



# Cultural Arts Commission Agenda

February 14, 2017 – 6:00 p.m.

## Regular Meeting

**Richard Pana**  
Chair

**Melanie Coward**  
Vice Chair

**Nadine LaBorde**  
Commissioner

**Vacant**  
Commissioner

**Vacant**  
Commissioner

### Procedures for Addressing the Cultural Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Cultural Arts Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Cultural Arts Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services**  
Department  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

# Cultural Arts Commission

## February 14, 2017

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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### **MEETING CALLED TO ORDER**

#### **ROLL CALL:**

Commissioner Coward  
Commissioner LaBorde  
Commissioner Pana

#### **PLEDGE OF ALLEGIANCE**

#### **ORAL COMMUNICATIONS**

At this time the public is invited to address the Cultural Arts Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Cultural Arts Commission.

#### **COMMISSIONER COMMENTS AND REPORTS**

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

#### **CULTURAL ARTS AGENDA**

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1. **Approval of Minutes** – June 14, 2016
2. **C.A.P.E.S-** Staff to provide a status update on the 2016 C.A.P.E.S Program.
3. **Concerts in the Park 2017** – Commission to begin a planning discussion for the 2017 concert events and review survey results from 2016
4. **Photography Contest** – Commission to begin planning the upcoming Photography Contest.
5. **Agenda Building and Meeting Schedule** - Commission to review agenda items and schedule upcoming meetings.

## STAFF COMMENTS

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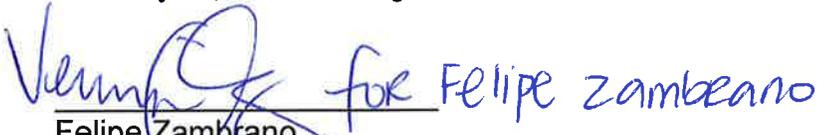
### ADJOURNMENT

The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, March 14, 2017 at 6:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

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### CERTIFICATION OF POSTING

I, Felipe Zambrano, Community Services Coordinator, hereby certify that the Agenda for the February 14, 2017 meeting of the Cultural Arts Commission was posted on February 9, 2017.

  
Felipe Zambrano  
Community Services Coordinator

# Cultural Arts Commission Minutes June 14, 2016

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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## MEETING CALLED TO ORDER at 6:01pm

**ROLL CALL:**       **Present:** Commissioner Pana, Commissioner Gray, Commissioner Coward, Commissioner LaBorde,  
**Staff:** Community Services Coordinator Zambrano, Community Services Director Gonzalez, Community Service Supervisor Ortiz and Program Coordinator Salazar  
**Guests:** Josh Correra

## PLEDGE OF ALLEGIANCE

## ORAL COMMUNICATIONS

None.

## COMMISSIONER COMMENTS AND REPORTS

Commissioner Gray informed the commission that he would no longer be able to continue his work with the commission starting in September.

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## CULTURAL ARTS AGENDA

### 1. Approval of Minutes

Chairperson Pana called for a vote to approve the May 10, 2016 minutes. Commissioner Gray **motioned** to approve the minutes. The motion was **seconded** by Commissioner LaBorde. The minutes for May 10, 2016 were approved.

### 2. Concerts in the Park 2016

Staff member Zambrano distributed copies of the Concerts in the Park flyers promoting the concert series. A copy of the concert event surveys were also distributed to the commissioners for review. Staff member Zambrano explained that alcohol will be allowed at the first concert in the park event on July 7, 2016 as it will be in partnership with OC Parks. Alcohol will be in a designated area of the park marked off by flags.

### 3. CAPES

Applications for the CAPES Grant will remain the same and be mailed out in September. All applications will be reviewed at the November meeting.

**4. Photo Art Sale**

Josh Correra explained that he would like to donate one of his images so the Commission could sell reproductions as stationary at their events. Discussion was made about obtaining quotes from various printers to create the stationary. Chair person Pana called for a motion to allocate \$300 to create the stationary for the commission to sell. Commissioner Gray **motioned** to approve the allocation. The motion was **seconded** by Commissioner LaBorde. The allocation of \$300 to create stationary for the commission was approved.

**5. Potential Future Events**

Discussion was made about possibly planning a 5K event at some point in the future. Director of Community Services Gonzalez presented the commission with a budget, applications, and maps for the possible event. A Community Walk with Art could also be a possible event and could include craft stations and music. More discussion will be made at the next meeting.

**6. Photo Contest**

Staff member Zambrano informed the commission that two of the Photo Contest winners attended the City Council presentation. Most of the winners have picked up their ribbons.

**7. Agenda Building and Meeting Schedule**

Keep the same and add potential community walk and tree lighting.

**STAFF COMMENTS**

None.

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**ADJOURNMENT**

A motion to adjourn was made by Commissioner Gray and seconded by Commissioner Gray. The meeting adjourned at 7:15pm. The Cultural Arts Commission Adjourn to a regular meeting on Tuesday, September 13, 2016 at 6:00pm in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.