



# Cultural Arts Commission Agenda

January 8, 2019 – 6:00 p.m.

## Regular Meeting

**Melanie Coward**  
Vice Chair

**Nadine LaBorde**  
Commissioner

**Kristina Muldoon**  
Commissioner

**Beverly Womack**  
Commissioner

**Vacant**

### Procedures for Addressing the Cultural Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Cultural Arts Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Cultural Arts Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**City of Placentia**  
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City of Placentia, CA 92870

**Community Services**  
Department  
Phone: (714) 993-8232  
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Website: [www.placentia.org](http://www.placentia.org)

# Cultural Arts Commission

## January 8, 2019

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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### **MEETING CALLED TO ORDER**

**ROLL CALL:** Commissioner Coward  
Commissioner LaBorde  
Commissioner Muldoon  
Commissioner Womack

### **PLEDGE OF ALLEGIANCE**

### **ORAL COMMUNICATIONS**

At this time the public is invited to address the Cultural Arts Commission concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Cultural Arts Commission.

### **COMMISSIONER COMMENTS AND REPORTS**

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

### **CULTURAL ARTS AGENDA**

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1. **Election of Officers** – Commission to elect new officers
2. **Approval of Minutes** – November 13, 2018.
3. **Cultural Arts Classes** – Commission to discuss as possible event.
4. **Photo Contest-** Review options for upcoming Photo Contest.
5. **Art Walk-** Commission to discuss the possibility of hosting an Art Walk
6. **Agenda Building and Meeting Schedule** - Commission to review agenda items and schedule upcoming meetings.

### **STAFF COMMENTS**

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**ADJOURNMENT**

The Cultural Arts Commission Adjourn to a Regular Meeting on Tuesday, February 12, 2019 at 6:00 p.m. in the front conference room, located at City Hall, 401 E Chapman Avenue, Placentia.

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**CERTIFICATION OF POSTING**

I, Felipe Zambrano, Community Services Coordinator, hereby certify that the Agenda for the January 8, 2019 meeting of the Cultural Arts Commission was posted on December 20, 2018.



Felipe Zambrano  
Community Services Coordinator

# Cultural Arts Commission Minutes November 13, 2018

**REGULAR MEETING**  
6:00 p.m. – Placentia City Hall

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**MEETING CALLED TO ORDER at 6:07 p.m.**

**ROLL CALL:**       **Present:** Commissioner Coward, Commissioner LaBorde,  
Commissioner Muldoon, and Commissioner Womack  
**Staff:** Community Services Supervisor Veronica Ortiz, Community  
Services Coordinator Felipe Zambrano, Community Services  
Program Coordinator Jazmine Alvarado  
**Guests:** None  
**Absent:** None

## **PLEDGE OF ALLEGIANCE**

**ORAL COMMUNICATIONS:** None

## **COMMISSIONER COMMENTS AND REPORTS**

Commissioner Womack reported the top portion of a wall by the fountain at Kraemer Park is completed. Commissioner Womack suggested scheduling repairs of tile on the bottom portion at the next Love Placentia event. Commissioner Womack suggested a bell to replace the dolphin statues at Kraemer Park.

## **CULTURAL ARTS AGENDA**

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### **1. Approval of Minutes**

A motion to approve minutes for the October 9, 2018 meeting was made by Commissioner Muldoon. Commissioner Womack seconded the motion. A voice vote was called, 3-0 in favor. Minutes were approved and passed.

### **2. C.A.P.E.S.**

Community Services Coordinator Zambrano reported that applications were posted on the City's website and social media pages and sent out to local junior high schools. Community Services Coordinator Zambrano commented that the application deadline is set at December 20, 2018. Commissioner Coward suggested obtaining sample projects or crafts from C.A.P.E.S. applicants to determine to whom the award would go.

**3. Tree Lighting**

Community Services Coordinator Zambrano inquired the Commission about having a booth at the Tree Lighting event. Community Services Supervisor Ortiz commented on P.T.A.C.'s interest in providing refreshments for the event and the Rotary Club's interest in coordinating a cookie-decorating craft. Commissioner Womack suggested having a larger and more drawn-out craft rather than having many small crafts. The Committee discussed the potential of having an opportunity drawing as a fundraiser.

**4. Photo Contest**

Community Services Coordinator Zambrano reported that he would present Photo Contest flyer drafts at the Commission's January 21 meeting.

**5. Art Walk**

Commissioner Coward reported she had attended a Placita Santa Fe Merchants meeting and briefly spoke to Rosalina Davis about the Art Walk idea. Commissioner Coward also reported that Ms. Davis is looking forward to further discussing the idea after the Tamale Festival. Community Services Coordinator Zambrano stated that the idea will be revisited at the Commission's January 15 meeting.

**6. Agenda Building**

Commissioner Coward suggested holding free cultural arts, drawing and dance classes, and potentially finding a sponsor for the events. The Commission discussed possibly collaborating with the Library District in coordinating these events. Commissioner Coward added the Community Play Date for discussion at the next Commission meeting.

**STAFF COMMENTS**

Community Services Coordinator Zambrano notified the Committee that the City of Placentia is currently accepting applications for the Cultural Arts Commission.

The Commission discussed the possibility of having student representative on the Commission. Community Services Coordinator Zambrano reported that he would inform the Commissioners on age-specific requirements for the student representative position.

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**ADJOURNMENT**

A motion to adjourn was made by Commissioner Muldoon and seconded by Commissioner LaBorde. The meeting adjourned at 7:43 p.m. The Cultural Arts Commission Adjourn to a regular meeting on Tuesday, January 9, 2019 at 6:00 p.m. in the Community Meeting Room, located at City Hall, 401 E Chapman Avenue, Placentia.