



Regular Meeting Agenda July 18, 2017

Placentia City Council
Placentia City Council as Successor to the Placentia
Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Craig S. Green
Mayor

Chad P. Wanke
Mayor Pro Tem

Rhonda Shader
Council Member

Ward Smith
Council Member

Jeremy B. Yamaguchi
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA- CLOSED SESSION
July 18, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Smith
Councilmember/Board Member Shader
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
City Designated Representatives: Damien R. Arrula, City Administrator
Steve Pischel, Director of Administrative Services
Employee Organization: Placentia Police Management Association (PPMA)
2. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Significant exposure to litigation: (2 cases)
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Name of Case: Pike v. City of Placentia; Case CV-08-08586 DSF

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
July 18, 2017
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Smith
Councilmember/Board Member Shader
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

INVOCATION: Police Chaplain Sterling Bennett

PLEDGE OF ALLEGIANCE: Girl Scout Troop

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.v.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

**1.b. City Fiscal Year 2017-18 Register for July 18, 2017
Check Register**

Fiscal Impact: None

Electronic Disbursement Register

Fiscal Impact: None

- 1.c. **Minutes of the City Council/Successor/ICDA Meeting–June through October 2016**
Recommended Action: Approve
- 1.d. **Contract Change Order No. 1 and Capital Improvement Program (CIP) Budget Amendment for the Placentia Police Station Lobby ADA Improvement Project No. 2016-20**
Fiscal Impact: Expense: \$158,621.01
Revenue: \$250,000 FY 2017-18 CIP Budget/Asset Forfeiture Funds
No General Fund dollars will be used on this project.
Recommended Action: It is recommended that the City Council:
1) Approve Contract Change Order No. 1 in the amount of \$158,621.01; and
2) Authorize the City Administrator to execute the necessary change order documents; and
3) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California Authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.
- 1.e. **City Council Chambers Renovation Project**
Fiscal Impact: Expense: \$ 117,645.00
Revenue: \$ 117,645.00
Public Education and Government Access Funds
No General Fund dollars will be used on this project
Recommended Action: It is recommended that the City Council:
1) Authorize the City Administrator to enter into agreements with professional vendors for the purchase and installation of carpet, chairs, wall covering and surface upgrades for the City Council Chamber Renovation Project with a total project cost of \$117,645; and
2) Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$10,695 for a total project cost of \$117,645; and
3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
4) Adopt Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures to increase the budgets in the Capital Projects fund utilizing Public, Education and Government Access Funds in the amount of \$117,645.
- 1.f. **Notice of Cancellation of Evergreen Period of the Refuse Collection Agreement with Republic Waste Services of Southern California, LLC**
Fiscal Impact: Expense: None
Revenue: None
Recommended Action: It is recommended that the City Council:
1) Authorize the City Administrator to Execute the attached Notice of Cancellation of Evergreen Period for Solid Waste Handling Services with Republic Waste Services of Southern California, LLC.
- 1.g. **Second Reading of Ordinance No. O-2017-05 Adopting Zone Change 2017-02 to Establish the Old Town Zoning District and New Development Standards for the "Old Town (OT)" District**
Fiscal Impact: Potential for up to \$926,000 in annual General Fund revenue and \$8.3 million in one-time restricted revenue including development impact fees. Infrastructure costs associated with the Old Town District will be funded by impact fees and annual assessments. No General Fund dollars will be utilized for the proposed District.
Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, by title only, and adopt Ordinance No. O-2017-05, an Ordinance of the City Council of the City of Placentia, California Adding Chapter 23.112 entitled "Old Town Placentia Revitalization Plan Development Standards," and amending Municipal Code Section 23.08.010 to establish the OT Old Town Zoning District, and amending the Official Zoning Map of the City of Placentia, for the Old Town Placentia ("OT") District Zone.

1.h. **Adopt Debt Management Policy**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California, adopting a Debt Management Policy.

1.i. **Amendment to Agreement with All City Management Services, Inc. For Crossing Guard Services**

Fiscal Impact: Expense: \$56,826 Crossing Guard Services
Budgeted: \$56,826 Fiscal Year 2017-18 Operating Budget
(General Fund)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Amendment to Agreement with All City Management Services, Inc. to provide School Crossing Guard Services for an amount not-to-exceed \$56,826 for Fiscal Year 2017-18; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.j. **Acceptance of Construction Work and Notice of Completion for Pedestrian Accessibility Project Phase V Project No. 2017-01**

Fiscal Impact: Expense: \$90,516
Revenue: \$74,786 Community Development Block Grant Funds
\$15,730 Gas Tax Funds
No General Fund dollars were utilized for this project

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by EBS General Engineering, Inc. on the Pedestrian Accessibility Project Phase V, in the total amount of \$90,516.00; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.k. **Amendment No. 3 to Professional Services Agreement with Siemens Industry, Inc. For Traffic Signal Maintenance Services**

Fiscal Impact: Expense: \$105,000 Traffic Signal Maintenance Services
Revenue: \$105,000 Fiscal Year 2017-18 Operating Budget
(Gas Tax)
No General Fund monies will be utilized for these services

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 3 to Professional Services Agreement with Siemens Industry, Inc., extending the existing agreement to provide traffic signal maintenance services for an additional one-year term ending August 20, 2018; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.l. **Agreement with St. Jude Hospital to Accept a Healthy Communities Initiative Grant to Support Community Health and Wellness**

Fiscal Impact: Expense: \$59,000
Revenue: \$59,000 (St. Jude Grant)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Restricted Project Grant Agreement with St. Jude Hospital to accept a \$59,000 Healthy Communities Initiative Grant to support community health and wellness; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.m. **Budget Amendment for Fiscal Year 2016-17 for Agreement with County of Orange (OC Animal Care Services) for New Shelter Construction**

Fiscal Impact: Expense: \$65,000 (FY 16-17 General Fund Balance)

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2016-17 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriation for actual expenditures to pay the invoice to County of Orange (OC Animal Care Services) for a total amount of \$65,000.

1.n. **Professional Services Agreement with Halo Confidential Services**

Fiscal Impact: Expense: Not to Exceed \$60,000 Per Year

Budgeted: \$60,000 Per Year

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Halo Confidential Services for a three-year term ending June 30, 2020; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.o. **Resolution for Grant Funds for the Environmental Cleanup, Tier 1 Grant Program Under the Orange County Local Transportation Ordinance No. 3 for the City of Placentia Catch Basin Insert Project Phase 4**

Fiscal Impact: Expense: \$ 40,000 CalRecycle Funds – City Match Amount

Revenue: \$160,000 OCTA M2 Environmental Cleanup Grant

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California authorizing an application for funds for the Environmental Cleanup, Tier 1 Grant Program Under Orange County Local Transportation Ordinance No. 3 for the City of Placentia Catch Basin Inserts Project Phase 4; and
- 2) Authorize the City Administrator, or his designee, to execute all documents necessary for securing the grant funding, subject to City Attorney approval.

1.p. **Memorandum of Understanding Between the City and the Placentia Police Management Association**

Fiscal Impact: Fiscal Year 2016-17 \$ 30,870 (Estimated)

Fiscal Year 2017-18 \$171,375 (Estimated)

Fiscal Year 2018-19 \$268,850 (Estimated)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Memorandum of Understanding with the Placentia Police Management Association as outlined in Exhibit 1; and
- 2) Approve Resolution, R-2017-XX, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2016-17 in Compliance with the City Charter of the City of Placentia §§1206 and 1209 Pertaining to Appropriations for Actual Expenditures; and
- 3) Authorize the City Administrator, Director of Administrative Services, and Human Resources Manager to execute the document on behalf of the City, in a form approved by the City Attorney.

- 1.q. **Agreement with Western Audio Visual to Furnish, Install, and Integrate Audiovisual Equipment into the Emergency Operations Center (EOC)**
Fiscal Impact: Expense: \$59,000 Fiscal Year 2017-18 Capital Improvement Program Budget
Revenue: \$24,000 Public, Education and Government Access (PEG) Funds
\$35,000 Public Safety Mitigation Funds (\$35,000)
No General Fund dollars will be used on this Project
Recommended Action: It is recommended that the City Council:
1) Approve a Professional Services Agreement with Western Audio Visual for the Emergency Operations Center Phase II Improvements for an amount not-to-exceed \$59,000.00; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney
- 1.r. **Amendment No.2 to Professional Services Agreement with Irwin Bornstein**
Fiscal Impact: Expense: Not-to-Exceed Amount: \$63,000
Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 2 to Professional Services Agreement with Irwin Bornstein for an additional not-to-exceed amount of \$63,000; and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.
- 1.s. **Amendment No. 2 to Professional Services Agreement with MV Cheng & Associates, Inc.**
Fiscal Impact: Expense: Not-to-Exceed Amount: \$112,500
Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 2 to Professional Services Agreement with MV Cheng & Associates, Inc. for a total not-to-exceed amount of \$112,500; and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney; and
3) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.
- 1.t. **Award of Contract for the Champions Sports Complex Playground Renovation Project**
Fiscal Impact: Expense: \$144,849.98 Community Facilities District Fund Balance
Revenue: \$144,849.98 Community Facilities District Fund Balance
Recommended Action: It is recommended that the City Council:
1) Award a Public Works Agreement to Great Western Recreation, Inc., for Champions Sports Complex Playground Equipment Renovation Project in the amount of \$134,849.98; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
3) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California Authorizing a Budget Amendment in fiscal year 2017-18 in compliance with the City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
4) Authorize the City Administrator to approve up to 10% in change orders for unforeseen conditions if necessary, to complete the project.

SUCCESSOR AGENCY CONSENT CALENDAR:

- 1.u. **Successor Agency Staffing Support Services for FY 17-18**
Fiscal Impact: Expense: \$40,000
Offsetting Revenue: \$40,000 (Successor Agency Enforceable Obligation)

Budgeted: \$40,000 (Successor Agency Professional Services Account No.: 547525-6099)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Kosmont & Associates, Inc. dba Kosmont Companies for an amount not to exceed \$40,000; and
- 2) Authorize the City Administrator to sign the necessary documents, in a form approved by the City Attorney.

1.v. **Resolution of the Successor Agency of the Placentia Redevelopment Agency Extending the Time Period in Which Certain Property Must Be Developed for Affordable Housing Pursuant to Health and Safety Code Section 33334.16**

Fiscal Impact: No Fiscal Impact

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2017-XX, A Resolution of the City Council of the City of Placentia, California, Acting as Housing Successor to the Placentia Redevelopment Agency Extending the Time Period in which Certain Property Must Be Developed for Affordable Housing pursuant to Health and Safety Code Section 33334.16.

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **May 2017 (Preliminary) Treasurer's Report**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the May 2017 (Preliminary) Treasurer's Report

3.b. **Policy Discussion and Review of a Draft Ordinance to Adopt Chapter 23.83 of Title 23 of the City of Placentia Municipal Code to Permit the Orderly, Managed, and Efficient Development of Wireless Communication Facilities within the Public Right-Of-Way (PROW)**

Fiscal Impact: No fiscal impacts are anticipated with the review of this proposed draft ordinance

Recommended Action: It is recommended that the City Council:

- 1) Receive the Staff Report and review the proposed draft ordinance; and
- 2) Ask any questions of Staff; and
- 3) Provide direction to Staff as appropriate for preparation of a final draft ordinance, design guidelines, master license agreement, and associated fees to be considered by City Council at a future meeting; and
- 4) Provide direction to Staff as appropriate for the review and oversight of all WCFs within the PROW to be managed by City Staff and not a third party; and
- 5) Provide direction to Staff as appropriate for preparation of an update to PMC Chapter 23.82 to be considered by City Council at a future meeting.

3.c. **Purchase and Implementation of New Police Department Computer Aided Dispatch (CAD)/Records Management System (RMS)**

Fiscal Impact: Allocation of Asset Forfeiture Funds (Year 1) in an Amount Not-To-Exceed \$118,440 for the Purchase and Implementation of the Mark43 CAD/RMS Software Package

Recommended Action: It is recommended that the City Council:

- 1) Approve the purchase of the Mark43 CAD and RMS software for a five (5) year subscription term (May 15th 2018 – May 15th 2023) from Mark43, Inc. in an amount not-to-exceed \$592,200; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, August 1, 2017 at 5:00 p.m.

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the July 18, 2017 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on July 13, 2017.

Rosanna Ramirez, Chief Deputy City Clerk