



401 E. Chapman Avenue  
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**MINUTES**  
**Foundation Meeting**  
**September 27, 2017**

**1. Meeting Called to Order 7:17 a.m.**

**2. Roll Call:**

Present: Kevin A. Larson, Vivian Perez, Brenda Emrick, Dwayne De Rose

Guest: Mayor Craig Green

City Staff: Matt Brand, Community Services, Aileen Munoz

Leave of Absence: Danya Rafiqi, Kathi Baldwin

Absent: Sandra Gonzalez, Director of Community Services, Veronica Ortiz, Community Services Supervisor

**3. Public Comment.**

None

**4. Consideration to approve meeting minutes of the August 3, 2017 meeting.**

Chairperson Perez noted that there was no August 3<sup>rd</sup> meeting. July meeting minutes will be approved on October 25<sup>th</sup>.

**5. Treasurer's report. Board member Larson to provide the Foundation with a brief treasurer's report.**

Board member Larson stated that in July one Check was paid to "I Promote You," in the amount of \$1,802. This was for promotional items purchased for upcoming events. In August, a \$1,000 check was paid to cover the residual balance of the veterans' monument. The Foundation also paid a \$25 fee to the Orange County Toy Collaborative. Board member Larson mentioned that three checks have been received for the Veterans' monument in the amounts of \$1,000, \$500, \$100 for a total of \$1,600. These funds have to be released back to the City for the veteran's monument. Board member Larson stated the Foundation has approximately \$37,000 in the bank.

**6. Review and approval of any deposits and approval of any payments.**

Chairperson Perez **motioned** to release a check in the amount of \$1,600 for the Veterans' memorial monument. The motion to release the amount of \$1,600 for the Veterans' monument memorial fund was **seconded** to be released by board member Emrick. The motion was **approved** after a voice vote, 4-0-2-0. The City received a \$500 donation from Cars Inc., a pass through to be made to the Heritage Festival. Heritage Committee member Frank Perez also received a check from JB Bostick Company in the amount of \$1,000. Board member Perez **motioned** to accept the donation checks in the amount of \$1,000 and \$500 for the Heritage Festival. Board member Larson **seconded** the motion. It was **approved** by a voice vote, 4-0-2-0.

**7. Review of the 2017 grant submissions and board members to select the awardees.**

The Foundation discussed the 2017 grant cycle and distribution. Twenty-one applications were received with \$8,000 budgeted to be distributed. The awards are shown below:

| Recipient                    | Amount  |
|------------------------------|---------|
| El Dorado Band Boosters      | \$500   |
| Founder's Society            | \$1,000 |
| Love Placentia               | \$1,500 |
| Parkview Boosters            | \$500   |
| Placentia Explorers          | \$500   |
| Placentia Heritage Festival  | \$2,000 |
| Veterans' Advisory           | \$2,500 |
| Placentia Community Services | \$1,000 |

The Foundation specified that the amount granted to Love Placentia will be for specific projects. The Foundation also decided to take the \$1,000 donation from JB Bostick to give a grant to Placentia Community Services to fund a Holiday event. The total amount to be given in grant awards is \$9,500 offset by a \$1,000 donation for a net outlay of \$8,500. Board member De Rose **motioned** for the grant distribution be given to the listed recipients in the decided amounts. Board member Larson **seconded** the motion. The motion was **approved** by a voice vote, 4-0-2-0.

**8. Board member comments or requests.**

Chairperson Perez noted the upcoming Tree-Lighting ceremony, which was sponsored by the Foundation last year. Chairperson Perez also updated the Foundation on the status of the brick legacy project, which will depend on the Trustee Board's decision to provide access to the Civic Center.

**9. Staff/Department comments and updates.**

Staff person Munoz requested that committee member Larson deposit the checks received.

**10. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

The Foundation will meet again October 25, 2017,

**11. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on October 25, 2017.**