



# Cultural Arts Commission Agenda

September 9, 2014 – 6:00 p.m.

## Regular Meeting

**Melanie Coward  
Commissioner**

**Nadine LaBorde  
Commissioner**

**Sergio Hidalgo  
Commissioner**

**Richard Pana  
Commissioner**

**Devon Gray  
Commissioner**

### **Procedures for Addressing the Cultural Commission**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Cultural Arts Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Cultural Arts Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia  
401 E Chapman Avenue  
City of Placentia, CA 92870**

**Community Services  
Department  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)**

# Cultural Arts Commission

## September 9, 2014

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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### MEETING CALLED TO ORDER

#### ROLL CALL:

Commissioner Coward  
Commissioner LaBorde  
Commissioner Hidalgo  
Commissioner Pana  
Commissioner Gray

#### PLEDGE OF ALLEGIANCE

#### ORAL COMMUNICATIONS

At this time the public is invited to address the Cultural Arts Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Cultural Arts Commission.

#### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### CULTURAL ARTS AGENDA

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1. **Welcomes and Introductions** – Commissioner and Staff Liaisons to give brief introductions
2. **Community Services Department Overview** – Staff to give an overview of Community Services Operation
3. **Cultural Arts Commission Division and Commission Overview** – Review Commission events.
4. **Agenda Building and Meeting Schedule** - Commission to review agenda items and schedule upcoming meetings.

#### STAFF COMMENTS

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#### ADJOURNMENT

The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, October 14, 2014 at 6:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

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**CERTIFICATION OF POSTING**

I, Jonathan Nicks, Director of Community Services, hereby certify that the Agenda for September 9, 2014 meeting of the Cultural Arts Commission was posted on September 4, 2014.



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Jonathan Nicks  
Director of Community Services

# Cultural Arts Commission Minutes

September 9, 2014

## REGULAR MEETING

6:00 p.m. – Placentia City Hall

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### MEETING CALLED TO ORDER at 6:03pm

**ROLL CALL:**       **Present:** Commissioner Coward, Commissioner LaBorde,  
Commissioner Pana, Commissioner Gray  
                          **Absent:** Commissioner Hidalgo  
                          **Staff:** Community Services Director Nicks, Community Services  
Coordinator Zambrano, Program Coordinator Salazar

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

None.

### COMMISSIONER COMMENTS AND REPORTS

None.

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## CULTURAL ARTS AGENDA

### 1. Welcome Introductions

Each commissioner and city staff gave a brief introduction about themselves.

### 2. Community Services Department Overview

Staff member Zambrano reviewed the Placentia Quarterly, P.A.R.K.'s Program, Heritage Festival and shared the end of the summer 2013 video recap.

### 3. Cultural Arts Commission Overview

Staff member Nicks explained that the Cultural Arts Commission assisted with the summer concerts in the park and obtained the prizes for the opportunity drawings that are held during the concert. Commissioners are asked to help in the selection of the bands for the summer concert series and helping to find new food vendors. Commissioners had an at length discussion about the concerts in the park series; which bands to use, how many concerts to have, which food vendors to use, and other sponsors. Also the commission has organized in the past, the Photo Contest and Winter Holiday Celebration/Tree Lighting Ceremony. Lastly the commission has sponsored a grant for teachers, Cultural Arts Projects for Every Student (C.A.P.E.S.).

**4. Agenda Building and Meeting Schedule**

Approval minutes, appointing of a Chair and Vice Chair, Review of 2014 concerts in the park series, and other cultural arts programs.

**STAFF COMMENTS**

None.

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**ADJOURNMENT**

A motion to adjourn was made by Commissioner Coward and seconded by Commissioner Gray. The meeting adjourned at 7:25pm. The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, October 13, 2013 at 6:00pm in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.