

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
May 14, 2018

Meeting called to order at 6:39 p.m.

ROLL CALL

Present: Dougherty, Bartelt, Emrick, Granger, Hunt, Jackson, Newman
Absent: Narahara

Staff Present: Sandra Gonzalez, Director of Community Services
Veronica Ortiz, Community Services Supervisor
Matthew Brand, Community Services Coordinator
Joanna Contreras, Community Services Office Assistant

Guest: Tamara, Boys & Girls Club

PLEDGE OF ALLEGIANCE – Led by Commissioner Jackson.

ORAL COMMUNICATIONS – Tamara shared that the Boys and Girls Club is happy with the new location decided on for the vegetable garden. Public Works took down the fence from the original location.

COMMISSIONER COMMENTS AND REPORTS – Commissioner Granger shared that she was approached by a member of the public about the fields at Champions Sports Complex being dry. Staff Member Brand notified the Commission that the City has incurred several years of rate hikes for water, which left the City with a very small budget to adequately water the parks and fields. The parks and fields were being watered twice a week for 5 minute periods. As of two weeks ago watering has been increased to three times a week for 10 minute periods.

Commissioner Hunt commented on the short notice of taking the Ethics training. Supervisor Ortiz stated that the training can be done at the in-person date or online before June 1, 2018.

Commissioner Granger inquired about the vacancy listed on the agenda front page, and the status of filling that vacancy. Director Gonzalez informed the Commission that she spoke with the City Clerk last week. They collect a large pool of applicants for all Commissions and Committees. Next week the City Clerk will compile all the applications submitted over the last few months and get people appointed.

1. **APPROVAL OF MINUTES** – April 9, 2018.

MOTION by Commissioner Granger to approve the Minutes of April 9, 2018 as written; **SECOND** by Commissioner Jackson and **CARRIED** by a **5-0-1 VOICE VOTE**. Commissioner Newman abstained due to absence.

2. **MONTHLY REPORT –**

Supervisor Ortiz notified the Commission that there is a meeting scheduled for next week with the City Administrator, PYLUSD Superintendent, and Supervisor Ortiz, regarding the PYLUSD joint-use agreement, specifically the concession building and construction thereof.

3. **KRAEMER MEMORIAL PARK GARDEN FENCE UPDATE –**

Supervisor Ortiz reminded the Commission that the sub-committee and City representatives went to Kraemer Memorial Park and found a suitable alternative location for the garden. The change of garden location was not done as a Love Placentia project, in order to have the teens more involved. The City Administrator approved the new location. Public Works will need to prepare the area once all involved parties have decided to move forward.

Director Gonzalez shared that the City or Boys and Girls Club would need to seek funding for the new fence. The City will work on getting quotes once exact plotting and measurements have been done.

4. **PARKS AND FACILITY PROJECT UPDATES -**

Supervisor Ortiz shared that the City finalized the contract with the design consultant for the Powell Building bathrooms, some windows, and main doors. The project must be completed by December 31, 2018 because CDBG federal funding is being utilized.

Supervisor Ortiz updated the Commission that City Council awarded the contract for the playground rubberized surfacing repairs at McFadden Park and Kraemer Park. Both playgrounds are scheduled for rubberized surfacing repairs to be completed in June.

5. **FEE SCHEDULE FOR FACILITIES -**

Supervisor Ortiz presented the fee schedule to the Commission, whom all received a copy. The fee schedule was created by a consultant, who looked into staff time, the level of staff that were involved in each action, and what is being offered for the rate. When the Department is preparing budget they are doing so based on revenues and expenditures, not each employee's salary. The fee schedule went to City Council on May 1, 2018, and the packet that was distributed is what was approved by City Council.

6. **COMMUNITY SERVICES DEPARTMENT BUDGET -**

Supervisor Ortiz notified the Commission that each Department had to cut 15% of their budget, which is equivalent to approximately \$40,000 for Community Services. The cuts are based on staff salary savings. A list of cuts for Community Services was distributed to the Commission. These cuts are being presented to City Council on May 15, 2018. Director Gonzalez highlighted the following items being cut or reduced: not filling the part-time Sports Coordinator position; cutting

adult sports; P.A.R.K.'s program at Koch park is reduced to one day during the school year, and four days during the summer; the pool at Gomez will be open two days per week, and the program at Gomez will be open three days per week; no Santa Visits; and the Department will not be participating in National Night Out.

Director Gonzalez additionally shared that the program at the Whitten Center is not being reduced because it is funded by the FaCT grant. The grant requires the program to be open five days per week.

Commissioner Bartelt questioned why we are at this point of having to do budget cuts. Supervisor Ortiz explained that it is due to lacking revenues.

7. **SPORTS ADVISORY SUB-COMMITTEE UPDATE –**

Supervisor Ortiz reported that JUSA sent an email to City Staff, which led to a sports advisory sub-committee meeting. The meeting took place right before this committee meeting. Commissioner Newman shared that JUSA approached the City because they are concerned that another soccer league, Legends, might be pilfering some of their participants. JUSA is concerned that the entire recreation soccer program within the City could be in jeopardy, based on what Legends might be doing. Legends has never applied to be a user group in the City, and are an elite traveling soccer league. The sub-committee questioned JUSA as to what they would like the City to do at this time, being that the City has not been approached by Legends. Additionally, stating that PYLUSD allocates fields differently than the City, thus JUSA may want to approach the school district. The additional issue JUSA brought up, was that one of the members of JUSA left the league, he was cc'd on an email to all JUSA participants, and then used all of those exposed participants emails to promote Legends. The sports advisory sub-committee will notify the Commission if they get approached by JUSA again, or in any regard to this matter. At this time, there is nothing the sub-committee or City can do for JUSA.

8. **COMPLETE PARKS COUNCIL PRESENTATION –**

Supervisor Ortiz reminded the Commission that a few months ago, a Complete Parks Workshop was presented to them, including the findings from working with the Public Health Advocates. The Complete Parks PowerPoint and Resolution are going to be taken to City Council on June 5, 2018. The materials going to City Council include the Get Healthy Initiative and the Complete Parks Workshop. If City Council approves the information presented to them, the information can then be used to assist when applying for grants. The Commission was asked to be present at the City Council meeting in support of moving it forward.

9. **PARK INSPECTION REPORTS –**

Commissioner Bartelt reported that the sign at Los Vaqueros Park needs to be replaced. Additionally, the sidewalk at the park, by the residential homes, is cracked. That is the main path traveled on by children going to and from school. Commissioner Hunt asked what will happen if homeless are allowed to start living in the parks. Director Gonzalez shared that Judge Carter is requiring every City in

Orange County need to contribute a site that can be converted into a transitional or emergency housing shelter. Placentia has found a couple of locations in our manufacturing district, not within three-quarters of a mile to any neighborhood, and further than half a mile to any school. The county has approximately \$130 million, to use on the best site options across Orange County. On a daily basis, Public Works and the Police Department are doing sweeps of the area. Specifically, under the 57 freeway at Orangethorpe, off of Kimberly by the train tracks, and most recently by Stereo Brewery. City staff are being trained on how to approach homeless individuals.

Director Gonzalez notified the Commission that the dead tree at La Placita Parkette has been removed.

10. **STAFF COMMENTS -**

Director Gonzalez shared that the Commission and City staff need to start working on a list of projects for the facilities and parks. Arroyo Verde park is already on the list and Koch should be added to the list. The Commission and City staff will work on the list next month.

Staff Member Brand shared that the City was directed by the field sub-committee to take the fields history to the City Administrator for his input and direction. Commissioner Hunt requested that Staff Member Brand report back to the Commission at the next meeting.

Supervisor Ortiz notified the Commission that the City Administrator would like to present on the Cities fiscal sustainability to all the City Committees and Commissions. That is scheduled for June 11, 2018 at 6:30 p.m., which is the same day and time of the next Recreation and Park Commission meeting. The Commission decided to cancel their June meeting.

11. **AGENDA BUILDING AND MEETING SCHEDULE -**

Agenda items to include: PYLUSD Joint Use Agreement Update, Kraemer Park Garden Fence Update, Parks and Facility Projects Update, Community Services Department Budget Update, Discussion of Capital Improvement Projects (CIP), Sports Advisory Sub-Committee Update, Complete Parks Resolution and Get Healthy Placentia, and Park Inspection Reports.

ADJOURNMENT -

There being no further business, **MOTION** by Commissioner Bartelt to adjourn to Monday, July 9, 2018 at 6:30 p.m. regular meeting to be held at City Hall; **SECOND** by Commissioner Hunt and **CARRIED** by a **6-0-0 VOICE VOTE**. Meeting adjourned on May 14, 2018 at 7:55 p.m.

Joanna Contreras
Community Services Office Assistant