



Recreation & Parks Commission Meeting Agenda

April 10, 2017, 6:30 p.m.
Community Meeting Room, City Hall

Todd Emrick
Chair

Michael Dougherty
Vice-Chair

Linda Bartelt
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

April 10, 2017

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Emrick
Vice Chair / Commissioner Dougherty
Commissioner Bartelt
Commissioner Granger
Commissioner Hunt
Commissioner Jackson
Commissioner Newman

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Staff to administer the Oath of Office to newly appointed Commissioners, Kenny Binnings and Russell Narahara.

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – March 13, 2017.
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
 - Concerts in the Park
 - Movies in the Park

- Park Assessment Meeting 4/19/17
- Community Walks
- Love Placentia Event

3. **Parks and Facility Project Updates** –

Staff to provide updates on status of current and future capital improvement projects.

- Soccer grant update
- Santa Fe Park exercise equipment update

4. **Dog Issues Discussion at Parque Del Arroyo Verde**

Staff and Commission to discuss possible solutions to current Dog Issues at Parque Del Arroyo Verde.

5. **Review of Park Assignments**

Commissioners to review and reallocate park assignments

6. **Permit fees Update** -

Staff to provide an update on recommendation to increase facility use fees.

7. **Park Inspection Reports** - Commissioners to review inspection reports with staff.

8. **Staff Comments** -

9. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, May 8, 2017 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the April 10, 2017 Regular Meeting of the Recreation and Parks Commission was posted on April 6, 2017.



Maria Elena Maurer
Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
March 13, 2017

Meeting called to order at 6:33 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Granger, Hunt, Newman
Absent: Emrick, Jackson

Staff Present: Felipe Zambrano, Community Services Coordinator
Matt Brand, Community Services Coordinator
Aileen Munoz, Community Services Clerical Aide

PLEDGE OF ALLEGIANCE – Led by Commissioner Dougherty

ORAL COMMUNICATIONS – Russell Narahara, future Recreation & Parks Commission was in attendance.

COMMISSIONER COMMENTS AND REPORTS -

Commissioner Hunt reported that the back area of Parque Del Arroyo Verde is being used as a dog park. It was discussed that Police be asked to patrol this area to bring it under control as this has happened periodically. Commissioner Bartelt mentioned that the parking at Parque De Los Vaqueros is being used by weekend users at Van Buren School and nearby residents.

Secretary's Note: Commissioner Jackson arrived at 6:42 p.m.

1. **APPROVAL OF MINUTES** – February 13, 2017

MOTION by Commissioner Granger to approve the Minutes of February 13, 2017, as submitted; **SECOND** by Commissioner Newman and **CARRIED** by a **4-0-2-1 VOICE VOTE** (Bartelt, Jackson Abstained; Emrick, Absent).

2. **MONTHLY REPORT** -

Coordinator Zambrano provided updates from the City Council meeting held on March 7, 2017. City Council recommended to increase the number of Commissioners to 9. A resolution to increase the number of Commissioners will be brought back to the March 21, 2017 City Council meeting for approval. New members will be given the oath of office at the next Commission meeting on April 10, 2017. Commissioner Granger noted an article in the OC Register regarding a \$420,000 Community Development Block Grant and she would like more details be provided at the next meeting.

3. **PARKS AND FACILITY PROJECT UPDATES–**

Coordinators Zambrano and Brand reported that a staff report will be taken to City Council for the purchase of outdoor exercise equipment for Santa Fe Park. A total of eight pieces of equipment will be installed using St. Jude Hospital grant money. Installation should be completed by summer. In addition, CSUF students are providing training on the existing outdoor equipment at Kraemer Park, McFadden Park, and Parque De Los Niños. A flyer with the dates and times was distributed.

Staff is in the process of receiving bids for the playground equipment at Placentia Champions Sports Complex. Award of contract to replace the roof at the E.T. Powell Building will also be taken to City Council for approval in April.

4. **FIELD ALLOCATIONS UPDATE -**

Commissioner Dougherty provided a brief review on the current changes to the City's field allocation policy. These changes are the result of notification received from the School District that they will be allocating school fields. Unfortunately, the District's guidelines do not allow for non-profits to have priority and all non-profit current sports users will be affected.

5. **LOVE PLACENTIA PROJECTS -**

Coordinator Zambrano reviewed the Love Placentia projects that were already submitted. New project ideas were discussed and suggestion was made to include painting the exterior of Powell Bldg., painting the downstairs restrooms at the Backs Building, and landscaping the slope at Jaycee Parquette.

6. **PARK INSPECTION REPORTS –**

Commissioner Granger noted an increase in graffiti in the small parks.

7. **STAFF COMMENTS**

Coordinator Zambrano announced that the Whitten Center will be having a Health Faire from 8:00 am – 2:00 pm. on Saturday, March 18, 2017. Community Walks, including Walk with a Doc, Pack Walk, Walk with the Mayor and Kid's Dash & Splash will be scheduled during the summer months. An update on the embezzlement, regarding the former Placentia Finance Manager that embezzled more than \$5 million, went to court with a plead of guilty. He was sentenced to 25 years in prison and agreed to pay approximately \$10 million in fines and \$2.6 million in restitution.

8. **AGENDA BUILDING AND MEETING SCHEDULE –**

April agenda items to include Monthly Report and Parks and Facility Project Updates, F.Y. 2017-2018 Budget Update, Review Park Assignments, Dog Issues Discussion at Parque Del Arroyo Verde, Kraemer Park Fountain Discussion, and Permit Fees Update.

ADJOURNMENT –

There being no further business, **MOTION** by Commissioner Dougherty to adjourn to Monday, April 10, 2017 at 6:30 p.m. regular meeting; **SECOND** by Commissioner

Granger and **CARRIED** by a **6-0-1-0 VOICE VOTE** (Emrick, Absent). Meeting adjourned on March 13, 2017 at 7:44 p.m.

Maria Elena Maurer
Community Services Coordinator