



401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8232

MINUTES
Foundation Meeting
August 3, 2017

1. Meeting Called to Order 7:17 a.m.

2. Roll Call:

Present: Kevin A. Larson, Vivian Perez, Brenda Emrick, Dwayne De Rose

Leave of Absence: Dayna Rafiqi, Kathi Baldwin

City Staff: Sandra Gonzalez, Director of Community Services, Veronica Ortiz, Community Services Supervisor

3. Public Comment.

None

4. Consideration to approve meeting minutes of the June 28, 2017 meeting.

Board Member Larson noted two corrections in #9 of the June 28 minutes. The minutes should read "Jeff and Jill" not "Joe". Buchanan was also spelled incorrectly. Board member Larson **MOTIONED** for the board to approve the July 28 minutes. Board Member Emrick **SECONDED** the motion. The motion was approved.

5. Treasurer's report. Board member Larson to provide the Foundation with a brief treasurer's report.

Nothing new to report.

6. Review and approval of any deposits and approval of any payments.

Nothing new to report.

7. Consideration to approve the application to the Orange County Toy Collaborative to obtain 2,000 toys for children of low income families.

- *Financial Impact: None, City Neighborhood Services Division with volunteer support will coordinate receiving all donations and distribution to the community*

Supervisor Ortiz briefly explained the Community Christmas Basket program that takes place every December. The toys can only be obtained if the organization is a 501c(3); the City of Placentia would partner with the Foundation. The Foundation would submit the \$25 application fee and the City would work out all other details such as registration, volunteers, and scheduling. The application is due August 31st. Board member Emrick also provided information on the program. She recommended holding the event in January to increase the chances of receiving better quality toys. December 13th is tentatively the set date for the event. Supervisor Ortiz and Director Gonzalez will be discussing the date with the staff at the Whitten Community Center before the application is submitted. Board member De Rose motioned to approve the submission of the toy collaborative application and fee. Board member Larson seconded the motion. The motion was approved.

8. Update and review of the 2017 grant submissions.

Board member Larson and board member Emrick met with Jeff and Jill Buchanan. All applications have been reviewed. The applications were rated based on five components with a possible score of 50 points. The Valencia Instrumental Parents group was withdrawn from further consideration due to late submission. The Placentia Santa Fe Merchants were also withdrawn from consideration because they are a 501c(4) organization. The remaining applicants were evaluated. A total of 21 applications were received. The Foundation briefly discussed the applicants and their potential to be grant recipients. The final grant awards will be selected at the end of August.

9. Board member comments or requests.

N/A

10. Staff/Department comments and updates.

N/A

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

The Foundation is set to vote for the disbursement of funds at the August 30th meeting. Award letters will be sent in September.

12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on September 27, 2017.
