



MINUTES
Foundation Meeting
October 21, 2013

1. Meeting Called to Order

- 2. Roll Call:** Present: Craig Green, Susan Wan-Ross, Brenda Emrick,
Connie Underhill and Eric Naasz
Absent: Scott Nelson
Late: Vivian M. Perez
Others Present: Jonathan Nicks, Executive Director

3. Public Comment: None

4. Consideration to Approve Minutes from the September 30, 2013 meeting.

Board Member Susan Wan-Ross **MOTIONED** to approve Minutes from September 30, 2013. The motion was **SECONDED** by Board Member Craig Green. The Minutes were approved by the Voice Vote of 5-0-0-2.

5. Consideration to Amend the Placentia Community Foundation Bylaws- Article VIII- Board of Directors- Section 1. Number and Requirements.

- **Recommended Action:** Amend the aforementioned section of the Bylaws to the following: The Board of directors shall consist of **ten (10)** individuals...**Seven (7)** Community At-Large Directors shall be appointed by the Placentia Community Foundation Board of Directors.

Discussion: Board Member Emrick began the discussion by stating that the Foundation wishes to enlarge its board in hopes of becoming bigger and better. Staff Nicks informed the foundation that the current bylaws allows for only seven individuals in the board of directors and four community at-large directors. It was later mentioned that the student member would be treated as an equal board member. A **MOTION** to approve the recommended action was made by Board Member Craig Green and **SECONDED** by Board Member Susan Wan-Ross. The bylaws were amended by a voice vote of 5-0-0-2.

6. Consideration to appoint new members to the Board of Directors including:

- Kathi Baldwin, Coordinator of Miss Placentia Scholarship Program and member of the Placentia Rotary Club
- Dwayne De Rose, President of the Placentia Chamber of Commerce
- Dayna Rafiqi, Senior at Valencia High School serving on ASB and member of the Val Tech Academy

Discussion: Board Member Emrick invited prospective new members to ask any questions about the Foundation and discuss their expectations. Kathi Baldwin started off by expressing her excitement toward being even more involved in the community, and hopes

help get others involved. Dayna Rafiqi mentioned that she would like to help her generation realize the importance and value of community service. Dwayne De Rose stated that he would like to see the Foundation to continue to form partnerships with other local non-profits and community groups to work towards improving the community. Board Members discussed some of their experiences with the Foundation so far and stated that they wanted to continue to work towards creating clear expectations for all Board Members. A **MOTION** to appoint Kathi Baldwin, Dwayne De Rose, and Dayna Rafiqi to the Board of Directors made by Board Member Underhill and **SECONDED** by Board Member Green. The motion was approved by a voice vote of 5-0-0-2.

7. Discussion on opportunity drawing that was held at the Heritage Festival and Consideration to approve disbursements for related items.

- ***Payment of up to \$4,800 to Winspire Inc. for the grand prize vacation package.***
- ***Reimbursement of \$250.23 to the City of Placentia for the purchase of a 32" Television and banners used for the Opportunity Drawing***

Discussion: Director Nicks stated that a total of sixty-eight (68) tickets were sold and \$2,730 dollars was collected from the opportunity drawing. If the winner of the drawing chooses the most expensive vacation package of going to Hawaii, then the Foundation will have to pay \$4,800 towards to the company arranging the vacation package Winspire Inc. Through the Cooperation and Loan Agreement between the City of Placentia and the Placentia Community Foundation, the City has requested reimbursement for the purchase of a 32" Television (\$217.84) and promotional banners (\$32.39) used for the opportunity drawing. Director Nicks stated that the Board Member Nelson had made arrangements for a community member to donate \$200 towards the purchase of the Television.

Chairperson Perez arrived during this discussion. Board Members discussed that it was not advertised that there would be additional prizes and that there was only one grand vacation prize on all promotional material except for the banners made specifically for the Festival. Director Nicks clarified that during the Board of Director's meeting on September 30, 2013 the Board agreed that additional prizes would be added to the drawing and that Board Member Nelson would attempt to gather additional prizes. Board Member Nelson was successful in gathering Santa Ana Zoo tickets, I-Pods, dinners to local restaurants, and obtaining a donation toward the purchase of a television. In addition Chairperson Perez was also able to provide bottles of wine and other prizes for the drawing. Board Members discussed the issue of winners of these new prizes were not part of the drawing for the grand prize and that there should be more planning on this issue in the future. Board Members discussed that there was a difference of opinion if elected officials could sell tickets and that a clarification should be provided. Board Members also discussed different strategies to have a more successful opportunity drawing in the future such as have member of the Blue Ribbon Committee become more involved. A **MOTION** to approve the payment to Winspire Inc. and reimbursement to the City of Placentia was made by Board Member Underhill and **SECONDED** by Board Member Green. The motion was approved by a voice vote of 9-0-0-1.

8. Board Member comments or request.

Board Members discussed possibly having a member of the Costa Mesa Community Foundation attend a meeting in January 2014 to share how they work in partnership with several local non-profits to organize the Concerts in the Park series as a fundraiser. Board Members discussed contacting all of the Blue Ribbon Committee members to see if they are still interested in volunteering for projects/programs next year.

9. Agenda Building.

Board Members discussed having a Treasurer's Report, Election of Officers, Discussion of Board Member Responsibilities, and Discussion of Subcommittees on the agenda for the next meeting.

10. Adjournment. The Placentia Community Foundation Board of Directors adjourns until their next regular meeting on Monday, November 18, 2013 at 6:30 p.m.