

**OVERSIGHT BOARD
OF THE SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA
REGULAR MEETING MINUTES**

April 11, 2012

**4:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Clerk of the Board Tania Moreno called the meeting to order at 4:10 p.m.

ROLL CALL:

PRESENT: Board Member Butzlaff, Ed Garcia, Rodrigo Garcia, Green, Heaton, Shkoler, Velasco

ABSENT: None

STAFF PRESENT: Ken Domer, Assistant City Administrator; Tania Moreno, Clerk of the Board; Karen Ogawa, Finance Director; Michael Nguyen, Finance Services Manager.

PLEDGE OF ALLEGIANCE: Board Member Shkoler

OATH OF OFFICE:

Clerk of the Board Moreno administered the Oath of Office to all Board Members present.

ORAL COMMUNICATIONS: None

1. PRESENTATIONS/ADMINISTRATIVE REPORTS

a. Introduction of Board Members

Board Member Butzlaff introduced himself as a former Redevelopment Agency of the City of Placentia employee representative.

Board Member Shkoler introduced himself as the Placentia Library District representative.

Board Member Heaton introduced himself as the Orange County Board of Supervisors representative.

Board Member Ed Garcia introduced himself as the Orange County Board of Supervisors representative.

Board Member Velasco introduced herself as the Orange County Board of Supervisors representative.

Board Member Rodrigo Garcia introduced himself as the Chancellor of the California Community College representative.

Board Member Green introduced himself as the City Treasurer of the City of Placentia acting as the Mayor's representative.

The Board Members provided a brief background of their professional career.

a. Overview of Oversight Board Duties and Assembly Bill X1 26

Assistant City Administrator Domer provided a brief overview of the dissolution of the redevelopment agencies and the responsibilities of the Oversight Board. He noted that Orange County cities created a group of professionals to work together in the winding down of redevelopment agencies.

b. Overview of former redevelopment agency properties

Assistant City Administrator Domer provided a brief report on the properties owned by the various funds within the former redevelopment agency. He noted that the disposition of properties will be agendized in the future. He noted that the former redevelopment agency did not have eminent domain rights and that there are three properties linked to the redevelopment agency.

2. **CONSENT CALENDAR:** None

3. **OLD BUSINESS:** None

3. **NEW BUSINESS:**

a. **Selection of Oversight Board Officers for 2012**

Recommended Action: It is recommended that the Oversight Board:

- 1) Select the Oversight Board Chairperson and Vice Chairperson for the 2012 calendar year

(7 - 0, as recommended)

Clerk of the Board Moreno called for nominations for the selection of Chairperson.

Board Member Butzlaff nominated Board Member Ed Garcia to serve as Chairperson, seconded by Board Member Green.

Pursuant to a unanimous roll call vote, Board Member Ed Garcia was selected to serve as Chairperson.

Chairperson Ed Garcia called for nominations for the selection of Vice Chairperson.

Board Member Butzlaff nominated Board Member Heaton to serve as Vice Chairperson, seconded by Board Member Green.

Pursuant to a unanimous roll call vote, Board Member Heaton was selected to serve as Vice Chairperson.

b. **Designation of Staffing in Support of the Oversight Board**

Recommended Action: It is recommended that the Oversight Board:

- 1) Appoint the Assistant City Administrator as the Executive Director of the Oversight Board and the Deputy City Clerk as the Clerk of the Board

(7 - 0, as recommended)

Assistant City Administrator Domer provided a brief staff report.

A motion was made by Chairperson Ed Garcia, seconded by Vice Chairperson Heaton, and carried (7 - 0) to appoint the Assistant City Administrator as the Executive Director of the Oversight Board and the Deputy City Clerk as the Clerk of the Board.

c. **Adoption of a Conflict of Interest Code for Members of the Oversight Board**

Recommended Action: It is recommended that the Oversight Board:

- 1) Adopt Resolution OB-2012-01, A Resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, adopting a Conflict of Interest Code

(7 – 0, as recommended)

Assistant City Administrator Domer provided a brief staff report. He noted that a Conflict of Interest Code must be adopted by resolution.

A motion was made by Chairperson Ed Garcia, seconded by Vice Chairperson Heaton, and carried (7 – 0) to adopt a resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, adopting a Conflict of Interest Code.

d. **Approval of the Initial Recognized Obligation Payment Schedule for the Period Covering February 1, 2012 to June 30, 2012**

Recommended Action: It is recommended that the Oversight Board:

- 1) Adopt Resolution OB-2012-02, A Resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, approving the recognized Obligation Payment Schedule for the period covering February 1, 2012 to June 30, 2012

(7 – 0, as recommended)

Assistant City Administrator Domer provided a brief staff report. He noted that the Obligation Payment Schedule covers the period of February 1, 2012 through June 30, 2012. He noted that this report has to be submitted by April 15, 2012.

Board Member Green inquired about the deadline to submit the Obligation Payment Schedule.

Assistant City Administrator Domer noted that the State of California is requesting the document to be submitted by June 1, 2012. He noted that the financial reports reflect the redevelopment agency debt.

Board Member Velasco inquired about the administrative costs.

Assistant City Administrator Domer noted that the unwinding of operations requires Staff time. He noted that State of California is allowing a five percent administrative costs allowance.

Vice-Chairperson Heaton inquired about the duties of the Oversight Board.

Assistant City Administrator Domer noted that the Oversight Board is allowed to review forthcoming issues.

A motion was made by Board Member Skholer, seconded by Board Member Butzlaff, and carried (7 – 0) to adopt Resolution OB-2012-02, a resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, approving the recognized Obligation Payment Schedule for the period covering February 1, 2012 to June 30, 2012.

e. **Approval of Transfer of Housing Responsibilities and All Rights, Powers, Duties and Obligations to the City of Placentia as the Successor Housing Agency in Compliance with Health and Safety Code § 34181 (c)**

Recommended Action: It is recommended that the Oversight Board:

- 1) Adopt Resolution OB-2012-03, A Resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, approving the transfer of housing responsibilities and all rights, powers, duties and obligations to the City of Placentia as the Successor Housing Agency in Compliance with Health and Safety Code § 34181 (c)
(7 - 0, as recommended)

Assistant Administrator Domer provided a brief staff report on the item. He noted that the City of Placentia acts as the successor agency to the redevelopment agency.

Discussion ensued between Board and Staff.

A motion was made by Vice Chairperson Heaton, seconded by Board Member Shkoler, and carried (7 - 0) to adopt Resolution OB-2012-03, a resolution of the Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Placentia, California, approving the transfer of housing responsibilities and all rights, powers, duties and obligations to the City of Placentia as the Successor Housing Agency in Compliance with Health and Safety Code § 34181 (c).

BOARD MEMBERS COMMENTS AND REQUESTS:

Chairperson Ed Garcia noted the importance of reviewing all the information provided to the Board and to relay any questions to Assistant Administrator Domer.

Vice Chairperson Heaton inquired about the agenda preparation.

Assistant City Administrator Domer noted that the agenda will be prepared by the Clerk of the Board.

A motion was made by Vice Chairperson Heaton, seconded by Board Member Butzlaff, and carried (5 - 0) to adjourn the meeting of April 11, 2012 to the next regular meeting.

ADJOURNMENT:

The Board of Directors adjourned to the next regular meeting on May 9, 2012 at 4:00 p.m.


ED GARCIA, AGENCY CHAIRPERSON

ATTEST:

TANIA A. MORENO, CLERK OF THE BOARD