



401 E. Chapman Avenue  
Placentia, CA 92870  
(714) 993-8227

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**Mission Statement:**

*The Placentia Community Foundation solicits, receives, invests and makes grants of funds, property and other resources to provide direct charitable services to aid, sponsor, promote, advance and assist worthy activities, programs and services in the City of Placentia to further cultural, educational, and recreational events and causes.*

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**AGENDA**  
**Foundation Meeting**  
**September 30, 2013 – 6:30 P.M.**

The Placentia Community Foundation welcomes you to this meeting. We encourage your participation. This agenda contains a brief general description of each item to be considered.

The Placentia Community Foundation encourages free expression of all points of view. Any person who wishes to speak regarding an item on the agenda will address the Board at the time the item is being considered. Upon recognition by the Chair, state your name and address for the record prior to providing your comments. Speakers will be limited to a time period set by the presiding officer. If you wish to speak on an item that is not on the agenda, please do so during the period listed for Public Comment. All supporting information is available for public review in the Foundation offices.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Placentia Community Foundation at (714) 993-8227. Notification 48 hours prior to the meeting will generally enable the Foundation to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

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**ORDER OF BUSINESS**

1. Meeting Called to Order

2. Roll Call: Vivian M. Perez, Chair                      Brenda Emrick  
                  Craig Green                                      Eric Naasz  
                  Susan Wan-Ross                                  Constance Underhill  
                  Scott Nelson

3. Public Comment

4. Consideration to Approve Minutes from the August 26, 2013 meeting.

5. Update and discussion on opportunity drawing for a vacation package including schedule for Board Members to volunteer at Heritage Festival.

6. Continued Discussion of Recruitment for Board Member Positions including possible Board Members from the high schools.

- *Updates from Board Members regarding prospective applicants.*

7. Board Member comments or requests.
8. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
9. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on Monday, October 28, 2013 at 6:30 p.m.

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**Certification of Posting**

I, Jon Nicks, Executive Director of the Placentia Community Foundation, hereby certify that the Agenda for the September 30, 2013, meeting of the Placentia Community Foundation was posted on Thursday, September 26, 2013.



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Jon Nicks, Executive Director



**MINUTES**  
**Foundation Meeting**  
**August 26, 2013**

**1. Meeting Called to Order**

- 2. Roll Call:** Present: Brenda Emrick, Susan Wan-Ross, Craig Green,  
and Eric Naasz  
Late arrival: Vivian M. Perez and Scott Nelson  
Absent: Connie Underhill  
Others Present: Jonathan Nicks, Executive Director

**3. Public Comment:** None.

**4. Consideration to Approve Minutes from the July 22, 2013 meeting.**

Board Member Green **MOTIONED** to approve Minutes from July 22, 2013. The motion was **SECONDED** by Board Member Wan-Ross. The Minutes were approved by the Voice Vote of 4-0-3-0

**5. Consideration to Approve the Award of Grants to selected community programs.**

*Item tabled until Board Members Perez and Nelson joined the meeting.*

As total of six applications were submitted for grants. The Evaluation sub-committee was comprised of Board Members Emrick and Naasz along with volunteer Kathi Baldwin. All applications were scored on a 50 points system and the score of all three evaluators were averaged for a final score. The applications with the four (4) highest scores were recommended for grants. The City of Placentia 49<sup>th</sup> Annual Heritage was recommended for a \$5,000 grant. The Placentia Founder's Society was recommended to have a \$1,200 grant for the start up cost for offering 3<sup>rd</sup> grade tours of the Bradford House with a recommendation for them to apply for a second grant next year for transportation cost. Community Action Partnership was recommended for a \$2,000 grant for the backpack for success program. The Friendly Center was recommended for a \$3,000 grant to fund the Feed Placentia Program. Board Member Nelson **MOTIONED** to approve the grants as recommended **SECONED** by Board Member Green. The grant recommendations were approved by a Voice Vote of 6-0-1-0

**6. Update and discussion on opportunity drawing for a vacation package at the Heritage Festival.**

As of the meeting six (6) tickets have been turned in for the Opportunity Drawing. Director Nicks presented a clarification of the eligibility requirements for the drawing including that the holder does not need to be present at the Heritage Festival and participant has to be the age of 18 by the date of drawing. Those who are not eligible to participate in the drawing are Board Members, the Executive Directors and executive management staff for the City or any family members that live with any of the aforementioned. Board Members

agreed to post the drawing eligibility requirements on the Placentia Community Foundation website.

**7. Continued Discussion of Recruitment for Board Member Positions.**

Board Members discussed possibly contacting Kathi Baldwin who volunteered to help evaluate the grant applications and coordinates the Miss Placentia and Miss Yorba Linda Pageants. Board Members also discussed contacting local businessman and current President of the Chamber of Commerce Dwayne DeRose. Board Members discussed the having youth of the community also join the Board of Directors and possibly contacting the Placentia high schools as well as middle schools.

**8. Overview of Cultural Arts Projects for Every Student (C.A.P.E.S.) program and other programs provided by the City of Placentia Cultural Arts Commission that the Foundation could possibly support.**

Director Nicks stated the Cultural Arts Commission does not have enough appointed members and is currently suspended and that during the Foundation's July meeting there was discussion regarding the Foundation possibly supporting some of their activities. Board members discussed the possibility of the Foundation supporting the Concert in the Park similar to the way the Costa Mesa Community Foundation uses the Concerts in the Park as a fundraiser. The Board Members discussed possibly adding a beer garden as well as food trucks for Concerts in the Park to help generate additional revenue to offset event cost and raise additional funds for the C.A.P.E.S. programs. The Board Members will continue discussion on this item during future meetings.

**9. Consideration to accept donations designated for the City of Placentia Community Christmas Basket (CCB) Program including applying to the Orange County Toy Collaborative to obtain 1,000 toys for children of low income families.**

Director Nicks suggested the approval to submit an application to the Orange County Toy Collaborative for the Placentia Community Foundation to receive a donation of toys on behalf of the Community Christmas Basket Program. Board Member Brenda Emrick stated that the processing of the applications start September 1<sup>st</sup> with an application fee of \$25. The fee will cover go towards St. Vince De Paul staffing. Board Member Nelson **MOTIONED** for approval to submit an application to Orange County Toy Collaborative as well as approval of the \$25 application fee **SECONDED** by Board Member Green, the motion was approved by voice vote 6-0-1-0.

**10. Board Member comments or requests.** None.

**11. Agenda Building and Meeting Schedule.**

The Meeting will be held on Monday, September 30<sup>th</sup> and the board will continue with the Board Member recruitment, youth board Member Position as well as a follow up on the discussion of a beer garden and food truck for the concerts at the park.

**12. Adjournment.** The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on Monday, August 26, 2013 at 6:30 p.m.