

Heritage Festival Committee  
MINUTES of February 10, 2016

**Meeting called to order at 7:05pm.**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE HERITAGE COMMITTEE:** Carole Nixon, Bruce Hunt, Janice Lacher, Frank Perez, and Dwayne De Rose.

**CITY STAFF:** Aileen Salazar, Program Coordinator, Veronica Ortiz, Community Services Supervisor, and Sandra Gonzalez, Director of Community Services.

**GUESTS:** Aurora Hernandez, Placentia Lions Club.

**PUBLIC OATH OF OFFICE:** The oath of office was administered to Mr. Dwayne De Rose.

**ORAL COMMUNICATIONS:** None.

**COMMITTEE COMMENTS AND REPORTS:** Committee member Nixon let the committee know that she has booked the judges for the band review. Carole also asked representatives from SCSBOA about our band review entry fees. She explained that because the Heritage Festival Committee has not raised its rates in a long time, we could raise our price for the band review to match those of other band reviews. Discussion was made about expanding the event to multiple days. It was decided that this year would remain the same and possibly next year expanding the event with the assistance of other organizations.

**1. APPROVAL OF MINUTES:** Committee member Lacher called for a motion to approve the November 18, 2015 minutes. Committee member Perez made a motion to approve the minutes, and Committee member Hunt seconded. Committee member Nixon abstained from the vote. Due to a loss of committee members, only three members were able to review the minutes. The November 18, 2015 minutes were approved.

**2. TREASURERS REPORT:** Committee member Nixon gave a brief treasurer's report. The November 18, 2015 report shows a remaining balance in the Heritage Festival account as \$17,860.26. There was an income of \$16,633.04 and expenses of \$41,293.98, making the total balance as of November 18, 2015 -\$6,800.68. Committee member Nixon also presented a Treasurer's Report for February 10, 2016. The balance for the account was -\$6,800.68. There was income of \$5,300 and expenses of \$2,708.34 making the total balance -\$4,209.02. The event budget was given to the Committee members to look over and present any corrections at the next meeting.

**3. ELECTION OF OFFICERS:** Staff member Ortiz opened nominations for Chair Person. Committee member Perez nominated Committee member Lacher and Committee member Hunt seconded the nomination. Nominations were closed and a voice vote was called, 5-0-0 for Committee member Lacher as the new Chair Person. Chair Person Lacher opened nominations for Vice Chair. Committee member Perez nominated Committee member Hunt for Vice Chair Person and Committee member Nixon seconded the nomination. A voice vote was called resulting in 5-0-0. Chair Person Lacher opened nominations for Treasurer. Committee member Perez nominated Committee member Nixon, and Committee member Hunt seconded the nomination. A voice vote was called resulting in 5-0-0.

**4. MEETING TIME AND SCHEDULE:** Discussion was made about changing the meeting time from 7:00pm to 6:30pm. Chair Person Lacher motioned to change the regular meeting time from 7:00pm to 6:30pm. Committee member Perez seconded the motion. The motion was approved.

**5. EVENT THEME AND DATE:** The 2016 Heritage Festival will be on October 8, 2016. Staff member Ortiz will send a list of past themes to the committee members.

**6. STAFF COMMENTS:** Staff member Ortiz introduced Sandra Gonzalez the new Director of Community Services.

**7. AGENDA BUILDING:** Keep the same and remove the election of officers, oath of office and meeting time. Add sub-committee reports, booth fees and application, theme, budget, and pancake breakfast/beer garden.

**ADJOURNMENT:** A motion to adjourn was made by Committee member Hunt and seconded by Committee member De Rose. The meeting adjourned at 8:19pm. The next regular meeting will be held on Wednesday, March 9, 2016 at 6:30pm.