



Recreation & Parks Commission Meeting Agenda

January 9, 2017, 6:30 p.m.
Community Meeting Room at City Hall

Todd Emrick
Chair

Michael Dougherty
Vice-Chair

Linda Bartelt
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

January 9, 2017

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Emrick
Vice Chair / Commissioner Dougherty
Commissioner Bartelt
Commissioner Granger
Commissioner Hunt
Commissioner Jackson
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – November 14, 2016.
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
 - City Council Updates
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current and future capital improvement projects.

4. **Facilities Use Report** -
Staff to provide a report on the use of City owned facilities by various groups.
5. **Grants Update** –
Staff to provide an update of current and future grant funding.
6. **Future Park Renovations** –
Staff and Commission to discuss future park renovations.
7. **Park Inspection Reports** - Commissioners to review inspection reports with staff.
8. **Staff Comments** -
9. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations. Commission to discuss being dark in December.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 13, 2017 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the January 9, 2017 Regular Meeting of the Recreation and Parks Commission was posted on January 5, 2017.



Maria Elena Maurer
Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
November 14, 2016

Meeting called to order at 6:33 p.m.

ROLL CALL

Present: Bartelt, Emrick, Granger, Jackson
Absent: Dougherty, Hunt, Newman

Staff Present: Veronica Ortiz, Community Services Supervisor
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Emrick.

ORAL COMMUNICATIONS – None in Attendance.

COMMISSIONER COMMENTS AND REPORTS - Commissioner Bartelt commented on the following: "Shred Day" is a great public service the City provides to the community. It is well organized and people are very polite. She would like to see better facility pictures used for the Placentia Palm Quarterly Newsletter. Commissioner Bartelt asked who determines the time that classes are offered. Coordinator Maurer responded that the instructors' availability determine the time/days that classes are held. Typically, classes for ages five and under are conducted in the morning and early afternoon. Six to twelve ages are held after school hours and the adult classes are held after 5:00 p.m.

Commissioner Bartelt indicated that the Tamale Festival and Las Posadas is a great event for the community. She noticed it is advertised as the Placita Santa Fe Merchants and the City of Placentia event and asked what it costs the City. Staff Ortiz responded that the City gets reimbursed about 90% of staff and supplies costs by the Placita Santa Fe Merchants Association. The event is conducted through sponsorships.

Commissioner Granger announced that there is another OC Loop meeting to share route alternatives scheduled at the Senior Center on Tuesday, November 15, 2016.

1. **APPROVAL OF MINUTES** – October 10, 2016

MOTION by Commissioner Granger to approve the Minutes of October 10, 2016 as submitted; **SECOND** by Commissioner Jackson and **CARRIED** by a **4-0-3-0 VOICE VOTE** (Dougherty, Hunt, Newman Absent).

2. **MONTHLY REPORT -**

Staff Ortiz reported that there were no City Council updates at this time. The unofficial reports place Ward Smith, Jeremy Yamaguchi and Rhonda Shader at the lead; however, mail in votes are still being counted and updates are provided after 5:00 p.m. every day on the City's website. The City Council's reorganization

will be delayed until Tuesday, December 13, 2016 at a special City Council meeting.

3. **PARKS AND FACILITY PROJECT UPDATES-**

Staff Ortiz reported the Backs Community Building bathroom renovation construction has started. The entrance, lobby and restrooms are well under demolition. In addition, the \$1M grant application to Southern California Youth Soccer to build a soccer home field at McFadden for Lot 318 was submitted on November 1, 2016. Staff expects to be notified sometime in March, 2017 of the results. The City of Placentia meets most of the qualifications for this competitive grant and it is promising.

4. **FACILITIES USE BY NON-PROFITS REPORT -**

Commissioner Emrick requested that this item be brought back to the next Commission meeting due to the fact that Commissioner Hunt is absent and he was the one that requested that this item be on the agenda tonight.

Staff Ortiz reported that currently the Boys & Girls Club have used the Backs Community Main Room for a teen dance free of charge due to the collaboration with the City and the free programming they are offering to the teen community. Another group that has used City facilities at no charge is the Placentia Unified School District for parent meetings/musical presentations, in addition to the 10 days of free Oberle Gym use that is noted in the current expired MOU. Staff is planning to meet with the District's Superintendent to update the current MOU and make changes to charge fees for use of City facilities (the District implemented pool use fees that the City had to pay for the Learn to Swim program this last summer).

Another group currently using the Gomez Center for rehearsals is the Placentia Community Choir at no charge. The Choir had been using Kraemer Middle School for their rehearsals, but when the school district notified them the room would not be available, they came to the City requesting the use of a room. The Placentia Community Choir represents the City at various venues and receives donations. The money they generate allows for the purchase of music, equipment and supplies to maintain the operations of the Placentia Community Choir. Staff Ortiz indicated these three groups are the only ones that are currently using City facilities at no charge.

5. **PARK INSPECTION REPORTS -**

Commissioner Granger noticed that Santa Fe Park does not have a sign. Commissioner Emrick noted that the Placita Parkette has an old sign by the playground but nothing by the entrance into the park. Commissioner Bartelt walked Parque De Los Vaqueros early Monday morning and the park looked really good. Commissioner Granger indicated that La Placita Parkette is very noisy due to heavy traffic on the overpass. Made a suggestion to plant Cypress trees to help with the noise. The hillside is also bare.

7. **STAFF COMMENTS**

Staff Ortiz announced that the Tamale Festival & Las Posadas will be held in Old Town on Wednesday, December 7, 2016. The Summer 2016 review video that was presented to the Commission at the October meeting, will be shown as a presentation to City Council at their next meeting. City Administrator Arrula would like to use this video as a model for other departments to promote/highlight their activities.

On Tuesday, November 22, 2016, Neighborhood Services at the Whitten Center, will have the turkey giveaway. Golden State Water donated 120 turkeys for this event. Neighborhood Services is taking donations of food for the turnkey giveaway event and also for the Community Christmas Basket (CCB) program scheduled on Tuesday, December 13, 2016 from 4:00 p.m. – 6:00 p.m. Needy families will receive a bag of food and toys for tots. Last year 70-80 families were recipients of this program. The donation of 700 toys this year is lower due to the high demand.

Staff Ortiz indicated that a community meeting to review the proposed Packing House District Transit Oriented Development (TOD) Zoning Amendment will take place on Wednesday, November 30, 2016 at 7:00-9:00 p.m. at the Senior Center. A flyer with additional information was distributed.

Staff Maurer reported that registration for Winter classes started on Monday, November 14 for Placentia residents. A lot of registration was received for the King and I excursion and the popular Santa Visits. In addition, the Placentia Youth Basketball program (PYB) has over 100 registered participants.

8. **AGENDA BUILDING AND MEETING SCHEDULE –**

Facilities Use Report, Grants Update, Future Park Renovations, Monthly Report and Parks and Facility Project Updates.

Commissioners discussed and agreed that the Commission go dark in December due to the lack of business.

9. **ADJOURNMENT –**

There being no further business, **MOTION** by Commissioner Granger to adjourn to Monday, January 9, 2017 at 6:30 p.m. regular meeting; **SECOND** by Commissioner Jackson and **CARRIED** by a **4-0-3-0 VOICE VOTE** (Dougherty, Hunt, Newman Absent). Meeting adjourned on November 14, 2016 at 7:32 p.m.

Maria Elena Maurer
Community Services Coordinator