



Recreation & Parks Commission Meeting Agenda

October 10, 2016, 6:30 p.m.
Community Meeting Room at City Hall

Todd Emrick
Chair

Michael Dougherty
Vice-Chair

Linda Bartelt
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

October 10, 2016

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Emrick
Vice Chair / Commissioner Dougherty
Commissioner Bartelt
Commissioner Granger
Commissioner Hunt
Commissioner Jackson
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – September 12, 2016.
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
 - City Council Updates
 - Summer 2016 Programs Review
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current capital improvement projects.

4. **Heritage Festival 2016 Recap** – Staff and Heritage Festival Subcommittee to review Heritage Festival event held on Saturday, October 8, 2016.
5. **Facilities use by Non-Profits Report** - Staff to provide a report on use of City facilities by non-profits.
6. **Park Inspection Reports** - Commissioners to review inspection reports with staff.
7. **Staff Comments** -
8. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, November 14, 2016 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the October 10, 2016 Regular Meeting of the Recreation and Parks Commission was posted on October 6, 2016.



Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
September 12, 2016

Meeting called to order at 6:32 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Emrick, Granger, Hunt, Jackson, Newman

Staff Present: Sandra González, Director of Community Services
Veronica Ortiz, Community Services Supervisor
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Hunt

ELECTION OF OFFICERS -

Staff Ortiz opened the nomination for Commission Chair.

Commissioner Newman nominated Commissioner Emrick for the Chair position; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Emrick, Abstained).

Nominations for Commission Vice Chair were opened.

Commissioner Hunt nominated Commissioner Dougherty for the Vice Chair position; **SECOND** by Commissioner Emrick and **CARRIED** by a **6-0-0-1 VOICE VOTE** (Dougherty, Abstained).

Commissioner Hunt made a **MOTION** to close nominations; **SECOND** by Commissioner Emrick and **CARRIED** by a **7-0 VOICE VOTE**.

ORAL COMMUNICATIONS – None in Attendance.

COMMISSIONER COMMENTS AND REPORTS - Commissioner Hunt commented that a few years back, the Art Association (a non-profit group) had come to the Commission to request that fees be waived for the use of the Backs Building. It was brought up to his attention that City Council has approved a lease of one of its buildings to the Chamber of Commerce for \$1/yr. In Commissioner's Hunt opinion, if some volunteer groups are receiving special privileges, it should be done for all; otherwise, this is going to come back to the Commission. Staff González will provide a report regarding the use of City facilities by non-profits at the next meeting.

1. **APPROVAL OF MINUTES** –

June 13, 2016 Minutes

MOTION by Commissioner Dougherty to approve the Minutes of June 13, 2016 as Submitted; **SECOND** by Commissioner Newman and **CARRIED** by a **4-0-0-3 VOICE VOTE** (Granger, Hunt, Jackson, Abstained).

July 11, 2016 Minutes

MOTION by Commissioner Granger to approve the Minutes of July 11, 2016 as Submitted; **SECOND** by Commissioner Jackson and **CARRIED** by a 5-0-0-2 **VOICE VOTE** (Dougherty, Emrick, Abstained).

2. **MONTHLY REPORT -**

Staff Ortiz distributed a flyer announcing that on Veterans Day, Friday, November 11, 2016, the City will be holding an Observance Ceremony in the Civic Center Plaza starting at 10:00 a.m. Staff González reported that staff is doing an analysis to bring a request to City Council to increase user fees. The Backs Community Building is officially closed effective October 1 for the restrooms renovation through February, 2017. A total of four bids were received to bring the restrooms to ADA compliance and to build an access ramp to the building. Commissioner Granger suggested that the artificial plant currently sitting outside of the front doors to the Backs Building be removed.

Staff González added that at the September 20, 2016 City Council Consent Calendar, there will be an item regarding a \$1.0M grant application to Southern California Youth Soccer. Lot 318 is a non-profit group that has been very active in the La Jolla community for the last ten years as well as Seahorse Soccer. They have conducted soccer activities in a private dirt lot in La Jolla, "street soccer". Through this grant, Lot 318 and Seahorses Soccer, will have a soccer home field to use free of charge. The new field would be located at McFadden Park and would be designated for 8 yrs. and under. The field would have artificial turf, bleachers, lighting and fencing. The La Jolla area and the Lot 318 and Seahorse Soccer groups meet the grant's criteria. Application is due November 1, 2016.

3. **PARKS AND FACILITY PROJECT UPDATES-**

Staff González indicated that another group, Public Health Advocates has chosen Placentia as one of 6 cities picked. A community meeting has been rescheduled after the elections in November

Commissioner Granger asked if this money can only be used for low income areas; Koch Park needs a lot of help. Staff González shared that she has a proposal from Miracle Playgrounds to replace the old playground equipment at Koch Park so this project has been identified.

In addition, the front doors of the Powell Building are very heavy and the building is used 5 days per week as a Senior Center and Cathy Torrez Learning after school Center. New doors will be replaced using CBGD funding - \$100,000 to put towards new doors and new air conditioning.

Commissioner Granger reported that at Vaqueros Park there is dirt runoff onto the sidewalk since grass has died due to lack of watering.

4. **HERITAGE FESTIVAL 2016 COMMISSION PARTICIPATION -**

Staff Ortiz mentioned that registration for the Heritage Festival is currently low. Comments have been made that due to last year's heat wave, previous

participants are hesitant to register this year. The street banner will be going up on Kraemer soon.

Staff González announced that a meeting has been scheduled on Thursday, September 29 at 1:00 p.m. at the Yorba Linda Community Center to discuss and provide an update on the O.C. Loop. Commissioner Bartelt indicated she would be able to attend.

5. **FACILITIES SUBCOMMITTEE ASSIGNMENTS REVIEW-**

Commissioners reviewed and updated park assignments. Staff Maurer will note the assignment changes, and provide an updated copy at the next Commission meeting.

6. **PARK INSPECTION REPORTS –**

Commissioner Newman reported stagnant water on Jefferson Street that is covering the sidewalk by the Aguirre Building. Commissioner Granger commented that the water fountain by the restrooms at Kraemer Park is leaking. Also, there is a crop of wild mushrooms growing near the courtyard by the Gomez Center. Commissioners noted that the Facilities Map listed in the Placentia Palm Quarterly should note the park locations for Tuffree Park and Parque De Los Niños; a green square.

7. **STAFF COMMENTS**

8. **AGENDA BUILDING AND MEETING SCHEDULE –**

Non-profits use of City facilities report, Heritage Festival Recap, Summer 2016 Programs Review.

9. **ADJOURNMENT –**

There being no further business, **MOTION** by Commissioner Hunt to adjourn to Monday, October 10, 2016 at 6:30 p.m. regular meeting; **SECOND** by Commissioner Granger and **CARRIED** by a **7-0 VOICE VOTE**. Meeting adjourned on September 12, 2016 at 7:19 p.m.

Maria Elena Maurer
Community Services Coordinator