



Recreation & Parks Commission Meeting Agenda

January 8, 2018, 6:00 p.m.
Community Meeting Room, City Hall

Michael Dougherty
Chair

Russell Narahara
Vice-Chair

Linda Bartelt
Commissioner

Kenny Binnings
Commissioner

Todd Emrick
Commissioner

Mary Granger
Commissioner

Bruce Hunt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Recreation & Parks Commission

January 8, 2018

REGULAR MEETING

6:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Dougherty
Vice Chair / Commissioner Narahara
Commissioner Bartelt
Commissioner Binnings
Commissioner Emrick
Commissioner Granger
Commissioner Hunt
Commissioner Jackson
Commissioner Newman

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – November 13, 2017.
2. **Monthly Report** –
Staff to provide updates of programs and services offered by the Community Services Department.
 - PYLUSD Joint Use Agreement Update
 - Historical Task Force – School District Update
3. **Parks and Facility Project Updates** –
Staff to provide updates on status of current and future capital improvement projects.

4. **Dog Park County Survey Update** – Staff to provide an update on the Dog Park County Survey conducted by the County.
 5. **Kraemer Memorial Park Garden Fence Update** – Staff to report on new developments regarding the Garden Fence installed at Kraemer Memorial Park by Boys & Girls Club.
 6. **Park Inspection Reports** - Commissioners to review inspection reports with staff.
 7. **Staff Comments** -
 8. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.
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ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, February 12, 2018 at 6:30 p.m. in the Community Meeting Room at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Maria Elena Maurer, Community Services Coordinator for the City of Placentia, hereby certify that the Agenda for the January 8, 2018 Regular Meeting of the Recreation and Parks Commission was posted on Wednesday, December 20, 2017.



Maria Elena Maurer
Community Services Coordinator

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
November 13, 2017

Meeting called to order at 6:36 p.m.

ROLL CALL

Present: Bartelt, Dougherty, Hunt, Granger, Jackson, Newman
Absent: Binnings, Emrick, Narahara

Staff Present: Sandra Gonzalez, Community Services Director
Veronica Ortiz, Community Services Supervisor
Maria Elena Maurer, Community Services Coordinator

PLEDGE OF ALLEGIANCE – Led by Commissioner Bartelt.

ORAL COMMUNICATIONS – None in attendance.

COMMISSIONER COMMENTS AND REPORTS -

Commissioner Bartelt commented that she had received the Winter 2018 Placentia Palm Quarterly and it looks very nice. She also commented that there are a lot of bicycle riders that use the sidewalk and asked what the rules were. Commissioner Hunt responded that they are allowed on the sidewalk as long as they ride in the same direction of traffic. He also suggested that the Commission have a celebration for Staff Maria Elena on her upcoming retirement. Since the Commission will be dark in December, she agreed to attend the January 8, 2018 Commission meeting for this celebration.

Commissioner Hunt added that the County changed the rules during the Heritage Festival event. The Park Ranger told staff that the area used by the Car Show for vendor parking in past years should not be used and cars had to move. When Tri-City Park was transferred to the County, the City was assured that Heritage Festival and Concerts in the Park would continue to be held at Tri-City with no restrictions. Director Gonzalez will look into the dissolution minutes and report back on this item.

1. **APPROVAL OF MINUTES – October 9, 2017**

MOTION by Commissioner Granger to approve the Minutes of October 9, 2017, as submitted; **SECOND** by Commissioner Newman and **CARRIED** by a **5-0-3-1 VOICE VOTE** (Binnings, Emrick, Narahara Absent; Bartelt, Abstained).

2. **MONTHLY REPORT -**

Director Gonzalez distributed the Community Services calendar of activities. The Thanksgiving Food Basket Distribution will be taking place at the Whitten Center on November 21 starting at 2:00 p.m. The Placentia Library will be heading the Tree Lighting event at City Hall on Thursday, November 30 with the City's

contribution. There will be performances by the VHS Choir, dances by the Freckled Frog and Stagelight Productions, Teen Center Advisory will be selling hot chocolate and Santa and Mrs. Santa will be available to take pictures inside the Library.

The Tamale Festival will be held on Wednesday, December 6 in Old Town starting at 4:00 p.m. The Christmas Basket Distribution (CCB) is scheduled on Wednesday, December 13. This event will include serving a hot dinner, projects for the kids, pictures with Santa starting at 3:00 p.m. Commissioners were encouraged to participate as volunteers for any of these events. Director Gonzalez added that City Holiday closure dates were from December 21 – January 8, 2018.

3. **PARKS AND FACILITY PROJECT UPDATES–**

Director Gonzalez reported that the Placentia Champions Sports Complex playground's grand opening was a great success. Over 50 children were bused to the site to be the first ones to use the playground. Some of the equipment was powder coated and looks brand new. Commissioners Bartelt and Granger were in attendance as well as a representative from Congressman Ed Royce office, City Manager, Councilmembers, community residents and City staff. New picnic benches will be added to this playground since parents expressed that there was no sitting available. Commissioner Bartelt commented that it was great that the community's input was considered when redoing the playground.

Director Gonzalez confirmed that the two new slides have been installed at Wagner Park. There is also an opportunity to apply for a Kaboom grant (this is a National non-profit organization that helps small communities build playgrounds). They find big funders to match them with small cities. Companies do it as a "team building" opportunity for their employees. The kids design what they want in the playground and Kaboom then design the whole concept. Commissioners agreed that Goldenrod Park would be a good candidate for this type of grant as the existing playground does not meet safety standards. Kaboom applications are due in three weeks.

4. **DOG PARK COUNTY SURVEY UPDATE -**

Director Gonzalez indicated the County has not completed the survey to receive input on the recommended Dog Park to be added to Tri-City Park. Commissioner Hunt mentioned that he had received the survey sent by Supervisor Nelson and some of his neighbors do not like the idea of spending money to add a Dog Park in Tri-City Park. Director Gonzalez will bring information back to the Commission when it is received.

5. **PYLUSD JOINT USE AGREEMENT UPDATE –**

Director Gonzalez reported that City Administrator Arrula had met with Dr. Gregory Plutko, School District Superintendent, and was able to receive approval for this year's use of Tuffree Middle School fields for Heritage Festival parking. However, the City also received after the festival a janitorial bill for \$348 for this use. Superintendent Plutko indicated that the School District was still waiting to receive from the state the balance of the Prop 51 monies. Once the budget is released, the School District will have to have a line item to build the balance of

the joint use agreement items – concession stand, storage and restroom building at Valadez Middle School. This item to be continued.

6. **HISTORICAL TASK FORCE – SCHOOL DISTRICT UPDATE**

Director Gonzalez reported that Staff Brand attempted to go over the records related to fields' history over the last 40 years. Some of these records are in Laserfisch and the search needs to be narrowed. It was recommended that the subcommittee meet to discuss the best approach to this historical information.

7. **CULTURAL ARTS/RECREATION & PARKS COMMISSIONS' MERGE DISCUSSION –**

Director Gonzalez discussed the potential merge of the two commissions with the Cultural Arts Commission. They feared that as a group they would lose their voice and end their mission. Under City Council's direction, it made sense to try and combine the two commissions since it has been difficult for Cultural Arts to get the membership needed to be a full commission.

Commissioners agreed that the Cultural Arts Commission main involvement is Concerts in the Park (which involves a lot of work), C.A.P.E.S program (which require solicitation and fundraising), and the Photo Contest – and these are not related to parks. It was suggested that an Ad Hoc type Committee be the solution or to seek out people from the Art Association or the Placentia Women's Round Table as candidates for the Cultural Arts Commission

8. **PARK INSPECTION REPORTS –**

Commissioner Granger reported that once again the drinking fountain at Santa Fe Park is leaking and suggested that it should be taken out if it cannot be replaced. This is an ongoing problem she has been reporting on since November last year. At La Placita Parkette she also noticed people throwing aluminum cans in the park. When she asked why they were doing this, she was told that the homeless take the cans to be recycled and make money. Director Gonzalez added that there was a recent complaint at this park – someone in the neighborhood had a big party and was roasting a goat in the park.

Commissioner Granger mentioned that at Kraemer Park she noticed an 8' tall chain link around the garden. Director Gonzalez indicated that Bimbo Bakeries gave the Boys & Girls Club a \$5,000 grant to fence the garden and to add health and nutrition programming. However, the City was never approached to approve this type of fence. A meeting will be held with Boys & Girls Club, Bimbo Bakeries, and Public Works to discuss this issue. Commissioner Granger suggested that the garden and fence be moved to the other side of the building between the parking lot and the softball field where it would not be an eyesore.

Commissioner Hunt reported that once again the swings area at Tuffree Park needs sand added. This is also an ongoing problem.

9. **STAFF COMMENTS**

Director Gonzalez stated that due to lack of business, the Commission will be dark in December.

10. **AGENDA BUILDING AND MEETING SCHEDULE –**

Agenda items to include: Dog Park Update, PYLUSD Joint Use Update, Kraemer Park Garden Fence Update, Monthly Report, Parks and Facilities Project Updates, and Historical Task Forces/School District Subcommittee Update.

ADJOURNMENT –

There being no further business, **MOTION** by Commissioner Bartelt to adjourn to Monday, January 8, 2018 at 6:30 p.m. regular meeting to be held at City Hall; **SECOND** by Commissioner Granger and **CARRIED** by a **6-0-3-0 VOICE VOTE** (Binnings, Emrick, Narahara Absent). Meeting adjourned on November 13, 2017 at 7:42 p.m.

Maria Elena Maurer
Community Services Coordinator