissioner Newman.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER COMMENTS AND REPORTS -

Commissioner Hunt commented that he and Commissioner Granger had attended the ribbon cutting of the Outdoor Exercise Equipment recently installed at Kraemer Memorial Park. The equipment looks great and is a good addition to the park. He also noted that the graffiti removal in the restrooms was poorly done.

Commissioner Bartelt asked how the placing of the exercise equipment had been determined. Staff Mancini responded that the grant requires that the area has to be low income and Kraemer Park meets the demographics. As far as the actual location where the equipment was placed, next to the playground, this allows parents that take their kids to the park to watch them and at the same time use the equipment for exercise.

1. **APPROVAL OF MINUTES** –

December 14, 2015 Minutes

MOTION by Commissioner Granger to approve the Minutes of December 14, 2015 as Submitted; **SECOND** by Commissioner Newman and **CARRIED** by a **4-0-2-1 VOICE VOTE** (Bartelt, Abstained; Emrick, Dougherty, Absent).

2. **MONTHLY REPORT** -

Staff Mancini indicated that due to the City Hall closure of two weeks during the holidays, there was not a lot to report at this time. Coordinator Maurer is working on finalizing the next Spring 2016 Placentia Quarterly. As per the request made at the last meeting, Coordinator Brand provided an account of the fees collected from field use permits. From the period 1/1/2015 to 12/31/2015 a total of \$97,185 was collected in permit fees. The City spent \$445,000/yr. total on landscape maintenance that includes the contract with Mariposa for \$415,000 to mow and edge, and \$30,000 in fertilizing and pest abatement. Staff Mancini has asked the

Public Works Superintendent, Joel Cardenas, to keep track of the time staff and Mariposa spend on fields to determine these costs.

3. PARKS AND FACILITY PROJECT UPDATES -

Staff Mancini was happy to report that St. Jude Hospital had approved another grant for \$50,000 to install outdoor exercise equipment at Los Niños Park/Gomez Center. This area also meets the grant requirements. The agenda report will be taken to City Council for approval at their February meeting. In addition, St. Jude Hospital has agreed to pay for the new replacement of pool equipment that is needed at both McFadden and Gomez Centers' pools. Staff Mancini is waiting to find out if they are willing to include re-plastering. Once the pools have been renovated, there is an opportunity to generate revenue by renting the pools for birthday parties, or special occasions.

Staff will also be contacting So. California Edison and the Gas Company for energy efficiency thermal covers for the pools. Commissioner Hunt suggested that staff also consider plastering the pools with a gray color, which would hold the heat better than white.

4. LASER LEVELING OF SPORTS FIELDS -

Staff Mancini noted that after contacting three different contractors, laser leveling the infields would cost about \$800 per field. They will be coming out to give a final estimate. Commissioner Hunt indicated the sports users had mentioned at the last Sports Advisory Committee meeting that they would want to help with the cost.

5. BUDGET UPDATE -

Staff Mancini reported that a budget draft will not be completed until March. The Interim City Administrator, Damien Arrula, is looking at revenue resources. He is a visionary and comes with a lot of experience in advanced planning when he worked at the City of El Monte. The City is in good hands with his leadership.

In regards to the question asked by Commissioner Granger on the amount left in the Park Development Fund, Staff Mancini reported that there is approximately \$200,000 in this fund. Last year, \$47,000 was collected from park-in-lieu fees and as a Capital Improvement Project, \$22,600 has been spent for the cement pads for the Outdoor Exercise Equipment recently installed as part of the City's agreement with St. Jude Hospital. There is the potential for additional park-in-lieu fees from the planned development of the commercial Santa Fe Downtown District, but these are one-time fees. To expand City dollars, the Park Development fund can be used for grant matches.

Commissioners talked about the new restaurants that have opened in Placentia, Salt and Ash and Craftsman. Both of these restaurants are a great addition to Placentia.

STAFF COMMENTS –

Staff Mancini commented that the Cultural Arts Commission, through the C.A.P.E.S. program they sponsor (Cultural Arts Project for Every Student), will be presenting the award checks to the schools that participated at the January 19, 2016 City Council

meeting. The Cultural Arts Commission also will be sponsoring a Photography Contest. Information will be included in the Placentia Quarterly.

Staff Mancini thanked those that attended the Interim City Administrator's presentation on the budget and hopes that it provided clear information on the challenges and the financial situation the City is facing in the next 10 year span. Interim City Administrator Arrula and the economic development team will be attending a conference in Las Vegas next month; this will be a great opportunity to market the City of Placentia and what it has to offer to new businesses.

Staff Mancini noted that she plans to introduce the new Community Services Director at the February meeting.

AGENDA BUILDING AND MEETING SCHEDULE – Agenda items for next meeting to include St. Jude Hospital Grant Update; Laser Leveling of Sports Fields Update; Park Assignments Review and Budget Update.

ADJOURNMENT - There being no further business, **MOTION** by Commissioner Granger to adjourn to Monday, February 8, 2016 regular meeting; **SECOND** by Commissioner Jackson and **CARRIED** by a **5-0-0-2 VOICE VOTE** (Dougherty, Emrick Absent). Meeting adjourned on January 11, 2016 at 7:49 p.m.

Maria Elena Maurer, Recording Secretary
Recreation and Parks Commission

2015 RECREATION AND PARKS COMMISSION SUBCOMMITTEE ASSIGNMENTS

SUBCOMMITTEE ASSIGNMENTS

<u>Subcommittee</u>	<u>Members</u>
Capital Improvement Projects	All
Heritage Festival Activities	Hunt
Sports Advisory Committee	Dougherty, Hunt, Newman
Skate Park	Granger, Emrick, Jackson
Bikeways/Alternative Transportation	Granger, Jackson

PARK ASSIGNMENTS

Bartelt	-
Dougherty	- Jaycee Park, La Placita, McFadden Park
Emrick	- Bradford Park, Wagner Park, Samp Park
Granger	- Kraemer Park, Parque de los Vaqueros, Parque de los Ninos
Hunt	- Placentia Champions Sports Complex. E.T. Powell
Jackson	- Tri-City Park, Tuffree Park, Goldenrod
Newman	- Parque del Arroyo Verde, Koch Park, Santa Fe

Visits are one or two times a month.