

MINUTES  
PLACENTIA RECREATION AND  
PARKS COMMISSION REGULAR MEETING  
June 13, 2016

---

Meeting called to order at 6:33 p.m.

**ROLL CALL**

Present: Bartelt, Dougherty, Emrick, Newman  
Absent: Granger, Hunt, Jackson  
Staff Present: Sandra González, Director of Community Services  
Veronica Ortiz, Community Services Supervisor  
Luis Estevez, Public Works Manager  
Matt Brand, Community Services Coordinator  
Aileen Munoz, Community Services Clerical Aid

**PLEDGE OF ALLEGIANCE** – Led by Commissioner Emrick

**ORAL COMMUNICATIONS** – Resident Blake Montero in attendance. Mr. Montero wanted to thank the Commission for looking into the Landscape District 92-1 and gave information regarding Placentia Champions Sports Complex.

**COMMISSIONER COMMENTS AND REPORTS** - None provided.

1. **APPROVAL OF MINUTES** –

**April 11, 2016 and May 9, 2016**

Due to lack of quorum, the Minutes of April 11 and May 9, 2016 will be postponed for approval until the next Recreation and Parks Commission meeting on July 11, 2016.

2. **OVERVIEW OF LANDSCAPE MAINTENANCE DISTRICT 92-1** –

Public Works Manager, Luis Estevez, discussed what Landscape Maintenance District 92-1 is. It was established in 1992 and has 2,200 parcels of land that the Landscape Maintenance District Covers. Funds collected through the district are used for landscape maintenance services such as upkeep of medians, and parkways located within the district boundaries, which also includes Placentia Champions Sports Complex (PCSC). In 1996 City Council took action to remove the PCSP from the Landscape Maintenance District. At the time, the City's general fund was able to support the cost of maintaining the sports park. However, in 2010, the City opted to move the cost back into the Landscape Maintenance District due to financial issues. In 2014, property owners were asked to vote to increase assessments that had been set since 1992 and are collected within that Landscape Maintenance District since (it costs about \$154.00/year per residence to maintain this district). Fees have stayed the same while there has been an increase in landscape maintenance costs. This fiscal year, there is less revenue than expenditure. In 2015, voters elected not to increase costs to the Landscape Maintenance District. The city pays \$48,775 a year to maintain the

landscape and an additional \$12,775 for bathroom maintenance, which all comes from the City's general fund. In current FY 2015-16, the City has collected \$49,353 from sport's user groups for field use. There has been an additional \$41,734 from the sports leagues to use the lights at the PCSC. The sports user groups are contributing a total of \$91,087.20 a year.

3. **MONTHLY REPORT -**

Staff González handed out a blue calendar with events for the Teen Arts Center. Community Services is planning on working with the Library and Boys and Girls Club with staffing and planning events for the Teen Arts Center. These include excursions, dinners, art week, and more.

Staff Gonzalez stated that the memorial bench has almost been finalized. A resident can submit an application with the location of the bench, the name of who will be remembered and \$1,000 check. The balance of \$650 for the bench will be paid upon bench installation. The application and plaque selected will go to the Commission to be approved. Accounts and cost have already been determined for the program.

City Council will be going dark for their next meeting because of the 4<sup>th</sup> of July holiday. The next City Council meeting will be held July 12, 2016. The St. Jude's Grant is on the next council agenda. The council has also decided that they will not be revisiting the medical marijuana issue. They unanimously voted No on bringing any medical marijuana businesses to the city. Staff González added that the laser leveling of the fields at the Placentia Champions Sports Complex was approved by City Council. The work will be starting the first week in July taking approximately ten days with the remaining of the month the fields will be closed.

4. **PARKS AND FACILITY PROJECT UPDATES-**

Staff González is still waiting for a grant update for the Veterans History Project grant. Backs Building ADA upgrades will be in the lobby and bathrooms and making a pathway from handicapped parking to the front doors. It will be started in October and completed in December. Gomez and Whitten pools are being renovated. There is a tentative grand opening day for Whitten pool on Wednesday June 29 at 3:00 p.m. Starting June 27, 2016, there will also be free meals, "Kid's Café" at Whitten Center. It will run Monday, Wednesday, and Thursdays at 11:00 a.m.

5. **BUDGET UPDATE -**

Staff González and Ortiz gave an overview regarding City expenditures and revenue. Some special department supplies were identified and were not accounted for when creating the budget. For example, updating tables and chairs for building rentals or supplies for Heritage Festival. The City does receive about \$90,000-100,000 in revenue from facility rentals.

6. **SPORTS USERS FINGERPRINTING POLICY DISCUSSION-**

Staff Brand discussed what background checks the sports users must go through. For example, girls' softball has a criminal history and background check and an interview process. Placentia Little League has optional fingerprinting, and checks the sex offender data base. Staff Brand suggested speaking with the Police

Department to find out how extensive the background check should be used by the sports groups. Commissioner Newman asked what other cities policies are. Staff Ortiz stated that they will not let the user groups rent fields until all their paperwork is completed. Staff González recommended a study on surrounding city policies, which will be presented at the next meeting.

7. **PARK INSPECTION REPORT –**

Commissioner Bartelt commented that the Parque de Los Vaqueros bathroom paper towel dispenser does not close. It was noticed on Sunday, June 12 at 11:30 a.m. Staff González has asked Staff Cardenas to put locks on the power outlets at the parks. Staff González is looking for grants to work on Parque de los Niños to expand parking and create a baseball field.

8. **STAFF COMMENTS**

Staff Ortiz reviewed the information on Concerts and Movies in the Park and discussed the community walks that have taken place and other walks that are planned to come. There was a Walk with the Mayor on May 21 and around 15 people participated. On June 12, at Kraemer Park, a walk with a St. Jude Hospital doctor had about 20 participants. The Pack Walk will be on Saturday, July 9, 2016 at Kraemer Park at 10:00 a.m. This will include a dog walk, parade, and dog costume contest. Commissioners and staff suggested going to PETCO, veterinarians, parks, grooming locations, and Lazy Dog restaurant to give flyers out.

Staff González reviewed the current agreement with the Placentia Yorba Linda Unified School District (PYLUSD) dated 2007. In this agreement, a concession stand/storage building and restrooms were to have been built at the Valadez school site; maintenance costs were to be split 50-50. The current Superintendent is leaving and efforts have been made to meet with him prior to his departure to discuss these issues. In addition, part of the discussion with the Superintendent will be the imbalance that is now taking place since fees are now charged for using the pools (which triggered higher fees for swimming lessons for the residents), and the schools increasing use of City sites for free.

Commissioner Newman stated that we haven't been pushing the district to hold them to the agreement that was made. Commissioner Emrick stated that Commissioner Hunt knew about a "sunset" clause that would end the agreement. Staff González stated that there was no end date with the agreement between the School District and the City so this should not be a concern. It was agreed that building a concession stand would be beneficial not only to the sports groups but also, it would make this location more appealing and help in the allocation of field distribution. Staff González added that the intent at this meeting with the Superintendent will be to press the District to honor the agreement and to find out how they are going to fund the improvements.

9. **AGENDA BUILDING AND MEETING SCHEDULE –**

Agenda items for next meeting to include Fingerprinting Policy Review and Sports User Groups Allocation Update.

10. **ADJOURNMENT** –

There being no further business, **MOTION** by Commissioner Newman to adjourn to Monday, July 11, 2016 at 6:30 p.m. regular meeting; **SECOND** by Commissioner Emrick and **CARRIED** by a **4-0-3-0** (Granger, Hunt, Jackson, Absent) **VOICE VOTE**. Meeting adjourned on June 13, 2016 at 7:44 p.m.

---

Aileen Munoz, Recording Staff  
Recreation and Parks Commission