



MINUTES
Foundation Meeting
January 28, 2013

1. Meeting Called to Order by Chair at 6:30 p.m.

2. Roll Call: Present: Vivian M. Perez, Brenda Emrick, Craig Green,
Eric Naasz, Susan Wan-Ross, Constance Underhill
Absent: Scott Nelson

Others Present: Jon Nicks, Executive Director
Irving Salas-Barrios, Intern

3. Public Comment: None.

4. Welcome and Introductions of New Board Members.

Each Board Member went around and gave a brief professional and personal background of themselves.

5. Election of Chair and Vice Chair Position for 2013.

Board Member Emrick **MOTIONED** to nominate Board Member Vivian Perez as Chair. The motion was **SECONDED** by Board Member Green. The appointment was approved by a **VOICE VOTE** of 6-0-0-1. Chair Perez **MOTIONED** to nominate Board Member Emrick as Vice Chair. Board Member Green **SECONDED** the motion. The appointment was approved by a **VOICE VOTE** of 6-0-0-1.

6. Consideration to Approve Minutes from November 26, 2012.

Board Member Green **MOTIONED** to approve Minutes from November 26, 2012. The motioned was **SECONDED** by Board Member Emrick. The Minutes were approved by a **VOICE VOTE** of 3-0-0-0 (Special Note: Even with the inclusion of new Board Members, only the original Board Members from the November meeting may approve).

7. Treasurer's Report on Current Status of Community Foundation Account.

Board Member Green commented on the current status of the Community Foundation Account. Using the Treasurer's Report, he noted how well the Foundation is currently doing. The Foundation's expenditures from January to December 2012 totaled 41% and took in 29% in revenues. The Board Members listed out the various organizations and public events that were positively impacted due to the Foundation's generous grants.

8. Review of Strategic Planning Meeting held on January 12, 2013.

Chair Perez asked for the Board's feedback regarding the Strategic Planning Meeting held on January 12, 2013. Vice Chair Member Emrick described it as a frustrating yet valuable experience for being able to set-up a timeframe for the future of the Foundation. Board Member Wan-Ross took an appreciative view of being able to work one-on-one with everyone. Board Member Green and Executive Director Nicks valued the unity between the Board. Chair Perez expressed the need for more transparency as well as a marketing plan to help promote the Foundation towards public view.

9. Subcommittee Assignments and Reports.

• **Special Events Committee**

The Board discussed plans for the Non-Profit Summit tentatively scheduled for Wednesday, June 5, 2013.

• **Fundraising**

The Board discussed several ideas for fundraising and marketing for the Foundation including an evening fundraiser event at the Women's Roundtable or an opportunity drawing for a new home. Board Member Wan-Ross volunteered to do some research and bring information back to the next meeting.

• **Policy and Administration**

Item was tabled for the next meeting.

• **Community Outreach**

The Board discussed the potential opportunity of partnering up with groups within the community. Chair Perez brought up the idea of creating a "Good neighbor Program" that would connect Non-Profits with other cities and communities.

10. Board Member Comments or Requests.

Board Member Green made a request for a draft of an Annual Financial Report at the next regular meeting.

11. Agenda Building and Meeting Schedule.

- Board Member Recruitment
- Discuss Board Term Limits
- Plans for Non-Profit Summit
- Create/Present a draft of an Annual Report
- Update on fundraising
- Report from PCN

12. Adjournment.

The Placentia Community Foundation Board of Directors adjourns to February 25, 2013.

Jon Nicks, Executive Director / Recording Secretary