

**PLACENTIA HISTORICAL COMMITTEE**

May 22, 2018

**Attendees:** Jan Henderson, Larry de Graaf, Kathy Frazee, John Walcek, Martin Chavez, John Adger, Andrew Gonzales, and Michelle Meades.

**Absent:** Wendy Elliott, Janna Wade, Charlene Riggins, and John Bushman

TOPIC	DISCUSSION	ACTION
<b>Minutes</b>	Approved Minutes from April 24, 2018 meeting –	Martin will finish minutes from March 27, 2018 and email to the group.
<b>Correspondence/announcements</b>	<ul style="list-style-type: none"> <li>• No new correspondence.</li> <li>• Announcements by Members: public comments – Historical Committee members are to attend an Ethics Training Seminar in person or online.</li> <li>• California Listens – story fair scheduled for July – 2018 at the West Hollywood library. Michelle M. will attend &amp; report back.</li> <li>• Earl Nickels Oral History completed by Kathy. Transcribed by Kathy as well.</li> <li>• Bradford House Art Gallery: John W. for Sat. May 26<sup>th</sup> 1-4 PM.</li> <li>• Krista Daniels from the O.C. Historical Committee will help Placentia gather information for the Water Tower. She writes articles for “Preserve Orange County”</li> <li>• Jan will create ‘Certificates of Recognition” for Valencia students and teacher.               <ul style="list-style-type: none"> <li>• Larry d.G. – Informed Committee regarding the possibility of writing a second “History of Placentia” for the Arcadia Publishing Company. Material to be covered will be Placentia Post WWII until modern times.</li> <li>• Discussion held regarding members of the Committee who have missed several meetings and have not attended Historical Committee events throughout the year. Members present were reminded about the importance of meeting our responsibilities to be active and present in support of this Committee</li> </ul> </li> </ul>	<p>Look for link to online training that Andrew sent out.</p> <p>Kathy’s suggestion was approved to buy an Oral History Interview with Earl Nickels from CSUF – Center for Oral History. It will be combined with the interview by Kathy and bound together. Kathy will bring back cost information. Jan will print certificates and get them to Martin for delivery to Valencia High.</p> <p>Andrew will send out an email reminder to all members detailing our duties and responsibilities as active members of the Historical Committee including regular attendance at meetings and participation at events.</p>

TOPIC	DISCUSSION	ACTION
<b>Accounts report</b>	<ul style="list-style-type: none"><li>• Operating funds - at \$1,220.58. A break down of the withdrawals and deposits to be provided at June meeting.</li><li>• Program funds - \$1,540.58</li></ul>	There was much confusion regarding the actual current balances for both funds. Andrew will check and update at next meeting so that funds from "Hartwell's" play can be split with the Bradford house. Committee will wait to split money with Bradford house for next month.

TOPIC	DISCUSSION	ACTION
<p><b>New business</b></p>	<ul style="list-style-type: none"> <li>• AB1234 – Ethics Training for Committee Members: the online training session will take 2 hours.</li> <li>• Discussion: OC Historical Commission Event 04.21.18</li>   <li>• Protocol Hosting Events at the Bradford House: Discussion held regarding how to proceed in the future using the Bradford House and how to – <ol style="list-style-type: none"> <li>1. Reserve the building [paperwork or calendaring events]</li> <li>2. A base fee for using building ‘no-fee’ or \$50.00 or 20% of net income.</li> <li>3. Non-profit activities to take place at Bradford House include – Historical Committee, City, Library and Valencia/EI Dorado community events.</li> <li>4. Need a copy of the Founders Society Mission Statement.</li> <li>5. Number of docents/Historical Committee members needed to supervise events at Bradford House.</li> <li>6. Create a list of fees/procedures for events that are ‘for-profit’</li> <li>7. Invite Judie Dee to our next Historical Committee meeting.</li> </ol> <p>This item will be moved to July’s meeting in order to save discussion time for the General Plan-Historic and Cultural Resource section for the June meeting.</p> </li>   <li>• Heritage Days Float: Discussion held on whether or not to proceed with creating a float idea and actually making a float trailer. At issue were – the theme, materials to build float, cost, safety of the trailer, who will make it, a timeline of goals, objectives, and milestones needed to accomplish in time for the parade day and final storage of float after the parade.</li>   <li>• City General Plan Update – Andrew shared a report of the general plan. He gave members copies of the Historical and Cultural Resources section of the general plan. At next meeting, the Consultant and Joseph Lambert will attend and have a detailed discussion. Committee will keep the agenda for next month short so that enough time will be set aside for discussion and conclusion of the Historical and Cultural Resources section of the general plan. Goal is to have entire City Plan finished by August/September of 2018.</li> </ul>	<p>City of Placentia asks that Committee members take the training by mid-June 2018. Andrew will send out link to online training site. Members of the Committee take the training.</p> <p>Regarding the Protocol for Bradford House:</p> <ol style="list-style-type: none"> <li>1. Committee members will review items #1-7 and add comments, suggestions or ideas by July meeting.</li> <li>2. Martin will prepare a brief statement to share with Judie &amp; Founders explaining what our needs as a Committee are.</li> <li>3. Committee will invite Judie Dee to our meeting for a discussion.</li> <li>4. Martin will attend a meeting with the Founders to share or written statement and to help create a protocol/process for using the Bradford House for future community events.</li> </ol> <p>John W. &amp; Clay will have a report with answers to questions and issues raised regarding the float. They will share their findings at the next meeting at which time a Committee vote will be held on whether or not to continue with this idea.</p> <p>Members of Committee are to review the “<b><i>Historical and Cultural Resources section of the general plan.</i></b>” By next meeting so that Andrew can lead a discussion regarding the section and what should be added, modified and deleted. Members are to <b><i>arrive at 5:00 PM</i></b> having reviewed the document and with questions.</p>

TOPIC	DISCUSSION	ACTION
<b>Ongoing project/Old business</b>	<ul style="list-style-type: none"> <li>• City of Placentia Water Tower - No update on research or the drafting of material to support keeping the water tower.</li> <li>• Civic Center and Library Tours – Elementary School Field Trips – students and teachers having a great time visiting.</li> <li>• Historical Committee Members Remembrance – discussion held on how best to honor past Committee members. [Street name, plaque, photo with frame etc.] Discussion moved to meeting in July.</li> <li>• Review Content for Lecture Series of Historical Events at the Library – on schedule for July 2<sup>nd</sup> presentation date.</li> <li>• Golden Ave. Bridge Replacement Project Update – No update for this month.</li> <li>• All America City – Placentia is one of the final cities in the running. 20 cities are chosen and then 10 finalists will win “All American City” status. Update for next meeting.</li> </ul>	Members are encouraged to help with this event.
<b>City updates</b>	<ul style="list-style-type: none"> <li>• There were no additional city updates.</li> </ul>	
<b>Adjourn</b>	<b><u>Adjourn to regular meeting of June 26, 2018 at 5:00 PM</u></b>	