



401 E. Chapman Avenue
Placentia, CA 92870
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MINUTES
Foundation Meeting
June 29, 2015

1. **Meeting Called to Order** by Chair at 6:35p.m.

2. **Roll Call:** Present: Susan Wan-Ross, Kathi Baldwin, Kevin A. Larson, Danya Rafiqi, Constance Underhill, and Dwayne De Rose
Absent: Chad Wanke, Brenda Emrick, Eric Naasz, and Vivian Perez
Others Present: Jonathan Nicks, Executive Director

3. **Public Comment:** Director Nicks noted that Councilmember Craig Green was present to sit in for Mayor Chad Wanke, but will not vote on any items. Councilmember Green stated that he would like to continue as Mayor Wanke's official designee on Board of Directors. Director Nicks stated that the By-Laws allow for Mayor Wanke to designate another City Councilmember as a Board Member and that item would be added to the agenda for the next meeting.

4. **Consideration to Approve Minutes from the May 18, 2015 meeting:** Board Member Underhill **MOTIONED** to approve the minutes from May 18, 2015. The motion was **SECONDED** by Board Member Baldwin. The minutes were approved by a **VOICE VOTE** of 6-0-4-0.

5. **Review and discussion of the Non-Profit Summit held on June 1, 2015**
Over twenty (20) people attended the Non-Profit Summit representing sixteen (16) local non-profit and community organizations. Board Members commented that they appreciated having the Orange County Community Foundation present and that the Library Community Room was a good venue. Board Members expressed that overall the summit was a success.

6. **Update on 2015 Grant Application Process:**
Director Nicks informed the committee that five (5) groups have already submitted their applications and six (6) others indicated that they would submit their applications before the deadline on June 30, 2015. Board Members Baldwin, Larson, and Mr. Green volunteered to be part of the sub-committee to review grant applications. Director Nicks will be distributing a report of the agencies that were awarded grants the previous years.

7. **Continued planning and discussion of the Taste of the Town Event:**
The Chamber has a 'square' to swipe credit cards for the event. It will need to be tested before the event starts. The layout of the event has been changed due to the need for disabled parking. Board Member Perez is working on a press release going out for the

event. Flyers have been distributed throughout the community and several e-mail blasts have been sent out along with information posted on the PCF and Chamber websites. Also an “eventbrite” link has been created for online ticket sales for the event.

- 8. Board Member comments or requests:** Board Member Larson would like a treasurer’s report for the next agenda. Board Member Wan-Ross would like to schedule the next meetings for Taste of the Town. Director Nicks is still gathering shirt sizes for the polo shirts and will order them.
- 9. Agenda Building and Meeting Schedule: Board to review agenda items and schedule upcoming meetings:** Continued discussion on Taste of the Town, Review of Grant Process, Treasurer’s Report, and Consideration to have Councilmember Green as Mayor Wanke’s Designee on the Board of Directors.
- 10. Adjournment.** The Placentia Community Foundation Board of Directors Adjourned at 6:57 p.m. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on Monday, July 27, 2015 at 6:30 p.m.