



Regular Meeting Agenda May 7, 2019

Placentia City Council
Placentia City Council Acting as Successor Agency to
the Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Rhonda Shader
Mayor

Ward L. Smith
Mayor Pro Tem

Craig S. Green
Councilmember

Chad P. Wanke
Councilmember

Jeremy B. Yamaguchi
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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Email:
administration@placentia.org
Website: www.placentia.org

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION**

May 7, 2019

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

OATH OF OFFICE ADMINISTERED TO CITY CLERK: Mayor Administers the Oath of Office to Newly Appointed City Clerk Robert McKinnell

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (2 Cases)
2. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL – Potential Litigation
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Name of Case: Orange County Catholic Worker, *et al.* vs Orange County, *et al.*
Case No. 8-18-CV-00155 DOC (JDE)
4. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: Orange County Auto Dealers Association (OCADA)
5. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- Existing Litigation
Name of Case: 567 Melrose Street, LLC vs City of Placentia, *et al.*
Case 30-2017-00909817-CU-EI-CXC
6. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, City Administrator
Rosanna Ramirez, Director of Administrative Services
Employee Organizations: Placentia City Employees Association (PCEA), Placentia Police Officers Association (PPOA), Placentia Police Management Association (PPMA), and Unrepresented Employees

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA**

**May 7, 2019
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

INVOCATION: Chaplain Charles Frost

PLEDGE OF ALLEGIANCE: Girl Scouts of Orange County, Placentia Service Unit Honor Guard

PRESENTATIONS:

- a. **Presentation of Mayor's "Do the Right Thing Award" Proclamation to Vivian and Frank Perez**

Recipients: Vivian and Frank Perez
Presenter: Mayor Shader

- b. **Proclamation Declaring May 5-11, 2019 as Public Service Recognition Week**

Recipients: City Administrator Arrula and Director of Administrative Services Ramirez
Presenter: Mayor Shader

- c. **Proclamation Declaring May 12-18, 2019 as National Police Week**

Recipient: Chief Darin Lenyi
Presenter: Mayor Shader

- d. **Proclamation Declaring May 4-September 22 as "Move More Summer"**

Recipients: Carrie Buck and Tracy Bryars
Presenter: Mayor Shader

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve

1.b. City Fiscal Year 2018-19 Register for May 7, 2019

Check Register

Fiscal Impact: \$1,422,182.04

Electronic Disbursement Register

Fiscal Impact: \$602,860.13

Recommended Action: It is recommended that the City Council:

- 1) Receive and file

1.c. Acceptance of Construction Work and Notice of Completion for the Powell Building ADA Improvement Project – City Project No. 5803

Fiscal Impact: Expense: \$103,589.91 Project Cost

Revenue: \$103,589.91 Housing & Community Development Fund

No General Fund revenues were used on this project.

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by R. Dependable Construction Inc. for construction of the Powell Building ADA (Americans with Disabilities Act) Improvement Project in the total amount of \$103,589.91; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.d. Ordinance Adopting Revised Orange County Taxi Administration Program ("OCTAP") Regulations and Amending Chapter 6.68 of Title 6 of the Placentia Municipal Code Relating to the Regulation of Taxicabs

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2019-15, A Resolution of the City Council of the City of Placentia, California adopting revised Orange County Taxi Administration Program ("OCTAP") regulations and amending Chapter 6.68 of Title 6 of the Placentia Municipal Code relating to the regulation of taxicabs; and
- 2) Waive full reading, by title only, and introduce for first reading Ordinance No O-2019-03, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 6.68 of Title 6 of the Placentia Municipal Code relating to the regulation of taxicabs.

1.e. Resolution Relating to Fiscal Year 2019-20 Levy of Assessments to the City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for June 4, 2019 at 7:00 P.M.

Fiscal Impact: Recouped Through Assessments: \$ 439,696.00

Single Family Residential: \$ 154.87 /Parcel

Commercial/Industrial: \$ 1,548.70 /Acre

Multiple Family Residential: \$ 108.41 /Unit

Undeveloped: \$ 774.35 /Parcel

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2019-16, A Resolution of the City Council of the City of Placentia directing preparation of the final Engineer's Report for Fiscal Year 2019-20 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
- 2) Adopt Resolution R-2019-17, A Resolution of the City Council of the City of Placentia declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.f. **Resolution Relating to Fiscal Year 2019-20 Levy of Assessments to the City of Placentia Street Lighting District No. 81-1 and Setting a Public Hearing for June 4, 2019 at 7:00 P.M.**

Fiscal Impact: Recouped Through Assessments: \$ 134,430.00

Single Family Residential: \$ 27.38 /Parcel

Commercial/Industrial: \$ 164.28 /Acre

Tentative/Final Map: \$ 8.21 /Unit

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2019-18, A Resolution of the City Council of the City of Placentia finalizing the Engineer's Report for Fiscal Year 2019-20 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
- 2) Adopt Resolution R-2019-19, A Resolution of the City Council of the City of Placentia declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.g. **Acceptance of a Historical Committee Member Resignation and Acknowledgement of a Seat Vacancy with the Passing of a Historical Committee Member**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Accept the resignation of Janna Wade from the Historical Committee; and
- 2) Acknowledge the vacancy in the Historical Committee from the passing of Committee member Charlene Riggins; and
- 3) Update the City's master Commission/Committee vacancy list to include the vacancy on the Historical Committee.

1.h. **Resolution Setting New Public Hearing Date Related to Fiscal Year 2019-20 Collection of Solid Waste Collection Rates**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2019-20, A Resolution of the City Council of the City of Placentia, California declaring its intention to adopt increased solid waste collection charges, setting a public hearing for June 18, 2019 and directing Staff to provide notice pursuant to Proposition 218.

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Adoption of the Placentia Urban Forest Management Program**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Staff report and presentation; and
- 2) Ask any questions of Staff and solicit public comment; and
- 3) Provide Staff with further direction relative to the implementation of the Urban Forest Management Program; and
- 4) Approve Resolution No. R-2019-21, A Resolution of the City Council of the City of Placentia, California adopting the 2019 Urban Forest Management Program.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

Adjourned in Memory of

Robert "Bob" Cooper, Longtime Friend of Councilmember Green

and

Juanita Elaine Solomonson, Mother of Former Planning Commissioner Tom Solomonson

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, May 21, 2019 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Award Construction Contract for Citywide ADA Ramps
- Compressed Natural Gas (CNG)/Electric Vehicle Charging Station Lease Agreement
- Award of Maintenance Contract for Pool Maintenance Services
- Amendment No. 6 to Lease Agreement with Placentia Founders Society for use of Bradford House
- Extend Agreement with the Pun Group, Certified Public Accountants, for Auditing Services for Fiscal Years 2019-20, 2020-21
- Public Hearing - Landscape Maintenance District (LMD)
- Public Hearing - Street Lighting District (SLD)
- Citywide Pavement Program Presentation
- Presentation of the Proposed Fiscal Year 2019-20 General Fund Operating Budget

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the May 7, 2019 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on May 2, 2019.

Rosanna Ramirez, Director of Administrative Services

City of Placentia
Check Register
For 05/07/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date

Grand Total: 1,422,182.04

Check Totals by ID

AP	1,422,182.04
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 1,422,182.04

Fund Name

Check Totals by Fund

101-General Fund (0010)	1,005,388.17
205-State Gas Tax (0017)	468.00
206-Gas Tax Bond Fund (0052)	750.00
208-Sccssr Agncy Ret Oblg (0054)	2,309.53
210-Measure M (0018)	3,848.54
215-Air Quality Management (0019)	962.14
224-Asset Seiz 15% Training (0073)	569.60
225-Asset Seizure (0021)	0.45
227-Explorer Grant NOC (0076)	2,055.45
228-NOC-Public Safety Grant(0061)	1,384.43
229-Comm Trans Hous Grant (0062)	772.33
231-Placentia Reg Nav Cent(0078)	2,062.00
233-Gen Plan Update Fees (0074)	284.90
247-TOD Sewer Impact Fees (0071)	9,770.31
260-Street Lighting Distrc (0028)	31,885.48
265-Landscape Maintenance (0029)	13,117.27
275-Sewer Maintenance (0048)	1,954.33
280-Misc Grants Fund (0050)	4,045.64
401-City Capital Projects (0033)	3,622.26
501-Refuse Administration (0037)	244,317.94
601-Employee Health & Wlfre (0039)	22,367.32
605-Risk Management (0040)	49,843.44
701-Special Deposits (0044)	20,402.51

Check Total: 1,422,182.04

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

User: Teri Knutson

Report: AP1400M <3.01>: AP: Warrant List - Machine

1. b.
May 7, 2019

City of Placentia
Check Register
For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	AFTERMATH SERVICES LLC V009949	3/25 HAZMAT CLEAN-UP	103043-6099 Professional Services	AP041119	245.00	JC2019-3511		00100930	04/11/2019
Check Total:					245.00				
MW OH	ALBERT GROVER & V007111	JAN-FEB TRAFFIC SAFETY STUDY	102802-6185 Construction Services	AP041119	17,563.27	19115-IN	P11376	00100931	04/11/2019
Check Total:					17,563.27				
MW OH	ALL CITY MANAGEMENT V000005	2/24-3/9 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP041119	3,393.25	60228	P11361	00100932	04/11/2019
MW OH	ALL CITY MANAGEMENT V000005	3/10-23 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP041119	3,393.25	60601	P11361	00100932	04/11/2019
Check Total:					6,786.50				
MW OH	AMERICAN OFFICE V009212	OFFICE FURNITURE	504077-6135 Repair/Maint Off Furn & Eqp	AP041119	2,405.18	10757		00100933	04/11/2019
Check Total:					2,405.18				
MW OH	AMERICAN OFFICE V009212	OFFICE FURNITURE	504077-6135 Repair/Maint Off Furn & Eqp	AP041119	1,193.65	10756		00100934	04/11/2019
MW OH	AMERICAN OFFICE V009212	OFFICE FURNITURE	104072-6301 Special Department Supplies	AP041119	540.92	10756		00100934	04/11/2019
Check Total:					1,734.57				
MW OH	AT & T V008736	APRIL PD YARD INTERNET	109595-6215 Telephone	AP041119	61.17	APRIL PD 2019		00100935	04/11/2019
Check Total:					61.17				
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 Telephone	AP041119	3,014.34	032519		00100936	04/11/2019
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	296561-6215 Telephone	AP041119	101.96	032519		00100936	04/11/2019
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 / 21008-6215 Telephone	AP041119	10.36	032519		00100936	04/11/2019
MW OH	AT&T	FEB-MARCH PHONE CHARGES	109595-6215 / 21009-6215	AP041119	10.36	032519		00100936	04/11/2019

City of Placentia
Check Register
For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004144		Telephone						
Check Total:					3,137.02				
MW OH	CALIBRE PRESS V010854	USE OF FORCE REG - DREW	613041-6250 Staff Training	AP041119	159.00	69330		00100937	04/11/2019
MW OH	CALIBRE PRESS V010854	USE OF FORCE REG - EILEY	613041-6250 Staff Training	AP041119	159.00	69468		00100937	04/11/2019
Check Total:					318.00				
MW OH	CALIFORNIA FORENSIC V000232	MARCH PD BLOOD DRAWS	103040-6055 Medical Services	AP041119	754.25	03.27.19	P11362	00100938	04/11/2019
Check Total:					754.25				
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	1,292.88	18-1029		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	358.75	18-1058		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	17.87	18-925		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	325.88	18-946		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	523.75	18-949		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	15.00	18-977		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	50.00	18-980		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	341.25	18-990		00100939	04/11/2019
MW OH	CALIFORNIA STATE V006510	SEPT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP041119	267.87	18-991		00100939	04/11/2019
Check Total:					3,193.25				

City of Placentia
Check Register
For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CARL WARREN & CO V008011	MARCH 3RD PARTY LIABILITY SVS	404582-6025 Third Party Administration	AP041119	1,603.00	1871626		00100940	04/11/2019
Check Total:					1,603.00				
MW OH	CENTURY BUSINESS V010180	11/26-2/25 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP041119	396.07	AR81377		00100941	04/11/2019
Check Total:					396.07				
MW OH	CHAUNCEY, STEVE V006794	PD TRAINING TEXT BOOKS	103047-6250 Staff Training	AP041119	25.00	040319		00100942	04/11/2019
Check Total:					25.00				
MW OH	CIVIC PLUS V006674	CIVIC ENGAGE DESIGN	101523-6136 Software Maintenance	AP041119	150.00	185086		00100943	04/11/2019
Check Total:					150.00				
MW OH	COUNTY OF ORANGE V008881	MARCH CLETS/LIVESCAN SVS	103043-6099 Professional Services	AP041119	1,104.51	SH 52809	P11450	00100944	04/11/2019
Check Total:					1,104.51				
MW OH	CRAFCO INC. V009329	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP041119	607.71	9402015820		00100945	04/11/2019
Check Total:					607.71				
MW OH	DENNIS AND DEBORAH V007072	APRIL-JUNE LEASE PMT	103043-6160 Facility Rental	AP041119	17,483.00	033119	P11355	00100946	04/11/2019
Check Total:					17,483.00				
MW OH	DRABEK, GARY V004197	FEB RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP041119	200.00	030519		00100947	04/11/2019
MW OH	DRABEK, GARY V004197	MARCH RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP041119	200.00	040819		00100947	04/11/2019
Check Total:					400.00				
MW OH	DURATECH USA INC V009370	GETAC LAPTOP FOR PD	103041-6301 Special Department Supplies	AP041119	4,072.03	5235	P11475	00100948	04/11/2019
Check Total:					4,072.03				

City of Placentia
Check Register
For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	EVANS GUN WORLD V003336	2/15 RANGE FEES	103043-6162 Range Training	AP041119	1,260.00	1693		00100949	04/11/2019
MW OH	EVANS GUN WORLD V003336	3/27 RANGE FEES	103043-6162 Range Training	AP041119	210.00	1700		00100949	04/11/2019
Check Total:					1,470.00				
MW OH	FACTORY MOTOR PARTS V010842	HEAD LAMPS, AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP041119	19.30	102-071021		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	CERAMIC BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP041119	100.94	102-071224		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	SENSOR	103658-6134 Vehicle Repair & Maintenance	AP041119	99.11	102-071585		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP041119	15.39	102-071605		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP041119	8.02	102-071649		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP041119	129.68	102-071691		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	CERAMIC BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP041119	54.67	11-1731083		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	CREDIT - WHIPER BLADES	103658-6134 Vehicle Repair & Maintenance	AP041119	-44.73	12-3055211		00100950	04/11/2019
MW OH	FACTORY MOTOR PARTS V010842	CARBURETOR PARTS	103658-6134 Vehicle Repair & Maintenance	AP041119	27.78	12-3062362		00100950	04/11/2019
Check Total:					410.16				
MW OH	FIFTH AVENUE CLEANERS V010431	MARCH PD DRY CLEANING	103040-6290 Dept. Contract Services	AP041119	466.68	MARCH 19		00100951	04/11/2019
Check Total:					466.68				
MW OH	GARY L KUSUNOKI HEARING V004347	6 HEARING SERVICES	103047-6290 Dept. Contract Services	AP041119	110.00	1534		00100952	04/11/2019

City of Placentia
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	110.00				
MW OH	GASTELUM, ART M V009741	JAN LEASE PMT - 120 S BRADFORD	105525-6935 Lease Expenditure	AP041119	5,000.00	PAYMENT #19		00100953	04/11/2019
				Check Total:	5,000.00				
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP041119	8,351.44	032019		00100954	04/11/2019
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP041119	3,356.93	032019		00100954	04/11/2019
				Check Total:	11,708.37				
MW OH	GOLDEN WEST COLLEGE V010550	RADAR/LASER OPERATOR TRAINING	03047-6250 Staff Training	AP041119	160.00	040319-HERRIN		00100955	04/11/2019
				Check Total:	160.00				
MW OH	GST V009410	MARCH IT SERVICES & MAINT	101523-6290 Dept. Contract Services	AP041119	8,278.00	INV31980	P11379	00100956	04/11/2019
				Check Total:	8,278.00				
MW OH	H&S ENERGY LLC V010680	MARCH CITY VEHICLE CAR WASHES	03658-6301 Special Department Supplies	AP041119	509.60	03312019		00100957	04/11/2019
				Check Total:	509.60				
MW OH	HALO CONFIDENTIAL V008544	3/16 PD BACKGROUND INVESTIGATION	103040-6290 Dept. Contract Services	AP041119	2,619.06	0122	P11363	00100958	04/11/2019
MW OH	HALO CONFIDENTIAL V008544	3/16 PD BACKGROUND INVESTIGATION	103040-6290 Dept. Contract Services	AP041119	1,214.54	0122	P11363	00100958	04/11/2019
MW OH	HALO CONFIDENTIAL V008544	4/8 PD BACKGROUND CHECKS	103040-6290 Dept. Contract Services	AP041119	8,348.20	0123	P11363	00100958	04/11/2019
MW OH	HALO CONFIDENTIAL V008544	MARCH PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP041119	2,400.00	0124T	P11363	00100958	04/11/2019
				Check Total:	14,581.80				
MW OH	HEALTHPOINTE MEDICAL V010713	MARCH PRE EMPLOYMENT EXAMS	101512-6099 Professional Services	AP041119	420.00	30601-2826103		00100959	04/11/2019

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				Check Total:	420.00				
MW OH	KENNICUTT, JULIE V009725	REIMBURSEMENT HALO CHEST	103041-6301 Special Department Supplies	AP041119	495.00	022819		00100960	04/11/2019
MW OH	KENNICUTT, JULIE V009725	CAPE CONF MEALS, MILEAGE	103043-6245 Meetings & Conferences	AP041119	482.68	032819		00100960	04/11/2019
				Check Total:	977.68				
MW OH	KEYSTONE UNIFORMS V009178	PD CLOTH BADGES	103040-6360 / 50040-6360 Uniforms	AP041119	22.63	700027473		00100961	04/11/2019
MW OH	KEYSTONE UNIFORMS V009178	PD CLOTH BADGES	103041-6360 / 50040-6360 Uniforms	AP041119	260.21	700027473		00100961	04/11/2019
				Check Total:	282.84				
MW OH	LEARNING FOR LIFE V011120	MEMBERSHIP EXPLORER POST 25	763041-6255 Dues & Memberships	AP041119	424.00	2514		00100962	04/11/2019
				Check Total:	424.00				
MW OH	LENYI, DARIN V010245	TOLL ROADS REIMBURSEMENT	103040-6301 Special Department Supplies	AP041119	13.59	DL022019		00100963	04/11/2019
MW OH	LENYI, DARIN V010245	OCCPSA MTG REIMBURSEMENT	103040-6301 Special Department Supplies	AP041119	78.00	DL040319		00100963	04/11/2019
				Check Total:	91.59				
MW OH	M JACK BROOKS JD V010723	MARCH SR HR ANALYST SVS	101512-6099 Professional Services	AP041119	1,700.00	032019 PHR		00100964	04/11/2019
				Check Total:	1,700.00				
MW OH	MCKENZIE, TOM V006560	PD TRAINING MEALS, MILEAGE	733041-6250 Staff Training	AP041119	55.61	040419		00100965	04/11/2019
				Check Total:	55.61				
MW OH	MIKE RAAHAUGES V010677	3/5 SWAT RANGE FEES	103043-6162 Range Training	AP041119	22.00	1352		00100966	04/11/2019
				Check Total:	22.00				
MW OH	NEGOV	LICENSE & SUBSCRIPTION	101523-6136	AP041119	6,867.50	INV26666		00100967	04/11/2019

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	V009963		Software Maintenance						
				Check Total:	6,867.50				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP041119	17.68	63075		00100968	04/11/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP041119	20.98	63078		00100968	04/11/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP041119	4.53	B62982-1		00100968	04/11/2019
				Check Total:	43.19				
MW OH	ORANGE COUNTY V007306	MARCH PARKING CITATIONS	0044-2038 Parking Fines	AP041119	4,062.50	040819		00100969	04/11/2019
MW OH	ORANGE COUNTY V007306	NPDES SHARED COST FY 18/19	103593-6257 Licenses & Permits	AP041119	61,913.85	PW190679		00100969	04/11/2019
MW OH	ORANGE COUNTY V007306	3RD QTR ANIMAL SHELTER	103045-6130 Repair & Maint/Facilities	AP041119	15,956.48	AC1990060	P11366	00100969	04/11/2019
				Check Total:	81,932.83				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP041119	122.34	1020209067		00100970	04/11/2019
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP041119	510.37	1020209074		00100970	04/11/2019
				Check Total:	632.71				
MW OH	PARTS SOURCE V000817	FUEL LINE HOSE	103658-6134 Vehicle Repair & Maintenance	AP041119	8.74	3094		00100971	04/11/2019
				Check Total:	8.74				
MW OH	PERRIN, PAUL L V010648	FEB EMPLOYMENT POLYGRAPHS	103040-6099 Professional Services	AP041119	225.00	19-03		00100972	04/11/2019
MW OH	PERRIN, PAUL L V010648	MARCH EMPLOYMENT POLYGRAPH	103040-6099 Professional Services	AP041119	450.00	19-04		00100972	04/11/2019
MW OH	PERRIN, PAUL L	APR EMPLOYMENT POLYGRAPHS	103040-6099	AP041119	225.00	19-06		00100972	04/11/2019

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	V010648		Professional Services						
				Check Total:	900.00				
MW OH	PERRY, BRIAN V002942	WINTER TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP041119	2,766.00	04022019		00100973	04/11/2019
				Check Total:	2,766.00				
MW OH	PLACENTIA REALTY V011126	REFUND UNUSED DEPOSITS	0044-2042 / 45062-2042 Construction Deposits	AP041119	2,377.22	04022019		00100974	04/11/2019
MW OH	PLACENTIA REALTY V011126	REFUND UNUSED DEPOSITS	0044-2048 / 45062-2048 Engineering Plan Check Deposit	AP041119	5,260.00	04022019		00100974	04/11/2019
				Check Total:	7,637.22				
MW OH	PLACENTIA, CITY OF V000778	MARCH DENTAL CLAIMS	395083-5130 Dental Claim	AP041119	16,223.73	022419-032619		00100975	04/11/2019
				Check Total:	16,223.73				
MW OH	PSYCHOLOGICAL V009259	3/26 PRE EMPLOYMENT EXAM	101512-6099 Professional Services	AP041119	400.00	523620		00100976	04/11/2019
				Check Total:	400.00				
MW OH	QUALITY CODE PUBLISHING V010866	MUNICIPAL CODE WEBSITE MAINT	101513-6299 Other Purchased Services	AP041119	2,307.70	2019-84		00100977	04/11/2019
				Check Total:	2,307.70				
MW OH	RBI TRAFFIC INC V010707	JAN TRAFFIC ENGINEERING SVS	103550-6290 Dept. Contract Services	AP041119	6,720.00	2298	P11470	00100978	04/11/2019
				Check Total:	6,720.00				
MW OH	RCS INVESTIGATIONS & V004666	2/22 INVESTIGATION SERVICES	101512-6001 Management Consulting Services	AP041119	3,658.13	3850		00100979	04/11/2019
				Check Total:	3,658.13				
MW OH	SANTIAGO ROOFING V001614	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP041119	100.00	30-19-034		00100980	04/11/2019
				Check Total:	100.00				
MW OH	SECO ELECTRIC & LIGHTING	INSTALL ELECTRICAL DOWNTOWN	103654-6130	AP041119	1,221.37	5056		00100981	04/11/2019

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	V010182		Repair & Maint/Facilities						
MW OH	SECO ELECTRIC & LIGHTING V010182	INSTALL WIRE DOWNTOWN	103654-6130 Repair & Maint/Facilities	AP041119	2,440.00	5057		00100981	04/11/2019
MW OH	SECO ELECTRIC & LIGHTING V010182	CITY HALL ELECTRICAL REPAIRS	103654-6130 Repair & Maint/Facilities	AP041119	369.72	5106		00100981	04/11/2019
MW OH	SECO ELECTRIC & LIGHTING V010182	REPLACE FUSE AT CITY HALL	103654-6130 Repair & Maint/Facilities	AP041119	98.85	5108		00100981	04/11/2019
MW OH	SECO ELECTRIC & LIGHTING V010182	REPLACE UNDERPASS LED LIGHTS	103654-6130 Repair & Maint/Facilities	AP041119	1,494.66	5204		00100981	04/11/2019
MW OH	SECO ELECTRIC & LIGHTING V010182	REPLACE WIRES AT CHAMPIONS	296561-6130 Repair & Maint/Facilities	AP041119	2,186.49	5207		00100981	04/11/2019
Check Total:					7,811.09				
MW OH	SO CAL LAND MAINTENANCE V011102	MARCH PARK MAINT SVS	103655-6115 Landscaping	AP041119	17,883.09	8124	P11483	00100982	04/11/2019
Check Total:					17,883.09				
MW OH	SOUTHERN CALIFORNIA V010002	CITYWIDE TRAFFIC SIGNAL REPAIR	102904-6185 Construction Services	AP041119	3,481.41	7590200682		00100983	04/11/2019
Check Total:					3,481.41				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21008-6330 Electricity	AP041119	2,910.43	032619		00100984	04/11/2019
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP041119	9,393.99	032619		00100984	04/11/2019
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP041119	51.37	032619		00100984	04/11/2019
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP041119	24.90	032619		00100984	04/11/2019
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP041119	119.26	032619		00100984	04/11/2019
Check Total:					12,499.95				

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MW OH	THE KARAGINES FAMILY V007073	APRIL-JUNE LEASE PMT	103043-6160 Facility Rental	AP041119	17,483.00	033119	P11356	00100985	04/11/2019
Check Total:					17,483.00				
MW OH	TIAA COMMERCIAL FINANCE V010867	DOCUMENTATION FEE	109595-6137 Repair Maint/Equipment	AP041119	82.50	6074175		00100986	04/11/2019
Check Total:					82.50				
MW OH	TORRES, CAROLINA V009169	CAPE TRAINING MEALS	103043-6245 Meetings & Conferences	AP041119	200.00	032519		00100987	04/11/2019
Check Total:					200.00				
MW OH	TRAFFIC LOGIX V011096	SPEED HUMPS	103652-6301 Special Department Supplies	AP041119	8,541.46	SIN03595	P11478	00100988	04/11/2019
Check Total:					8,541.46				
MW OH	TRANSUNION RISK & V009317	MARCH DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP041119	169.60	040119		00100989	04/11/2019
Check Total:					169.60				
MW OH	TRILLIUM CNG (1720) V007952	MARCH CNG FUEL	103658-6345 Gasoline & Diesel Fuel	AP041119	50.58	19361870		00100990	04/11/2019
Check Total:					50.58				
MW OH	TUFFREE MIDDLE SCHOOL V007403	VETERANS DAY EVENT VOCAL SVS	101511-6301 / 79466-6301 Special Department Supplies	AP041119	100.00	040919		00100991	04/11/2019
Check Total:					100.00				
MW OH	TURBO DATA SYSTEMS INC V001238	MARCH CITATION PROCESSING SVS	103047-6290 Dept. Contract Services	AP041119	1,447.12	29973	P11364	00100992	04/11/2019
Check Total:					1,447.12				
MW OH	UNIQUE PRINTING V010259	PRINTING SVS - BUSINESS CARDS	103040-6230 Printing & Binding	AP041119	64.65	40329		00100993	04/11/2019
Check Total:					64.65				
MW OH	V & V MANUFACTURING INC V010393	RETIRED SAMPLE PD BADGE	103040-6299 Other Purchased Services	AP041119	78.60	48038		00100994	04/11/2019

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				Check Total:	78.60				
MW OH	WATERLOGIC AMERICAS LLC V010708	MARCH PD WATER SERVICE	103041-6301 Special Department Supplies	AP041119	225.20	144957		00100995	04/11/2019
				Check Total:	225.20				
MW OH	WESTERN TRANSIT V008280	MARCH SR. TRANSPORTATION SVS	184071-6401 / 79538-6401 Community Programs	AP041119	3,848.54	2.3013	P11404	00100996	04/11/2019
MW OH	WESTERN TRANSIT V008280	MARCH SR. TRANSPORTATION SVS	194315-6401 Community Programs	AP041119	962.14	2.3013	P11404	00100996	04/11/2019
				Check Total:	4,810.68				
MW OH	WEX BANK V007269	MARCH PD FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	AP041119	370.76	58416157		00100997	04/11/2019
				Check Total:	370.76				
MW OH	WSATI/ATAC V011129	OFFICERS OF THE YEAR BRUNCH	101001-6245 Meetings & Conferences	AP041119	25.00	040819-SHADER		00100998	04/11/2019
				Check Total:	25.00				
MW OH	YAMAGUCHI, BRIAN V003248	FEB RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP041119	200.00	030519		00100999	04/11/2019
MW OH	YAMAGUCHI, BRIAN V003248	MARCH RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP041119	200.00	040819		00100999	04/11/2019
				Check Total:	400.00				
MW OH	YORBA LINDA WATER V001148	FEB-MARCH WATER CHARGES	109595-6335 Water	AP041119	584.49	031819		00101000	04/11/2019
				Check Total:	584.49				
MW OH	CALIFORNIA STATE V004813	PE 4/6/19 PD 4/12/19	0048-2196 Garnishments W/H	PY19008	155.71	2700/1901008		00101001	04/15/2019
MW OH	CALIFORNIA STATE V004813	PE 4/6/19 PD 4/12/19	0029-2196 Garnishments W/H	PY19008	17.25	2700/1901008		00101001	04/15/2019
MW OH	CALIFORNIA STATE V004813	PE 4/6/19 PD 4/12/19	0037-2196 Garnishments W/H	PY19008	69.23	2700/1901008		00101001	04/15/2019

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MW OH	CALIFORNIA STATE V004813	PE 4/6/19 PD 4/12/19	0010-2196 Garnishments W/H	PY19008	1,270.25	2700/1901008		00101001	04/15/2019
Check Total:					1,512.44				
MW OH	FRANCHISE TAX BOARD V000404	PE 4/6/19 PD 4/12/19	0010-2196 Garnishments W/H	PY19008	48.50	2710/1901008		00101002	04/15/2019
MW OH	FRANCHISE TAX BOARD V000404	PE 4/6/19 PD 4/12/19	0029-2196 Garnishments W/H	PY19008	5.75	2710/1901008		00101002	04/15/2019
MW OH	FRANCHISE TAX BOARD V000404	PE 4/6/19 PD 4/12/19	0048-2196 Garnishments W/H	PY19008	5.75	2710/1901008		00101002	04/15/2019
Check Total:					60.00				
MW OH	ORANGE COUNTY V000699	PE 4/6/19 PD 4/12/19	0048-2176 PCEA/OCEA Assoc Dues	PY19008	21.56	2610/1901008		00101003	04/15/2019
MW OH	ORANGE COUNTY V000699	PE 4/6/19 PD 4/12/19	0029-2176 PCEA/OCEA Assoc Dues	PY19008	6.68	2610/1901008		00101003	04/15/2019
MW OH	ORANGE COUNTY V000699	PE 4/6/19 PD 4/12/19	0037-2176 PCEA/OCEA Assoc Dues	PY19008	2.40	2610/1901008		00101003	04/15/2019
MW OH	ORANGE COUNTY V000699	PE 4/6/19 PD 4/12/19	0010-2176 PCEA/OCEA Assoc Dues	PY19008	334.92	2610/1901008		00101003	04/15/2019
Check Total:					365.56				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/6/19 PD 4/12/19	0037-2176 PCEA/OCEA Assoc Dues	PY19008	0.25	2615/1901008		00101004	04/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/6/19 PD 4/12/19	0029-2176 PCEA/OCEA Assoc Dues	PY19008	0.70	2615/1901008		00101004	04/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/6/19 PD 4/12/19	0048-2176 PCEA/OCEA Assoc Dues	PY19008	2.25	2615/1901008		00101004	04/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/6/19 PD 4/12/19	0010-2176 PCEA/OCEA Assoc Dues	PY19008	34.80	2615/1901008		00101004	04/15/2019
Check Total:					38.00				
MW OH	PLACENTIA POLICE	PE 4/6/19 PD 4/12/19	0076-2180	PY19008	5.94	2625/1901008		00101005	04/15/2019

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	V000839		Police Mgmt Assn Dues						
MW OH	PLACENTIA POLICE V000839	PE 4/6/19 PD 4/12/19	0061-2180 Police Mgmt Assn Dues	PY19008	3.65	2625/1901008		00101005	04/15/2019
MW OH	PLACENTIA POLICE V000839	PE 4/6/19 PD 4/12/19	0073-2180 Police Mgmt Assn Dues	PY19008	44.35	2625/1901008		00101005	04/15/2019
MW OH	PLACENTIA POLICE V000839	PE 4/6/19 PD 4/12/19	0010-2180 Police Mgmt Assn Dues	PY19008	814.89	2625/1901008		00101005	04/15/2019
Check Total:					868.83				
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0010-2178 Placentia Police Assoc Dues	PY19008	2,006.63	2620/1901008		00101006	04/15/2019
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0073-2178 Placentia Police Assoc Dues	PY19008	17.75	2620/1901008		00101006	04/15/2019
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0062-2178 Placentia Police Assoc Dues	PY19008	364.17	2620/1901008		00101006	04/15/2019
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0061-2178 Placentia Police Assoc Dues	PY19008	82.32	2620/1901008		00101006	04/15/2019
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0050-2178 Placentia Police Assoc Dues	PY19008	17.15	2620/1901008		00101006	04/15/2019
MW OH	PLACENTIA POLICE V003519	PE 4/6/19 PD 4/12/19	0076-2178 Placentia Police Assoc Dues	PY19008	3.64	2620/1901008		00101006	04/15/2019
Check Total:					2,491.66				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/6/19 PD 4/12/19	0010-2170 Deferred Comp Payable - ICMA	PY19008	2,531.26	2606/1901008		00101007	04/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/6/19 PD 4/12/19	0061-2170 Deferred Comp Payable - ICMA	PY19008	5.73	2606/1901008		00101007	04/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/6/19 PD 4/12/19	0073-2170 Deferred Comp Payable - ICMA	PY19008	58.47	2606/1901008		00101007	04/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/6/19 PD 4/12/19	0054-2170 Deferred Comp Payable - ICMA	PY19008	17.40	2606/1901008		00101007	04/15/2019
MW OH	VANTAGEPOINT TRANSFER	PE 4/6/19 PD 4/12/19	0048-2170	PY19008	172.48	2606/1901008		00101007	04/15/2019

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	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER PE 4/6/19 PD 4/12/19 V007191		0037-2170 Deferred Comp Payable - ICMA	PY19008	8.12	2606/1901008		00101007	04/15/2019
MW OH	VANTAGEPOINT TRANSFER PE 4/6/19 PD 4/12/19 V007191		0029-2170 Deferred Comp Payable - ICMA	PY19008	71.35	2606/1901008		00101007	04/15/2019
Check Total:					2,864.81				
MW OH	ICMA RETIREMENT TRUST P/E 4/6/19 PD 4/12/19 V010029		0037-2170 Deferred Comp Payable - ICMA	AP041519	145.75	041219A		00101008	04/15/2019
MW OH	ICMA RETIREMENT TRUST P/E 4/6/19 PD 4/12/19 V010029		0029-2170 Deferred Comp Payable - ICMA	AP041519	82.63	041219A		00101008	04/15/2019
MW OH	ICMA RETIREMENT TRUST P/E 4/6/19 PD 4/12/19 V010029		0010-2170 Deferred Comp Payable - ICMA	AP041519	2,444.19	041219A		00101008	04/15/2019
MW OH	ICMA RETIREMENT TRUST P/E 4/6/19 PD 4/12/19 V010029		0048-2170 Deferred Comp Payable - ICMA	AP041519	233.26	041219A		00101008	04/15/2019
MW OH	ICMA RETIREMENT TRUST P/E 4/6/19 PD 4/12/19 V010029		0054-2170 Deferred Comp Payable - ICMA	AP041519	238.70	041219A		00101008	04/15/2019
Check Total:					3,144.53				
MW OH	JOHN HANCOCK USA-PARS PARS P/E 4/6 PD 4/12 V010625		0037-2131 Employer PARS/ARS Payable	AP041519	187.38	041219A		00101009	04/15/2019
MW OH	JOHN HANCOCK USA-PARS PARS P/E 4/6 PD 4/12 V010625		0048-2131 Employer PARS/ARS Payable	AP041519	280.32	041219A		00101009	04/15/2019
MW OH	JOHN HANCOCK USA-PARS PARS P/E 4/6 PD 4/12 V010625		0029-2131 Employer PARS/ARS Payable	AP041519	78.03	041219A		00101009	04/15/2019
MW OH	JOHN HANCOCK USA-PARS PARS P/E 4/6 PD 4/12 V010625		0054-2131 Employer PARS/ARS Payable	AP041519	95.39	041219A		00101009	04/15/2019
MW OH	JOHN HANCOCK USA-PARS PARS P/E 4/6 PD 4/12 V010625		0010-2131 Employer PARS/ARS Payable	AP041519	1,180.13	041219A		00101009	04/15/2019
Check Total:					1,821.25				
MW OH	US BANK PARS #6746022400 PARS P/E 4/6 PD 4/12		0062-2126	AP041519	30.45	041219A		00101010	04/15/2019

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	V008781		Employee PARS/ARS W/H						
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/6 PD 4/12	0062-2131 Employer PARS/ARS Payable	AP041519	30.45	041219A		00101010	04/15/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/6 PD 4/12	0010-2126 Employee PARS/ARS W/H	AP041519	953.68	041219A		00101010	04/15/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/6 PD 4/12	0010-2131 Employer PARS/ARS Payable	AP041519	953.68	041219A		00101010	04/15/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/6 PD 4/12	0050-2126 Employee PARS/ARS W/H	AP041519	76.99	041219A		00101010	04/15/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/6 PD 4/12	0050-2131 Employer PARS/ARS Payable	AP041519	76.99	041219A		00101010	04/15/2019
Check Total:					2,122.24				
MW OH	ARROYO VILLAGE ESCROW CLOSING COST V011106	120 S BRADFORD	109595-6899 Other Capital Outlay	AP041619	287,671.64	009832-DF		00101011	04/16/2019
Check Total:					287,671.64				
MW OH	ALLIANT INSURANCE V007375	CONCERTS INSURANCE	404582-6201 Liability Insurance Premiums	AP041819	1,882.00	105773		00101012	04/18/2019
Check Total:					1,882.00				
MW OH	AT & T V008736	4/7-5/6 TEEN CNTR INTERNET	109595-6215 Telephone	AP041819	61.17	APRIL T/C 19		00101013	04/18/2019
Check Total:					61.17				
MW OH	AT&T MOBILITY V011025	MARCH PW WIRELESS SVS	109595-6215 Telephone	AP041819	133.65	14833848		00101014	04/18/2019
MW OH	AT&T MOBILITY V011025	MARCH PD WIRELESS SVS	109595-6215 Telephone	AP041819	134.46	14839626		00101014	04/18/2019
Check Total:					268.11				
MW OH	ATHENS SERVICES V006622	MARCH STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP041819	14,842.78	6468811	P11440	00101015	04/18/2019
Check Total:					14,842.78				

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MW OH	B & M LAWN & GARDEN V000127	VALVE	103658-6134 Vehicle Repair & Maintenance	AP041819	30.65	435418		00101016	04/18/2019
MW OH	B & M LAWN & GARDEN V000127	GEAR BEVEL & BEARINGS	103658-6134 Vehicle Repair & Maintenance	AP041819	107.70	435420		00101016	04/18/2019
Check Total:					138.35				
MW OH	CALIFORNIA DENTAL V008102	MAY DENTAL INSURANCE	395083-5162 Dental Insurance Premiums	AP041819	131.08	APRIL 2019		00101017	04/18/2019
MW OH	CALIFORNIA DENTAL V008102	MAY DENTAL INSURANCE	395000-4720 ISF Dental Ins Reimbursement	AP041819	518.86	APRIL 2019		00101017	04/18/2019
Check Total:					649.94				
MW OH	CALIFORNIA NEWSPAPER V009955	MARCH LEGAL ADVERTISING	102802-6185 Construction Services	AP041819	468.00	0000432206		00101018	04/18/2019
MW OH	CALIFORNIA NEWSPAPER V009955	MARCH LEGAL ADVERTISING	171906-6185 Construction Services	AP041819	468.00	0000432206		00101018	04/18/2019
MW OH	CALIFORNIA NEWSPAPER V009955	MARCH LEGAL ADVERTISING	101002-6185 Construction Services	AP041819	462.80	0000432206		00101018	04/18/2019
Check Total:					1,398.80				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP041819	331.57	72160007		00101019	04/18/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP041819	381.56	72160008		00101019	04/18/2019
Check Total:					713.13				
MW OH	CBE V008124	2/20-3/19 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP041819	14.99	IN2131117		00101020	04/18/2019
Check Total:					14.99				
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Supplies	AP041819	52.74	817023		00101021	04/18/2019
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Supplies	AP041819	346.36	817081		00101021	04/18/2019

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Check Total:					399.10				
MW OH	COMMERCIAL AQUATIC V005203	JAN GOMEZ POOL CHEMICALS	103654-6290 Dept. Contract Services	AP041819	195.45	I19-0068		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	JAN GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP041819	300.00	I19-0328		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	STEEL BASKET FOR WHITTEN POOL	103654-6301 Special Department Supplies	AP041819	366.61	I19-0745		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	MARCH GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP041819	300.00	I19-1142		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	MARCH WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP041819	338.47	I19-1143		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	MARCH WHITTEN POOL CHEMICALS	103654-6290 Dept. Contract Services	AP041819	164.80	I19-1203		00101022	04/18/2019
MW OH	COMMERCIAL AQUATIC V005203	MARCH GOMEZ POOL CHEMICALS	103654-6290 Dept. Contract Services	AP041819	94.17	I19-1204		00101022	04/18/2019
Check Total:					1,759.50				
MW OH	COUNTY OF ORANGE V008881	APRIL AFIS SERVICES	103040-6290 Dept. Contract Services	AP041819	2,108.00	SH 52861	P11394	00101023	04/18/2019
Check Total:					2,108.00				
MW OH	D & D SERVICES INC. V007321	APRIL-JUNE ANIMAL DISPOSAL SVS	103652-6301 Special Department Supplies	AP041819	735.00	94750		00101024	04/18/2019
Check Total:					735.00				
MW OH	DEPARTMENT OF JUSTICE V000213	MARCH LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP041819	96.00	366468		00101025	04/18/2019
MW OH	DEPARTMENT OF JUSTICE V000213	MARCH LIVESCAN PROCESSING	101512-6099 Professional Services	AP041819	388.00	366468		00101025	04/18/2019
Check Total:					484.00				
MW OH	DUDEK & ASSOCIATES INC V004114	FEB ENGINEERING SVS	713811-6185 Construction Services	AP041819	9,770.31	20190924	P11429	00101026	04/18/2019

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				Check Total:	9,770.31				
MW OH	DURATECH USA INC V009370	NETMOTION WIRELESS & MAINT	103043-6099 Professional Services	AP041819	16,207.71	5218		00101027	04/18/2019
				Check Total:	16,207.71				
MW OH	FIDELITY SECURITY LIFE V008132	APRIL VISION INSURANCE PREMIUM	895000-4740 ISF Employee Optical Costs	AP041819	1,768.65	163842323		00101028	04/18/2019
MW OH	FIDELITY SECURITY LIFE V008132	APRIL VISION INSURANCE PREMIUM	895083-5164 Optical Insurance Premiums	AP041819	1,201.62	163842323		00101028	04/18/2019
				Check Total:	2,970.27				
MW OH	FIREMASTER V000409	FIRE EXTINGUISHER MAINT	103658-6137 Repair Maint/Equipment	AP041819	931.39	0000639206		00101029	04/18/2019
MW OH	FIREMASTER V000409	FIRE EXTINGUISHER MAINT	103654-6137 Repair Maint/Equipment	AP041819	1,182.84	0000639207		00101029	04/18/2019
				Check Total:	2,114.23				
MW OH	GLASBY MAINT. SUPPLY CO	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	AP041819	85.12	295503A		00101030	04/18/2019
MW OH	GLASBY MAINT. SUPPLY CO	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	AP041819	151.63	295622A		00101030	04/18/2019
				Check Total:	236.75				
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP041819	161.63	04112019		00101031	04/18/2019
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP041819	5,430.24	04112019		00101031	04/18/2019
				Check Total:	5,591.87				
MW OH	HARRELL & COMPANY V006626	17/18 ANNUAL REPORTS	547525-6030 Trustee Fees	AP041819	1,500.00	040819		00101032	04/18/2019
MW OH	HARRELL & COMPANY V006626	17/18 ANNUAL REPORTS	105525-6030 Trustee Fees	AP041819	2,250.00	040819		00101032	04/18/2019
MW OH	HARRELL & COMPANY	17/18 ANNUAL REPORTS	525525-6030	AP041819	750.00	040819		00101032	04/18/2019

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	V006626		Trustee Fees						
Check Total:					4,500.00				
MW OH	HI-WAY SAFETY RENTALS V000459	MESSAGE BOARD CPU CLEANING	103652-6310 Street Signs	AP041819	150.00	86723		00101033	04/18/2019
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGN	103652-6310 Street Signs	AP041819	112.88	86905		00101033	04/18/2019
Check Total:					262.88				
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP041819	405.61	3695650-00		00101034	04/18/2019
Check Total:					405.61				
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	0044-2042 / 45077-2042 Construction Deposits	AP041819	1,473.11	89918		00101035	04/18/2019
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	0044-2042 / 45066-2042 Construction Deposits	AP041819	3,319.68	89919		00101035	04/18/2019
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	102531-6099 / 45057-6099 Professional Services	AP041819	1,206.58	89925		00101035	04/18/2019
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	102531-6099 / 45057-6099 Professional Services	AP041819	1,027.83	89926		00101035	04/18/2019
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	101005-6005 Legal Services	AP041819	477.20	89938		00101035	04/18/2019
MW OH	JONES & MAYER V009822	NOV LEGAL SERVICES	101005-6005 Legal Services	AP041819	9,793.04	89941		00101035	04/18/2019
Check Total:					17,297.44				
MW OH	KEYSER MARSTON V010468	MARCH PROFESSIONAL SVS	0044-2042 / 45077-2042 Construction Deposits	AP041819	3,510.00	0033366		00101036	04/18/2019
Check Total:					3,510.00				
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORM	763041-6360 / 50067-6360 Uniforms	AP041819	20.46	700024399		00101037	04/18/2019
MW OH	KEYSTONE UNIFORMS	EXPLORER UNIFORMS	763041-6360 / 50067-6360	AP041819	20.46	700024400		00101037	04/18/2019

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	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORMS	763041-6360 / 50067-6360 Uniforms	AP041819	20.46	700024401		00101037	04/18/2019
MW OH	KEYSTONE UNIFORMS V009178	BALL CAPS FOR EXPLORERS	763041-6360 / 50067-6360 Uniforms	AP041819	143.23	700024402		00101037	04/18/2019
MW OH	KEYSTONE UNIFORMS V009178	NAME TAPES FOR PD VESTS	103041-6360 / 50040-6360 Uniforms	AP041819	122.77	700024403		00101037	04/18/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORM - TORRENCE	103040-6360 / 50080-6360 Uniforms	AP041819	142.22	700027619		00101037	04/18/2019
Check Total:					469.60				
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0062-2192 Police Legal Services	AP041819	13.44	040519A		00101038	04/18/2019
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0048-2192 Police Legal Services	AP041819	25.42	040519A		00101038	04/18/2019
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0037-2192 Police Legal Services	AP041819	2.68	040519A		00101038	04/18/2019
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0076-2192 Police Legal Services	AP041819	0.25	040519A		00101038	04/18/2019
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0029-2192 Police Legal Services	AP041819	5.18	040519A		00101038	04/18/2019
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0010-2192 Police Legal Services	AP041819	139.33	040519A		00101038	04/18/2019
Check Total:					186.30				
MW OH	LOMELI, MICHAEL V010791	PD TRAINING MEALS, MILEAGE	733041-6250 Staff Training	AP041819	36.97	041019		00101039	04/18/2019
MW OH	LOMELI, MICHAEL V010791	PD TRAINING MEALS, MILEAGE	733041-6250 Staff Training	AP041819	109.70	041319		00101039	04/18/2019
Check Total:					146.67				
MW OH	MC FADDEN-DALE	FACILITY MAINT SUPPLIES	103654-6301	AP041819	8.44	367494/5		00101040	04/18/2019

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	V000635		Special Department Supplies						
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6301 Special Department Supplies	AP041819	24.67	367560/5		00101040	04/18/2019
				Check Total:	33.11				
MW OH	MI CASITA RESTAURANTE V009336	BUSINESS LICENSE OVERPAYMENT	100000-4101 Gross Receipts	AP041819	1,740.00	172469570		00101041	04/18/2019
				Check Total:	1,740.00				
MW OH	MISSION LINEN SUPPLY V011110	3/22 PW UNIFORM CLEANING	103650-6360 Uniforms	AP041819	90.46	509511039	P11487	00101042	04/18/2019
MW OH	MISSION LINEN SUPPLY V011110	4/9 PW UNIFORM CLEANING	103650-6360 Uniforms	AP041819	90.46	509623748	P11487	00101042	04/18/2019
				Check Total:	180.92				
MW OH	MOTO UNITED V009743	PD MOTORCYCLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP041819	550.78	302923		00101043	04/18/2019
				Check Total:	550.78				
MW OH	NAVEX GLOBAL INC V010101	FRAUD HOTLINE SERVICE	101523-6136 Software Maintenance	AP041819	6,367.79	INV-198057		00101044	04/18/2019
				Check Total:	6,367.79				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	AP041819	61.54	63103		00101045	04/18/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP041819	60.07	63110		00101045	04/18/2019
				Check Total:	121.61				
MW OH	ORANGE COUNTY GANG V008830	WHITE GANGS OC PROBATION REG	613041-6250 Staff Training	AP041819	25.00	041019-CAMAR		00101046	04/18/2019
				Check Total:	25.00				
MW OH	PERRIN, PAUL L V010648	MARCH EMPLOYMENT POLYGRAPH	103040-6099 Professional Services	AP041819	450.00	19-05		00101047	04/18/2019
MW OH	PERRIN, PAUL L	APRIL EMPLOYMENT POLYGRAPH	103040-6099	AP041819	675.00	19-07		00101047	04/18/2019

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	V010648		Professional Services						
				Check Total:	1,125.00				
MW OH	PLACENTIA YORBA LINDA V000794	PRINTING SVS - ENVELOPES	109595-6301 Special Department Supplies	AP041819	378.20	82MI0862		00101048	04/18/2019
				Check Total:	378.20				
MW OH	PREMIUM ROOFING SYSTEMS V011131	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP041819	100.00	30-19-038		00101049	04/18/2019
				Check Total:	100.00				
MW OH	REPUBLIC WASTE SERVICES V007205	MARCH REFUSE COLLECTION SVS	374386-6101 Disposal	AP041819	228,346.22	676-003645169	P11418	00101050	04/18/2019
				Check Total:	228,346.22				
MW OH	ROY JORGENSEN V008429	PROPERTY CONDITION ASSESSMENT	784070-6830 Land Acquisition	AP041819	2,062.00	29005000-190301		00101051	04/18/2019
				Check Total:	2,062.00				
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP041819	44.41	032919		00101052	04/18/2019
				Check Total:	44.41				
MW OH	SOUTHERN CALIFORNIA V000910	MARCH-APRIL ELECTRICAL COSTS	109595-6330 / 21009-6330 Electricity	AP041819	21.06	040619		00101053	04/18/2019
MW OH	SOUTHERN CALIFORNIA V000910	MARCH-APRIL ELECTRICAL COSTS	296561-6330 Electricity	AP041819	132.46	040619		00101053	04/18/2019
MW OH	SOUTHERN CALIFORNIA V000910	MARCH-APRIL ELECTRICAL COSTS	109595-6330 Electricity	AP041819	15,225.33	040619		00101053	04/18/2019
MW OH	SOUTHERN CALIFORNIA V000910	MARCH-APRIL ELECTRICAL COSTS	286560-6330 Electricity	AP041819	31,885.48	040619		00101053	04/18/2019
MW OH	SOUTHERN CALIFORNIA V000910	MARCH-APRIL ELECTRICAL COSTS	109595-6330 / 21010-6330 Electricity	AP041819	91.92	040619		00101053	04/18/2019
				Check Total:	47,356.25				
MW OH	SPARKLETTTS	MARCH SR CENTER WATER SVS	104079-6299	AP041819	145.05	14974536	040319	00101054	04/18/2019

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	V000967		Other Purchased Services						
				Check Total:	145.05				
MW OH	T AND G ROOFING V011130	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP041819	100.00	30-19-032		00101055	04/18/2019
				Check Total:	100.00				
MW OH	TARGET SPECIALTY V001009	ROUNDUP WEED KILLER	103652-6301 Special Department Supplies	AP041819	334.23	PI0932160		00101056	04/18/2019
				Check Total:	334.23				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	APR LEGISLATIVE ADVOCACY SVS	101001-6001 Management Consulting Services	AP041819	5,000.00	14701	P11349	00101057	04/18/2019
				Check Total:	5,000.00				
MW OH	UNDERGROUND SERVICE V010637	REGULATORY FEES	484356-6301 Special Department Supplies	AP041819	57.07	18DSBFEE1608		00101058	04/18/2019
MW OH	UNDERGROUND SERVICE V010637	APRIL DIG SAFE CHARGES	484356-6301 Special Department Supplies	AP041819	128.80	320190515		00101058	04/18/2019
				Check Total:	185.87				
MW OH	WATERLOGIC AMERICAS LLC V010708	APRIL PD WATER SERVICE	103041-6301 Special Department Supplies	AP041819	225.20	147357		00101059	04/18/2019
				Check Total:	225.20				
MW OH	WM CURBSIDE INC V000230	MARCH USED OIL PICK UP	374386-6285 Hazardous Materials Disposal	AP041819	300.00	0000783-4793-7		00101060	04/18/2019
				Check Total:	300.00				
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP041819	56.02	661570		00101061	04/18/2019
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP041819	112.04	663042		00101061	04/18/2019
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP041819	56.02	666019		00101061	04/18/2019
				Check Total:	224.08				

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MW OH	YORBA LINDA WATER V001148	MARCH WATER CHARGES	109595-6335 Water	AP041819	182.39	041819		00101062	04/18/2019
Check Total:					182.39				
MW OH	ADMINSURE V004980	MAY WORKERS COMP CLAIMS	404580-6025 Third Party Administration	AP040519	3,261.96	11938		00101063	04/25/2019
Check Total:					3,261.96				
MW OH	AMERICAN OFFICE V009212	OFFICE FURNITURE	103654-6137 Repair Maint/Equipment	AP040519	1,550.75	9465		00101064	04/25/2019
MW OH	AMERICAN OFFICE V009212	50% DEPOSIT OFFICE FURNITURE	103042-6301 Special Department Supplies	AP040519	8,880.00	10783	P11463	00101064	04/25/2019
Check Total:					10,430.75				
MW OH	AT & T MOBILITY V008709	MARCH IPAD CHARGES	109595-6215 Telephone	AP040519	544.09	X04152019		00101065	04/25/2019
Check Total:					544.09				
MW OH	AT&T V004144	MARCH-APRIL PHONE CHARGES	296561-6215 Telephone	AP040519	593.25	040619		00101066	04/25/2019
MW OH	AT&T V004144	MARCH-APRIL PHONE CHARGES	109595-6215 Telephone	AP040519	2,121.89	040619		00101066	04/25/2019
Check Total:					2,715.14				
MW OH	AT&T V011041	4/11-5/10 CITY HALL INTERNET	109595-6215 Telephone	AP040519	1,124.98	9754466401		00101067	04/25/2019
Check Total:					1,124.98				
MW OH	B & M LAWN & GARDEN V000127	CHAIN LOOP	103655-6301 Special Department Supplies	AP040519	116.37	432213		00101068	04/25/2019
MW OH	B & M LAWN & GARDEN V000127	GATORLINE SPOOL	103652-6301 Special Department Supplies	AP040519	79.59	434532		00101068	04/25/2019
Check Total:					195.96				
MW OH	BANK OF AMERICA V008179	MARCH S.A. BANK FEES	547525-6099 Professional Services	AP040519	109.99	0013246089		00101069	04/25/2019

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				Check Total:	109.99				
MW OH	BIGGS CARDOSA V010461	FEB ENGINEERING,DESIGN SVS	331801-6185 Construction Services	AP040519	3,622.26	75916	P11399	00101070	04/25/2019
				Check Total:	3,622.26				
MW OH	CALIFORNIA GATE & ENTRY V010729	PD GATE REPAIRS	103654-6137 Repair Maint/Equipment	AP040519	174.78	120428		00101071	04/25/2019
				Check Total:	174.78				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP040519	384.01	72168719		00101072	04/25/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP040519	333.21	72168720		00101072	04/25/2019
				Check Total:	717.22				
MW OH	CANON FINANCIAL SERVICES V008979	APRIL COPIER MAINT	109595-6175 Office Equipment Rental	AP040519	1,370.29	19962121		00101073	04/25/2019
MW OH	CANON FINANCIAL SERVICES V008979	APRIL COPIER MAINT	109595-6175 Office Equipment Rental	AP040519	264.20	19962124		00101073	04/25/2019
				Check Total:	1,634.49				
MW OH	CARAVEZ, ISAIAS V011136	PD TRAINING MEALS, MILEAGE	733041-6250 Staff Training	AP040519	102.30	IC04319MM		00101074	04/25/2019
				Check Total:	102.30				
MW OH	CITY OF ANAHEIM V010186	MARCH-APRIL ELECTRICAL COSTS	109595-6330 Electricity	AP040519	67.23	041619		00101075	04/25/2019
				Check Total:	67.23				
MW OH	CITY OF BREA V000125	BUSINESS CARDS	102020-6230 Printing & Binding	AP040519	12.47	ASCS001077		00101076	04/25/2019
MW OH	CITY OF BREA V000125	BUSINESS CARDS	104071-6301 Special Department Supplies	AP040519	5.73	ASCS001079		00101076	04/25/2019
MW OH	CITY OF BREA V000125	BUSINESS CARDS	101512-6315 Office Supplies	AP040519	5.73	ASCS001080		00101076	04/25/2019

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				Check Total:	23.93				
MW OH	DIAZ, ALEXANDER V010598	4/12 DJ SERVICES	104071-6299 Other Purchased Services	AP040519	150.00	4112019		00101077	04/25/2019
				Check Total:	150.00				
MW OH	DIGITAL RIVER INC V011139	AUTOCAD SUBSCRIPTION	101523-6301 Special Department Supplies	AP040519	2,820.00	6486659706		00101078	04/25/2019
				Check Total:	2,820.00				
MW OH	FACTORY MOTOR PARTS V010842	OIL FILTER	103658-6134 Vehicle Repair & Maintenance	AP040519	22.29	102-071744		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	CREDIT - NOZZLE	103658-6134 Vehicle Repair & Maintenance	AP040519	-25.39	102-071835		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	MOTOR OIL	103658-6134 Vehicle Repair & Maintenance	AP040519	67.56	102-072062		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP040519	182.75	102-072232		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	FILTERS	103658-6134 Vehicle Repair & Maintenance	AP040519	22.36	102-072281		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP040519	54.78	102-072508		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	OIL FILTER	103658-6134 Vehicle Repair & Maintenance	AP040519	7.59	102-072520		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	MOTOR OIL	103658-6134 Vehicle Repair & Maintenance	AP040519	160.83	102-072560		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	WHIPER BLADES	103658-6134 Vehicle Repair & Maintenance	AP040519	28.10	102-072578		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	FILTERS	103658-6134 Vehicle Repair & Maintenance	AP040519	43.66	102-072699		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP040519	26.55	12-3064987		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS	MOTOR OIL	103658-6134	AP040519	6.14	12-3069582		00101079	04/25/2019

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	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	ANTIFREEZE	103658-6134 Vehicle Repair & Maintenance	AP040519	85.59	12-3071718		00101079	04/25/2019
MW OH	FACTORY MOTOR PARTS V010842	BRAKE CLEANER	103658-6134 Vehicle Repair & Maintenance	AP040519	62.37	12-3078483		00101079	04/25/2019
Check Total:					745.18				
MW OH	FEDEX V000394	SHIPPING CHARGES	109595-6325 Postage	AP040519	125.96	6-526-52998		00101080	04/25/2019
Check Total:					125.96				
MW OH	FIS V008518	FEB B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP040519	1,297.00	34491589		00101081	04/25/2019
Check Total:					1,297.00				
MW OH	FM THOMAS AIR V010634	CITY WIDE HVAC SYSTEM MAINT	103654-6290 Dept. Contract Services	AP040519	3,336.00	39719	P11358	00101082	04/25/2019
Check Total:					3,336.00				
MW OH	GAONA, ERIKA V011140	DEPOSIT REFUND - KRAEMER PARK	100000-4385 Facility Rental	AP040519	100.00	2002489.002		00101083	04/25/2019
Check Total:					100.00				
MW OH	GARCIA, LORRAINE V011138	DEPOSIT REFUND - KRAEMER PARK	100000-4385 Facility Rental	AP040519	100.00	2002490.002		00101084	04/25/2019
Check Total:					100.00				
MW OH	GOLDEN STATE WATER V000928	JAN-APRIL WATER CHARGES	109595-6335 Water	AP040519	2,777.27	040219		00101085	04/25/2019
Check Total:					2,777.27				
MW OH	GST V009410	INSTALL WIFI @ TEEN CENTER	614071-6840 Machinery & Equipment	AP040519	809.68	IN31783		00101086	04/25/2019
Check Total:					809.68				
MW OH	HEALTHPOINTE MEDICAL V010713	MARCH PRE EMPLOYMENT EXAMS	101512-6099 Professional Services	AP040519	1,045.00	30601-2839219		00101087	04/25/2019

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				Check Total:	1,045.00				
MW OH	HERC RENTALS INC V010786	STUMP GRINDER RENTAL	103655-6301 Special Department Supplies	AP040519	259.61	30696870-001		00101088	04/25/2019
				Check Total:	259.61				
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGNS	103652-6310 Street Signs	AP040519	859.41	87251		00101089	04/25/2019
				Check Total:	859.41				
MW OH	HOME DEPOT CREDIT V010624	LIGHT BULBS	103654-6301 Special Department Supplies	AP040519	40.41	11875		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	PAINT	103652-6301 Special Department Supplies	AP040519	151.50	2013595		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	WOOD FOR PICNIC TABLE REPAIRS	103655-6301 Special Department Supplies	AP040519	112.29	2020692		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	PLUMBING SUPPLIES	103655-6301 Special Department Supplies	AP040519	10.71	2031265		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	GOMEZ ALARM BATTERIES	103654-6137 Repair Maint/Equipment	AP040519	106.74	2040571		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	PAINTING SUPPLIES	103655-6301 Special Department Supplies	AP040519	50.02	3012423		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	LIGHT FIXTURES	103655-6130 Repair & Maint/Facilities	AP040519	12.92	4012249		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	ELECTRICAL REPAIRS SUPPLIES	103654-6301 Special Department Supplies	AP040519	145.35	4014553		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	LIGHT FIXTURES	103655-6130 Repair & Maint/Facilities	AP040519	39.61	5012121		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	LIGHT FIXTURES	103655-6130 Repair & Maint/Facilities	AP040519	55.51	6012018		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	PLUMBING REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP040519	48.83	6013193		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT	PLUMBING REPAIR SUPPLIES	103655-6301	AP040519	73.57	7013120		00101090	04/25/2019

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	V010624		Special Department Supplies						
MW OH	HOME DEPOT CREDIT V010624	PLUMBING REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP040519	35.59	7020033		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	ELECTRICAL OUTLETS	103654-6137 Repair Maint/Equipment	AP040519	41.90	9011658		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	LIGHTS	103655-6301 Special Department Supplies	AP040519	25.76	9012839		00101090	04/25/2019
MW OH	HOME DEPOT CREDIT V010624	TRASH CANS	103654-6301 Special Department Supplies	AP040519	48.77	9014027		00101090	04/25/2019
Check Total:					999.48				
MW OH	HOTSY OF SOUTHERN V004351	VEHICLE PARTS	103658-6137 Repair Maint/Equipment	AP040519	126.77	10007095		00101091	04/25/2019
Check Total:					126.77				
MW OH	IMPERIAL SPRINKLER V006506	VALVE BOXES	103655-6130 Repair & Maint/Facilities	AP040519	69.30	3698374-00		00101092	04/25/2019
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP040519	47.74	3698374-01		00101092	04/25/2019
MW OH	IMPERIAL SPRINKLER V006506	POP-UP ROTOR	296561-6130 Repair & Maint/Facilities	AP040519	682.43	3705310-00		00101092	04/25/2019
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	296561-6130 Repair & Maint/Facilities	AP040519	51.45	3709564-00		00101092	04/25/2019
Check Total:					850.92				
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORMS	763041-6360 / 50067-6360 Uniforms	AP040519	395.40	700028507		00101093	04/25/2019
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORMS	763041-6360 / 50067-6360 Uniforms	AP040519	346.18	700028508		00101093	04/25/2019
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORMS	763041-6360 / 50067-6360 Uniforms	AP040519	664.00	700028509		00101093	04/25/2019
MW OH	KEYSTONE UNIFORMS	PD UNIFORMS	103043-6360 / 50080-6360	AP040519	32.74	700028510		00101093	04/25/2019

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	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	EXPLORER UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP040519	213.00	700028511		00101093	04/25/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP040519	439.13	700028799		00101093	04/25/2019
Check Total:					2,090.45				
MW OH	KRIZO, DENISE V010563	PD TRAINING MEALS, MILEAGE	733041-6250 Staff Training	AP040519	134.05	DK041619MM		00101094	04/25/2019
Check Total:					134.05				
MW OH	LOPEZ, ELIZABETH V008186	DEPOSIT REFUND - BACKS BLDG	100000-4385 Facility Rental	AP040519	150.00	2002491.002		00101095	04/25/2019
Check Total:					150.00				
MW OH	McPEEK'S DODGE OF V011141	VEHICLE DOOR MAINT	100000-4385 Facility Rental	AP040519	159.47	5083229		00101096	04/25/2019
Check Total:					159.47				
MW OH	MICHAEL BAKER V010699	MARCH GENERAL PLAN UPDATE SVS	349822-6017 Special Studies	AP040519	284.90	1044963	P11457	00101097	04/25/2019
Check Total:					284.90				
MW OH	MISSION LINEN SUPPLY V011110	4/16 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP040519	90.46	509673605	P11487	00101098	04/25/2019
MW OH	MISSION LINEN SUPPLY V011110	4/23 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP040519	90.46	509721340	P11487	00101098	04/25/2019
Check Total:					180.92				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101512-6315 Office Supplies	AP040519	324.25	63109		00101099	04/25/2019
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP040519	206.30	63121		00101099	04/25/2019
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP040519	206.30	63132		00101099	04/25/2019

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MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP040519	165.04 63164		00101099	04/25/2019
MW OH	OFFICE INDUSTRIES V007477	CREDIT - PAPER	109595-6315 Office Supplies	AP040519	-210.21 C63105-0		00101099	04/25/2019
Check Total:					691.68			
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP040519	2,422.06 1020209623		00101100	04/25/2019
Check Total:					2,422.06			
MW OH	PARS V006999	FEB PARS ARS FEES	109595-6295 City Admin Services	AP040519	614.32 42724		00101101	04/25/2019
Check Total:					614.32			
MW OH	PERMECO V004459	DEPOSIT - VETERANS MONUMENTS	105902-6185 Construction Services	AP040519	8,650.00 904100		00101102	04/25/2019
Check Total:					8,650.00			
MW OH	PLACENTIA, CITY OF V000782	MARCH WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP040519	2,138.72 031419-031519		00101103	04/25/2019
MW OH	PLACENTIA, CITY OF V000782	MARCH WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP040519	38,128.69 032119-032219		00101103	04/25/2019
MW OH	PLACENTIA, CITY OF V000782	MARCH WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP040519	2,829.07 032819-032919		00101103	04/25/2019
Check Total:					43,096.48			
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	103550-5163 Life Insurance Premiums	AP040519	148.94 124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP040519	528.68 124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	101511-5163 Life Insurance Premiums	AP040519	77.41 124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	101512-5163 Life Insurance Premiums	AP040519	119.59 124123973000-00		00101104	04/25/2019

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MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	102020-5163 Life Insurance Premiums	AP040519	151.39	124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	102531-5163 Life Insurance Premiums	AP040519	139.84	124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	103040-5163 Life Insurance Premiums	AP040519	105.30	124123973000-00		00101104	04/25/2019
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	104070-5163 Life Insurance Premiums	AP040519	116.55	124123973000-00		00101104	04/25/2019
Check Total:					1,387.70				
MW OH	PRINCIPAL LIFE V008141	APRIL DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP040519	1,057.30	APRIL 2019		00101105	04/25/2019
MW OH	PRINCIPAL LIFE V008141	APRIL DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP040519	937.40	APRIL 2019		00101105	04/25/2019
Check Total:					1,994.70				
MW OH	RELIANCE STANDARD LIFE MARCH LTD INSURANCE PREMIUM V008214		109595-5169 STD Ins Premium	AP040519	5,198.04	041019 LTD		00101106	04/25/2019
MW OH	RELIANCE STANDARD LIFE MARCH STD INSURANCE PREMIUM V008214		109595-5169 STD Ins Premium	AP040519	2,699.89	041019 STD		00101106	04/25/2019
Check Total:					7,897.93				
MW OH	SA AQUATICS V002842	MARCH FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP040519	142.50	204984		00101107	04/25/2019
MW OH	SA AQUATICS V002842	MARCH FOUNTAIN MAINT	103654-6290 / 21008-6290 Dept. Contract Services	AP040519	142.50	204984		00101107	04/25/2019
Check Total:					285.00				
MW OH	SCPMA-HR V011137	SCPMA MEMBERSHIP - MOHAN	101512-6255 Dues & Memberships	AP040519	25.00	041819-MOHAN		00101108	04/25/2019
Check Total:					25.00				
MW OH	SELMAN CHEVROLET V009997	VEHICLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP040519	780.00	CVCS797585		00101109	04/25/2019

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Check Total:					780.00				
MW OH	SILVER & WRIGHT LLP V009853	MARCH LEGAL SVS 431 PALM	101005-6299 Other Purchased Services	AP040519	193.50	25571		00101110	04/25/2019
MW OH	SILVER & WRIGHT LLP V009853	MARCH LEGAL SVS 1608 ATWOOD	101005-6299 Other Purchased Services	AP040519	3,231.76	25571		00101110	04/25/2019
Check Total:					3,425.26				
MW OH	SPARKLETTS V000967	APRIL WHITTEN WATER SVS	104071-6299 Other Purchased Services	AP040519	103.89	15169979	040619	00101111	04/25/2019
Check Total:					103.89				
MW OH	TEAM ONE MANAGEMENT V010070	FEB JANITORIAL SVS	103655-6290 Dept. Contract Services	AP040519	4,337.50	34	P11381	00101112	04/25/2019
MW OH	TEAM ONE MANAGEMENT V010070	MARCH JANITORIAL SVS	103655-6290 Dept. Contract Services	AP040519	4,337.50	35	P11381	00101112	04/25/2019
Check Total:					8,675.00				
MW OH	TIME WARNER CABLE V004450	MAY 10MB FIBER CHARGES	109595-6215 Telephone	AP040519	1,221.39	0347700041519		00101113	04/25/2019
MW OH	TIME WARNER CABLE V004450	MAY WHITTEN INTERNET	109595-6215 Telephone	AP040519	632.91	0347726041519		00101113	04/25/2019
MW OH	TIME WARNER CABLE V004450	MAY FRIENDLY CTR INTERNET	504077-6215 Telephone	AP040519	119.99	0431975041119		00101113	04/25/2019
Check Total:					1,974.29				
MW OH	TREMCO V011133	CITY HALL ROOF REPAIRS	103654-6130 Repair & Maint/Facilities	AP040519	3,460.00	95540424		00101114	04/25/2019
Check Total:					3,460.00				
MW OH	TRILLIUM CNG (1720) V007952	CNG FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	AP040519	920.24	1935793		00101115	04/25/2019
MW OH	TRILLIUM CNG (1720) V007952	CREDIT - CNG FUEL COSTS	103658-6345 Gasoline & Diesel Fuel	AP040519	-909.49	19417078		00101115	04/25/2019
Check Total:					10.75				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	TUTOR ZONE LLC V011132	BUSINESS LICENSE REFUND	100000-4101 Gross Receipts	AP040519	83.23 41819		00101116	04/25/2019
MW OH	TUTOR ZONE LLC V011132	BUSINESS LICENSE REFUND	0044-2032 SB 1186 BL State Fee	AP040519	4.00 41819		00101116	04/25/2019
Check Total:					87.23			
MW OH	US BANK ST PAUL V010025	2009 LEASE REVENUE BOND PMT	0010-1150 Cash w/Fiscal Agent	AP040519	275,513.36 1391769		00101117	04/25/2019
Check Total:					275,513.36			
MW OH	ZAMBRANO, FELIPE V003496	CSUF MEETING PARKING	104070-6245 Meetings & Conferences	AP040519	4.00 04162019		00101118	04/25/2019
MW OH	ZAMBRANO, FELIPE V003496	SPRING FUN DAY SUPPLIES	104071-6301 Special Department Supplies	AP040519	136.24 04162019		00101118	04/25/2019
Check Total:					140.24			
MW OH	CALIFORNIA STATE V004813	PE 4/20/19 PD 4/26/19	0029-2196 Garnishments W/H	PY19009	18.00 2700/1901009		00101119	04/26/2019
MW OH	CALIFORNIA STATE V004813	PE 4/20/19 PD 4/26/19	0010-2196 Garnishments W/H	PY19009	1,268.75 2700/1901009		00101119	04/26/2019
MW OH	CALIFORNIA STATE V004813	PE 4/20/19 PD 4/26/19	0037-2196 Garnishments W/H	PY19009	69.23 2700/1901009		00101119	04/26/2019
MW OH	CALIFORNIA STATE V004813	PE 4/20/19 PD 4/26/19	0048-2196 Garnishments W/H	PY19009	156.46 2700/1901009		00101119	04/26/2019
Check Total:					1,512.44			
MW OH	FRANCHISE TAX BOARD V000404	PE 4/20/19 PD 4/26/19	0029-2196 Garnishments W/H	PY19009	6.00 2710/1901009		00101120	04/26/2019
MW OH	FRANCHISE TAX BOARD V000404	PE 4/20/19 PD 4/26/19	0048-2196 Garnishments W/H	PY19009	6.00 2710/1901009		00101120	04/26/2019
MW OH	FRANCHISE TAX BOARD V000404	PE 4/20/19 PD 4/26/19	0010-2196 Garnishments W/H	PY19009	48.00 2710/1901009		00101120	04/26/2019
Check Total:					60.00			

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For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ORANGE COUNTY V000699	PE 4/20/19 PD 4/26/19	0037-2176 PCEA/OCEA Assoc Dues	PY19009	2.40	2610/1901009		00101121	04/26/2019
MW OH	ORANGE COUNTY V000699	PE 4/20/19 PD 4/26/19	0076-2176 PCEA/OCEA Assoc Dues	PY19009	1.42	2610/1901009		00101121	04/26/2019
MW OH	ORANGE COUNTY V000699	PE 4/20/19 PD 4/26/19	0029-2176 PCEA/OCEA Assoc Dues	PY19009	6.71	2610/1901009		00101121	04/26/2019
MW OH	ORANGE COUNTY V000699	PE 4/20/19 PD 4/26/19	0010-2176 PCEA/OCEA Assoc Dues	PY19009	323.79	2610/1901009		00101121	04/26/2019
MW OH	ORANGE COUNTY V000699	PE 4/20/19 PD 4/26/19	0048-2176 PCEA/OCEA Assoc Dues	PY19009	21.62	2610/1901009		00101121	04/26/2019
Check Total:					355.94				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/20/19 PD 4/26/19	0037-2176 PCEA/OCEA Assoc Dues	PY19009	0.25	2615/1901009		00101122	04/26/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/20/19 PD 4/26/19	0010-2176 PCEA/OCEA Assoc Dues	PY19009	33.65	2615/1901009		00101122	04/26/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/20/19 PD 4/26/19	0076-2176 PCEA/OCEA Assoc Dues	PY19009	0.15	2615/1901009		00101122	04/26/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/20/19 PD 4/26/19	0029-2176 PCEA/OCEA Assoc Dues	PY19009	0.70	2615/1901009		00101122	04/26/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 4/20/19 PD 4/26/19	0048-2176 PCEA/OCEA Assoc Dues	PY19009	2.25	2615/1901009		00101122	04/26/2019
Check Total:					37.00				
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0076-2178 Placentia Police Assoc Dues	PY19009	9.86	2620/1901009		00101123	04/26/2019
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0021-2178 Placentia Police Assoc Dues	PY19009	0.45	2620/1901009		00101123	04/26/2019
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0050-2178 Placentia Police Assoc Dues	PY19009	20.49	2620/1901009		00101123	04/26/2019
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0010-2178 Placentia Police Assoc Dues	PY19009	2,067.46	2620/1901009		00101123	04/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0061-2178 Placentia Police Assoc Dues	PY19009	108.78	2620/1901009		00101123	04/26/2019
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0062-2178 Placentia Police Assoc Dues	PY19009	274.22	2620/1901009		00101123	04/26/2019
MW OH	PLACENTIA POLICE V003519	PE 4/20/19 PD 4/26/19	0073-2178 Placentia Police Assoc Dues	PY19009	10.40	2620/1901009		00101123	04/26/2019
Check Total:					2,491.66				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0054-2170 Deferred Comp Payable - ICMA	PY19009	17.40	2606/1901009		00101124	04/26/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0010-2170 Deferred Comp Payable - ICMA	PY19009	2,565.17	2606/1901009		00101124	04/26/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0029-2170 Deferred Comp Payable - ICMA	PY19009	71.05	2606/1901009		00101124	04/26/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0037-2170 Deferred Comp Payable - ICMA	PY19009	8.12	2606/1901009		00101124	04/26/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0048-2170 Deferred Comp Payable - ICMA	PY19009	171.80	2606/1901009		00101124	04/26/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 4/20/19 PD 4/26/19	0061-2170 Deferred Comp Payable - ICMA	PY19009	31.27	2606/1901009		00101124	04/26/2019
Check Total:					2,864.81				
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/20/19 PD 4/26/19	0054-2170 Deferred Comp Payable - ICMA	AP042519	235.26	042619A		00101125	04/26/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/20/19 PD 4/26/19	0029-2170 Deferred Comp Payable - ICMA	AP042519	82.63	042619A		00101125	04/26/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/20/19 PD 4/26/19	0048-2170 Deferred Comp Payable - ICMA	AP042519	233.26	042619A		00101125	04/26/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/20/19 PD 4/26/19	0010-2170 Deferred Comp Payable - ICMA	AP042519	2,447.63	042619A		00101125	04/26/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/20/19 PD 4/26/19	0037-2170 Deferred Comp Payable - ICMA	AP042519	145.75	042619A		00101125	04/26/2019

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Check Register
For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
Check Total:					3,144.53				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/20 PD 4/26	0010-2131 Employer PARS/ARS Payable	AP042519	1,180.13	042619A		00101126	04/26/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/20 PD 4/26	0054-2131 Employer PARS/ARS Payable	AP042519	95.39	042619A		00101126	04/26/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/20 PD 4/26	0029-2131 Employer PARS/ARS Payable	AP042519	78.03	042619A		00101126	04/26/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/20 PD 4/26	0037-2131 Employer PARS/ARS Payable	AP042519	187.38	042619A		00101126	04/26/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/20 PD 4/26	0048-2131 Employer PARS/ARS Payable	AP042519	280.32	042619A		00101126	04/26/2019
Check Total:					1,821.25				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0010-2131 Employer PARS/ARS Payable	AP042519	954.60	042619A		00101127	04/26/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0062-2126 Employee PARS/ARS W/H	AP042519	29.80	042619A		00101127	04/26/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0010-2126 Employee PARS/ARS W/H	AP042519	954.60	042619A		00101127	04/26/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0050-2131 Employer PARS/ARS Payable	AP042519	67.60	042619A		00101127	04/26/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0062-2131 Employer PARS/ARS Payable	AP042519	29.80	042619A		00101127	04/26/2019
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/20 PD 4/26	0050-2126 Employee PARS/ARS W/H	AP042519	67.60	042619A		00101127	04/26/2019
Check Total:					2,104.00				
Type Total:					1,422,182.04				
Check Total:					1,422,182.04				

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Electronic Disbursement Register
For 05/07/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
Grand Total:					266,667.62				

EDR Totals by ID	
AP	0.00
EP	266,667.62
IP	0.00
OP	0.00

Fund Name	EDR Totals by Fund	Void Total:	0.00
101-General Fund (0010)	228,965.56	EDR Total:	266,667.62
208-Sccssr Agncy Ret Oblg (0054)	2,420.93		
211-PEG Fund (0058)	26.95		
224-Asset Seiz 15% Training (0073)	2,997.95		
227-Explorer Grant NOC (0076)	272.28		
228-NOC-Public Safety Grant(0061)	4,585.58		
229-Comm Trans Hous Grant (0062)	11,251.51		
265-Landscape Maintenance (0029)	1,755.59		
275-Sewer Maintenance (0048)	9,020.64		
280-Misc Grants Fund (0050)	1,912.74		
501-Refuse Administration (0037)	2,279.81		
601-Employee Health & Wlfre (0039)	970.41		
701-Special Deposits (0044)	207.67		

Electronic Disbursement Sub Totals:	266,667.62
ACH Payroll Direct Deposit for 04/26/19:	336,192.51
Electronic Disbursement Total:	602,860.13

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0010-2170 Deferred Comp Payable - ICMA	PY19008	13,358.76	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0029-2170 Deferred Comp Payable - ICMA	PY19008	142.12	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0037-2170 Deferred Comp Payable - ICMA	PY19008	187.50	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0076-2170 Deferred Comp Payable - ICMA	PY19008	8.83	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0048-2170 Deferred Comp Payable - ICMA	PY19008	747.12	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0073-2170 Deferred Comp Payable - ICMA	PY19008	116.94	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0050-2170 Deferred Comp Payable - ICMA	PY19008	34.29	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0054-2170 Deferred Comp Payable - ICMA	PY19008	279.95	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0061-2170 Deferred Comp Payable - ICMA	PY19008	519.21	2995/1901008		00011789	04/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/6/19 PD 4/12/19	0062-2170 Deferred Comp Payable - ICMA	PY19008	507.81	2995/1901008		00011789	04/15/2019
Check Total:					15,902.53				
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0054-2188 Health Care SSA	ACH041719	32.50	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0048-2190 Dependent Care SSA	ACH041719	37.50	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0048-2188 Health Care SSA	ACH041719	15.01	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0037-2190 Dependent Care SSA	ACH041719	18.75	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY	P/E 4/6/19 PD 4/12/19	0037-2188	ACH041719	16.83	041219		00011790	04/22/2019

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For 04/29/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010011		Health Care SSA						
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0029-2188 Health Care SSA	ACH041719	9.59	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0010-2190 Dependent Care SSA	ACH041719	68.75	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0010-2188 Health Care SSA	ACH041719	321.87	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	395000-2187 Voluntary Plan Life	ACH041719	474.85	041219		00011790	04/22/2019
EP	AMERICAN FIDELITY V010011	P/E 4/6/19 PD 4/12/19	0010-2155 Per Sec Plan - Opt. Life	ACH041719	35.10	041219		00011790	04/22/2019
Check Total:					1,030.75				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	395083-5145 Retirement PERS	ACH041719	-63,652.41	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0061-2140 Employee PERS W/H	ACH041719	2,456.07	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0061-2150 Survivor Benefit Package	ACH041719	0.98	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0061-2195 PERS Uniform	ACH041719	0.58	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0062-2140 Employee PERS W/H	ACH041719	6,273.10	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0062-2150 Survivor Benefit Package	ACH041719	5.09	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0062-2195 PERS Uniform	ACH041719	0.80	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0073-2140 Employee PERS W/H	ACH041719	1.83	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0076-2140 Employee PERS W/H	ACH041719	51.74	032919		00011791	04/22/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0010-2140 Employee PERS W/H	ACH041719	121,700.22	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0010-2150 Survivor Benefit Package	ACH041719	96.72	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0010-2195 PERS Uniform	ACH041719	19.34	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0029-2140 Employee PERS W/H	ACH041719	991.36	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0029-2150 Survivor Benefit Package	ACH041719	1.04	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0029-2195 PERS Uniform	ACH041719	0.30	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0037-2140 Employee PERS W/H	ACH041719	1,062.14	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0037-2150 Survivor Benefit Package	ACH041719	1.02	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0048-2140 Employee PERS W/H	ACH041719	5,073.95	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0048-2150 Survivor Benefit Package	ACH041719	4.60	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0048-2195 PERS Uniform	ACH041719	1.47	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0050-2140 Employee PERS W/H	ACH041719	152.88	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0050-2150 Survivor Benefit Package	ACH041719	0.39	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0050-2195 PERS Uniform	ACH041719	0.06	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0054-2140 Employee PERS W/H	ACH041719	869.98	032919		00011791	04/22/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0076-2150 Survivor Benefit Package	ACH041719	0.13	032919		00011791	04/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/23 PD 3/29	0054-2150 Survivor Benefit Package	ACH041719	0.70	032919		00011791	04/22/2019
Check Total:					75,114.08				
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0073-2135 Calif Income Tax W/H	ACH041719	196.43	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0062-2135 Calif Income Tax W/H	ACH041719	963.51	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0061-2135 Calif Income Tax W/H	ACH041719	192.30	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0054-2135 Calif Income Tax W/H	ACH041719	254.86	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0076-2135 Calif Income Tax W/H	ACH041719	47.18	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0050-2135 Calif Income Tax W/H	ACH041719	43.10	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0010-2135 Calif Income Tax W/H	ACH041719	14,450.45	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0048-2135 Calif Income Tax W/H	ACH041719	545.80	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0037-2135 Calif Income Tax W/H	ACH041719	196.82	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/21	0029-2135 Calif Income Tax W/H	ACH041719	102.83	041219		00011792	04/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 4/6 PD 4/15	0010-2135 Calif Income Tax W/H	ACH041719	29.61	041519		00011792	04/22/2019
Check Total:					17,022.89				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0076-2120 Employer Medicare Payable	ACH041719	10.67	041219		00011793	04/22/2019

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0076-2115 Employee Medicare W/H	ACH041719	10.67 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0076-2110 Federal Income Tax W/H	ACH041719	117.16 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0073-2120 Employer Medicare Payable	ACH041719	58.51 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0073-2115 Employee Medicare W/H	ACH041719	58.51 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0073-2110 Federal Income Tax W/H	ACH041719	483.25 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0062-2120 Employer Medicare Payable	ACH041719	344.22 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0062-2115 Employee Medicare W/H	ACH041719	344.22 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0062-2110 Federal Income Tax W/H	ACH041719	2,440.28 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0010-2110 Federal Income Tax W/H	ACH041719	39,422.20 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0061-2120 Employer Medicare Payable	ACH041719	75.75 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0029-2115 Employee Medicare W/H	ACH041719	46.14 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0061-2115 Employee Medicare W/H	ACH041719	75.75 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0010-2115 Employee Medicare W/H	ACH041719	5,591.72 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0061-2110 Federal Income Tax W/H	ACH041719	397.65 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0010-2120 Employer Medicare Payable	ACH041719	5,591.72 041219		00011793	04/22/2019

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0054-2120 Employer Medicare Payable	ACH041719	67.65	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0010-2125 Employee Social Sec W/H	ACH041719	69.63	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0010-2130 Employer Soc Sec Payable	ACH041719	69.63	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0029-2110 Federal Income Tax W/H	ACH041719	273.73	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0054-2115 Employee Medicare W/H	ACH041719	67.65	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0029-2120 Employer Medicare Payable	ACH041719	46.14	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0037-2110 Federal Income Tax W/H	ACH041719	479.25	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0037-2115 Employee Medicare W/H	ACH041719	65.00	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0037-2120 Employer Medicare Payable	ACH041719	65.00	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0048-2110 Federal Income Tax W/H	ACH041719	1,371.48	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0048-2115 Employee Medicare W/H	ACH041719	221.15	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0048-2120 Employer Medicare Payable	ACH041719	221.15	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0050-2110 Federal Income Tax W/H	ACH041719	200.05	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0050-2115 Employee Medicare W/H	ACH041719	41.63	041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0050-2120 Employer Medicare Payable	ACH041719	41.63	041219		00011793	04/22/2019

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/12	0054-2110 Federal Income Tax W/H	ACH041719	571.13 041219		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/15	0010-2110 Federal Income Tax W/H	ACH041719	132.54 041519		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/15	0010-2120 Employer Medicare Payable	ACH041719	19.04 041519		00011793	04/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/6 PD 4/15	0010-2115 Employee Medicare W/H	ACH041719	19.04 041519		00011793	04/22/2019
Check Total:					59,110.94			
EP	BANK OF AMERICA V008741	PD TRAINING REG - DREW	613041-6250 Staff Training	ACH042319	135.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD TRAINING REG - EILEY	613041-6250 Staff Training	ACH042319	135.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD TRAINING REG - MCELHINNEY	733041-6250 Staff Training	ACH042319	475.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD TRAINING COURSE MATERIALS	733041-6250 Staff Training	ACH042319	25.56 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD TRAINING REG - KENNICUTT	733041-6250 Staff Training	ACH042319	300.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHIEF TRAINING HOTEL - POINT	733041-6250 Staff Training	ACH042319	549.50 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHIEF TRAINING HOTEL MCELHINNEY	733041-6250 Staff Training	ACH042319	549.51 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHIEF TRAINING PARKING - POINT	733041-6250 Staff Training	ACH042319	57.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CREDIT - PD TRAINING KENNICUTT	733041-6250 Staff Training	ACH042319	-300.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	0044-2064 Senior Advisory Committee	ACH042319	90.70 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	SR CENTER BINGO PRIZES	0044-2064	ACH042319	116.97 MARCH 19		00011794	04/23/2019

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	V008741		Senior Advisory Committee						
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042319	14.55	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042319	92.93	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042319	193.32	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042319	44.54	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042319	159.86	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SYMPATHY FLOWERS	101001-6301 Special Department Supplies	ACH042319	69.21	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MAR OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH042319	10.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	APRIL OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH042319	10.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	50.48	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	38.35	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	ICSC CONF AIRFARE - ARRULA	101511-6245 Meetings & Conferences	ACH042319	567.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	17.72	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING PARKING	101511-6245 Meetings & Conferences	ACH042319	4.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	63.76	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	BUSINESS MEETING LUNCH	101511-6245	ACH042319	26.60	MARCH 19		00011794	04/23/2019

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	44.33	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	44.72	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH042319	47.44	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CREDIT - OCCMA MEETING	101511-6245 Meetings & Conferences	ACH042319	-52.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CREDIT - OCCMA MEETING	101511-6245 Meetings & Conferences	ACH042319	-52.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COMMUNITY MTG STAFF DINNER	101511-6301 Special Department Supplies	ACH042319	68.45	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	STAFF SUPPLIES	101511-6301 Special Department Supplies	ACH042319	85.85	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	NAVIGATION CENTER SUPPLIES	101511-6301 Special Department Supplies	ACH042319	88.76	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH042319	20.23	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH042319	7.53	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	ADMIN STAFF WORKING LUNCH	101512-6245 Meetings & Conferences	ACH042319	25.70	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	HR/ADMIN STAFF WORKING LUNCH	101512-6245 Meetings & Conferences	ACH042319	67.43	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042319	50.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042319	43.63	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	INTERVIEW PANEL MEALS	101512-6301	ACH042319	93.84	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042319	54.37	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	HEALTH & WELLNESS SUPPLIES	101512-6301 Special Department Supplies	ACH042319	443.64	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	RETIREMENT GIFT	101512-6301 Special Department Supplies	ACH042319	146.54	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	RETIREMENT PARTY SUPPLIES	101512-6301 Special Department Supplies	ACH042319	14.65	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	RETIREMENT PARTY SUPPLIES	101512-6301 Special Department Supplies	ACH042319	11.18	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	RETIREMENT PARTY SUPPLIES	101512-6301 Special Department Supplies	ACH042319	39.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042319	32.24	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COMMUNITY OUTREACH SUPPLIES	101514-6301 Special Department Supplies	ACH042319	123.44	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SERT SUPPLIES	101514-6301 Special Department Supplies	ACH042319	589.33	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SERT SUPPLIES	101514-6301 Special Department Supplies	ACH042319	258.58	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PRINTER CABLES	101523-6301 Special Department Supplies	ACH042319	9.99	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	IPAD KEYBOARD CASE	101523-6301 Special Department Supplies	ACH042319	45.24	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	USB CABLE	101523-6301 Special Department Supplies	ACH042319	8.61	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	STANDING DESK	101523-6301 Special Department Supplies	ACH042319	399.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	ADHESIVE TAPE	101523-6301	ACH042319	5.99	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	USB CHARGER	101523-6301 Special Department Supplies	ACH042319	37.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	USB CHARGERS	101523-6301 Special Department Supplies	ACH042319	113.94	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	LAPTOP BACKPACK	101523-6301 Special Department Supplies	ACH042319	35.99	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	LIGHTING CABLES	101523-6301 Special Department Supplies	ACH042319	43.50	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PRINTER & POWER CORDS	101523-6301 Special Department Supplies	ACH042319	69.41	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BACK-UP BATTERIES	101523-6840 Machinery & Equipment	ACH042319	498.68	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	GFOA CAFR AWARD	102020-6010 Accounting & Auditing Service	ACH042319	870.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CSMFO MEMBERSHIP - CHAO	102020-6255 Dues & Memberships	ACH042319	110.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CREDIT CARD RECEIPT PAPER	102020-6315 Office Supplies	ACH042319	20.75	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	FINANCE SUPPLIES	102020-6315 Office Supplies	ACH042319	17.24	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PLAN CHECK APPROVAL STAMPS	102532-6290 Dept. Contract Services	ACH042319	96.95	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	ICSC CONF AIRFARE - ORTEGA	102534-6245 Meetings & Conferences	ACH042319	567.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	ICSC CONF AIRFARE - LAMBERT	102534-6245 Meetings & Conferences	ACH042319	567.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	103040-6245 Meetings & Conferences	ACH042319	28.84	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	PD STAFF BUDGET MTG LUNCH	103040-6245	ACH042319	71.89	MARCH 19		00011794	04/23/2019

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	MADD AWARDS LUNCHEON REG	103040-6245 Meetings & Conferences	ACH042319	125.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	29.04	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	31.68	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	13.90	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCH APPRECIATION MEALS	103040-6301 Special Department Supplies	ACH042319	95.55	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	10.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	7.43	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCH APPRECIATION MEALS	103040-6301 Special Department Supplies	ACH042319	79.49	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	BRIEFING ROOM SUPPLIES	103040-6301 Special Department Supplies	ACH042319	215.51	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHIEF TRAINING PARKING MCELHIN	733041-6250 Staff Training	ACH042319	42.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	12.26	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHIEF TRAINING HOTEL - BUTTS	733041-6250 Staff Training	ACH042319	366.34	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	24.29	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	9.68	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	DISPATCHER MEALS	103040-6301	ACH042319	25.75	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	19.37	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	8.61	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	23.69	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	12.91	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD MANAGEMENT MTG MEALS	103040-6301 Special Department Supplies	ACH042319	60.22	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	16.90	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	23.78	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	8.19	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	20.42	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	31.85	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	10.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	19.37	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	8.36	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	25.66	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	DISPATCHER MEALS	103040-6301	ACH042319	10.65	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	6.85	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	10.56	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	18.92	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	19.37	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	14.85	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	34.22	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	9.24	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	5.03	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER MEALS	103040-6301 Special Department Supplies	ACH042319	21.84	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PD TRAINING COURSE MATERIALS	103040-6320 Books & Periodicals	ACH042319	51.16	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	TACTICAL GEAR FOR CHIEF	103040-6360 Uniforms	ACH042319	243.61	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	TACTICAL GEAR FOR CHIEF	103040-6360 Uniforms	ACH042319	31.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MARCH MCV DIRECT TV SVS	103041-6301 Special Department Supplies	ACH042319	80.99	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	TRAUMA KIT SUPPLIES	103041-6301 Special Department Supplies	ACH042319	194.10	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	ID CARD PRINTER RIBBON	103041-6301	ACH042319	90.00	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies					
EP	BANK OF AMERICA V008741	CITIZENS ACADEMY SUPPLIES	103041-6301 Special Department Supplies	ACH042319	57.25 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MAPPING SOFTWARE	103042-6290 Dept. Contract Services	ACH042319	15.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	LABELMAKER FOR PD	103042-6301 Special Department Supplies	ACH042319	104.50 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CHAIR FOR PD	103042-6301 Special Department Supplies	ACH042319	150.84 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DISPATCHER WEEK SUPPLIES	103043-6301 Special Department Supplies	ACH042319	232.20 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	EVIDENCE COLLECTION SUPPLIES	103043-6301 / 50100-6301 Special Department Supplies	ACH042319	829.31 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PRINTER REPAIR PARTS	103043-6301 / 50100-6301 Special Department Supplies	ACH042319	19.99 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	UHAUL TRUCK RENTAL	103043-6301 / 50100-6301 Special Department Supplies	ACH042319	110.17 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	ICSC AIRFARE - ESTEVEZ	103550-6245 Meetings & Conferences	ACH042319	609.96 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	APR CEAOC MTG REG - ROBINSON	103550-6245 Meetings & Conferences	ACH042319	30.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	TAB DIVIDERS	103550-6315 Office Supplies	ACH042319	36.62 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PW YARD GYM EQUIPMENT	103652-6301 Special Department Supplies	ACH042319	24.76 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PW YARD GYM EQUIPMENT	103652-6301 Special Department Supplies	ACH042319	69.99 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PW YARD GYM EQUIPMENT	103652-6301 Special Department Supplies	ACH042319	98.05 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	PW YARD GYM EQUIPMENT	103652-6301	ACH042319	413.99 MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	PW YARD GYM EQUIPMENT	103652-6301 Special Department Supplies	ACH042319	231.65	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	PW YARD GYM EQUIPMENT	103652-6301 Special Department Supplies	ACH042319	106.25	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CITY HALL LIGHT REPAIRS	103654-6130 Repair & Maint/Facilities	ACH042319	76.89	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	AIR FRESHNERS FOR CITY HALL	103654-6130 Repair & Maint/Facilities	ACH042319	50.04	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	ACH042319	25.24	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	ACH042319	26.92	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	DRINKING FOUNTAIN	103655-6130 Repair & Maint/Facilities	ACH042319	333.27	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MARCH REC SCHEDULING	104070-6099 Professional Services	ACH042319	100.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	REC WORKING LUNCH MEALS	104070-6245 Meetings & Conferences	ACH042319	54.68	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	REC MEETING PARKING	104070-6245 Meetings & Conferences	ACH042319	4.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	REC MEETING PARKING	104070-6245 Meetings & Conferences	ACH042319	4.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	CREDIT - OFFICE SUPPLIES	104070-6315 Office Supplies	ACH042319	-7.31	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	REC TRAINING REG - CUEVAS	104071-6250 Staff Training	ACH042319	45.00	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104071-6301 Special Department Supplies	ACH042319	25.98	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	COMMUNITY MTG SUPPLIES	104071-6301	ACH042319	20.63	MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies					
EP	BANK OF AMERICA V008741	TENNIS NET STRAP	104071-6301 Special Department Supplies	ACH042319	22.60 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042319	58.17 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MARCH VOLUNTER MATCH FEES	104071-6301 Special Department Supplies	ACH042319	9.95 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042319	24.78 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042319	64.94 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SR CENTER MEALS	104079-6301 Special Department Supplies	ACH042319	140.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SR CENTER MEALS	104079-6301 Special Department Supplies	ACH042319	140.00 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH042319	61.30 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042319	34.69 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	COFFEE SUPPLIES	109595-6301 Special Department Supplies	ACH042319	23.92 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042319	22.98 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042319	23.85 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	HEALTH FAIR SUPPLIES	504077-6301 Special Department Supplies	ACH042319	151.15 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	STORAGE CART	504077-6301 Special Department Supplies	ACH042319	161.50 MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA	CLOTHING RACK	504077-6301	ACH042319	40.93 MARCH 19		00011794	04/23/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	COMPUTER MONITORS	504077-6315 Office Supplies	ACH042319	249.02	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	504077-6315 Office Supplies	ACH042319	220.90	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	HANGERS	504077-6315 Office Supplies	ACH042319	25.73	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	LAMINATING POUCHES	504077-6315 Office Supplies	ACH042319	96.28	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	NEIGHBORHOOD SVS TV	504077-6315 Office Supplies	ACH042319	432.59	MARCH 19		00011794	04/23/2019
EP	BANK OF AMERICA V008741	MUSIC FOR CITY HALL	581573-6290 Dept. Contract Services	ACH042319	26.95	MARCH 19		00011794	04/23/2019
Check Total:					17,567.10				
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0062-2170 Deferred Comp Payable - ICMA	PY19009	372.48	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0073-2170 Deferred Comp Payable - ICMA	PY19009	10.94	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0076-2170 Deferred Comp Payable - ICMA	PY19009	25.90	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0061-2170 Deferred Comp Payable - ICMA	PY19009	577.39	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0054-2170 Deferred Comp Payable - ICMA	PY19009	276.51	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0010-2170 Deferred Comp Payable - ICMA	PY19009	13,507.45	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0050-2170 Deferred Comp Payable - ICMA	PY19009	20.61	2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0048-2170 Deferred Comp Payable - ICMA	PY19009	781.41	2995/1901009		00011795	04/26/2019

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EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0037-2170 Deferred Comp Payable - ICMA	PY19009	187.50 2995/1901009		00011795	04/26/2019
EP	ICMA RETIREMENT TRUST V000496	PE 4/20/19 PD 4/26/19	0029-2170 Deferred Comp Payable - ICMA	PY19009	142.34 2995/1901009		00011795	04/26/2019
Check Total:					15,902.53			
EP	PLACENTIA POLICE V000839	PE 4/20/19 PD 4/26/19	0073-2180 Police Mgmt Assn Dues	PY19009	6.63 2625/1901009		00011796	04/26/2019
EP	PLACENTIA POLICE V000839	PE 4/20/19 PD 4/26/19	0061-2180 Police Mgmt Assn Dues	PY19009	19.90 2625/1901009		00011796	04/26/2019
EP	PLACENTIA POLICE V000839	PE 4/20/19 PD 4/26/19	0010-2180 Police Mgmt Assn Dues	PY19009	842.30 2625/1901009		00011796	04/26/2019
Check Total:					868.83			
EP	ACOSTA, JOAQUIN E000017	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00 MAY 19		00011797	05/01/2019
Check Total:					206.00			
EP	ALDWIR, MAMOUN E000113	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,535.05 MAY 19		00011798	05/01/2019
Check Total:					1,535.05			
EP	ANDERSON, MARLA E000071	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00 MAY 19		00011799	05/01/2019
Check Total:					549.00			
EP	ARMSTRONG, JOHN T E000046	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	854.82 MAY 19		00011800	05/01/2019
Check Total:					854.82			
EP	AUDISS, JAY SCOTT E000125	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,836.00 MAY 19		00011801	05/01/2019
Check Total:					1,836.00			
EP	BABCOCK, CHARLES A E000015	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	351.00 MAY 19		00011802	05/01/2019

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				Check Total:	351.00				
EP	BEALS, SHARLENE E000076	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011803	05/01/2019
				Check Total:	206.00				
EP	BERMUDEZ, ALBERT E000124	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	500.00	MAY 19		00011804	05/01/2019
				Check Total:	500.00				
EP	BONESCHANS, DENNIS E000020	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011805	05/01/2019
				Check Total:	206.00				
EP	BUNNELL, DONALD E000062	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011806	05/01/2019
				Check Total:	549.00				
EP	BURGNER, ARTHUR E000074	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011807	05/01/2019
				Check Total:	549.00				
EP	BUSSE, MICHAEL E000131	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011808	05/01/2019
				Check Total:	1,406.00				
EP	CHANDLER, JOHN P E000109	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011809	05/01/2019
				Check Total:	1,406.00				
EP	CHANG, ROBERT E000107	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,303.00	MAY 19		00011810	05/01/2019
				Check Total:	1,303.00				
EP	COBBETT, GEOFFREY E000007	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011811	05/01/2019
				Check Total:	549.00				
EP	COOK, ARLENE M	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH050119	549.00	MAY 19		00011812	05/01/2019

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	E000018		Health Insurance Premiums						
				Check Total:	549.00				
EP	D'AMATO, ROBERT E000056	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011813	05/01/2019
				Check Total:	206.00				
EP	DAVID, PRESTON E000112	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	891.00	MAY 19		00011814	05/01/2019
				Check Total:	891.00				
EP	DAVIS, CAROLYN E000005	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011815	05/01/2019
				Check Total:	549.00				
EP	DELOS SANTOS, JAMIE E000045	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	492.63	MAY 19		00011816	05/01/2019
				Check Total:	492.63				
EP	DICKSON, ROBERTA JO E000011	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011817	05/01/2019
				Check Total:	206.00				
EP	DOWNEY, CAROL E000082	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011818	05/01/2019
				Check Total:	549.00				
EP	ECKENRODE, NORMAN E000029	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011819	05/01/2019
				Check Total:	549.00				
EP	ESCOBOSA, LILLIAN E000055	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011820	05/01/2019
				Check Total:	549.00				
EP	ESPINOZA, ROSALINDA E000016	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	585.11	MAY 19		00011821	05/01/2019

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				Check Total:	585.11				
EP	FRICKE, JUERGEN E000075	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	835.00	MAY 19		00011822	05/01/2019
				Check Total:	835.00				
EP	FULLER, GLENN H E000081	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	835.00	MAY 19		00011823	05/01/2019
				Check Total:	835.00				
EP	GALLANT, KAREN E000008	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011824	05/01/2019
				Check Total:	549.00				
EP	GARNER, JO ANN E000047	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011825	05/01/2019
				Check Total:	549.00				
EP	GARNER, KITTY E000080	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	854.82	MAY 19		00011826	05/01/2019
				Check Total:	854.82				
EP	GOMEZ, DANIEL E000049	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011827	05/01/2019
				Check Total:	549.00				
EP	GRIMM, DENNIS L E000042	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	599.00	MAY 19		00011828	05/01/2019
				Check Total:	599.00				
EP	HOLTSCLAW, KATHERINE E000121	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	492.63	MAY 19		00011829	05/01/2019
				Check Total:	492.63				
EP	IRVINE, SUZETTE E000019	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011830	05/01/2019
				Check Total:	549.00				
EP	JENKINS, ROBERT	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH050119	584.82	MAY 19		00011831	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000084		Health Insurance Premiums						
				Check Total:	584.82				
EP	JOHNSON, SHARON E000099	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011832	05/01/2019
				Check Total:	549.00				
EP	JONES, ROBERT E000053	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	163.37	MAY 19		00011833	05/01/2019
				Check Total:	163.37				
EP	JUDD, TERRELL E000115	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,308.00	MAY 19		00011834	05/01/2019
				Check Total:	1,308.00				
EP	KIRKLAND, RICHARD L E000110	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	163.37	MAY 19		00011835	05/01/2019
				Check Total:	163.37				
EP	LITTLE, DIANE M E000098	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	599.00	MAY 19		00011836	05/01/2019
				Check Total:	599.00				
EP	LOOMIS, CORINNE E000122	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	586.00	MAY 19		00011837	05/01/2019
				Check Total:	586.00				
EP	LOWREY, B J E000041	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	351.00	MAY 19		00011838	05/01/2019
				Check Total:	351.00				
EP	MAERTZWEILER, MICHAEL E000032	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011839	05/01/2019
				Check Total:	549.00				
EP	MANNING, VEDA M E000063	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011840	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	206.00				
EP	MILANO, JAMES E000054	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011841	05/01/2019
				Check Total:	549.00				
EP	MILLER, RICHARD E000106	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,158.00	MAY 19		00011842	05/01/2019
				Check Total:	1,158.00				
EP	MOORE, LARRY W E000044	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011843	05/01/2019
				Check Total:	206.00				
EP	OLEA, ARLENE J E000014	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011844	05/01/2019
				Check Total:	549.00				
EP	PALMER, GEORGE E000094	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,158.00	MAY 19		00011845	05/01/2019
				Check Total:	1,158.00				
EP	PASCARELLA, RICHARD E000129	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,836.00	MAY 19		00011846	05/01/2019
				Check Total:	1,836.00				
EP	PASCUA, RAYNALD E000114	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,738.89	MAY 19		00011847	05/01/2019
				Check Total:	1,738.89				
EP	PASPALL, MIHAJLO E000085	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	462.74	MAY 19		00011848	05/01/2019
				Check Total:	462.74				
EP	PEREZ, ROBERT E000111	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	163.37	MAY 19		00011849	05/01/2019
				Check Total:	163.37				
EP	PICHON, WALTER	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH050119	258.83	MAY 19		00011850	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000103		Health Insurance Premiums						
				Check Total:	258.83				
EP	PINEDA, MATEO E000127	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	511.48	MAY 19		00011851	05/01/2019
				Check Total:	511.48				
EP	PISCHEL, STEPHEN E000130	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,306.22	MAY 19		00011852	05/01/2019
				Check Total:	1,306.22				
EP	REDIFER, KIM R E000022	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	835.00	MAY 19		00011853	05/01/2019
				Check Total:	835.00				
EP	RENDEN, BRIAN E000083	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	832.98	MAY 19		00011854	05/01/2019
				Check Total:	832.98				
EP	REYES, ROGER T E000024	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011855	05/01/2019
				Check Total:	549.00				
EP	REYNOLDS, MATTHEW E000132	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	586.00	MAY 19		00011856	05/01/2019
				Check Total:	586.00				
EP	RICE, RUSSELL J E000059	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011857	05/01/2019
				Check Total:	1,406.00				
EP	RISHER, THOMAS A E000013	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011858	05/01/2019
				Check Total:	549.00				
EP	RIVERA, AIDA E000026	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011859	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	206.00				
EP	ROACH, MICHAEL E000105	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011860	05/01/2019
				Check Total:	1,406.00				
EP	ROBB, SANDRA E000043	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011861	05/01/2019
				Check Total:	549.00				
EP	ROKOSZ, KEN A E000035	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	586.00	MAY 19		00011862	05/01/2019
				Check Total:	586.00				
EP	ROSE, RICHARD D E000050	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	908.00	MAY 19		00011863	05/01/2019
				Check Total:	908.00				
EP	SALE, LEE R E000031	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011864	05/01/2019
				Check Total:	549.00				
EP	SANCHEZ, LAURA E000058	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011865	05/01/2019
				Check Total:	206.00				
EP	SCHLIEDER, BEVERLY E000120	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,518.00	MAY 19		00011866	05/01/2019
				Check Total:	1,518.00				
EP	SMITH, WARD E000128	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,836.00	MAY 19		00011867	05/01/2019
				Check Total:	1,836.00				
EP	SOMOYA, JOHN P E000089	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	835.00	MAY 19		00011868	05/01/2019
				Check Total:	835.00				
EP	SOTO, PHILIP J	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH050119	549.00	MAY 19		00011869	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000052		Health Insurance Premiums						
				Check Total:	549.00				
EP	SPRAGUE, GARY A E000064	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011870	05/01/2019
				Check Total:	1,406.00				
EP	STEPHEN, JEFFREY E000119	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,498.44	MAY 19		00011871	05/01/2019
				Check Total:	1,498.44				
EP	TAYLOR, DAVID M E000088	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	599.00	MAY 19		00011872	05/01/2019
				Check Total:	599.00				
EP	TAYLOR, LINDA E000126	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	500.00	MAY 19		00011873	05/01/2019
				Check Total:	500.00				
EP	THOMANN, DARYLL L E000101	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011874	05/01/2019
				Check Total:	549.00				
EP	TRIFOS, WILLIAM E000104	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,588.00	MAY 19		00011875	05/01/2019
				Check Total:	1,588.00				
EP	VALENTINE, THOMAS E000118	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011876	05/01/2019
				Check Total:	1,406.00				
EP	VERSTYNEN, WILLIAM E000092	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	163.37	MAY 19		00011877	05/01/2019
				Check Total:	163.37				
EP	WAHL, KATHLEEN A E000030	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	206.00	MAY 19		00011878	05/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	206.00				
EP	WUEST, STEPHEN E000079	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	549.00	MAY 19		00011879	05/01/2019
				Check Total:	549.00				
EP	WORDEN, LARRY M E000116	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	533.75	MAY 19		00011880	05/01/2019
				Check Total:	533.75				
EP	YAMAGUCHI, BRIAN E000123	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,406.00	MAY 19		00011881	05/01/2019
				Check Total:	1,406.00				
EP	ZAMORA, JERRY E000037	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	835.00	MAY 19		00011882	05/01/2019
				Check Total:	835.00				
EP	ZINN, JOHN E000009	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH050119	1,101.28	MAY 19		00011883	05/01/2019
				Check Total:	1,101.28				
				Type Total:	266,667.62				
				Check Total:	266,667.62				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR THE POWELL BUILDING ADA IMPROVEMENT PROJECT – CITY PROJECT NO. 5803**

FISCAL

IMPACT: EXPENSE: \$103,589.91 PROJECT COST
REVENUE: \$103,589.91 HOUSING & COMMUNITY DEVELOP. FUND
No General Fund revenues were used on this project.

SUMMARY:

On October 16, 2018, City Council awarded a construction contract to R. Dependable Construction Inc. for renovating the three restrooms and installing new front entry doors at the Powell Building Senior Center/Cathy Torrez Learning Center. This action concludes the project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of \$103,589.91.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Accept the work performed by R. Dependable Construction Inc. for construction of the Powell Building ADA (Americans with Disabilities Act) Improvement Project in the total amount of \$103,589.91; and
2. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the project; and
3. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

DISCUSSION:

This project entailed the complete renovation to all three restrooms in the Powell Building and the installation of new ADA-compliant front entry doors. One of the renovated restrooms is also now fully ADA-compliant and available for the public's use. Construction on this project began on

**1. c.
May 7, 2019**

October 29, 2018 and major construction activities concluded on January 30, 2019, after which the building was reopened to the community. One contract change order in the amount of \$5,489.91 was issued for this work and approved by the City Administrator under his administrative approval limit. The change order work entailed unforeseen conditions which included removal of tile flooring containing asbestos and additional building modifications needed to correctly fit the new front entry doors.

FISCAL IMPACT:

Resolution No. R-2018-56 amended the Fiscal Year 2018-19 Capital Improvement Program Budget allocating \$107,910 in Housing and Community Development Funds for this project. The total project cost is \$103,589.91 and no General Fund revenues were used on this project. Accordingly, sufficient funds exist for the recommended actions.

Submitted by:



Masoud Sepahi, P.E.
City Engineer

Reviewed and approved:



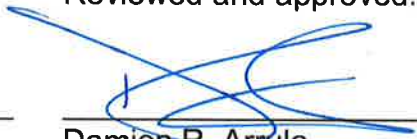
Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Notice of Completion

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO Name City Clerk Street City of Placentia Address 401 E. Chapman Ave. City & Placentia, CA 92870 State	

City Council Approval:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free Recording Per Government Code Section 27383 & 6103

Deputy City Clerk

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Placentia
3. The full address of the owner is 401 East Chapman Avenue, Placentia, CA 92870

4. The nature of the interest or estate of the owner is: In fee.

N/A

(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

N/A

6. A work of improvement on the property hereinafter described was completed on January 17, 2018. The work done was:

POWELL BUILDING ADA IMPROVEMENT PROJECT - CITY PROJECT NO. 5803.

The name of the contractor, if any, for such work of improvement was R. Dependable Construction Inc.

7.

(If no contractor for work of improvement as a whole, insert "none".)

(Date of Contract)

8. The property on which said work of improvement was completed is in the city of Placentia

County of Orange

State of California, and is described as follows: Edwin T. Powell Building Senior Center

9. The street address of said property is: 143 S. Bradford Avenue, Placentia, CA 92870

10.

(If no street address has been officially assigned, insert "none".)

CITY OF PLACENTIA

Dated: 05/07/2019

Verification for Individual Owner

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the City Administrator the declarant of the foregoing
("President of", "Manager of", "Owner of", etc.)

Notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 7, 2019, at Placentia, California.

(Date of Signature.)

(City where signed.)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true.)



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **ORDINANCE ADOPTING REVISED ORANGE COUNTY TAXI ADMINISTRATION PROGRAM ("OCTAP") REGULATIONS AND AMENDING CHAPTER 6.68 OF TITLE 6 OF THE PLACENTIA MUNICIPAL CODE RELATING TO THE REGULATION OF TAXICABS**

FISCAL

IMPACT: There is no direct fiscal impact associated with the recommended actions.

SUMMARY:

The Orange County Transportation Authority ("OCTA") has administered the Orange County Taxi Administration Program ("OCTAP") on behalf of all Orange County Cities and the County of Orange since 1998. Recent changes in State law impacting how taxicab companies are regulated has required changes to OCTAP regulations, and changes in the transportation industry has resulted in fewer fees previously collected from taxicab regulatory programs that are used to fund these services on behalf of the County. The Orange County City Manager's Association formed a Steering Committee to develop new taxicab regulations to help level the playing field with on-demand transportation services, as well as establish a funding mechanism to reimburse OCTA for continued management and oversight of this program. In order to enforce the new OCTAP regulations each agency must adopt a model ordinance incorporating those regulations.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2019-XX, A Resolution of the City Council of the City of Placentia, California adopting revised Orange County Taxi Administration Program ("OCTAP") regulations and amending Chapter 6.68 of Title 6 of the Placentia Municipal Code relating to the regulation of taxicabs; and
2. Waive full reading, by title only, and introduce for first reading Ordinance No O-2019-XX, an Ordinance of the City Council of the City of Placentia, California, amending Chapter 6.68 of Title 6 of the Placentia Municipal Code relating to the regulation of taxicabs.

1. d.
May 7, 2019

DISCUSSION:

The OCTA has administered the OCTAP on behalf of Orange County Cities and the County of Orange since 1998. At that time, OCTAP was created to consolidate the licensing, application, and administrative functions to assist the cities and the County ("member agencies") in meeting their requirements set forth in Government Code Section 53075.5 and Vehicle Code 21100, *et seq.* The OCTAP Regulations define "taxicab" as excluding vehicles operating as Charter Party Carriers licensed as such by any State agency, including the California Public Utilities Commission ("CPUC"), or any other vehicle operating under the authority of any state agency, including the CPUC. Transportation network companies such as Uber and Lyft operate under the authority of the CPUC and are therefore expressly excluded from the definition of taxicab.

In October 2017, then Governor Brown signed into law new taxi regulations (AB 1069). This new law changed the way taxis were regulated and OCTAP could no longer operate as it once did. In October 2018, the OCTA Board of Directors directed Staff to establish a cooperative agreement with Orange County Cities and the County for the administration of OCTAP from January 1, 2019 through December 31, 2020. On December 3, 2018, the City Administrator approved a Cooperative Agreement with OCTA and the other cities for this program as it was within his administrative approval limit.

Since its inception, OCTAP was designed to be funded entirely through permit and license fees collected from taxi operators and drivers. With the arrival of transportation network companies ("TNC"), such as Uber and Lyft, the marketplace had greatly reduced revenues and thereby created a financially unsustainable condition for OCTAP as currently funded. Following discussion with the Orange County City Manager's Association ("OCCMA"), it was determined that contributions from member agencies would be required for OCTA to continue to administer OCTAP. Due to the continued decline of taxicab permits, the permit fees alone are not enough to sustain the program and therefore external contributions from member agencies were agreed upon using a population-based cost sharing model.

A new OCTAP structure was established, which included the formation of a Steering Committee to develop new taxicab regulations to help level the playing field between TNC service providers and traditional taxis. The OCTAP regulations are intended to define minimum taxicab company, taxicab vehicle, and taxicab driver permitting requirements, establish minimum safety standards for the operation of a taxicab, and consolidate the permitting of taxicab transportation service for the agencies. The OCTAP regulations are then enforced through adoption into each agency's municipal code through a model ordinance so the regulations are uniform throughout the County. Each agency is responsible for enforcing the OCTAP regulations, prosecuting violators, and notifying OCTAP of such occurrences. All policies, procedures, rules and regulations pertaining to taxicab companies, drivers, and vehicles not specifically provided for in the OCTAP regulations remain within the authority and jurisdiction of each agency. At the time of this writing, there are no known taxicab companies operating within the City of Placentia that would require this regulatory oversight.

At its February 5, 2019 meeting, the OCTAP Steering Committee approved new bylaws; adopted new and reduced taxi regulations, a fine schedule, and metered rates; and considered OCTAP permit fees for OCTA Board consideration. The committee unanimously approved all items, including recommending the proposed permit fees to the OCTA board. The new regulations are attached to Ordinance No. O-2019-XX as Exhibit A.

FISCAL IMPACT:

There is no direct fiscal impact to the City associated with adoption and approval of the recommended actions.

Prepared by:



Luis Estevez
Director of Public Works

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2019-XX
2. Ordinance No. O-2019-XX

RESOLUTION NO. R-2019-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA ADOPTING REVISED ORANGE COUNTY TAXI ADMINISTRATION PROGRAM (OCTAP) REGULATIONS AND AMENDING CHAPTER 6.68 OF TITLE 6 OF THE PLACENTIA MUNICIPAL CODE RELATING TO THE REGULATION OF TAXICABS

WHEREAS, Government Code Section 53075.5 et. seq. requires every City of County to protect the public health, safety and welfare by adopting an Ordinance or Resolution in regard to taxicab transportation services which are operated within the jurisdiction of said City or County;

WHEREAS, the City regulates taxicabs pursuant to Chapter 6.68 of the Placentia Municipal Code;

WHEREAS, Orange County Cities have formed a voluntary association, the Orange County Taxi Administration Program (OCTAP) to coordinate taxicab service permitting and other administrative functions with the Orange County Transportation Authority (OCTA) in order to increase public safety, to reduce administrative costs for the public and private sector, and to expand the provisions of private transportation service in Orange County;

WHEREAS, OCTAP has been in operation since 1998 and has conducted quarterly meetings with the OCTAP Steering Committee and OCTAP Public Safety Committee, comprised of designated representatives from each OCTAP member agency;

WHEREAS, effective January 1, 2019, AB 1079 attempts to modernize taxicab regulation in California in order to counter competitive pressure created by "for-hire" ridesharing companies such as Lyft and Uber by limiting Taxicab companies to the regulatory jurisdiction of the City where the taxicabs are "substantially located," which is where the Company is located and where the Company provides the largest number of trips in the prior year. Further, AB 1079 allows jurisdictions to share regulatory duties through joint power authority agreements such as OCTAP;

WHEREAS, AB 1079 also allows taxicab services to adjust rates in the same manner that ridesharing companies such as Lyft and Uber adjust rates, including the use and development of "apps" to facilitate rate adjustments and to allow for pre-arranged rides;

WHEREAS, the OCTAP Safety Committee has reviewed, and the OCTAP Steering Committee has reviewed and approved amendments to the OCTAP Regulations to further protect the health, safety, and welfare of persons utilizing taxicab services in member agencies; jurisdictions.

NOW, THEREFORE, the City Council of the City of Placentia, California, does hereby resolve as follows:

Section 1. The City Council of the City of Placentia hereby ratifies and adopts the revised OCTAP regulations dated and approved by the OCTAP Steering Committee on February 5, 2019, a copy of which is attached hereto as Attachment A.

PASSED, ADOPTED AND APPROVED THIS 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 7th day of May 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen

EXHIBIT A

REGULATIONS OF THE ORANGE COUNTY TAXI ADMINISTRATION PROGRAM
ATTACHED



**REGULATIONS
OF THE
ORANGE COUNTY
TAXI ADMINISTRATION
PROGRAM**

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PURPOSE AND SCOPE

The Orange County Taxi Administration Program (OCTAP) is an association of Orange County Agencies formed to establish a policy for entry into the business of providing Taxicab transportation service in compliance with Agencies' requirements under California Government Code § 53075.5. OCTAP was formed pursuant to interagency-agreements between the Orange County Transportation Authority (OCTA) and participating Agencies. The objective of OCTAP is to establish minimum safety and service standards for the provision of Taxicab services in Orange County, to increase public safety, reduce administrative costs for the public and private sector, and to expand the provision of private transportation service in Orange County.

Although not a participating Agency, OCTA provides administrative functions for the OCTAP program and manages the permitting processes necessary to issue Taxicab company, vehicle, and driver permits on behalf of the Agencies. The OCTAP Regulations are intended to define minimum Taxicab company, Taxicab vehicle, and Taxicab driver permitting requirements, establish minimum safety and service standards for the operation of a Taxicab, and consolidate the permitting of Taxicab transportation service for the Agencies.

Agency Legislative Independence and Authority Retained.

The OCTAP Regulations are developed by the Agencies and enforced through adoption of the OCTAP Regulations into each Agency's municipal code. Each Agency shall be responsible for enforcing the OCTAP Regulations, prosecuting violators, and notifying OCTAP of such occurrences. All policies, procedures, ordinances, rules, and regulations pertaining to Taxicab companies, Taxicab drivers, Taxicabs, fares, notices, safety, Taxicab stands, pickup, hours of operations, and all other functions not specifically provided for in the OCTAP Regulations, shall remain within the authority and jurisdiction of each Agency.

Each Agency retains all authority, responsibility, and independence for Taxicab regulation and enforcement within its Area of Jurisdiction. Each Agency retains the right and authority to select the Company(ies) authorized to operate within its jurisdiction, including the number of Taxicabs authorized to pick up passengers within its jurisdiction. Each Agency reserves the right to implement and enforce additional requirements or limits beyond the OCTAP Regulations.

DEFINITIONS

1. Agency

"Agency" means each City and the County of Orange that participates in OCTAP.

2. Area of Jurisdiction

"Area of Jurisdiction" of each Agency means the area within the boundaries of a City, or for the County means the unincorporated area, including John Wayne Airport.

3. ASE

"ASE" means the National Institute for Automotive Service Excellence.

4. Bandit Taxicab

"Bandit Taxicab" refers to a Taxicab operating within the Area of Jurisdiction of any OCTAP Agency without a valid OCTAP permit, when one is required, or other permit issued by a permitting agency that is accepted by the OCTAP Agencies.

5. BAR

"BAR" means the Bureau of Automotive Repair.

6. Company

"Company" includes a natural person, firm, association, organization, partnership, business, trust, corporation, or public entity.

7. Company Permit

"Company Permit" means a valid permit issued by OCTAP authorizing a Company to operate a Taxicab business within the Area of Jurisdiction of any participating Agency, which allows the Company to serve that Agency.

8. Driver

"Driver" means a person who has a valid OCTAP-issued Driver Permit.

9. Driver Permit

"Driver Permit" means a valid permit issued by OCTAP authorizing a person to drive or control the movements of a Taxicab.

10. OCTA

"OCTA" means the Orange County Transportation Authority.

11. OCTAP

"OCTAP" means the Orange County Taxi Administration Program.

12. Permittee

"Permittee" means a Company that holds a valid OCTAP Company Permit.

13. Taxicab

"Taxicab" means a vehicle capable of carrying not more than eight persons, excluding the driver, and used to carry passengers for hire. The term shall exclude a vehicle operating as a Charter Party Carrier licensed as such by any state agency, including the California Public Utilities Commission (CPUC), or any other vehicle operating under the authority of any state agency, including the CPUC.

14. Taxicab Permit

"Taxicab Permit" means a valid permit issued by OCTAP; authorizing a particular vehicle to be operated as a Taxicab.

15. Transportation Agreements

"Transportation Agreements" means any separate agreement that an Agency has established with an OCTAP Permittee for operation within its jurisdiction.

AGENCY AND OCTA PARTICIPATION

Agency Responsibilities.

Each Agency shall:

- Participate as a member of OCTAP.
- Appoint its City Manager, Executive Officer, or their designee, to participate as a member of the OCTAP Steering Committee.

- Adopt and enforce a Taxicab ordinance or resolution consistent with the OCTAP Regulations.
- Enforce, and if necessary, prosecute all violations of its Taxicab ordinance or resolution and the OCTAP Regulations.
- Notify OCTAP of any public or law enforcement complaint pertaining to permitted Taxicab companies, Taxicabs, and Taxicab drivers within its Area of Jurisdiction.

OCTA Responsibilities.

OCTA shall provide the services described in the OCTAP Regulations on behalf of each Agency that adopts the OCTAP Regulations by ordinance or resolution, and shall:

- Provide staff and administrative services necessary to issue permits and implement the OCTAP Regulations.
- Collect fees to cover the costs of administering OCTAP and collect fines associated with violations of OCTAP Regulations.

However, OCTA shall not assume liability for the performance of Taxicab companies, Taxicab drivers, or Taxicabs. OCTA is not responsible for the enforcement of Agency ordinances or resolutions, the enforcement of non-permitted Taxicab operations, or for collecting franchise fees or business license fees imposed by participating Agencies on Taxicab companies or drivers.

STEERING COMMITTEE

The OCTAP Steering Committee shall be appointed by the Agencies. The OCTAP Steering Committee is responsible for creating the OCTAP Regulations and advising OCTA on matters including the OCTAP Regulations, the policies and procedures governing the issuance of permits, and public safety issues in Orange County. The OCTAP Steering Committee will meet as needed to advise OCTA on all matters discussed herein.

1. GENERAL RULES AND REQUIREMENTS

Each OCTAP Permittee, its management, employees, affiliated drivers, leaseholders, and owner-operators are individually and jointly responsible for complying with OCTAP Regulations; all California Vehicle Codes and Statutes; all applicable federal, state and local laws, statutes, and ordinances; all ordinances of a City, Agency, Airport, or County related to the operation of a Taxicab; and all lawful orders, rules, and regulations promulgated thereunder regarding the transportation of customers in a Taxicab.

1.1. Permittee.

- 1.1.1 Permittee shall ensure Taxicabs are driven only by OCTAP permitted Drivers.
- 1.1.2 Permittee shall not operate a Taxicab without a valid Taxicab Permit from OCTAP, unless otherwise permitted by law.
- 1.1.3 Permittee shall notify OCTAP within forty-eight (48) business hours of an affiliated Driver who becomes unqualified or unauthorized to drive a Taxicab or upon termination of employment or affiliation with Permittee.
- 1.1.4 Permittee shall maintain all programs and requirements for receiving a Company Permit and verify the continuous enrollment of affiliated drivers in their OCTAP-approved drug and alcohol testing program and DMV Pull Notice program.
- 1.1.5 Permittee shall comply with any separate requirements that may have been adopted by any Agency in which Permittee intends to operate, including, but not limited to, establishment of a franchise and the payment of business license fees or taxes.
- 1.1.6 Permittee shall cooperate fully with OCTAP Staff.
- 1.1.7 Permittee shall notify OCTAP staff within forty-eight (48) business hours when vehicles are removed from service and will surrender OCTAP vehicle permits in accordance with Section 4.5.
- 1.1.8 Permittee shall maintain reasonable financial responsibility to conduct Taxicab transportation services in accordance with the OCTAP Regulations.
- 1.1.9 Permittee shall maintain a safety education and training program in effect for all Taxicab Drivers, whether employees or contractors.
- 1.1.10 Permittee shall maintain a disabled access education and training program to instruct its Taxicab Drivers on compliance with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and amendments thereto, and state disability rights laws, including making clear that it is illegal to decline to serve a person with a disability or who has a service animal.
- 1.1.11 Permittee shall disclose fares, fees, or rates to the customer, and may satisfy this by disclosing fares, fees, or rates on its Internet Web site, mobile telephone application, or telephone orders upon request.

- 1.1.12 For on-demand (flagged) trips, the Taxicab must possess a fully operational taximeter with current and intact seals, or any type of device or technology approved by the Division of Measurement Standards to calculate fares, including the use of Global Positioning System metering, provided that the device or technology complies with Section 12500.5 of the Business and Professions Code and with all regulations established pursuant to Section 12107 of the Business and Professions Code. The customer shall not be charged a fare that exceeds the authorized fare.

1.2 Permitted Drivers.

- 1.2.1 A Driver must possess and display a valid OCTAP Driver Permit in order to operate a Taxicab, and at all times the taxicab is in operation, on behalf of a Permittee.
- 1.2.2 A driver shall not operate a taxicab without a valid OCTAP Taxicab Permit.
- 1.2.3 Permitted Drivers shall adhere to all regulations related to Taxicab Operation in Section 6.
- 1.2.4 Permitted Drivers may only pick up passengers in the Area of Jurisdiction of those agencies that have approved the Permittee he/she represents, unless otherwise permitted by law.
- 1.2.5 Permitted Drivers shall cooperate with the Permittee, Law and Code Enforcement Officers, and OCTAP Staff, including random testing and all vehicle inspections.
- 1.2.6 The Driver Permit must be displayed in the passenger side area of the dashboard, easily viewable from inside or outside of the vehicle. The Driver Permit must be attached in a way that makes it removable by the Driver to provide to law enforcement, code enforcement officers, or OCTAP staff, when requested. The Driver's California driver license number on the Driver Permit may be covered by a removable label, if desired. No other alterations, covered, or hidden information to the OCTAP Driver Permit is allowed.
- 1.2.7 A driver in possession of an altered or defaced permit will not be considered to be in possession of a valid Driver's Permit.
- 1.2.8 A Driver shall not display another person's OCTAP Driver Permit or allow another person to use their Driver Permit.

- 1.2.9 A Driver shall not carry more passengers in the Taxicab than are authorized by the manufacturer's recommendations. Operational seat belts must be available for all passengers.
- 1.2.10 A Driver shall operate a Taxicab in accordance with all applicable state and local laws and regulations and with due regard for the safety, comfort, and convenience of passengers, and of the general public.

2. COMPANY PERMITS

No Company shall operate a Taxicab business or advertise as a Taxicab business within the Area of Jurisdiction of an Agency without having first obtained a Company Permit from OCTAP, unless otherwise authorized by Government Code § 53075.5, or without permission from the Agency to operate in the Area of Jurisdiction of such Agency, if the Agency's legislative body requires such permission.

2.1 Company Permit Requirements.

A Company Permit shall be issued from OCTAP when the following conditions have been satisfied:

- 2.1.1 Submission of a complete Company Permit application package.
- 2.1.2 Submission of a copy of the applicant's drug and alcohol policy meeting OCTAP requirements and proof that the applicant has implemented a Drug and Alcohol Certification Program covering all its affiliated permitted Drivers pursuant to Government Code § 53075.5 and meeting the following requirements.
 - 2.1.2.1 A contract with a drug and alcohol program administrator and authorized lab certified by the U.S. Department of Transportation.
 - 2.1.2.2 Procedures and components substantially as in Part 40 of Title 49 of the Code of Federal Regulations, for pre-employment or pre-licensing and licensing renewal.
 - 2.1.2.3 Procedures and components substantially as in Part 382 of Title 49 of the Code of Federal Regulations for rehabilitation, return-to-duty and follow up testing.
 - 2.1.2.4 Procedures and components for random testing following U.S. Department of Transportation guidelines, annual minimum random testing rates, and additional tests as required following accidents, rehabilitation, return-to-service,

- and other circumstances providing reasonable suspicion to test.
- 2.1.2.5 When requested, random testing reports to be made available to OCTAP by the program administrator.
 - 2.1.2.6 The applicant's and program administrator's records shall be made available to OCTAP upon request within forty-eight (48) business hours.
 - 2.1.2.7 The test results must be provided to OCTAP and the Permittee by the testing facility.
 - 2.1.2.8 Drivers must show a valid California driver license at the time and place of testing.
- 2.1.3 Submission of evidence of insurance, in full force and effect, in such form as required by OCTAP, issued by a solvent and responsible company licensed to do business in the State of California, insuring the applicant against loss by reason of injury or damage that may result to persons, including Taxicab passengers, or property, from the negligent operation or maintenance of such Taxicab.
- 2.1.3.1 Applicant shall provide a Certificate of Insurance and Insurance Policy Binder showing that the applicant is insured for a minimum combined single limit of one million dollars (\$1,000,000) for the injury or death of one or more persons in the same accident, and one hundred thousand dollars (\$100,000) for injury or destruction of property with an insurer with a minimum AM Best Rating of A-7. Each insurance policy required by these Regulations shall waive all rights of subrogation against OCTA, OCTAP and its member agencies, including their respective elected and appointed officials, officers, directors, employees, agents and volunteers. No self-insured retention shall be allowed.
 - 2.1.3.2 Deductibles shall not exceed ten thousand dollars (\$10,000) per occurrence. In addition, the applicant shall direct the insurance company to provide OCTAP copies of Endorsements to the insurance policy 1) naming OCTA, OCTAP and its member agencies, including their respective elected and appointed officials, officers, directors, employees, agents and volunteers, as additional insureds; and 2) indicating that coverage shall not be reduced, terminated or cancelled without thirty (30) days prior written notice to OCTAP; and 3) the OCTAP special endorsement must be

completed and duly executed by the agent or broker of record and submitted along with the proof of insurance.

- 2.1.3.3 At least one (1) business day prior to the expiration of the current policies, a Permittee shall submit insurance binders evidencing insurance coverage for the policy period subsequent to the expiration of the current policies. Lapses or interruptions of insurance coverage shall cause an immediate suspension of the Company Permit, pending revocation, and an immediate revocation of all Taxicab Permits issued to the Permittee. Reinstatement of a Company Permit may require payment of applicable fees and/or fines. Furthermore, if reinstated, any Taxicab(s) a Permittee desires to be placed back into service will require the issuance of a new Taxicab Permit with applicable fees paid.
- 2.1.4 Submission of Department of Motor Vehicles (DMV) Pull Notice Program Requester Code Number issued to applicant, as defined in Vehicle Code § 1808.1 and continuous enrollment in the Pull Notice program. All affiliated Taxicab Drivers must be enrolled within seven (7) calendar days from inception of the program or date of affiliation. Permittees are required to notify OCTAP upon receipt of a DMV Pull Notice for any affiliated Driver that indicates an action that would no longer qualify the Driver for a Driver Permit. Permittee shall require the Driver to immediately cease operation and surrender their Driver Permit to Permittee. Permittee shall return the Driver Permit to OCTAP within forty-eight (48) business hours of DMV Pull Notice receipt. DMV Pull Notice records shall be made available to OCTAP within forty-eight (48) business hours of request.
- 2.1.5 Submission of proof of current California Department of Motor Vehicles registration for each Taxicab listed in the Company Permit application. All Taxicabs listed in the Company Permit application shall be registered pursuant to Section 5.2.
- 2.1.6 Every owner, partner, or principal officer of applicant has submitted to Live Scan fingerprinting at an approved California Department of Justice finger printing agency to initiate a Department of Justice (DOJ) background check (first time applicants only unless otherwise required) and has enrolled in the DOJ subsequent arrest notification program.
- 2.1.7 Every owner, partner, or principal officer of applicant has successfully cleared all background checks.

- 2.1.8 At the time the Company Permit application is submitted, the applicant shall provide to OCTAP a list of OCTAP permitted Drivers authorized to operate the Taxicabs.
- 2.1.9 Payment of all applicable fees.
- 2.1.10 Company shall have a principal place of business from which it conducts its activities as a Taxicab company and related activities. Multiple locations for other activities such as storage, maintenance/repair, etc., are allowed. For the purposes of these Regulations, if the Company has provided OCTAP with a valid address for the receipt of notices and correspondence from OCTAP, a "principal place of business" may be a Taxicab.
- 2.1.11 OCTAP may require additional verification for compliance with the requirements defined herein.
- 2.1.12 OCTAP Company Permit number must be conspicuously posted in all company advertisement and media, as required by California Government Code § 53075.9. Posting must be worded as "OCTAP Company Permit #XXX". Additionally, advertisements must use the OCTAP permitted Company name.

2.2. Company Permit Denial.

A Company Permit shall be denied if any of the following apply to an applicant Company or to any owner, partner, or principal officer of an applicant Company:

- 2.2.1 Is less than 18 years of age.
- 2.2.2 Falsifies material information on the application for Company Permit.
- 2.2.3 Is a registered sex offender pursuant to California Penal Code § 290.
- 2.2.4 Is on formal probation or parole for any offense outlined in Sections 2.2.5., 2.2.6., or 2.2.7.
- 2.2.5 Is convicted (or pleads guilty or nolo contendere) in any state for any of the following: murder; robbery; pandering; pimping; crimes related to the sale or transportation of controlled substances, including marijuana; crimes involving the use of a weapon; or any other offense involving moral turpitude, or any crime that is substantially related to the qualifications, functions or responsibilities of a Permittee.

- 2.2.6 Is convicted (or pleads guilty or nolo contendere) in any state for a felony other than those listed in Section 2.2.5., within eight (8) years of the application.
- 2.2.7 Has any conviction within five (5) years of application (or plea of guilty or nolo contendere) in any state or has any final administrative determination of a violation of any statute, ordinance, or regulation reasonably and rationally pertaining to the same or similar business operation which would have resulted in suspension or revocation of the Company Permit under these Regulations.
- 2.2.8 Operation of its business without the insurance required in Section 2.1.3.
- 2.2.9 Failing to fully satisfy any court judgment entered against the Company arising from liability for operating Taxicabs, including, but not limited to, judgments related to collisions or operating without the requisite insurance, within ten (10) years from the date that the judgment was originally entered pursuant to California Code of Civil Procedure § 683.020 and § 683.030 or, if the judgment has been renewed, within ten (10) years from the date that the application for renewal of judgment is filed pursuant to California Code of Civil Procedure § 683.120.
- 2.2.10 For good cause, subject to appeal pursuant to Section 8. Good cause is defined to include, but is not limited to, arrests, charges, offenses, or convictions related to the responsibilities and functions of a Taxicab company not specifically outlined in this section, that would be prudent to consider in order to protect the public.

2.3. Company Affiliated Drivers.

At the time the Company Permit application is submitted, the applicant shall provide to OCTAP a list of OCTAP permitted Drivers authorized to operate the Taxicabs. A Permittee may add Drivers to its list of Drivers authorized to operate the Taxicabs identified in the Company Permit, provided that the Driver to be added has been issued a Driver Permit by OCTAP which states the Driver is affiliated with the Permittee.

2.4. Company Permit Issuance.

Upon applicant's satisfaction of the conditions listed in Company Permit Requirements, applicant shall be issued an OCTAP Company Permit within five (5) business days.

2.5. Term of Company Permit.

The Company Permit is valid until December 31, 2020, unless extended, suspended, or revoked.

2.6. Company Permit Renewal.

No less than sixty (60) days prior to the expiration of the Company Permit, the Permittee shall submit an application for renewal of its Company Permit in order to allow sufficient time to review the application for renewal. Failure to submit an application for renewal of the Company Permit at least sixty (60) days prior to the current expiration could result in a lapse in the Company Permit and suspension or revocation of Taxicab Permits. A lapse in the Company Permit may require a Company to submit an application and fees for a new Company Permit, and fees for Taxicab Permit(s).

2.7. Company Permit Suspension/Revocation.

A Company Permit may be suspended or revoked by OCTAP for any of the following reasons:

- 2.7.1 Providing late, false, or inaccurate information in the Company Permit application.
- 2.7.2 Allowing operation of a Taxicab by a driver not possessing a valid OCTAP Driver Permit when stating that the driver is affiliated with the Permittee.
- 2.7.3 Failure to comply with the OCTAP Regulations.
- 2.7.4 Operation of any Taxicab at a rate higher than the authorized fare or an agency program as described in Section 2.10.
- 2.7.5 Failure to cooperate with an Agency's law enforcement officers, code enforcement officers, OCTAP staff, and/or California Highway Patrol.
- 2.7.6 Operating its business in violation of the insurance requirements in Section 2.1.3.
- 2.7.7 Failure to comply with the drug and alcohol policy and program required in Section 2.1.2.
- 2.7.8 Failing to fully satisfy any court judgment entered against the Company arising from liability for operating Taxicabs, including, but not limited to, judgments related to collisions or operating without the requisite insurance, within ten (10) years from the date that the judgment was originally entered pursuant to California Code of Civil

Procedure § 683.020 and § 683.030 or, if the judgment has been renewed, within ten (10) years from the date that the application for renewal of judgment is filed pursuant to California Code of Civil Procedure § 683.120.

- 2.7.9 Circumstances providing grounds for denial of a Company Permit as outlined in the OCTAP Regulations.
- 2.7.10 Violating Government Code § 53075.9 pertaining to advertising.
- 2.7.11 For good cause, subject to appeal pursuant to Section 8. Good cause is defined to include, but is not limited to arrests, charges, offenses, and or convictions related to the responsibilities and functions of a Taxicab company not specifically outlined in this Section, that would be prudent to consider in order to protect the public.

2.8 Company Permit Penalties/Suspensions.

In lieu of revocation, OCTAP may impose a penalty in the form of a fine, a period of suspension, or both a fine and period of suspension. The OCTAP Administrative Action and Fines Schedule is attached as "Attachment 3."

2.9 Right to Appeal.

A Company Permit applicant or Permittee may appeal a Company Permit denial, revocation, suspension, or fine as provided for in Section 8.

2.10 Agency or Other Transportation Agreements.

- 2.10.1 An OCTAP Permittee may participate in agency or other transportation programs within the jurisdiction of OCTAP under the following conditions:
 - 2.10.1.1 Transportation program requirements do not conflict with OCTAP Regulations. Agency or other providers may require standards and guidelines that are greater than general OCTAP requirements. The agency or provider is responsible for managing and monitoring its program-specific requirements.
 - 2.10.1.2 Permittee is in good standing with OCTAP, maintains all required OCTAP permits, and continues to comply with all OCTAP requirements.
 - 2.10.1.3 Taxicab Driver must continue to display OCTAP Driver Permit regardless of any other agency or program identification that may be required by the sponsoring agency.

- 2.10.1.4 Permittee may establish a specialized fare structure for agency or program trips through its agreement with the agency.
- 2.10.1.5 For on-demand (flagged) trips, the metering device must be operated any time the Driver is carrying a customer on behalf of Permittee, regardless of an agreement pursuant to Section 6.4.

3. DRIVER PERMITS

A Driver must be affiliated with an OCTAP permitted Company and possess a valid OCTAP Driver Permit in order to operate a Taxicab.

3.1. Driver Permit Requirements

A Driver Permit may be obtained from OCTAP, provided the applicant has submitted all of the following:

- 3.1.1 Complete Driver Permit application, signed by a representative of the Permittee to which the driver intends to be affiliated.
- 3.1.2 Valid California driver license (Class C).
- 3.1.3 California Department of Motor Vehicles H6 report issued within thirty (30) days of submission of a complete application package.
- 3.1.4 A negative drug and alcohol screening test administered by Permittee's program administrator within the previous thirty (30) days in compliance with California Government Code § 53075.5(b)(3).
- 3.1.5 Proof of enrollment in Permittees current and active random drug and alcohol program.
- 3.1.6 Live Scan fingerprints taken at an approved California Department of Justice finger printing agency.
- 3.1.7 Acceptable CDL and DOJ background checks.
- 3.1.8 Payment of all applicable fees.

3.2 Driver Permit Issuance.

A Driver Permit shall be issued within five (5) business days after satisfaction of requirements in Section 3.1.

3.3 Term of Driver Permit.

A Driver Permit is valid until December 30, 2020, unless extended, suspended, revoked, otherwise terminated, or when issued based on a temporary or interim California driver license.

3.4 Renewal of Driver Permit.

Up to sixty (60) working days prior to the expiration of the Driver Permit, the Driver may reapply for a Driver Permit pursuant to Section 3 in order to allow time to review the application for renewal. The renewal of a Driver Permit shall be granted within five (5) business days of satisfaction of all requirements for renewal.

If a Driver Permit expires before approval of renewal, the Driver will not be allowed to operate a Taxicab until the renewal Driver Permit is approved, issued, and in the Driver's possession. Drivers who do not apply to renew prior to the expiration of their permit will be charged late fees in accordance with the OCTAP fee structure.

3.5 Driver Permit Limitation.

An OCTAP Driver Permit is only valid for the Driver to operate a Taxicab for the Permittee indicated on the Driver Permit. A Driver may not operate a Taxicab for another Company unless the Driver completes a transfer application pursuant to Section 3.7. Reproduction of a Driver Permit is strictly prohibited for any reason with the exception of Company management copying the permit for recordkeeping purposes.

3.6 Replacement Driver Permit.

A replacement for a lost or damaged Driver Permit or a subsequent Driver Permit previously issued based on a temporary or interim California driver license may be obtained from OCTAP upon payment of all applicable fees. A Driver shall not operate a Taxicab until a replacement permit is obtained and in possession of the Driver pursuant to this Section. A replacement Driver Permit shall expire on the same date as the original Driver Permit and shall not exceed the Driver's annual permit period.

3.7 Driver Permit Transfer to Another Company.

A Driver may request a transfer of his/her Driver Permit to another Permittee provided the Driver has submitted the following to OCTAP:

- 3.7.1 A Driver Permit application signed by an authorized representative of the prospective Permittee.
- 3.7.2 The Driver Permit transfer fee.
- 3.7.3 Valid California driver license (Class C).
- 3.7.4 OCTAP Driver Permit to be transferred.
- 3.7.5 Verification of enrollment transfer in Permittee's current and active random drug and alcohol program.
- 3.7.6 Driver shall not operate a Taxicab until the transfer permit is obtained and in possession of the Driver pursuant to this Section.
- 3.7.7 A transferred Driver Permit shall expire on the same date as the original Driver Permit and shall not exceed the Driver's permit period.

3.8 Driver Permit Denial.

A Driver Permit shall be denied if applicant:

- 3.8.1 Is less than 18 years of age.
- 3.8.2 Does not possess a valid California driver license (Class C).
- 3.8.3 Fails to enroll in the required random drug and alcohol program.
- 3.8.4 Fails the required drug and/or alcohol test. Upon testing positive for drugs and/or alcohol, the applicant shall not be eligible to reapply for a Driver Permit for a period of one (1) year from the test date.
- 3.8.5 Falsifies, or fails to disclose, material information on the application for a Driver Permit.
- 3.8.6 Is required to register as a sex offender pursuant to California Penal Code § 290.
- 3.8.7 Is on formal probation or parole for any offense outlined herein.
- 3.8.8 Is convicted (or pleads guilty or nolo contendere), regardless of the time elapsed, in any state, of any of the following or their equivalent: murder; a violation of California Vehicle Code § 2800.2 (pertaining to disregard for safety of persons or property), § 2800.3 (pertaining to flight from peace officer causing death or bodily injury), or § 20001 (pertaining to duty to stop at scene of accident); robbery; pandering;

pimping; crimes related to the manufacture, use, sale, possession, or transportation of controlled substances; sale or transportation of marijuana; crimes involving weapons; any crime for which registration would be required under California Penal Code § 290; crimes involving credit card fraud or use of another person's identifying information without authorization (California Penal Code § 530 or equivalent or substitute sections); or any other offense involving moral turpitude or any crime that is substantially related to the qualifications, functions or responsibilities of a Taxicab driver.

- 3.8.9 Is convicted of any felony in any state (or pleads guilty or nolo contendere), other than those felonies listed in Section 3.8.8, within eight (8) years of application.
- 3.8.10 Is convicted (or pleads guilty or nolo contendere) of any of the following within five (5) years of application: reckless driving; driving under the influence of intoxicating liquors or drugs (DUI); use or possession of marijuana; a violation of California Vehicle Code § 2800.1 (pertaining to flight from peace officer); § 20002 (pertaining to duty where property is damaged), § 20003 (pertaining to duty upon injury or death) or any corresponding substitute sections; vehicular manslaughter; and Penal Code §§ 240, 241, 242, and 243 or any corresponding substitute sections pertaining to assault and battery.
- 3.8.11 For good cause, subject to appeal pursuant to Section 8 below. Good cause is defined to include, but is not limited to, arrests, charges, offenses, and/or convictions related to the responsibilities and functions of a Taxicab driver, not specifically outlined in this Section, that would preclude an applicant from possessing an OCTAP Driver Permit.
- 3.8.12 Fails to execute a lease, sublease, or owner-operator agreement with Permittee.

3.9 Driver Permit Suspension/Revocation.

A Driver Permit may be suspended or revoked by OCTAP for any of the following reasons:

- 3.9.1 Failure to comply with the applicable provisions (including timeliness of submissions) of the OCTAP Regulations.
- 3.9.2 Circumstances providing grounds for denial of a Driver Permit as outlined in the OCTAP Regulations.
- 3.9.3 Revocation or suspension of driver's California driver license.

- 3.9.4 Driver's failure to cooperate with an Agency's law enforcement officers, code enforcement officers, OCTAP staff, and/or California Highway Patrol officers.
- 3.9.5 Notification to OCTAP by the Permittee that the Driver is no longer an authorized driver for the Permittee.
- 3.9.6 Testing positive on a drug and alcohol screening, or failure to submit to Permittees random drug and alcohol testing program.
- 3.9.7 Not enrolled and active in the required random drug and alcohol program.
- 3.9.8 For good cause pursuant to Section 8, subject to appeal. Good cause is defined to include, but is not limited to, arrests, charges, offenses, and or convictions related to the responsibilities and functions of a Taxicab driver, not specifically outlined in this Section, that would preclude a driver from possessing an OCTAP Driver Permit.
- 3.9.9 A Driver whose permit is revoked shall be prohibited from applying for a new Driver Permit for one (1) year from the date of revocation.

3.10 Driver Permit Penalty/Suspension.

In lieu of revocation, OCTAP may impose a penalty in the form of a fine, a period of suspension, or both a fine and a period of suspension as specified in the OCTAP Regulations. The OCTAP Administrative Action and Fines Schedule is attached as "Attachment 3."

3.11 Driver Permit Appeal.

The denial, suspension, or revocation of a Driver Permit may be appealed as provided in Section 8.

3.12 Driver Permit Surrender.

Upon expiration, suspension, or revocation of a Driver Permit, or upon termination of employment or affiliation with a Permittee, a Driver shall cease work immediately and surrender the Driver Permit to OCTAP within forty-eight (48) business hours.

4. TAXICAB PERMITS

4.1 Taxicab Permit Required.

No person shall operate a Taxicab, or advertise a Taxicab business, on behalf of a Permittee within the Area of Jurisdiction of an Agency without a Taxicab Permit from OCTAP, unless otherwise authorized by Government Code § 53075.5. At all times while providing taxi service, the Taxicab Permit must be displayed in the left-hand corner of the rear window of the Taxicab for which the Taxicab Permit is issued. A Taxicab Permit is nontransferable and is valid until December 31, 2020, unless, extended, suspended or revoked.

4.2 Inspections.

Prior to issuance or renewal of a Taxicab Permit, Company must complete a vehicle inspection at an ASE-certified or BAR-registered facility and submit proof to OCTAP, signed by the inspecting facility, that the Taxicab has met all inspection standards.

4.3 Vehicle Replacement.

OCTAP shall issue a Taxicab Permit for a replacement Taxicab, valid for the time remaining under the Taxicab Permit of the replaced Taxicab, upon satisfaction of the following conditions:

- 4.3.1 Permittee submits the new Taxicab within two weeks of the time that the original permit is surrendered.
- 4.3.2 Surrender of the existing Taxicab Permit to OCTAP.
- 4.3.3 Payment of Vehicle Permit replacement fee.
- 4.3.4 Company provides proof satisfactory to OCTAP that the replacement Taxicab passes a Taxicab inspection by an ASE-certified or BAR-registered facility.

4.4 Taxicab Permit Renewal.

A Taxicab Permit shall be renewed annually upon payment of applicable fees and submission of proof satisfactory to OCTAP that the Taxicab passes an inspection by a facility certified by an ASE-certified or BAR-registered facility.

- 4.4.1 Upon the successful completion of the above requirements, OCTAP shall provide a new expiration year for the Taxicab Permit.
- 4.4.2 A Taxicab presented for renewal after the permit expiration date will be charged late fees, up to and including the date the Taxicab permit is renewed (in accordance with the current OCTAP Fee Structure), and subjects the Permittee to other administrative actions and fines.

4.5 Taxicab Permit Surrender.

A Permittee, when selling or removing a Taxicab from the fleet, must assure that the OCTAP Taxicab Permit, welcome decals, and other OCTAP Taxicab markings are removed and that the vehicle cannot be mistaken by the public as an authorized Taxicab. OCTAP Permits and welcome decals must be surrendered to OCTAP within forty-eight (48) business hours.

4.5.1 A Permittee must surrender the Taxicab Permit to OCTAP if a Taxicab has been removed from the OCTAP-approved insurance policy, if the Taxicab Permit is revoked, or upon its expiration (if the Taxicab Permit will not be renewed).

4.5.2 A Taxicab permit which is voluntarily surrendered by a Permittee can be replaced upon completion of an annual Taxicab inspection and payment of the required fees, or as provided in Section 4.6.

4.6. Replacement Taxicab Permit.

If a Taxicab Permit has been damaged or is missing due to theft or destruction, a replacement permit will be issued to the same Taxicab and Permittee, upon payment of the required replacement fee. The replacement Taxicab Permit shall be valid for the remaining term of the Taxicab Permit that was replaced.

5. TAXICAB REQUIREMENTS

All Taxicabs shall meet the requirements of the California Vehicle Code, including, but not limited to, California Vehicle Code § 24000, et seq. The California Vehicle Code shall take precedence over any OCTAP Taxicab requirement. Taxicabs must be maintained to these standards at all times.

5.1 Proof of Insurance.

Taxicab Drivers shall at all times carry in the vehicle evidence of the form of financial responsibility in effect for the vehicle, pursuant to California Vehicle Code §§ 16020 through 16028.

5.2 California Vehicle Registration.

Evidence of valid and current vehicle registration must be maintained in each Taxicab, pursuant to California Vehicle Code § 4462.

5.2.1 Registered as a commercial vehicle, pursuant to California Vehicle Code § 260.

- 5.2.2 Registered to the Permittee showing the same Permittee name and address or registered to the OCTAP permitted Driver showing the same permitted Driver name and address.

5.3 Taxi Company Designation.

Permittee's Company name and/or logo shall be placed in an area visible from the interior and exterior of the vehicle at all times while in service and when soliciting passengers on behalf of Permittee.

5.4 Vehicle Maintenance and Records.

All Taxicabs shall be maintained in accordance with the service standards recommended by the vehicle manufacturer. Service records and repair or maintenance receipts shall be kept and made available to OCTAP Staff upon request.

5.5 Seating.

All Taxicabs shall be equipped to seat no more than eight (8) passengers, excluding the driver.

6. TAXICAB OPERATION

A Driver must possess and display a valid Driver Permit at all times while providing Taxicab service. Driver shall ensure that the Taxicab meets all requirements of the OCTAP Regulations prior to placing the Taxicab in service. Any driver in possession of an altered, copied, or defaced permit will not be considered in possession of a valid Driver's Permit.

6.1 Solicitation.

Driver shall not leave his/her Taxicab to solicit passengers.

6.2 Fares Charged.

For pre-arranged trips, a Driver shall not charge fares higher than those disclosed to the customer in accordance with Section 1.1.11. For on-demand (flagged) trips, the Taxicab must possess a fully operational taximeter with current and intact seals, or any type of device or technology approved by the Division of Measurement Standards to calculate fares, including the use of Global Positioning System metering, provided that the device or technology complies with Section 12500.5 of the Business and Professions Code and with all regulations established pursuant to Section 12107 of the Business and Professions Code. The customer shall not be charged a fare that exceeds the authorized fare.

6.3 Receipt.

Driver shall provide a receipt for the amount charged upon request of the person paying the fare, which contains the Driver's name and permit number, telephone number, Permittee name, charge amount, date, and time of transaction.

6.4 Accidents.

In the case of an automobile accident, unless rendered incapable, the Driver shall comply with the minimum requirements for the mandatory exchange of information established in California Vehicle Code § 16025.

6.5 Agency or other Transportation Agreements.

Permitted OCTAP Drivers may participate in agency or other transportation programs within the jurisdiction of OCTAP under the following conditions:

- 6.5.1 The Driver must continue to follow all OCTAP Regulations.
- 6.5.2 The Driver must continue to display the OCTAP Driver Permit regardless of any other identification that may be required by the program or agency.
- 6.5.3 Taximeter must continue to be operated at any time that the Driver is carrying a customer, regardless of any other fare agreement.

6.6 Advertising.

Every permitted Driver shall comply with Government Code § 53075.9 and include, in every written or oral advertisement of the Driver's Taxicab services, the name of the Permittee, the Permittee's OCTAP Permit number, and the Driver's OCTAP Permit number. An advertisement includes, but is not limited to, the issuance of any card, sign, or device to any person; the causing or allowing the placement of any sign or marking on or in any building or structure; or an advertisement in any media form, including newspaper, magazine, radio wave, satellite signal, or any electronic transmission, or in any directory soliciting Taxicab transportation services.

7. REPORTING VIOLATIONS OF OCTAP REGULATIONS

OCTAP may investigate for violations of OCTAP Regulations and issue any appropriate administrative actions, including fines. OCTAP will not investigate any reports of alleged illegal Taxicab operation, such as bandit Taxicab activity, but may refer such reports to the local code or law enforcement agency. A person reporting a violation must provide OCTAP with their name and contact information.

Reports alleging illegal Taxicab operation or violation of the OCTAP Regulations shall require all of the following information be provided:

- Date, time and location;
- Description of activity;
- Vehicle's license plate number, color, make and model, and any distinctive characteristics.

Reports alleging a violation of Government Code § 53075.9 pertaining to advertising must provide a copy or sample of the advertising information (such as the sign, business card, advertising display, webpage, electronic recording or phone directory) evidencing non-compliance with the statute.

8. APPEALS AND ADMINISTRATIVE HEARINGS

In the event a permit is denied, suspended, revoked, or a penalty is imposed, the applicant, Permittee, or Driver shall be notified in writing of the adverse action and the reason(s) supporting it.

8.1 Notice of Appeal.

No later than ten (10) calendar days following the date on the notice of adverse action, the applicant, Permittee, or Driver may submit a written appeal on a form provided by OCTAP. The applicant, Permittee, or Driver shall set forth in the appeal the reason(s) why such action is not proper. Failure to file a timely appeal shall constitute a waiver of the right to an appeal.

8.2 Stay.

Except as provided in Section 8.3., if an appeal is properly filed the adverse action shall be stayed pending the final determination on appeal.

8.3 Stay, Exception.

If OCTAP determines that the continued operation of a Taxicab, possession of a Company Permit, or possession of a Driver Permit represents a health or safety hazard for the public, the adverse action shall not be stayed pending the final determination on appeal.

8.4 Initial Review of Appeal.

If an appeal is timely filed, OCTAP shall either make the final decision regarding the appeal or shall assign a hearing officer to make the final decision regarding the appeal. OCTAP may review the appeal and any additional information provided therein and shall have the discretion to determine the appropriate action in response to the appeal.

8.5 Hearing Officer.

In the event OCTAP elects to assign a hearing officer to decide the appeal then the following shall apply:

- 8.5.1 The hearing officer shall not have participated in the decision which is the subject of the appeal.
- 8.5.2 The hearing officer shall expeditiously schedule the appeal hearing.
- 8.5.3 The appellant and OCTAP shall each have the right to appear in person and be represented by legal counsel or other representative, to present evidence, to call and cross-examine witnesses under oath, and to present argument.
- 8.5.4 The formal rules of evidence shall not apply, and any relevant evidence that is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs shall be admissible.
- 8.5.5 Hearsay evidence may be considered by the hearing officer, but no findings may be based solely on hearsay evidence unless supported or corroborated by other relevant and competent evidence.
- 8.5.6 OCTAP may promulgate supplementary rules and procedures for the conduct of the hearing, the forms of notice and proceedings, and the preparation and submission of the record.
- 8.5.7 The hearing officer shall have the discretion to determine the appropriate action in response to the appeal.
- 8.5.8 The decision of the hearing officer shall be the final administrative remedy and shall be binding upon the parties to the appeal.
- 8.5.9 If the hearing officer decides to suspend or revoke a permit, the appellant shall immediately surrender the permit to OCTAP.

8.6 Administrative Hearings.

Administrative hearings may be held at the discretion of OCTAP when the denial, suspension, or revocation of a Company Permit or Driver Permit, or other administrative actions, are initiated for good cause and in the interest of the health, welfare, and safety of the public.

9. PERMIT FEES AND TAXICAB FARES

9.1 OCTAP Permit Fees.

A schedule for Permit fees will be proposed by OCTAP, reviewed by the Steering Committee, and approved by the OCTA Board of Directors in the amount necessary to recover all costs incurred by OCTA in the administration of OCTAP. The fee schedule adopted by the OCTA Board of Directors is attached hereto as "Attachment 1."

9.2 Metered Rates.

Taxicab metered rates are established by OCTAP for on-demand (flagged) trips.

9.2.1 Each Agency agrees to adopt the metered rates approved by the OCTAP Steering Committee, which is attached hereto as "Attachment 2."

9.2.2 Proposed revisions to the Metered Rates will be provided by OCTAP to the Steering Committee for approval, or the Steering Committee may approve consideration of a revised Metered Rate recommended by a member.

9.3 Refund Policy.

There shall be no refund of any portion of the fees described in the OCTAP Regulations.

10. AMENDMENTS TO REGULATIONS

10.1 Administrative Amendments.

The Steering Committee may adopt administrative amendment(s) to the OCTAP Regulations. OCTAP shall notify each Agency and the OCTA Board of Directors of any changes adopted pursuant to this Section.

10.2 Substantive Amendments.

Notwithstanding Section 10.1, the Steering Committee is not authorized to adopt substantive amendments to the OCTAP Regulations. Any substantive amendment shall be recommended by the Steering Committee and be approved by each Agency. These amendments shall be effective only in the Area of Jurisdiction of each Agency that has approved the amendment(s). For purposes of this Section, a substantive amendment is defined as an amendment likely to have any of the following effects:

10.2.1. Affect the rights, responsibilities, and participation of any Agency (such an amendment must also be approved by the OCTA Board of Directors).

10.2.2. Decrease the number of Companies or the number of Taxicabs operating in the Area of Jurisdiction of any Agency.

10.2.3. Affect the purpose of the OCTAP Regulations.

10.3 OCTAP Permit Fees and Taxicab Metered Rates.

10.3.1. Sections 10.1 and 10.2 above shall not apply to an amendment to the OCTAP fee schedule, attached hereto as Attachment "1," which is adopted by the OCTA Board of Directors.

10.3.2. An amendment of the Taxicab Metered Rates for On-Demand (Flagged) Trips attached hereto as "Attachment 2" and adopted pursuant to Section 9.2 of these Regulations shall be considered an administrative amendment pursuant to Section 10.1 in order to ensure uniformity of fares within Orange County.

--End of Regulations--

OCTAP Regulations – Attachment 1
ORANGE COUNTY TAXI ADMINISTRATION PROGRAM
OCTAP FEE STRUCTURE

**(OCTA IS CURRENTLY ANALYZING FEE STRUCTURE. THIS IS A PLACEHOLDER UNTIL
FEES ARE APPROVED BY OCTA'S BOARD OF DIRECTORS)**

OCTAP Regulations – Attachment 2

**ORANGE COUNTY APPROVED TAXICAB METERED RATES
FOR ON-DEMAND (FLAGGED) TRIPS**

Effective: _____, 2019

\$3.50 for the flag drop and first 1/5 mile
\$0.55 for each 1/5 mile, after the first 1/5 mile (\$2.75 per mile)
\$32.00 per hour wait time (Approximately \$0.53 per minute)

No Extra Charge for Additional Passengers.

OCTAP Regulations – Attachment 3

OCTAP ADMINISTRATIVE ACTION AND FINES SCHEDULE

Effective: _____, 2019

Applies to Taxicab Permittee	DESCRIPTION	FINES (per occurrence)	ACTION
	Advertising Failure to include, in any form of advertisement; the company permit number and company name associated with the permit.	Up to \$5,000	Escalating fines per advertising occurrence, up to \$5,000 per incident.
	Taxicab permit Valid permit must be affixed to taxicab. Not in Service signs required if cab is not available for service.	\$500	Warning or suspension of company permit and revocation of all taxicab permits. Renewal, replacement, or re-inspection and fees apply.
	Random drug and alcohol testing Failure to maintain program in accordance to the policy submitted to OCTAP.	\$500	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Unauthorized driver Allowing a non-permitted individual or a driver to operate a taxicab without establishing a lease or owner-operator agreement.	\$500	Warning or suspension company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Insurance Failure to submit renewal at least one business day prior to policy expiration, incomplete submission, unqualified insurance provider, or inadequate coverage.	\$250	Suspension of company permit and revocation of vehicle permits on insurance policy expiration date. Re-inspection and fees apply.
	Fares Operating or allowing a driver to use a rate higher than authorized fares.	\$250	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees may apply.
	Failure to Cooperate or Comply with Regulations Failure to respond or provide documents requested by OCTAP and any failure to comply with regulations not specifically addressed in Administrative Action and Fines.	\$250	Warning or suspension company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Vehicle Registration Expired vehicle registration or operating a vehicle not registered to the OCTAP Permittee or affiliated permitted driver.	\$250	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Taximeter or Approved Metering Device Broken or missing seals, outdated seals, non-functioning meter, or a taximeter or metering device that charges a fare other than the authorized metered rate.	\$100	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Dispatch Failure to provide reservation and dispatch services or records in accordance to company policy submitted to OCTAP, or failure to provide dispatch records to OCTAP upon request.	\$100	Fine will increase to \$250 after second offense in a 24 month period. May result in suspension of company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	DMV Pull Notice Program Failure to maintain an active program, to enroll driver(s), to notify OCTAP of non-qualified driver(s) as required, or to provide pull notice records to OCTAP upon request.	\$100	Warning or suspension of company permit and revocation of vehicle permits. Fine may increase for repeated occurrences

Applies to Taxicab Driver	Customer Information Failure to display required interior information; out of service sign.	\$50	Warning. Re-inspection and fees apply.
	Driver Affiliation Notification Failure to notify OCTAP of non-qualified or unauthorized driver(s) within 48 hours.	\$50	Warning or suspension of company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Advertising Failure to include in any advertisement the OCTAP issued company and driver permit number and affiliated taxicab company name.	Up to \$5,000	Escalating fines per occurrence, up to \$5,000 per incident.
	Operating an Unsafe Vehicle Driver shall ensure daily that the taxicab meets all safety and inspection standards prior to placing the taxicab in service.	\$250	Vehicle may be placed Out of Service. Re-inspection and fees may apply.
	Fares Failure to run taximeter or approved metering device; charging a fare that exceeds authorized metered rate for on demand (flagged) trip; or charging more than the agreed-upon price for prearranged trips booked through the permitted taxicab company.	\$250	Repeated occurrence may result in suspension or revocation of Driver Permit.
	Failure to Comply with Regulations Allowing another person to use your driver permit, a non-permitted person, or driver not affiliated with Permittee to operate your taxicab. Operating a taxicab without a lease or operating agreement with Permittee; and any other failure to comply with regulations not specifically addressed in Administrative Action and Fines.	\$250	Warning, suspension, or revocation of driver permit.
	Acceptance of Payments Failure to accept Visa and/or MasterCard payments.	\$100	Warning, suspension, or revocation of driver permit for repeat offenses.
	Company Affiliation Driving a taxicab for a company not identified on your driver permit.	\$100	Warning, suspension, or revocation of driver permit.
	Failure to Cooperate Fail to respond to requests, or to provide documents requested by OCTAP staff.	\$100	Warning, suspension, or revocation of driver permit.
	Altered Permit Possession or use of an altered OCTAP permit.	\$100	Warning, suspension, or revocation of driver permit.
	Taximeter Broken or missing seals, outdated seals, non-functioning meter.	\$50	Taxicab will be placed Out of Service. Re-inspection and fees will apply
	Receipt Failure to provide a receipt or to provide a receipt that meets requirements set forth in regulations.	\$25	Re-inspection and fees may apply.
	Driver Permit Failure to display as required.	\$25	Fine increases to \$50 after second offense in a 24 month period.
	Insurance and Registration Failure to produce evidence of current insurance and/or registration	\$25 per item	Fines increasing to \$50 per item after second offense in a 24 month period.

ORDINANCE NO. O-2019-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING CHAPTER 6.68 OF TITLE 6 OF THE PLACENTIA MUNICIPAL CODE RELATING TO THE REGULATION OF TAXICABS

City Attorney Summary

This ordinance would amend Chapter 6.68 of the City of Placentia Municipal Code to update the existing provisions relating to the regulation of taxicabs in accordance with AB 1069 recently passed by the California Legislature. The amendments contained in this ordinance are consistent with the requirements of Government Code section 53075.5 as amended by AB 1069. The City would continue to participate in the Orange County taxi administration program (OCTAP) administered by the Orange County Transportation Authority and adopt OCTAP's regulations as part of this ordinance.

A. Recitals

- (i) The California Legislature recently passed AB 1069 amending Government Code section 53075.5 to require every city and county in which a taxicab company is substantially located to adopt an ordinance or resolution regarding taxicab transportation service operation in order to protect the public health, safety, and welfare.
- (ii) The ordinance must provide for a policy for entry into the business of providing taxicab services, the establishment or registration of rates for the provision of such services, and a mandatory controlled substance and alcohol testing certification program.
- (iii) Section 53075.5(j)(1)(B) permits a city to enter into an agreement with a transit agency for the purpose of regulating or administering the taxicab companies located substantially within the jurisdictional boundaries of the transit agency, provides that a taxicab company is substantially located within the jurisdictional boundaries of the transit agency if it is substantially located within the city that enters into an agreement pursuant to Section 53075.5(j)(1)(B), and permits the transit agency to exercise all powers granted to the city that is a party to the agreement pursuant to Section 53075.5 in order to regulate or administer taxicab companies within those boundaries.
- (iv) The City of Placentia ("City") and other Orange County cities formed the Orange County Taxi Administration Program ("OCTAP") to comply with the requirements of Section 53075.5 and to establish minimum safety and service standards for the provision of taxicab services in Orange County, to increase public safety, to reduce administrative costs for the public and private sector, and to expand the provision of private transportation service in Orange County.
- (v) The City, along with several other Orange County cities and the County of Orange, has entered into Cooperative Agreement No. C-8-2015, effective January 1, 2019, with the Orange County Transportation Authority ("OCTA") for such administration and regulation.
- (vi) Pursuant to the Cooperative Agreement, OCTA administers OCTAP on behalf of the participating cities and the County.

- (vii) Pursuant to Article 4(B) of the Cooperative Agreement, the participating agencies are required to adopt OCTAP Regulations into their respective municipal codes and are responsible for enforcement of all violations of their taxicab ordinances and the OCTAP Regulations occurring within their jurisdictions.
- (viii) The City desires to amend Chapter 6.68 of the Placentia Municipal Code to comply with its obligations pursuant to the Cooperative Agreement and state law.

B. Ordinance

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. Chapter 6.68 of Title 6 of the Placentia Municipal Code is hereby deleted in its entirety and replaced as follows:

6.68.010 Purpose and intent.

The purpose of this chapter is to provide an objective and comprehensive process for taxicab operations within the city.

6.68.020 Definitions.

Unless otherwise set forth herein, the words and phrases used in this chapter shall have the meaning set forth in the taxicab regulations adopted by the city council.

"OCTAP" means the Orange County Taxi Administration Program, an association of cities, including city, and the County of Orange, formed to establish a policy for entry into the business of providing taxicab transportation service in compliance with the agencies' requirements under California Government Code section 53075.5, and administered by the Orange County Transportation Authority.

"Substantially located" has the meaning set forth in California Government Code section 53075.5.

"Taxicab" means a vehicle capable of carrying not more than eight persons, excluding the driver, and used to carry passengers for hire. The term shall exclude a vehicle operating as a Charter Party Carrier licensed as such by any state agency, including the California Public Utilities Commission (CPUC), or any other vehicle operating under the authority of any state agency, including the CPUC.

6.68.030 Permit required.

It shall be unlawful for any taxicab driver or taxicab company to operate within the city without a permit issued by OCTAP.

6.68.040 Taxicab regulations.

All taxicab drivers and taxicab companies shall comply with the taxicab regulations adopted by the City Council, which include fees, rates, and fines. The taxicab

regulations are made a part of this chapter by this reference as though set out in full herein. A copy of the taxicab regulations is on file in the office of the City Clerk.

6.68.050 Separate from business licensing.

The requirements of this chapter are separate and independent from the business licensing provisions of this code if the driver or company is substantially located within the city.

6.68.060 Violation and penalty.

Violation of this chapter shall be subject to the penalty provisions set forth in Chapters 1.08 and 1.10 of this code and in the taxicab regulations adopted by the City Council. In addition, any person or company operating a taxicab in the city without a valid permit may be subject to a fine of five thousand dollars (\$5,000.00).

SECTION 2. In compliance with Section 53075.5(b) of the California Government Code, the City Council hereby adopts as the City's taxicab regulations the OCTAP Regulations attached hereto as Exhibit "A." One full copy of the OCTAP Regulations, certified to be a true copy by the City Clerk, shall be kept on file in the office of the City Clerk for public inspection.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Ordinance shall nonetheless remain in full force and effect. The City Council of the City of Placentia hereby declares that it would have adopted each section, subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Ordinance be declared invalid or unenforceable.

SECTION 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on May 7, 2019.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Placentia, held on the ____ day of _____ 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT A

REGULATIONS OF THE ORANGE COUNTY TAXI ADMINISTRATION PROGRAM
ATTACHED



**REGULATIONS
OF THE
ORANGE COUNTY
TAXI ADMINISTRATION
PROGRAM**

Approved 02/05/2019

Effective XX/XX/2019

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PURPOSE AND SCOPE

The Orange County Taxi Administration Program (OCTAP) is an association of Orange County Agencies formed to establish a policy for entry into the business of providing Taxicab transportation service in compliance with Agencies' requirements under California Government Code § 53075.5. OCTAP was formed pursuant to interagency-agreements between the Orange County Transportation Authority (OCTA) and participating Agencies. The objective of OCTAP is to establish minimum safety and service standards for the provision of Taxicab services in Orange County, to increase public safety, reduce administrative costs for the public and private sector, and to expand the provision of private transportation service in Orange County.

Although not a participating Agency, OCTA provides administrative functions for the OCTAP program and manages the permitting processes necessary to issue Taxicab company, vehicle, and driver permits on behalf of the Agencies. The OCTAP Regulations are intended to define minimum Taxicab company, Taxicab vehicle, and Taxicab driver permitting requirements, establish minimum safety and service standards for the operation of a Taxicab, and consolidate the permitting of Taxicab transportation service for the Agencies.

Agency Legislative Independence and Authority Retained.

The OCTAP Regulations are developed by the Agencies and enforced through adoption of the OCTAP Regulations into each Agency's municipal code. Each Agency shall be responsible for enforcing the OCTAP Regulations, prosecuting violators, and notifying OCTAP of such occurrences. All policies, procedures, ordinances, rules, and regulations pertaining to Taxicab companies, Taxicab drivers, Taxicabs, fares, notices, safety, Taxicab stands, pickup, hours of operations, and all other functions not specifically provided for in the OCTAP Regulations, shall remain within the authority and jurisdiction of each Agency.

Each Agency retains all authority, responsibility, and independence for Taxicab regulation and enforcement within its Area of Jurisdiction. Each Agency retains the right and authority to select the Company(ies) authorized to operate within its jurisdiction, including the number of Taxicabs authorized to pick up passengers within its jurisdiction. Each Agency reserves the right to implement and enforce additional requirements or limits beyond the OCTAP Regulations.

DEFINITIONS

1. Agency

"Agency" means each City and the County of Orange that participates in OCTAP.

2. Area of Jurisdiction

"Area of Jurisdiction" of each Agency means the area within the boundaries of a City, or for the County means the unincorporated area, including John Wayne Airport.

3. ASE

"ASE" means the National Institute for Automotive Service Excellence.

4. Bandit Taxicab

"Bandit Taxicab" refers to a Taxicab operating within the Area of Jurisdiction of any OCTAP Agency without a valid OCTAP permit, when one is required, or other permit issued by a permitting agency that is accepted by the OCTAP Agencies.

5. BAR

"BAR" means the Bureau of Automotive Repair.

6. Company

"Company" includes a natural person, firm, association, organization, partnership, business, trust, corporation, or public entity.

7. Company Permit

"Company Permit" means a valid permit issued by OCTAP authorizing a Company to operate a Taxicab business within the Area of Jurisdiction of any participating Agency, which allows the Company to serve that Agency.

8. Driver

"Driver" means a person who has a valid OCTAP-issued Driver Permit.

9. Driver Permit

"Driver Permit" means a valid permit issued by OCTAP authorizing a person to drive or control the movements of a Taxicab.

10. OCTA

"OCTA" means the Orange County Transportation Authority.

11. OCTAP

"OCTAP" means the Orange County Taxi Administration Program.

12. Permittee

"Permittee" means a Company that holds a valid OCTAP Company Permit.

13. Taxicab

"Taxicab" means a vehicle capable of carrying not more than eight persons, excluding the driver, and used to carry passengers for hire. The term shall exclude a vehicle operating as a Charter Party Carrier licensed as such by any state agency, including the California Public Utilities Commission (CPUC), or any other vehicle operating under the authority of any state agency, including the CPUC.

14. Taxicab Permit

"Taxicab Permit" means a valid permit issued by OCTAP, authorizing a particular vehicle to be operated as a Taxicab.

15. Transportation Agreements

"Transportation Agreements" means any separate agreement that an Agency has established with an OCTAP Permittee for operation within its jurisdiction.

AGENCY AND OCTA PARTICIPATION

Agency Responsibilities.

Each Agency shall:

- Participate as a member of OCTAP.
- Appoint its City Manager, Executive Officer, or their designee, to participate as a member of the OCTAP Steering Committee.

- Adopt and enforce a Taxicab ordinance or resolution consistent with the OCTAP Regulations.
- Enforce, and if necessary, prosecute all violations of its Taxicab ordinance or resolution and the OCTAP Regulations.
- Notify OCTAP of any public or law enforcement complaint pertaining to permitted Taxicab companies, Taxicabs, and Taxicab drivers within its Area of Jurisdiction.

OCTA Responsibilities.

OCTA shall provide the services described in the OCTAP Regulations on behalf of each Agency that adopts the OCTAP Regulations by ordinance or resolution, and shall:

- Provide staff and administrative services necessary to issue permits and implement the OCTAP Regulations.
- Collect fees to cover the costs of administering OCTAP and collect fines associated with violations of OCTAP Regulations.

However, OCTA shall not assume liability for the performance of Taxicab companies, Taxicab drivers, or Taxicabs. OCTA is not responsible for the enforcement of Agency ordinances or resolutions, the enforcement of non-permitted Taxicab operations, or for collecting franchise fees or business license fees imposed by participating Agencies on Taxicab companies or drivers.

STEERING COMMITTEE

The OCTAP Steering Committee shall be appointed by the Agencies. The OCTAP Steering Committee is responsible for creating the OCTAP Regulations and advising OCTA on matters including the OCTAP Regulations, the policies and procedures governing the issuance of permits, and public safety issues in Orange County. The OCTAP Steering Committee will meet as needed to advise OCTA on all matters discussed herein.

1. GENERAL RULES AND REQUIREMENTS

Each OCTAP Permittee, its management, employees, affiliated drivers, leaseholders, and owner-operators are individually and jointly responsible for complying with OCTAP Regulations; all California Vehicle Codes and Statutes; all applicable federal, state and local laws, statutes, and ordinances; all ordinances of a City, Agency, Airport, or County related to the operation of a Taxicab; and all lawful orders, rules, and regulations promulgated thereunder regarding the transportation of customers in a Taxicab.

1.1. Permittee.

- 1.1.1 Permittee shall ensure Taxicabs are driven only by OCTAP permitted Drivers.
- 1.1.2 Permittee shall not operate a Taxicab without a valid Taxicab Permit from OCTAP, unless otherwise permitted by law.
- 1.1.3 Permittee shall notify OCTAP within forty-eight (48) business hours of an affiliated Driver who becomes unqualified or unauthorized to drive a Taxicab or upon termination of employment or affiliation with Permittee.
- 1.1.4 Permittee shall maintain all programs and requirements for receiving a Company Permit and verify the continuous enrollment of affiliated drivers in their OCTAP-approved drug and alcohol testing program and DMV Pull Notice program.
- 1.1.5 Permittee shall comply with any separate requirements that may have been adopted by any Agency in which Permittee intends to operate, including, but not limited to, establishment of a franchise and the payment of business license fees or taxes.
- 1.1.6 Permittee shall cooperate fully with OCTAP Staff.
- 1.1.7 Permittee shall notify OCTAP staff within forty-eight (48) business hours when vehicles are removed from service and will surrender OCTAP vehicle permits in accordance with Section 4.5.
- 1.1.8 Permittee shall maintain reasonable financial responsibility to conduct Taxicab transportation services in accordance with the OCTAP Regulations.
- 1.1.9 Permittee shall maintain a safety education and training program in effect for all Taxicab Drivers, whether employees or contractors.
- 1.1.10 Permittee shall maintain a disabled access education and training program to instruct its Taxicab Drivers on compliance with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) and amendments thereto, and state disability rights laws, including making clear that it is illegal to decline to serve a person with a disability or who has a service animal.
- 1.1.11 Permittee shall disclose fares, fees, or rates to the customer, and may satisfy this by disclosing fares, fees, or rates on its Internet Web site, mobile telephone application, or telephone orders upon request.

- 1.1.12 For on-demand (flagged) trips, the Taxicab must possess a fully operational taximeter with current and intact seals, or any type of device or technology approved by the Division of Measurement Standards to calculate fares, including the use of Global Positioning System metering, provided that the device or technology complies with Section 12500.5 of the Business and Professions Code and with all regulations established pursuant to Section 12107 of the Business and Professions Code. The customer shall not be charged a fare that exceeds the authorized fare.

1.2 Permitted Drivers.

- 1.2.1 A Driver must possess and display a valid OCTAP Driver Permit in order to operate a Taxicab, and at all times the taxicab is in operation, on behalf of a Permittee.
- 1.2.2 A driver shall not operate a taxicab without a valid OCTAP Taxicab Permit.
- 1.2.3 Permitted Drivers shall adhere to all regulations related to Taxicab Operation in Section 6.
- 1.2.4 Permitted Drivers may only pick up passengers in the Area of Jurisdiction of those agencies that have approved the Permittee he/she represents, unless otherwise permitted by law.
- 1.2.5 Permitted Drivers shall cooperate with the Permittee, Law and Code Enforcement Officers, and OCTAP Staff, including random testing and all vehicle inspections.
- 1.2.6 The Driver Permit must be displayed in the passenger side area of the dashboard, easily viewable from inside or outside of the vehicle. The Driver Permit must be attached in a way that makes it removable by the Driver to provide to law enforcement, code enforcement officers, or OCTAP staff, when requested. The Driver's California driver license number on the Driver Permit may be covered by a removable label, if desired. No other alterations, covered, or hidden information to the OCTAP Driver Permit is allowed.
- 1.2.7 A driver in possession of an altered or defaced permit will not be considered to be in possession of a valid Driver's Permit.
- 1.2.8 A Driver shall not display another person's OCTAP Driver Permit or allow another person to use their Driver Permit.

- 1.2.9 A Driver shall not carry more passengers in the Taxicab than are authorized by the manufacturer's recommendations. Operational seat belts must be available for all passengers.
- 1.2.10 A Driver shall operate a Taxicab in accordance with all applicable state and local laws and regulations and with due regard for the safety, comfort, and convenience of passengers, and of the general public.

2. COMPANY PERMITS

No Company shall operate a Taxicab business or advertise as a Taxicab business within the Area of Jurisdiction of an Agency without having first obtained a Company Permit from OCTAP, unless otherwise authorized by Government Code § 53075.5, or without permission from the Agency to operate in the Area of Jurisdiction of such Agency, if the Agency's legislative body requires such permission.

2.1 Company Permit Requirements.

A Company Permit shall be issued from OCTAP when the following conditions have been satisfied:

- 2.1.1 Submission of a complete Company Permit application package.
- 2.1.2 Submission of a copy of the applicant's drug and alcohol policy meeting OCTAP requirements and proof that the applicant has implemented a Drug and Alcohol Certification Program covering all its affiliated permitted Drivers pursuant to Government Code § 53075.5 and meeting the following requirements.
 - 2.1.2.1 A contract with a drug and alcohol program administrator and authorized lab certified by the U.S. Department of Transportation.
 - 2.1.2.2 Procedures and components substantially as in Part 40 of Title 49 of the Code of Federal Regulations, for pre-employment or pre-licensing and licensing renewal.
 - 2.1.2.3 Procedures and components substantially as in Part 382 of Title 49 of the Code of Federal Regulations for rehabilitation, return-to-duty and follow up testing.
 - 2.1.2.4 Procedures and components for random testing following U.S. Department of Transportation guidelines, annual minimum random testing rates, and additional tests as required following accidents, rehabilitation, return-to-service,

and other circumstances providing reasonable suspicion to test.

- 2.1.2.5 When requested, random testing reports to be made available to OCTAP by the program administrator.
 - 2.1.2.6 The applicant's and program administrator's records shall be made available to OCTAP upon request within forty-eight (48) business hours.
 - 2.1.2.7 The test results must be provided to OCTAP and the Permittee by the testing facility.
 - 2.1.2.8 Drivers must show a valid California driver license at the time and place of testing.
- 2.1.3 Submission of evidence of insurance, in full force and effect, in such form as required by OCTAP, issued by a solvent and responsible company licensed to do business in the State of California, insuring the applicant against loss by reason of injury or damage that may result to persons, including Taxicab passengers, or property, from the negligent operation or maintenance of such Taxicab.
- 2.1.3.1 Applicant shall provide a Certificate of Insurance and Insurance Policy Binder showing that the applicant is insured for a minimum combined single limit of one million dollars (\$1,000,000) for the injury or death of one or more persons in the same accident, and one hundred thousand dollars (\$100,000) for injury or destruction of property with an insurer with a minimum AM Best Rating of A-7. Each insurance policy required by these Regulations shall waive all rights of subrogation against OCTA, OCTAP and its member agencies, including their respective elected and appointed officials, officers, directors, employees, agents and volunteers. No self-insured retention shall be allowed.
 - 2.1.3.2 Deductibles shall not exceed ten thousand dollars (\$10,000) per occurrence. In addition, the applicant shall direct the insurance company to provide OCTAP copies of Endorsements to the insurance policy 1) naming OCTA, OCTAP and its member agencies, including their respective elected and appointed officials, officers, directors, employees, agents and volunteers, as additional insureds; and 2) indicating that coverage shall not be reduced, terminated or cancelled without thirty (30) days prior written notice to OCTAP; and 3) the OCTAP special endorsement must be

completed and duly executed by the agent or broker of record and submitted along with the proof of insurance.

- 2.1.3.3 At least one (1) business day prior to the expiration of the current policies, a Permittee shall submit insurance binders evidencing insurance coverage for the policy period subsequent to the expiration of the current policies. Lapses or interruptions of insurance coverage shall cause an immediate suspension of the Company Permit, pending revocation, and an immediate revocation of all Taxicab Permits issued to the Permittee. Reinstatement of a Company Permit may require payment of applicable fees and/or fines. Furthermore, if reinstated, any Taxicab(s) a Permittee desires to be placed back into service will require the issuance of a new Taxicab Permit with applicable fees paid.
- 2.1.4 Submission of Department of Motor Vehicles (DMV) Pull Notice Program Requester Code Number issued to applicant, as defined in Vehicle Code § 1808.1 and continuous enrollment in the Pull Notice program. All affiliated Taxicab Drivers must be enrolled within seven (7) calendar days from inception of the program or date of affiliation. Permittees are required to notify OCTAP upon receipt of a DMV Pull Notice for any affiliated Driver that indicates an action that would no longer qualify the Driver for a Driver Permit. Permittee shall require the Driver to immediately cease operation and surrender their Driver Permit to Permittee. Permittee shall return the Driver Permit to OCTAP within forty-eight (48) business hours of DMV Pull Notice receipt. DMV Pull Notice records shall be made available to OCTAP within forty-eight (48) business hours of request.
- 2.1.5 Submission of proof of current California Department of Motor Vehicles registration for each Taxicab listed in the Company Permit application. All Taxicabs listed in the Company Permit application shall be registered pursuant to Section 5.2.
- 2.1.6 Every owner, partner, or principal officer of applicant has submitted to Live Scan fingerprinting at an approved California Department of Justice finger printing agency to initiate a Department of Justice (DOJ) background check (first time applicants only unless otherwise required) and has enrolled in the DOJ subsequent arrest notification program.
- 2.1.7 Every owner, partner, or principal officer of applicant has successfully cleared all background checks.

- 2.1.8 At the time the Company Permit application is submitted, the applicant shall provide to OCTAP a list of OCTAP permitted Drivers authorized to operate the Taxicabs.
- 2.1.9 Payment of all applicable fees.
- 2.1.10 Company shall have a principal place of business from which it conducts its activities as a Taxicab company and related activities. Multiple locations for other activities such as storage, maintenance/repair, etc., are allowed. For the purposes of these Regulations, if the Company has provided OCTAP with a valid address for the receipt of notices and correspondence from OCTAP, a "principal place of business" may be a Taxicab.
- 2.1.11 OCTAP may require additional verification for compliance with the requirements defined herein.
- 2.1.12 OCTAP Company Permit number must be conspicuously posted in all company advertisement and media, as required by California Government Code § 53075.9. Posting must be worded as "OCTAP Company Permit #XXX". Additionally, advertisements must use the OCTAP permitted Company name.

2.2. Company Permit Denial.

A Company Permit shall be denied if any of the following apply to an applicant Company or to any owner, partner, or principal officer of an applicant Company:

- 2.2.1 Is less than 18 years of age.
- 2.2.2 Falsifies material information on the application for Company Permit.
- 2.2.3 Is a registered sex offender pursuant to California Penal Code § 290.
- 2.2.4 Is on formal probation or parole for any offense outlined in Sections 2.2.5., 2.2.6., or 2.2.7.
- 2.2.5 Is convicted (or pleads guilty or nolo contendere) in any state for any of the following: murder; robbery; pandering; pimping; crimes related to the sale or transportation of controlled substances, including marijuana; crimes involving the use of a weapon; or any other offense involving moral turpitude, or any crime that is substantially related to the qualifications, functions or responsibilities of a Permittee.

- 2.2.6 Is convicted (or pleads guilty or nolo contendere) in any state for a felony other than those listed in Section 2.2.5., within eight (8) years of the application.
- 2.2.7 Has any conviction within five (5) years of application (or plea of guilty or nolo contendere) in any state or has any final administrative determination of a violation of any statute, ordinance, or regulation reasonably and rationally pertaining to the same or similar business operation which would have resulted in suspension or revocation of the Company Permit under these Regulations.
- 2.2.8 Operation of its business without the insurance required in Section 2.1.3.
- 2.2.9 Failing to fully satisfy any court judgment entered against the Company arising from liability for operating Taxicabs, including, but not limited to, judgments related to collisions or operating without the requisite insurance, within ten (10) years from the date that the judgment was originally entered pursuant to California Code of Civil Procedure § 683.020 and § 683.030 or, if the judgment has been renewed, within ten (10) years from the date that the application for renewal of judgment is filed pursuant to California Code of Civil Procedure § 683.120.
- 2.2.10 For good cause, subject to appeal pursuant to Section 8. Good cause is defined to include, but is not limited to, arrests, charges, offenses, or convictions related to the responsibilities and functions of a Taxicab company not specifically outlined in this section, that would be prudent to consider in order to protect the public.

2.3. Company Affiliated Drivers.

At the time the Company Permit application is submitted, the applicant shall provide to OCTAP a list of OCTAP permitted Drivers authorized to operate the Taxicabs. A Permittee may add Drivers to its list of Drivers authorized to operate the Taxicabs identified in the Company Permit, provided that the Driver to be added has been issued a Driver Permit by OCTAP which states the Driver is affiliated with the Permittee.

2.4. Company Permit Issuance.

Upon applicant's satisfaction of the conditions listed in Company Permit Requirements, applicant shall be issued an OCTAP Company Permit within five (5) business days.

2.5. Term of Company Permit.

The Company Permit is valid until December 31, 2020, unless extended, suspended, or revoked.

2.6. Company Permit Renewal.

No less than sixty (60) days prior to the expiration of the Company Permit, the Permittee shall submit an application for renewal of its Company Permit in order to allow sufficient time to review the application for renewal. Failure to submit an application for renewal of the Company Permit at least sixty (60) days prior to the current expiration could result in a lapse in the Company Permit and suspension or revocation of Taxicab Permits. A lapse in the Company Permit may require a Company to submit an application and fees for a new Company Permit, and fees for Taxicab Permit(s).

2.7. Company Permit Suspension/Revocation.

A Company Permit may be suspended or revoked by OCTAP for any of the following reasons:

- 2.7.1 Providing late, false, or inaccurate information in the Company Permit application.
- 2.7.2 Allowing operation of a Taxicab by a driver not possessing a valid OCTAP Driver Permit when stating that the driver is affiliated with the Permittee.
- 2.7.3 Failure to comply with the OCTAP Regulations.
- 2.7.4 Operation of any Taxicab at a rate higher than the authorized fare or an agency program as described in Section 2.10.
- 2.7.5 Failure to cooperate with an Agency's law enforcement officers, code enforcement officers, OCTAP staff, and/or California Highway Patrol.
- 2.7.6 Operating its business in violation of the insurance requirements in Section 2.1.3.
- 2.7.7 Failure to comply with the drug and alcohol policy and program required in Section 2.1.2.
- 2.7.8 Failing to fully satisfy any court judgment entered against the Company arising from liability for operating Taxicabs, including, but not limited to, judgments related to collisions or operating without the requisite insurance, within ten (10) years from the date that the judgment was originally entered pursuant to California Code of Civil

Procedure § 683.020 and § 683.030 or, if the judgment has been renewed, within ten (10) years from the date that the application for renewal of judgment is filed pursuant to California Code of Civil Procedure § 683.120.

- 2.7.9 Circumstances providing grounds for denial of a Company Permit as outlined in the OCTAP Regulations.
- 2.7.10 Violating Government Code § 53075.9 pertaining to advertising.
- 2.7.11 For good cause, subject to appeal pursuant to Section 8. Good cause is defined to include, but is not limited to arrests, charges, offenses, and or convictions related to the responsibilities and functions of a Taxicab company not specifically outlined in this Section, that would be prudent to consider in order to protect the public.

2.8 Company Permit Penalties/Suspensions.

In lieu of revocation, OCTAP may impose a penalty in the form of a fine, a period of suspension, or both a fine and period of suspension. The OCTAP Administrative Action and Fines Schedule is attached as "Attachment 3."

2.9 Right to Appeal.

A Company Permit applicant or Permittee may appeal a Company Permit denial, revocation, suspension, or fine as provided for in Section 8.

2.10 Agency or Other Transportation Agreements.

- 2.10.1 An OCTAP Permittee may participate in agency or other transportation programs within the jurisdiction of OCTAP under the following conditions:
 - 2.10.1.1 Transportation program requirements do not conflict with OCTAP Regulations. Agency or other providers may require standards and guidelines that are greater than general OCTAP requirements. The agency or provider is responsible for managing and monitoring its program-specific requirements.
 - 2.10.1.2 Permittee is in good standing with OCTAP, maintains all required OCTAP permits, and continues to comply with all OCTAP requirements.
 - 2.10.1.3 Taxicab Driver must continue to display OCTAP Driver Permit regardless of any other agency or program identification that may be required by the sponsoring agency.

- 2.10.1.4 Permittee may establish a specialized fare structure for agency or program trips through its agreement with the agency.
- 2.10.1.5 For on-demand (flagged) trips, the metering device must be operated any time the Driver is carrying a customer on behalf of Permittee, regardless of an agreement pursuant to Section 6.4.

3. DRIVER PERMITS

A Driver must be affiliated with an OCTAP permitted Company and possess a valid OCTAP Driver Permit in order to operate a Taxicab.

3.1. Driver Permit Requirements

A Driver Permit may be obtained from OCTAP, provided the applicant has submitted all of the following:

- 3.1.1 Complete Driver Permit application, signed by a representative of the Permittee to which the driver intends to be affiliated.
- 3.1.2 Valid California driver license (Class C).
- 3.1.3 California Department of Motor Vehicles H6 report issued within thirty (30) days of submission of a complete application package.
- 3.1.4 A negative drug and alcohol screening test administered by Permittee's program administrator within the previous thirty (30) days in compliance with California Government Code § 53075.5(b)(3).
- 3.1.5 Proof of enrollment in Permittees current and active random drug and alcohol program.
- 3.1.6 Live Scan fingerprints taken at an approved California Department of Justice finger printing agency.
- 3.1.7 Acceptable CDL and DOJ background checks.
- 3.1.8 Payment of all applicable fees.

3.2 Driver Permit Issuance.

A Driver Permit shall be issued within five (5) business days after satisfaction of requirements in Section 3.1.

3.3 Term of Driver Permit.

A Driver Permit is valid until December 30, 2020, unless extended, suspended, revoked, otherwise terminated, or when issued based on a temporary or interim California driver license.

3.4 Renewal of Driver Permit.

Up to sixty (60) working days prior to the expiration of the Driver Permit, the Driver may reapply for a Driver Permit pursuant to Section 3 in order to allow time to review the application for renewal. The renewal of a Driver Permit shall be granted within five (5) business days of satisfaction of all requirements for renewal.

If a Driver Permit expires before approval of renewal, the Driver will not be allowed to operate a Taxicab until the renewal Driver Permit is approved, issued, and in the Driver's possession. Drivers who do not apply to renew prior to the expiration of their permit will be charged late fees in accordance with the OCTAP fee structure.

3.5 Driver Permit Limitation.

An OCTAP Driver Permit is only valid for the Driver to operate a Taxicab for the Permittee indicated on the Driver Permit. A Driver may not operate a Taxicab for another Company unless the Driver completes a transfer application pursuant to Section 3.7. Reproduction of a Driver Permit is strictly prohibited for any reason with the exception of Company management copying the permit for recordkeeping purposes.

3.6 Replacement Driver Permit.

A replacement for a lost or damaged Driver Permit or a subsequent Driver Permit previously issued based on a temporary or interim California driver license may be obtained from OCTAP upon payment of all applicable fees. A Driver shall not operate a Taxicab until a replacement permit is obtained and in possession of the Driver pursuant to this Section. A replacement Driver Permit shall expire on the same date as the original Driver Permit and shall not exceed the Driver's annual permit period.

3.7 Driver Permit Transfer to Another Company.

A Driver may request a transfer of his/her Driver Permit to another Permittee provided the Driver has submitted the following to OCTAP:

- 3.7.1 A Driver Permit application signed by an authorized representative of the prospective Permittee.
- 3.7.2 The Driver Permit transfer fee.
- 3.7.3 Valid California driver license (Class C).
- 3.7.4 OCTAP Driver Permit to be transferred.
- 3.7.5 Verification of enrollment transfer in Permittee's current and active random drug and alcohol program.
- 3.7.6 Driver shall not operate a Taxicab until the transfer permit is obtained and in possession of the Driver pursuant to this Section.
- 3.7.7 A transferred Driver Permit shall expire on the same date as the original Driver Permit and shall not exceed the Driver's permit period.

3.8 Driver Permit Denial.

A Driver Permit shall be denied if applicant:

- 3.8.1 Is less than 18 years of age.
- 3.8.2 Does not possess a valid California driver license (Class C).
- 3.8.3 Fails to enroll in the required random drug and alcohol program.
- 3.8.4 Fails the required drug and/or alcohol test. Upon testing positive for drugs and/or alcohol, the applicant shall not be eligible to reapply for a Driver Permit for a period of one (1) year from the test date.
- 3.8.5 Falsifies, or fails to disclose, material information on the application for a Driver Permit.
- 3.8.6 Is required to register as a sex offender pursuant to California Penal Code § 290.
- 3.8.7 Is on formal probation or parole for any offense outlined herein.
- 3.8.8 Is convicted (or pleads guilty or nolo contendere), regardless of the time elapsed, in any state, of any of the following or their equivalent: murder; a violation of California Vehicle Code § 2800.2 (pertaining to disregard for safety of persons or property), § 2800.3 (pertaining to flight from peace officer causing death or bodily injury), or § 20001 (pertaining to duty to stop at scene of accident); robbery; pandering;

pimping; crimes related to the manufacture, use, sale, possession, or transportation of controlled substances; sale or transportation of marijuana; crimes involving weapons; any crime for which registration would be required under California Penal Code § 290; crimes involving credit card fraud or use of another person's identifying information without authorization (California Penal Code § 530 or equivalent or substitute sections); or any other offense involving moral turpitude or any crime that is substantially related to the qualifications, functions or responsibilities of a Taxicab driver.

- 3.8.9 Is convicted of any felony in any state (or pleads guilty or nolo contendere), other than those felonies listed in Section 3.8.8, within eight (8) years of application.
- 3.8.10 Is convicted (or pleads guilty or nolo contendere) of any of the following within five (5) years of application: reckless driving; driving under the influence of intoxicating liquors or drugs (DUI); use or possession of marijuana; a violation of California Vehicle Code § 2800.1 (pertaining to flight from peace officer); § 20002 (pertaining to duty where property is damaged), § 20003 (pertaining to duty upon injury or death) or any corresponding substitute sections; vehicular manslaughter; and Penal Code §§ 240, 241, 242, and 243 or any corresponding substitute sections pertaining to assault and battery.
- 3.8.11 For good cause, subject to appeal pursuant to Section 8 below. Good cause is defined to include, but is not limited to, arrests, charges, offenses, and/or convictions related to the responsibilities and functions of a Taxicab driver, not specifically outlined in this Section, that would preclude an applicant from possessing an OCTAP Driver Permit.
- 3.8.12 Fails to execute a lease, sublease, or owner-operator agreement with Permittee.

3.9 Driver Permit Suspension/Revocation.

A Driver Permit may be suspended or revoked by OCTAP for any of the following reasons:

- 3.9.1 Failure to comply with the applicable provisions (including timeliness of submissions) of the OCTAP Regulations.
- 3.9.2 Circumstances providing grounds for denial of a Driver Permit as outlined in the OCTAP Regulations.
- 3.9.3 Revocation or suspension of driver's California driver license.

- 3.9.4 Driver's failure to cooperate with an Agency's law enforcement officers, code enforcement officers, OCTAP staff, and/or California Highway Patrol officers.
- 3.9.5 Notification to OCTAP by the Permittee that the Driver is no longer an authorized driver for the Permittee.
- 3.9.6 Testing positive on a drug and alcohol screening, or failure to submit to Permittees random drug and alcohol testing program.
- 3.9.7 Not enrolled and active in the required random drug and alcohol program.
- 3.9.8 For good cause pursuant to Section 8, subject to appeal. Good cause is defined to include, but is not limited to, arrests, charges, offenses, and or convictions related to the responsibilities and functions of a Taxicab driver, not specifically outlined in this Section, that would preclude a driver from possessing an OCTAP Driver Permit.
- 3.9.9 A Driver whose permit is revoked shall be prohibited from applying for a new Driver Permit for one (1) year from the date of revocation.

3.10 Driver Permit Penalty/Suspension.

In lieu of revocation, OCTAP may impose a penalty in the form of a fine, a period of suspension, or both a fine and a period of suspension as specified in the OCTAP Regulations. The OCTAP Administrative Action and Fines Schedule is attached as "Attachment 3."

3.11 Driver Permit Appeal.

The denial, suspension, or revocation of a Driver Permit may be appealed as provided in Section 8.

3.12 Driver Permit Surrender.

Upon expiration, suspension, or revocation of a Driver Permit, or upon termination of employment or affiliation with a Permittee, a Driver shall cease work immediately and surrender the Driver Permit to OCTAP within forty-eight (48) business hours.

4. TAXICAB PERMITS

4.1 Taxicab Permit Required.

No person shall operate a Taxicab, or advertise a Taxicab business, on behalf of a Permittee within the Area of Jurisdiction of an Agency without a Taxicab Permit from OCTAP, unless otherwise authorized by Government Code § 53075.5. At all times while providing taxi service, the Taxicab Permit must be displayed in the left-hand corner of the rear window of the Taxicab for which the Taxicab Permit is issued. A Taxicab Permit is nontransferable and is valid until December 31, 2020, unless, extended, suspended or revoked.

4.2 Inspections.

Prior to issuance or renewal of a Taxicab Permit, Company must complete a vehicle inspection at an ASE-certified or BAR-registered facility and submit proof to OCTAP, signed by the inspecting facility, that the Taxicab has met all inspection standards.

4.3 Vehicle Replacement.

OCTAP shall issue a Taxicab Permit for a replacement Taxicab, valid for the time remaining under the Taxicab Permit of the replaced Taxicab, upon satisfaction of the following conditions:

- 4.3.1 Permittee submits the new Taxicab within two weeks of the time that the original permit is surrendered.
- 4.3.2 Surrender of the existing Taxicab Permit to OCTAP.
- 4.3.3 Payment of Vehicle Permit replacement fee.
- 4.3.4 Company provides proof satisfactory to OCTAP that the replacement Taxicab passes a Taxicab inspection by an ASE-certified or BAR-registered facility.

4.4 Taxicab Permit Renewal.

A Taxicab Permit shall be renewed annually upon payment of applicable fees and submission of proof satisfactory to OCTAP that the Taxicab passes an inspection by a facility certified by an ASE-certified or BAR-registered facility.

- 4.4.1 Upon the successful completion of the above requirements, OCTAP shall provide a new expiration year for the Taxicab Permit.
- 4.4.2 A Taxicab presented for renewal after the permit expiration date will be charged late fees, up to and including the date the Taxicab permit is renewed (in accordance with the current OCTAP Fee Structure), and subjects the Permittee to other administrative actions and fines.

4.5 Taxicab Permit Surrender.

A Permittee, when selling or removing a Taxicab from the fleet, must assure that the OCTAP Taxicab Permit, welcome decals, and other OCTAP Taxicab markings are removed and that the vehicle cannot be mistaken by the public as an authorized Taxicab. OCTAP Permits and welcome decals must be surrendered to OCTAP within forty-eight (48) business hours.

4.5.1 A Permittee must surrender the Taxicab Permit to OCTAP if a Taxicab has been removed from the OCTAP-approved insurance policy, if the Taxicab Permit is revoked, or upon its expiration (if the Taxicab Permit will not be renewed).

4.5.2 A Taxicab permit which is voluntarily surrendered by a Permittee can be replaced upon completion of an annual Taxicab inspection and payment of the required fees, or as provided in Section 4.6.

4.6. Replacement Taxicab Permit.

If a Taxicab Permit has been damaged or is missing due to theft or destruction, a replacement permit will be issued to the same Taxicab and Permittee, upon payment of the required replacement fee. The replacement Taxicab Permit shall be valid for the remaining term of the Taxicab Permit that was replaced.

5. TAXICAB REQUIREMENTS

All Taxicabs shall meet the requirements of the California Vehicle Code, including, but not limited to, California Vehicle Code § 24000, et seq. The California Vehicle Code shall take precedence over any OCTAP Taxicab requirement. Taxicabs must be maintained to these standards at all times.

5.1 Proof of Insurance.

Taxicab Drivers shall at all times carry in the vehicle evidence of the form of financial responsibility in effect for the vehicle, pursuant to California Vehicle Code §§ 16020 through 16028.

5.2 California Vehicle Registration.

Evidence of valid and current vehicle registration must be maintained in each Taxicab, pursuant to California Vehicle Code § 4462.

5.2.1 Registered as a commercial vehicle, pursuant to California Vehicle Code § 260.

- 5.2.2 Registered to the Permittee showing the same Permittee name and address or registered to the OCTAP permitted Driver showing the same permitted Driver name and address.

5.3 Taxi Company Designation.

Permittee's Company name and/or logo shall be placed in an area visible from the interior and exterior of the vehicle at all times while in service and when soliciting passengers on behalf of Permittee.

5.4 Vehicle Maintenance and Records.

All Taxicabs shall be maintained in accordance with the service standards recommended by the vehicle manufacturer. Service records and repair or maintenance receipts shall be kept and made available to OCTAP Staff upon request.

5.5 Seating.

All Taxicabs shall be equipped to seat no more than eight (8) passengers, excluding the driver.

6. TAXICAB OPERATION

A Driver must possess and display a valid Driver Permit at all times while providing Taxicab service. Driver shall ensure that the Taxicab meets all requirements of the OCTAP Regulations prior to placing the Taxicab in service. Any driver in possession of an altered, copied, or defaced permit will not be considered in possession of a valid Driver's Permit.

6.1 Solicitation.

Driver shall not leave his/her Taxicab to solicit passengers.

6.2 Fares Charged.

For pre-arranged trips, a Driver shall not charge fares higher than those disclosed to the customer in accordance with Section 1.1.11. For on-demand (flagged) trips, the Taxicab must possess a fully operational taximeter with current and intact seals, or any type of device or technology approved by the Division of Measurement Standards to calculate fares, including the use of Global Positioning System metering, provided that the device or technology complies with Section 12500.5 of the Business and Professions Code and with all regulations established pursuant to Section 12107 of the Business and Professions Code. The customer shall not be charged a fare that exceeds the authorized fare.

6.3 Receipt.

Driver shall provide a receipt for the amount charged upon request of the person paying the fare, which contains the Driver's name and permit number, telephone number, Permittee name, charge amount, date, and time of transaction.

6.4 Accidents.

In the case of an automobile accident, unless rendered incapable, the Driver shall comply with the minimum requirements for the mandatory exchange of information established in California Vehicle Code § 16025.

6.5 Agency or other Transportation Agreements.

Permitted OCTAP Drivers may participate in agency or other transportation programs within the jurisdiction of OCTAP under the following conditions:

- 6.5.1 The Driver must continue to follow all OCTAP Regulations.
- 6.5.2 The Driver must continue to display the OCTAP Driver Permit regardless of any other identification that may be required by the program or agency.
- 6.5.3 Taximeter must continue to be operated at any time that the Driver is carrying a customer, regardless of any other fare agreement.

6.6 Advertising.

Every permitted Driver shall comply with Government Code § 53075.9 and include, in every written or oral advertisement of the Driver's Taxicab services, the name of the Permittee, the Permittee's OCTAP Permit number, and the Driver's OCTAP Permit number. An advertisement includes, but is not limited to, the issuance of any card, sign, or device to any person; the causing or allowing the placement of any sign or marking on or in any building or structure; or an advertisement in any media form, including newspaper, magazine, radio wave, satellite signal, or any electronic transmission, or in any directory soliciting Taxicab transportation services.

7. REPORTING VIOLATIONS OF OCTAP REGULATIONS

OCTAP may investigate for violations of OCTAP Regulations and issue any appropriate administrative actions, including fines. OCTAP will not investigate any reports of alleged illegal Taxicab operation, such as bandit Taxicab activity, but may refer such reports to the local code or law enforcement agency. A person reporting a violation must provide OCTAP with their name and contact information.

Reports alleging illegal Taxicab operation or violation of the OCTAP Regulations shall require all of the following information be provided:

- Date, time and location;
- Description of activity;
- Vehicle's license plate number, color, make and model, and any distinctive characteristics.

Reports alleging a violation of Government Code § 53075.9 pertaining to advertising must provide a copy or sample of the advertising information (such as the sign, business card, advertising display, webpage, electronic recording or phone directory) evidencing non-compliance with the statute.

8. APPEALS AND ADMINISTRATIVE HEARINGS

In the event a permit is denied, suspended, revoked, or a penalty is imposed, the applicant, Permittee, or Driver shall be notified in writing of the adverse action and the reason(s) supporting it.

8.1 Notice of Appeal.

No later than ten (10) calendar days following the date on the notice of adverse action, the applicant, Permittee, or Driver may submit a written appeal on a form provided by OCTAP. The applicant, Permittee, or Driver shall set forth in the appeal the reason(s) why such action is not proper. Failure to file a timely appeal shall constitute a waiver of the right to an appeal.

8.2 Stay.

Except as provided in Section 8.3., if an appeal is properly filed the adverse action shall be stayed pending the final determination on appeal.

8.3 Stay, Exception.

If OCTAP determines that the continued operation of a Taxicab, possession of a Company Permit, or possession of a Driver Permit represents a health or safety hazard for the public, the adverse action shall not be stayed pending the final determination on appeal.

8.4 Initial Review of Appeal.

If an appeal is timely filed, OCTAP shall either make the final decision regarding the appeal or shall assign a hearing officer to make the final decision regarding the appeal. OCTAP may review the appeal and any additional information provided therein and shall have the discretion to determine the appropriate action in response to the appeal.

8.5 Hearing Officer.

In the event OCTAP elects to assign a hearing officer to decide the appeal then the following shall apply:

- 8.5.1 The hearing officer shall not have participated in the decision which is the subject of the appeal.
- 8.5.2 The hearing officer shall expeditiously schedule the appeal hearing.
- 8.5.3 The appellant and OCTAP shall each have the right to appear in person and be represented by legal counsel or other representative, to present evidence, to call and cross-examine witnesses under oath, and to present argument.
- 8.5.4 The formal rules of evidence shall not apply, and any relevant evidence that is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs shall be admissible.
- 8.5.5 Hearsay evidence may be considered by the hearing officer, but no findings may be based solely on hearsay evidence unless supported or corroborated by other relevant and competent evidence.
- 8.5.6 OCTAP may promulgate supplementary rules and procedures for the conduct of the hearing, the forms of notice and proceedings, and the preparation and submission of the record.
- 8.5.7 The hearing officer shall have the discretion to determine the appropriate action in response to the appeal.
- 8.5.8 The decision of the hearing officer shall be the final administrative remedy and shall be binding upon the parties to the appeal.
- 8.5.9 If the hearing officer decides to suspend or revoke a permit, the appellant shall immediately surrender the permit to OCTAP.

8.6 Administrative Hearings.

Administrative hearings may be held at the discretion of OCTAP when the denial, suspension, or revocation of a Company Permit or Driver Permit, or other administrative actions, are initiated for good cause and in the interest of the health, welfare, and safety of the public.

9. PERMIT FEES AND TAXICAB FARES

9.1 OCTAP Permit Fees.

A schedule for Permit fees will be proposed by OCTAP, reviewed by the Steering Committee, and approved by the OCTA Board of Directors in the amount necessary to recover all costs incurred by OCTA in the administration of OCTAP. The fee schedule adopted by the OCTA Board of Directors is attached hereto as "Attachment 1."

9.2 Metered Rates.

Taxicab metered rates are established by OCTAP for on-demand (flagged) trips.

9.2.1 Each Agency agrees to adopt the metered rates approved by the OCTAP Steering Committee, which is attached hereto as "Attachment 2."

9.2.2 Proposed revisions to the Metered Rates will be provided by OCTAP to the Steering Committee for approval, or the Steering Committee may approve consideration of a revised Metered Rate recommended by a member.

9.3 Refund Policy.

There shall be no refund of any portion of the fees described in the OCTAP Regulations.

10. AMENDMENTS TO REGULATIONS

10.1 Administrative Amendments.

The Steering Committee may adopt administrative amendment(s) to the OCTAP Regulations. OCTAP shall notify each Agency and the OCTA Board of Directors of any changes adopted pursuant to this Section.

10.2 Substantive Amendments.

Notwithstanding Section 10.1, the Steering Committee is not authorized to adopt substantive amendments to the OCTAP Regulations. Any substantive amendment shall be recommended by the Steering Committee and be approved by each Agency. These amendments shall be effective only in the Area of Jurisdiction of each Agency that has approved the amendment(s). For purposes of this Section, a substantive amendment is defined as an amendment likely to have any of the following effects:

10.2.1. Affect the rights, responsibilities, and participation of any Agency (such an amendment must also be approved by the OCTA Board of Directors).

10.2.2. Decrease the number of Companies or the number of Taxicabs operating in the Area of Jurisdiction of any Agency.

10.2.3. Affect the purpose of the OCTAP Regulations.

10.3 OCTAP Permit Fees and Taxicab Metered Rates.

10.3.1. Sections 10.1 and 10.2 above shall not apply to an amendment to the OCTAP fee schedule, attached hereto as Attachment "1," which is adopted by the OCTA Board of Directors.

10.3.2 An amendment of the Taxicab Metered Rates for On-Demand (Flagged) Trips attached hereto as "Attachment 2" and adopted pursuant to Section 9.2 of these Regulations shall be considered an administrative amendment pursuant to Section 10.1 in order to ensure uniformity of fares within Orange County.

--End of Regulations--

OCTAP Regulations – Attachment 1
ORANGE COUNTY TAXI ADMINISTRATION PROGRAM
OCTAP FEE STRUCTURE

**(OCTA IS CURRENTLY ANALYZING FEE STRUCTURE. THIS IS A PLACEHOLDER UNTIL
FEES ARE APPROVED BY OCTA'S BOARD OF DIRECTORS)**

OCTAP Regulations – Attachment 2

**ORANGE COUNTY APPROVED TAXICAB METERED RATES
FOR ON-DEMAND (FLAGGED) TRIPS**

Effective: _____, 2019

\$3.50 for the flag drop and first 1/5 mile
\$0.55 for each 1/5 mile, after the first 1/5 mile (\$2.75 per mile)
\$32.00 per hour wait time (Approximately \$0.53 per minute)

No Extra Charge for Additional Passengers.

OCTAP Regulations – Attachment 3

OCTAP ADMINISTRATIVE ACTION AND FINES SCHEDULE

Effective: _____, 2019

Applies to Taxicab Permittee	DESCRIPTION	FINES (per occurrence)	ACTION
	Advertising Failure to include, in any form of advertisement; the company permit number and company name associated with the permit.	Up to \$5,000	Escalating fines per advertising occurrence, up to \$5,000 per incident.
	Taxicab permit Valid permit must be affixed to taxicab. Not in Service signs required if cab is not available for service.	\$500	Warning or suspension of company permit and revocation of all taxicab permits. Renewal, replacement, or re-inspection and fees apply.
	Random drug and alcohol testing Failure to maintain program in accordance to the policy submitted to OCTAP.	\$500	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Unauthorized driver Allowing a non-permitted individual or a driver to operate a taxicab without establishing a lease or owner-operator agreement.	\$500	Warning or suspension company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Insurance Failure to submit renewal at least one business day prior to policy expiration, incomplete submission, unqualified insurance provider, or inadequate coverage.	\$250	Suspension of company permit and revocation of vehicle permits on insurance policy expiration date. Re-inspection and fees apply.
	Fares Operating or allowing a driver to use a rate higher than authorized fares.	\$250	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees may apply.
	Failure to Cooperate or Comply with Regulations Failure to respond or provide documents requested by OCTAP and any failure to comply with regulations not specifically addressed in Administrative Action and Fines.	\$250	Warning or suspension company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Vehicle Registration Expired vehicle registration or operating a vehicle not registered to the OCTAP Permittee or affiliated permitted driver.	\$250	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Taximeter or Approved Metering Device Broken or missing seals, outdated seals, non-functioning meter, or a taximeter or metering device that charges a fare other than the authorized metered rate.	\$100	Warning or suspension of company permit and revocation of vehicle permits. Re-inspection and fees apply.
	Dispatch Failure to provide reservation and dispatch services or records in accordance to company policy submitted to OCTAP, or failure to provide dispatch records to OCTAP upon request.	\$100	Fine will increase to \$250 after second offense in a 24 month period. May result in suspension of company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	DMV Pull Notice Program Failure to maintain an active program, to enroll driver(s), to notify OCTAP of non-qualified driver(s) as required, or to provide pull notice records to OCTAP upon request.	\$100	Warning or suspension of company permit and revocation of vehicle permits. Fine may increase for repeated occurrences

Applies to Taxicab Driver	Customer Information Failure to display required interior information; out of service sign.	\$50	Warning. Re-inspection and fees apply.
	Driver Affiliation Notification Failure to notify OCTAP of non-qualified or unauthorized driver(s) within 48 hours.	\$50	Warning or suspension of company permit and revocation of all vehicle permits. Re-inspection and fees apply.
	Advertising Failure to include in any advertisement the OCTAP issued company and driver permit number and affiliated taxicab company name.	Up to \$5,000	Escalating fines per occurrence, up to \$5,000 per incident.
	Operating an Unsafe Vehicle Driver shall ensure daily that the taxicab meets all safety and inspection standards prior to placing the taxicab in service.	\$250	Vehicle may be placed Out of Service. Re-inspection and fees may apply.
	Fares Failure to run taximeter or approved metering device; charging a fare that exceeds authorized metered rate for on demand (flagged) trip; or charging more than the agreed-upon price for prearranged trips booked through the permitted taxicab company.	\$250	Repeated occurrence may result in suspension or revocation of Driver Permit.
	Failure to Comply with Regulations Allowing another person to use your driver permit, a non-permitted person, or driver not affiliated with Permittee to operate your taxicab. Operating a taxicab without a lease or operating agreement with Permittee; and any other failure to comply with regulations not specifically addressed in Administrative Action and Fines.	\$250	Warning, suspension, or revocation of driver permit.
	Acceptance of Payments Failure to accept Visa and/or MasterCard payments.	\$100	Warning, suspension, or revocation of driver permit for repeat offenses.
	Company Affiliation Driving a taxicab for a company not identified on your driver permit.	\$100	Warning, suspension, or revocation of driver permit.
	Failure to Cooperate Fail to respond to requests, or to provide documents requested by OCTAP staff.	\$100	Warning, suspension, or revocation of driver permit.
	Altered Permit Possession or use of an altered OCTAP permit.	\$100	Warning, suspension, or revocation of driver permit.
	Taximeter Broken or missing seals, outdated seals, non-functioning meter.	\$50	Taxicab will be placed Out of Service. Re-inspection and fees will apply.
	Receipt Failure to provide a receipt or to provide a receipt that meets requirements set forth in regulations.	\$25	Re-inspection and fees may apply.
	Driver Permit Failure to display as required.	\$25	Fine increases to \$50 after second offense in a 24 month period.
	Insurance and Registration Failure to produce evidence of current insurance and/or registration	\$25 per item	Fines increasing to \$50 per item after second offense in a 24 month period.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **RESOLUTION RELATING TO FISCAL YEAR 2019-20 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1 AND SETTING A PUBLIC HEARING FOR JUNE 4, 2019 AT 7:00 P.M.**

FISCAL

IMPACT:	RECOUPED THROUGH ASSESSMENTS:	\$439,696
	SINGLE FAMILY RESIDENTIAL:	\$154.87/PARCEL
	COMMERCIAL/INDUSTRIAL:	\$1,548.70/ACRE
	MULTIPLE FAMILY RESIDENTIAL:	\$108.41/UNIT
	UNDEVELOPED:	\$774.35/PARCEL

SUMMARY:

Each year the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Landscape Maintenance District No. 92-1 ("LMD No. 92-1"), prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 4, 2019 to provide for the Fiscal Year ("FY") 2019-20 annual levy of assessments for LMD No. 92-1 as well as finalize the annual Engineer's Report.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia directing preparation of the final Engineer's Report for Fiscal Year 2019-20 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
2. Adopt Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

**1. e.
May 7, 2019**

DISCUSSION:

LMD No. 92-1 was formed in 1992 and includes 2,212 assessed parcels throughout the City. The LMD assesses these parcels a flat amount each year to provide funding to maintain various perimeter and median landscapes, as well as other improvements (e.g. entrance signs, Champions Sports Park, parkway vistas). The current maximum assessment rate per assessment unit for single family residential parcels is \$154.87 per year. This rate cannot be increased without the approval of the property owners within the District.

The LMD was established pursuant to the provisions of the "Landscaping and Lighting Act of 1972," Division 15 of the Streets and Highway Code. The annual levy of assessments is for providing landscape maintenance of specific improvements in those areas within the Boundary Map of the District and outlined in the preliminary Engineer's Report, which is on file in the offices of the City Engineer and City Clerk. A final annual Engineer's Report will be prepared and presented to the City Council for its consideration as required by law.

The legal authority for setting the assessments in LMD No. 92-1 is set forth in the Landscape and Lighting Act of 1972 which is found in Streets and Highways Code § 22500, *et seq.*, and pertinent provisions of the California Government Code. The District is exempt from and not subject to the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. That is due to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempts assessment districts formed prior to November 6, 1996 and which were formed pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed, provided there is no increase in the amount assessed on a property owner in a particular category from the prior year.

In Placentia, LMD No. 92-1 was formed prior to November 6, 1996, and pursuant to a petition signed by those owning all the parcels, subject to the assessment at the time the assessment was initially imposed. In addition, there is no increase in the amount assessed on a property owner in a category of assessment unit for FY 2019-20 as compared to FY 2018-19. Therefore, the District is exempt from the procedures and approval processes of Proposition 218 for FY 2019-20.

Two resolutions have been prepared for City Council consideration. The first resolution (Attachment 1) orders the preparation of a final Engineer's Report to include the plans, specifications, cost estimate and diagram of the landscape improvements. The second resolution (Attachment 2) declares the Council's intention to provide for the annual levy and collection of assessments, as well as establishes June 4, 2019 as the public hearing date.

FISCAL IMPACT:

LMD No. 92-1 has estimated expenditures of \$432,730 for FY 2019-20 will generate \$439,696 in revenue leaving \$6,966 for contributions to the LMD reserve fund.

Prepared by:



Elsa Y. Robinson
Management Analyst

Reviewed and approved:



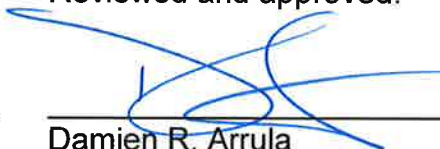
Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2019-XX, Directing Preparation of the Final Engineer's Report
2. Resolution R-2019-XX, Setting a Public Hearing
3. Preliminary Engineer's Report – Placentia LMD 92-1 Fiscal Year 2019-20

RESOLUTION NO. R-2019-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA DIRECTING PREPARATION OF THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2019-20 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR LANDSCAPE MAINTENANCE DISTRICT NO. 92-1

A. Recitals

(i). On May 5, 1992, by its Resolution No. 92-R-123, this Council ordered the formation of and levied the first assessment within the Placentia Landscape Maintenance District No. 92-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

(ii). The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District; and

(iii). The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

(iv). The provisions of said Division 15, Part 2, require a written Report, consisting of the following; and

1. Plans and specifications of the area of the works of improvement to be maintained; and
2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year; and
3. A diagram of the area proposed to be assessed; and
4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct.
2. The purpose of the District is for the installation, maintenance and servicing of landscape improvements, as described in Section 3 below.
3. Within the landscape maintenance district, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park facilities, play fields, landscape corridors, publicly owned trees,

street frontages, playground equipment and hard-court areas, as applicable, for property owned and maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare a Final Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2019-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA DECLARING ITS INTENTION TO PROVIDE FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON

A. Recitals

(i). The City Council of the City of Placentia, in 1992, formed a landscape maintenance district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1

(Hereinafter the "District.")

(ii). Proposition 218 adopted November 5, 1996 added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996 and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4; and

(iii). California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(iv). The District was formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed; and

(v). There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year 2018-19 to Fiscal Year 2019-20, thereby rendering the District exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(vi). The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2019-20 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District; and

(vii). The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2019-20 and setting forth the recommended levy therefore.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The Report has been made, filed with the City Clerk and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2019-20 and setting forth the recommended levy therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 2019-20, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain landscape improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 4, 2019, AT 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS

OR OBJECTIONS, IF ANY THERE BE, REGARDING THE LEVEL OF MAINTENANCE AND THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN LANDSCAPE MAINTENANDFE DISTRICT NO. 92-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

Luis Estevez
Public Works Department
City of Placentia
401 East Chapman Avenue
Placentia, California

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



CITY OF PLACENTIA

LANDSCAPE MAINTENANCE DISTRICT No. 92-1

ENGINEER'S REPORT

FISCAL YEAR 2019-20

APRIL 2019

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972,
GOVERNMENT CODE AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BOULEVARD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.430.4319
WWW.SCI-CG.COM

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CITY OF PLACENTIA

CITY COUNCIL

Rhonda Shader, Mayor
Ward Smith, Mayor Pro Tem
Craig Green, Councilmember
Chad P. Wanke, Councilmember
Jeremy B. Yamaguchi, Councilmember

CITY ADMINISTRATOR Damien R.
Arrula

DIRECTOR OF FINANCE
Kim Krause

DIRECTOR OF PUBLIC WORKS
Luis Estevez

CITY ATTORNEY
Christian L. Bettenhausen

ENGINEER OF WORK
SCI Consulting Group
Lead Assessment Engineer, Jerry Bradshaw, P.E.

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INTRODUCTION

OVERVIEW

The City of Placentia (the "City") services and maintains perimeter and median landscaping, and other improvements ("Improvements") to various parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Landscape Maintenance District No. 92-1, ("District"). This Engineer's Report ("Report") was prepared to establish the budget for the Improvements (as described below) that will be funded by the 2019-20 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 20 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 4, 2019. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for fiscal year 2019-20. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for fiscal year 2019-20.

Beginning in 2014, SCI Consulting Group became the Assessment Engineer for the District. To maintain an accurate reference and legally defensible record of the District, pertinent

language used in previous engineer's reports has been retained herein and is cited in italics as appropriate.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. v SANTA CLARA COUNTY OPEN SPACE

AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the *Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority* ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2019-20 are consistent with the SVTA decision and with the requirements of Article XIIC and XIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is expended only on the Improvements in the District.
2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide landscaping and other services to the residents of such assessed property. The proximity of the Improvements to the assessed parcels provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.
3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner

different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:
 - a. The specific landscaping Improvements and maintenance and utility costs thereof in the District are specified in this Report; and
 - b. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

In *Dahms v. Downtown Pomona Property* ("Dahms") the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

Steven Beutz v. County of Riverside ("Beutz") the Court overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second,

the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article XIII C and XIII D of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the District and such special benefits provide a direct advantage to property in the District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and Services proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS & SPECIFICATIONS

The City maintains landscaping and other improvements in locations within the District's boundaries. The work and improvements to be undertaken by the Landscape Maintenance District No. 92-1 and the cost thereof paid from the levy of the annual Assessment provide special benefit to Assessor Parcels within the District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

ENTRANCE SIGNS

The entrance signs with landscape improvements to be maintained are to be located at the following locations within the District:

- Central Avenue at Chapman Avenue (n/e corner)
- Central Avenue at Gordon Drive
- Central Avenue at Buck Place
- Buena Vista Street at Dressel Drive
- Buena Vista Street at Petry Drive
- Alta Vista Street at Chang Drive
- Alta Vista Street at Swail Drive
- Alta Vista Street at Tebay Drive

ISLANDS

The landscaped islands to be maintained by the District are located as follows:

- Kraemer Blvd. from Alta Vista Street to n/o City Hall
- Connecticut Way e/o Kraemer Blvd
- Rose Drive from Alta Vista Street to Buena Vista Street

PARKWAY VISTAS

The landscaped parkway vistas to be maintained by the District are located as follows:

- Kraemer Blvd. e/s (n/o City Hall to Connecticut Way)
- Kraemer Blvd. e/s (Connecticut Way to Alta Vista St.)
- Alta Vista Street n/s (from 900' w/o to 800' e/o Dunnavant Dr.)
- Alta Vista Street n/s (Rose Dr. to Jefferson St.)
- Alta Vista Street n/s (Jefferson St. to Van Buren St.)
- Alta Vista Street s/s (Kraemer Blvd. to All America Way)
- Alta Vista Street s/s (Central Ave. to Dunnavant Dr.)
- Alta Vista Street s/s (Dunnavant Dr. to Rose Dr.)
- Alta Vista Street s/s (Rose Dr. to Jefferson St.)
- Alta Vista Street s/s (Jefferson St. to Van Buren St.)
- Rose Drive w/s (Alta Vista St. to 500'+ n/o Orangethorpe Ave.)
- Rose Drive e/s (Alta Vista St. to north boundary of Shopping Center)

- Rose Drive e/s (Alta Vista St. to 200' s/o Castner Dr.)

UNOCAL/FIELDSTONE OIL WELL LOTS – RIGHT-OF-WAY SCREEN PLANTING

The landscaped screen planting areas to be maintained by the District are located as follows:

- Dressel Drive / Howard Place
- Mykannen Circle / Cisneros Lane
- Tidland Circle
- Nevin Lane / Tucker Place
- Nevin Lane / Evans Lane
- Gerhold Lane
- Hill Street / Granger Drive
- Larson Lane / Evans Lane

STREET RIGHT-OF-WAY LANDSCAPING

The street landscaping to be maintained by the District is located as follows:

- Jefferson Street e/s (Alta Vista St. to Garten Dr.)
- Buena Vista s/s (320'± w/o Petry Dr. to 500'± e/o Dressel Dr.)
- Van Buren Street w/s (750' n/o Alta Vista St. to Orchard Dr.)
- Chang Drive (Alta Vista St. to Evans Ln.)
- Dressel Drive (Buena Vista St. to Munoz Pl.)
- Central Avenue (Alta Vista St. to Chapman Ave.)
- Chapman Avenue (Central Ave. to 1130'± east)
- Chapman Avenue (Mission Way to All America Way)
- All America Way w/s (City Hall to Alta Vista St.)
- All America Way e/s (Chapman Ave. 100'± s/o Dartmouth Dr.)
- Van Buren Street e/s (Richfield Channel to 200' s/o Alta Vista St.)
- Dunnavant Drive (Alta Vista to 1300'± south) (does not include Lot "F", Tract 15139)
- Other minor areas that front non-contiguous assessed parcels

EASEMENTS – PUBLIC STORM DRAIN AND SEWER

Landscaped easements to be maintained by the District are located as follows:

- At various locations within TM 14161 (Fieldstone and Van Daele Tracts and TM 15699 Placentia Development Company)
- Does not include Lot "F," Tract 15139

PLACENTIA CHAMPIONS SPORTS COMPLEX

Maintenance and service may include (but is not limited to) the following¹:

- Payments for electrical energy and water usage
- Repair, replacement or enhancement of community building, parking lots, fencing, signage, lighting and fixed recreational structures such as playgrounds, play fields, courts, walkways, dugouts, bleachers, scoreboards, restrooms, drinking fountains, picnic tables and shelters, and ancillary items such as storage and utility structures
- Irrigation, cultivation, pest control and replacement of plant material, trees, shrubs, ground cover, turf, supplies
- Personnel, utility and equipment costs
- Contract services where applicable

Installation, maintenance and servicing of Improvements, may include, but are not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, sidewalks, parking lots, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the District.

As applied herein, "Installation" means the construction of Improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, walkways and drainage, lights, playground equipment, play courts, playing fields, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c)

¹ For Fiscal Year 2019-20, none of the expenditures shown in Table 1 are for the Placentia Champions Sports Complex. See Note "A" under Table 1 for more details.

compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

Modifications to the District structure could include, but are not limited to, substantial changes or expansion of the Improvements provided, substantial changes in the service provided, modifications or restructuring of the District including annexation or detachment of specific parcels, revisions in the method of apportionment, or proposed new or increased assessments.

The assessment proceeds will be exclusively used for Improvements within the District plus incidental expenses.

FISCAL YEAR 2019-20 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2019-20

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2019-20 for the maintenance and servicing of the Improvements is provided below.

TABLE 1 – FY 2019-20 ESTIMATE OF COSTS

Expenditure Item	Amount
Salaries & Benefits	\$ 134,355
Legal Services	0
Engineering Services	9,100
Special Studies	0
Other Professional Services	875
Landscaping	73,000
Repair / Maintenance Services	11,900
Construction Services	0
Telephone	7,000
Advertising	500
City Administrative Services	0
Electricity	20,000
Water	176,000
Estimated Expenditures ^A	<u>\$ 432,730</u>

Revenue Item	Amount
Direct Benefit Assessments	\$ 439,696
General Fund Contribution	
Amount from (to) Dedicated Reserves	(6,966)
Estimated Revenues	<u>\$ 432,730</u>

Budget Allocation to Parcels	Amount
Total Assessment Budget ^B	\$ 439,696
Total Assessment Units (AUs)	2,839.130
Assessment per Assessment Unit (AU) ^C	<u>\$ 154.87</u>

Notes to Estimate of Costs:

A. The total estimated expenses for this Fiscal Year do not include the following maintenance and operating costs for the Placentia Sports Champion Complex: \$49,000 for landscape and general maintenance plus \$13,000 for restroom janitorial services. These costs, totaling \$62,000 (or approximately 13% of the total assessment district's annual expenses) are covered by the City's General Fund.

B. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

C. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publicly owned parcels as shown. The method used for apportioning the Assessment is based upon the relative special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The Assessment is apportioned to lots and parcels in proportion to the relative special benefit from the Improvements. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIII D of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- A. Proximity to Improved Landscaped Areas and Other Public Improvements within the District.
- B. Access to Improved landscaped areas and Other Public Improvements within the District.
- C. Improved Views within the District.
- D. Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.
- E. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.

In this case, the recent SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment-funded services upheld by Dahms included streetscape maintenance and security services.

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Only the specific properties within close proximity to the Improvements are included in the District. The District has been narrowly drawn to include the properties that receive special

benefits from the Improvements. Therefore, property in the District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the District do not share.

In absence of the Assessments, the Improvements would not be provided and the public improvements funded in the District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the District, they provide a direct advantage and special benefit to property in the District.

ACCESS TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Since the parcels in the District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaping areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICTS

The City, by maintaining permanent public improvements funded by the Assessments in the District, provides improved views to properties in the District. The properties in the District enjoy close and unique proximity, access and views of the specific Improvements funded in the District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the District, the residential, commercial and other benefiting properties in the District do not have large outdoor areas and green spaces. The Improvements within the District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties in the District because such properties have uniquely good and close proximity to the Improvements.

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed

of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

GENERAL VERSUS SPECIAL BENEFIT

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. An assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this Report, the general benefit is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment will fund Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the

district or to the public at large." The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In these Assessments, as noted, properties in the District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Districts or the public at large.

BENEFIT FINDING

The District contains the Placentia Champions Sports Complex, which is distinct from other landscape improvements in the District. Due to significantly different characteristics between the two types of improvements, benefits will be discussed and calculated separately under the categories of "Park Improvements" and "Landscaping Improvements."

PARK IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from park Improvements is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment. This Park section is focused on the Placentia Champions Sports Complex. Other District Improvements are discussed below in *"Landscaping Improvements - Quantification of General Benefit."*

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

For the purposes of calculating benefit to properties outside the District, the Park will be considered as a neighborhood park inasmuch as it provides amenities for nearby properties. While it functions as a community (or even regional) facility for organized sports such as baseball and soccer, the general benefit derived from those activities will be discussed under the *"Benefit to the General Public"* below.

Properties within the District receive much of the special benefits from the park Improvements because properties in the District enjoy unique close proximity and access to the park Improvements that is not necessarily enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the park Improvements, but outside of the boundaries of the District, may receive some benefit from the park Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

Since the properties outside the District but within the effective proximity radii are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to other property. A 50% reduction factor is applied to these properties because they are all on only one side of the Improvements and properties in the District enjoy the advantage of over twice the average proximity to the park

Improvements. The general benefit to property outside of the District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

ASSUMPTIONS:

- 651 parcels outside the District but within 0.5 miles of the Park
- 2,212 parcels in the District
- 50% relative benefit compared to property within the District

CALCULATION:

General Benefit to property outside the District =
 $651 / (651 + 2,212) * 0.5 = 11.37\%$

BENEFIT TO PROPERTY *INSIDE* THE ASSESSMENT DISTRICTS THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District's parks facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. In this District, there is only one park facility: Placentia Champions Sports Complex ("Complex"). The Complex serves the needs of many people in two primary ways: as a neighborhood park serving nearby residents for shorter and more frequent visits; and as a community or regional park serving people from all over Placentia and the surrounding areas as a destination for organized sports such as soccer and baseball league play. The general benefit of the former was discussed above; the general benefit of the latter is discussed here.

When the Complex functions as a community or regional park, it becomes a destination for longer and less frequent visits (for example, scheduled league play). Of the five ways benefits are conferred (proximity, access, views, extension of a property's green space, and

creation of lots), the community or regional function confers benefits only in the "access" and "extension of a property's green space" categories (proximity does not apply as these trips are from outside the District; people do not come for the views; and the facility was not tied to the creation of faraway lots). Therefore the general benefit is no more than 40%. That figure, however, is reduced by the percentage that the community or regional park benefits property owners within the district (special benefit). The City estimates that approximately 71% of participants in these organized sports are from the City of Placentia. However, only 15.11% of Placentia parcels lie inside the district, so it is estimated that (15% of 71% =) 10.73% of the users are from within the District. Conversely, 89.27% are from outside the District. Therefore (40% x 89.27% =) 35.71% of the benefits from the Parks Improvements are general benefits to the public at large

TOTAL PARK IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 49.98% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

PARKS GENERAL BENEFIT CALCULATION	
	11.37% (Outside the District)
+	2.91% (Property within the District)
+	35.71% (Public at Large)
=	49.99% (Total General Benefit)

LANDSCAPING AND OTHER IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from landscaping and other types of Improvements (other than park Improvements) is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

Properties within the District receive almost all of the special benefits from the other Improvements because properties in the District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments. The general benefit to property outside of the District is calculated with the parcel and data analysis performed by SCI Consulting Group.

Since the properties outside the District but with frontage abutting the Improvements cannot be assessed by the District, this is a form of general benefit to other property. The primary way that parcels outside the district benefit by the Improvements is from views. Therefore, parcels that abut the landscape areas and are not separated from the Improvements by a

privacy fence are counted for this general benefit. The general benefit to property outside of the District is calculated as follows.

ASSUMPTIONS:

- 22 parcels outside the District
- 2,212 parcels in the District

CALCULATION:

General Benefit to property outside the District =
 $22/(22+2,212) = 0.99\%$

BENEFIT TO PROPERTY *INSIDE* THE ASSESSMENT DISTRICTS THAT IS *INDIRECT AND DERIVATIVE*

The “indirect and derivative” benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the other Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the other Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District’s other Improvements including landscaping are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. It should be noted that these other Improvements do not attract the public at large in the same way as park improvements – and they confer far less benefit to the public at large than do similar park improvements. In essence, the public does not visit an area to enjoy setback landscaping in the same way as they may visit a park.

One way to measure the special benefit to the general public is by the car trips through an area with Improvements. Of the five ways benefits are conferred (proximity, access, views, extension of a property’s green space, and creation of lots), the only benefit that is conferred by way of pass-by car trips is views, which accounts for 10% of the total benefits, since views are less critically important and are enjoyed much less often to the average non-resident driver than to a resident.

Next, the views factors are weighted by the relevant number of car trips. Using the lane miles as representative of pass-by traffic, an analysis shows that 90% of the lane miles are on arterial or collector streets where the general public has views of the landscaping. Therefore (90% of 10% =) 9.0% of the benefits from the other Improvements are general benefits to the public at large.

TOTAL OTHER IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 12.89% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

LANDSCAPING GENERAL BENEFIT CALCULATION

	0.99%	(Outside the District)
+	2.91%	(Property within the District)
+	9.00%	(Public at Large)
=	12.90%	(Total General Benefit)

TOTAL COMBINED GENERAL BENEFITS

The total general benefit for Parks is 49.98% and for Landscaping and other Improvements is 12.89%. However, none of the District budget is for Parks – all of the budget is currently allocated for Landscaping and other Improvements. Therefore, using those proportions to calculate a weighted average of the general benefits for each type of Improvement, the resulting total combined general benefit is $(0 \times 49.98\%) + (1.00 \times 12.90\%) = 12.90\%$.

Although this analysis finds that 12.90% of the assessment may provide general benefits from the Improvements, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 13%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

FINAL STEP – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit cannot be funded from the Assessments; it must be funded from other sources such as the City's General Fund or other non-District funds. These contributions can also be in the form of in-lieu contributions to the installation and maintenance of the Improvements such as other City assets that support and protect the Improvements. The City of Placentia will contribute both monetary and in-lieu resources to ensure that the general benefits conferred by the proposed Improvements are not funded by the District's Assessments.

A summary and quantification of these other contributions from the City is discussed below:

The City of Placentia owns, maintains, rehabilitates and replaces curb and gutter along the border of the District Improvements. This curb and gutter serves to support, contain, retain,

manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 5%.

The City owns and maintains a storm drainage system along the border of the District Improvements. This system serves to prevent flooding and associated damage to the Improvements, and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 5%.

The City owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance of local public streets is conservatively estimated to be 5%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs, and is conservatively estimated to contribute 10%.

The total General Benefit is liberally quantified at 13% which is entirely offset by the conservatively quantified total non-assessment contribution towards general benefit described above of 25%. Therefore, no additional General Benefit must be funded by the City.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

It has been determined that the improvements provide a specific and special benefit to all assessed parcels of land in the development area. Landscaping and irrigation of street rights-of-way, entryways, islands, sewer and storm drain easements, areas surrounding existing oil wells and the parkway vistas aesthetically enhances the development areas. The landscaped pedestrian corridor along Alta Vista Street also provides pedestrian access throughout the development area. The aesthetic enhancement and use of the parkway vistas increases the desirability of the properties located within the boundaries of the District mainly because of the property's close proximity and accessibility to the improvements. Therefore, maintenance of these public improvements renders a special and direct benefit to the parcels located throughout the District and the levy of a special assessment for the maintenance of the improvements is deemed appropriate.

The method of apportionment (Method of Assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.

The assessment method used in spreading the annual landscape maintenance costs is based on an assessment unit (AU) factor as follows:

*Each **Single Family Detached Residential Unit** is considered to be one AU and is assessed the cost attributable to one AU.*

***Multi-Family Residential Units** are assessed 0.70 or 70% of an AU since they have a higher density than Single Family Detached Units (number of dwelling units/acres). The decrease in assessment is a direct result of the reduced amount of assessable acreage per Multi-Family Unit and the reduction in occupancy per unit.*

*In converting **Developed Commercial, Industrial, Institutional and Other Non-Residential** properties to AUs, the factor used is based on the City of Placentia average single-family residential density of ten dwelling units per acre. Therefore, the parcels in this Class will be assessed 10 AU per acre or any portion thereof. These properties benefit from the maintenance of improvements because of the enhanced desirability resulting from well-kept landscape areas. Improved aesthetic appeal also increases the draw of businesses to purchase or lease property and the increased opportunity to draw clientele.*

***Assessable Undeveloped Acreage** also benefits from the maintenance and service of the landscape improvements. This benefit comes in the form of enhanced desirability due to the improved aesthetics of the area resulting from improvements. The enhanced aesthetics increases the desirability of the property to future homeowners and future commercial property owners or lessors. However, because the property is vacant, less use will be made of the improvements. It is reasonable to derive that vacant property, when compared to developed property, receives about half of the benefit of developed properties, therefore the Single Family Residence acreage equivalent used for developed non-residential properties of 10 AU per acres is reduced to 5 AU per acre for undeveloped land.²*

Further clarification on the four benefit classes is provided below:

² From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Class I - Single family detached residential, including condominium form of ownership of single-family detached dwellings.

Class II - Developed commercial, industrial, and institutional where a map or a building permit for construction has been issued as of March 15 of the prior Fiscal Year.

Class III – Multi-family residential and attached residential, approved project where a map has been recorded or a building permit for construction of dwelling units has been issued as of March 15 of the prior Fiscal Year.

Class IV – Undeveloped and all other properties that are not in Class I, II, or III regardless if they have been approved for future development or are in the process of securing development approval as of June 15 of the prior Fiscal Year.³

ANNUAL ASSESSMENT CALCULATION

For fiscal year 2019-20 the amount of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

³ From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Table 2 – ASSESSMENT CALCULATION

Class	Description	Quantity	AU Ratio Factor			Assessment Units
I	Single Family	2,064 parcels	x	1.00	=	2,064.000 AU
II	Comm, Indust	27.927 acres	x	10.00	=	279.270 AU
III	Multi-Family	648 units	x	0.70	=	453.600 AU
IV	Undeveloped	8.452 acres	x	5.00	=	42.260 AU
TOTAL Assessment Units						2,839.130 AU

Proposed Assessment Rate		
\$439,696.06 / 2,839.130 AU = \$154.87 /AU		

Class Assessments		
<u>Class I</u>	Single Family	<u>Each parcel is assessed at one assessment unit:</u>
		\$ 154.87 x 1.00 = \$ 154.87 /Parcel
<u>Class II</u>	Comm, Indust	<u>Each Acre is assessed at 10 assessment units:</u>
		\$ 154.87 x 10.00 = \$ 1,548.70 / Acre
<u>Class III</u>	Multi-Family	<u>Each Unit is assessed at 0.70 assessment units:</u>
		\$ 154.87 x 0.70 = \$ 108.41 /Unit
<u>Class IV</u>	Undeveloped	<u>Each Acre is assessed at 5 assessment units:</u>
		\$ 154.87 x 5.00 = \$ 774.35 /Acre

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the District. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment

may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the then-current Fiscal Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE DISTRICT AREA

The net available Assessment funds, after incidental, administrative, financing and other costs shall be expended exclusively for Improvements within the boundaries of the District or as described herein, and appropriate incidental and administrative costs as defined in the Plans and Specifications section.

ASSESSMENT

WHEREAS, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under the Act, Article XIII D of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2019-20 is generally as follows:

TABLE 3 – FY 2019-20 SUMMARY COST ESTIMATE

Salaries & Benefits	\$ 134,355
Operating Expenses	288,775
Capital Expenses	0
Administration and Project Management	9,600
Total for Services	<u>\$ 432,730</u>
Less General Fund Contribution	0
Less Other Revenue	0
Amount to (from) Dedicated Reserves	6,966
Net Amount to Assessments	<u>\$ 439,696</u>

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2019-20. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2019-20 for each parcel or lot of land within the District.

Dated: April 23, 2019

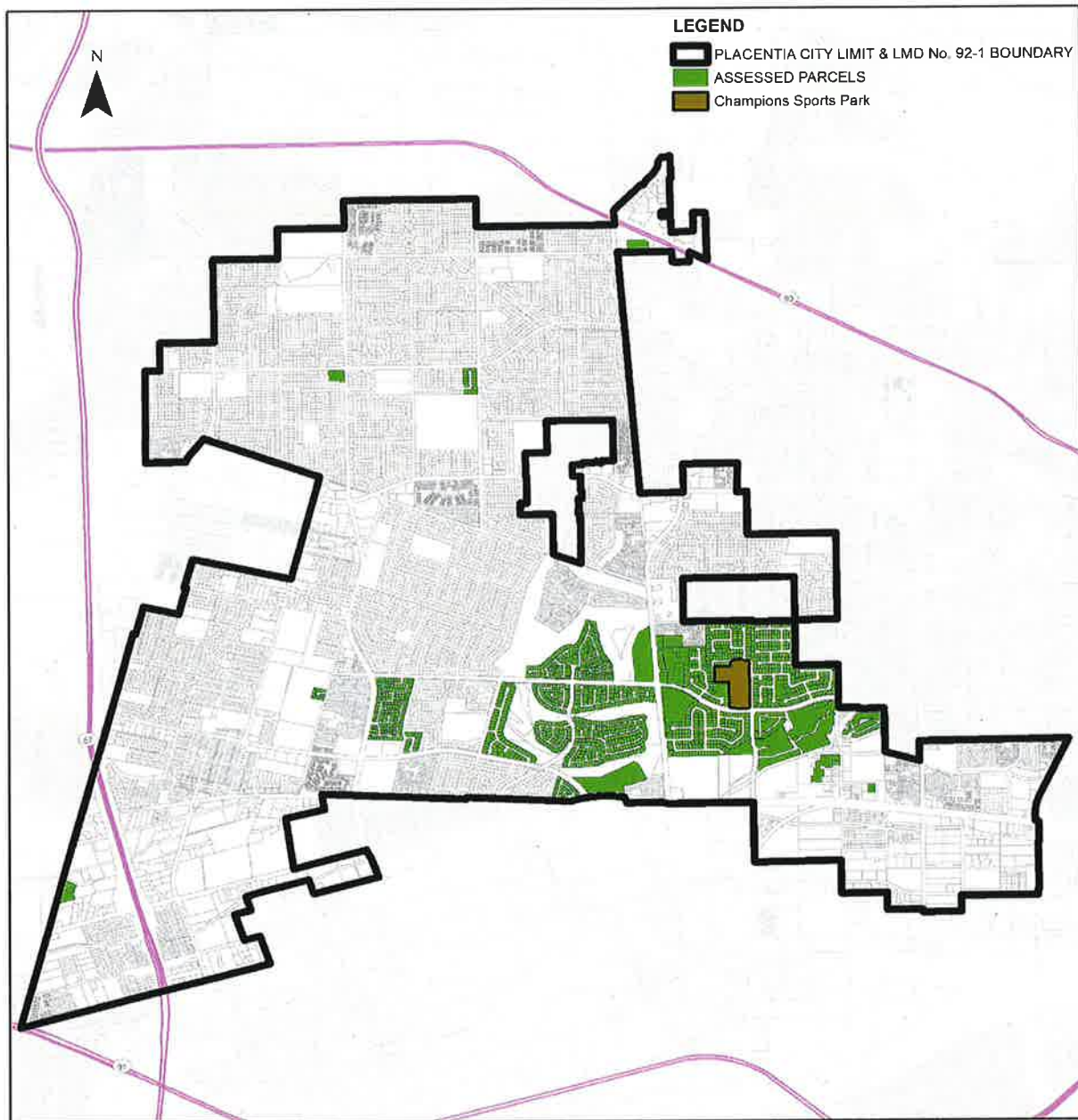
Engineer of Work



By 
Jerry Bradshaw, License No. C048845

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Landscape Maintenance District No. 92-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2019-20, and are incorporated herein by reference, and made a part of this Diagram and this Report.



PREPARED BY SCI CONSULTING GROUP
4745 MANGELS BLVD
FAIRFIELD CA 94534
(707)430-4300

**CITY OF PLACENTIA LANDSCAPING MAINTENANCE DISTRICT No. 92-1
ASSESSMENT DIAGRAM**

ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **RESOLUTION RELATING TO FISCAL YEAR 2019-20 LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA STREET LIGHTING DISTRICT NO. 81-1 AND SETTING A PUBLIC HEARING FOR JUNE 4, 2019 AT 7:00 P.M.**

FISCAL

IMPACT:	RECOUPED THROUGH ASSESSMENTS:	\$134,430
	SINGLE FAMILY RESIDENTIAL:	\$27.38/ PARCEL
	COMMERCIAL/ INDUSTRIAL:	\$164.28/ACRE
	TENTATIVE/FINAL MAP:	\$8.21/UNIT

SUMMARY:

Each year the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Street Lighting District ("SLD") No. 81-1, prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 4, 2019 to provide for the Fiscal Year ("FY") 2019-20 annual levy of assessments for SLD No. 81-1 as well as finalize the annual Engineer's Report.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia finalizing the Engineer's Report for Fiscal Year 2019-20 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
2. Adopt Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

**1. f.
May 7, 2019**

DISCUSSION:

The City Council adopted Resolution No. 81-R-133 on June 2, 1981, establishing SLD No. 81-1 pursuant to provisions of the Landscaping and Lighting Act of 1972, Division 15 of the Streets and Highway Code. SLD 81-1 generates revenue to pay for the electric utility costs for 814 street lights located along arterial streets throughout the City. SLD No. 81-1 is divided into five (5) assessment zones. Zone A is made up of 3,715 residential parcels. Zone B consists of 315.859 acres of commercial and industrial land. Zone C, which includes parcels from the former Santa Fe Lighting District No. 1, no longer exists and has been folded into Zone B. Zone D includes 100 parcels that have a recorded tentative or final map but are not yet developed. Lastly, Zone E includes open space, streets, or landscaped parcels and is exempt from the assessment. The assessment rate charged varies by zone. Zone A properties pay \$27.38 per parcel per year. Zone B pays \$164.28 per acre and Zone C properties pay a rate of \$8.21 per unit.

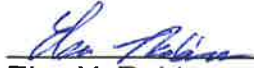
The legal authority for setting the assessments in SLD No. 81-1 is set forth in the Landscape and Lighting Act of 1972 found in Streets and Highways Code §22500, *et seq.* and pertinent provisions of the California Government Code. The annual levy is for providing street lighting and means of assessment for maintenance of same in those existing and newly developing properties designated on the Boundary Map of the District, which is on file in the offices of the City Engineer and City Clerk.

SLD No. 81-1 is exempt from, and not subject to the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. The reason SLD No. 81-1 is not subject to Proposition 218 can be attributed to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempted assessment districts formed prior to November 6, 1996 and which were formed pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed. This exemption is contingent on there being no increase in the amount assessed on a property owner in a category from the prior year. Since SLD No. 81-1 was formed prior to November 6, 1996 pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed, the District is exempt from the procedures and approval process set forth by Proposition 218.

FISCAL IMPACT:

SLD No. 81-1 has estimated expenditures of \$378,250 for FY 2019-20. The largest cost center is for electric utility costs which totals \$360,000. The proposed assessment rates for FY 2019-20 will generate \$134,430 in revenue leaving a negative balance of -\$243,820 which is backfilled by the City's General Fund. SLD 81-1 has operated at a deficit for numerous years because of the limited ability to increase assessment rates to relieve the annual General Fund contribution to the District.

Prepared by:



Elsa Y. Robinson
Management Analyst

Reviewed and approved:



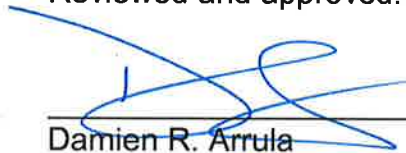
Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2019-XX, Directing Preparation of the Final Engineer's Report
2. Resolution R-2019-XX, Setting a Public Hearing
3. Preliminary Engineer's Report – Placentia SLD-81-1 FY 19-20

RESOLUTION NO. R-2019-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA DIRECTING PREPARATION OF THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2019-20 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR STREET LIGHTING DISTRICT NO. 81-1

A. Recitals

(i). On June 2, 1981, by its Resolution No. 81-R-133, this Council ordered the formation of and levied the first assessment within the Placentia Street Lighting District No. 81-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

(ii). The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District; and

(iii). The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2019, and ending June 30, 2020; and

(iv). The provisions of said Division 15, Part 2, require a written Report, consisting of the following:

1. Plans and specifications of the area of the works of improvement to be maintained;
2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year;
3. A diagram of the area proposed to be assessed;
4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct.
2. The purpose of the District is for the installation, maintenance and servicing of street lighting improvements, as described in Section 3 below.
3. Within the Street Lighting District, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance and

servicing of public facilities including, but not limited to, street lighting owned or maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare the final Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2019-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA DECLARING ITS INTENTION TO PROVIDE FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON

A. Recitals

(i). The City Council of the City of Placentia, in 1981, formed a street lighting district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

**CITY OF PLACENTIA
STREET LIGHTING DISTRICT NO. 81-1**

(Hereinafter the "District.")

(ii). Proposition 218 adopted November 5, 1996 added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996 and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4; and

(iii). California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(iv). The District was formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed; and

(v). There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year

2018-19 to Fiscal Year 2019-20, thereby rendering the District exempt from the procedures and approval process set forth in Article XIII D, § 4; and

(vi). The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2019-20 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District; and

(vii). The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2019-20 and setting forth the recommended levy therefore.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The Report has been made, filed with the City Clerk and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2019-20 and setting forth the recommended levy therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 2019-20, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain street light improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 4, 2019, AT 7:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE

COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE LEVEL OF MAINTENANCE AND THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN STREET LIGHTING DISTRICT NO. 81-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

Luis Estevez
Public Works Department
City of Placentia
401 East Chapman Avenue
Placentia, California 92870
(714) 993-8148

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



CITY OF PLACENTIA

STREET LIGHTING DISTRICT No. 81-1

ENGINEER'S REPORT

APRIL 2019

FISCAL YEAR 2019-20

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCI Consulting Group
4745 MANGELS BOULEVARD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.430.4319
WWW.SCI-CG.COM

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CITY OF PLACENTIA

CITY COUNCIL

Rhonda Shader, Mayor
Ward Smith, Mayor Pro Tem
Craig Green, Councilmember
Chad P. Wanke, Councilmember
Jeremy B. Yamaguchi, Councilmember

CITY ADMINISTRATOR

Damien R. Arrula

DIRECTOR OF FINANCE

Kim Krause

DIRECTOR OF PUBLIC WORKS

Luis Estevez

CITY ATTORNEY

Christian L. Bettenhausen

ENGINEER OF WORK

SCI Consulting Group
Lead Assessment Engineer, Jerry Bradshaw, P.E.

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INTRODUCTION

OVERVIEW

The City of Placentia (the "City") serves and maintains streetlights and associated improvements (the "Improvements") in certain parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Street Lighting District No. 81-1 ("District"). This Engineer's Report ("Report") was prepared to establish the budget for maintenance and operation of the Improvements (as described below) that will be funded by the 2019-20 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 30 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 4, 2019. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for fiscal year 2019-20. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for fiscal year 2019-20.

Beginning in 2014, SCI Consulting Group became the Assessment Engineer for the District. To maintain an accurate reference and legally defensible record of the District, pertinent language used in previous engineer's reports has been retained herein and is cited in italics as appropriate.

STREET LIGHTING DISTRICT BACKGROUND

Street Lighting District No. 81-1 was formed in 1981. Prior to that, the County of Orange had established and maintained street lighting assessment districts within the City of Placentia. After the passage of Proposition 13 in 1978, the County decided to cease annexations to its existing districts. In response to that, the City formed its own district (No. 81-1) to allow for future development to be included in an assessment district providing street lighting services.

The portions of the City previously included in the County's street light assessment remained under the County's jurisdiction until 1996, when the City took over management of those areas. However, they were not annexed into District No. 81-1, and continue to be funded and operated separately from the District. Therefore, those areas and the parcels therein are not included in this report or the assessment calculations herein.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special benefits to property, not general benefits.
- The services and/or improvements funded by assessments must be clearly defined.
- Assessment districts must be drawn to contain all parcels that receive a special benefit from a proposed public improvement.
- Assessments paid in each assessment district must be proportional to the special benefit received by each such parcel from the improvements and services funded by the assessment.

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2019-20 are consistent with the SVTA decision and with the requirements of Article XIIC and XIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is extended only on the Improvements in the District.
2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide illumination to streets and sidewalks enabling improved access to the residents of such assessed property. The proximity of the Improvements to the assessed parcels and the improved access and increased safety provided to of the residents of the assessed parcels by the Improvements provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.
3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.
4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:
 - a. The specific lighting Improvements and maintenance and utility costs thereof in the District and the costs thereof are specified in this Report; and
 - b. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("*Dahms*"). On July 22, 2009, the California Supreme Court denied review. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, in *Bonander v. Town of Tiburon* ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision in the *Steven Beutz v. County of Riverside* ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the *Golden Hill Neighborhood Association v. City of San Diego* appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the District; and the Improvements provide a direct advantage to property in the District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and Services and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS AND SPECIFICATIONS

The work and Improvements proposed to be undertaken by the City and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the District defined in the Method of Assessment herein. Consistent with the Act, the Improvements are generally described as follows:

Facilities and Improvements

The facilities and improvements within the District are defined as street light standards, their appurtenances and energy and maintenance costs to operate them. Street lighting systems in the District consist of Edison-owned lights as of the date of this report, as shown below.

TABLE 1 – DISTRICT FACILITIES

No. of Lights	Size of Lumens	Type of Light	Owner
31	5800	Sodium Vapor	S.C.E.
43	9500	Sodium Vapor	S.C.E.
222	16000	Sodium Vapor	S.C.E.
518	22000	Sodium Vapor	S.C.E.
Total	814		

Scope of Work

Southern California Edison company (S.C.E) shall be the supplier of electrical energy for all of the above listed street lights as well as providing needed maintenance and replacements for those street lights owned by S.C.E. Costs for electrical energy and maintenance of S.C.E-owned street lights shall be billed to the City by S.C.E. The City shall disburse payments to S.C.E. from the Special Fund established for the District. Costs incurred by the City for: administration, engineering, operations and other related requirements shall be paid from the District's Special Fund for those costs.

Changes and Modifications to the District

Modifications to the District structure could include but are not limited to:

- Substantial changes or expansion of the improvements provided*
- Substantial changes in the service provided*

- *Modifications or restructuring of the district including annexation or detachment of specific parcels*
- *Revisions in the method of apportionment*
- *Proposed new or increased assessments ¹*

¹ From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013.

FISCAL YEAR 2019-20 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2019-20

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2019-20 for the maintenance and servicing of the Improvements is provided below.

TABLE 2 – FY 2019-20 ESTIMATE OF COSTS

Expenditure Item	Amount
Legal Services	\$ -
Engineering Services	9,000
Other Professional Services	-
Repair / Maintenance Services	8,500
Advertising	500
City Administrative Services	-
Postage	250
Electricity	360,000
Estimated Expenditures	<u>\$ 378,250</u>
Revenue Item	Amount
Direct Benefit Assessments	\$ 134,430
General Fund Contribution	243,820
Estimated Revenues	<u>\$ 378,250</u>
Budget Allocation to Parcels	Amount
Total Assessment Budget ^A	\$ 134,430
Total Assessment Units (AUs)	4,909.772
Assessment per Assessment Unit (AU) ^B	<u>\$ 27.38</u>

Notes to Estimate of Costs:

A. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating

funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

B. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of the Improvements throughout the District and the Assessment methodology used to apportion the total Assessment to properties within the Assessment District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publically owned parcels as shown. The method used for apportioning the Assessment is based on the proportional special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements, and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Improvements or a property owner's specific demographic status. With reference to the requirements for Assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that Assessments must be based on the special benefit to property and that the special benefits must exceed the cost of the assessment:

No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The SVTA decision clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- A. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created
- B. Improved visibility and safety
- C. Improved access
- D. Improved community character and vitality

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

IMPROVED VISIBILITY AND SAFETY

Well maintained, effective street lighting provides special benefit to proximate parcels, within the range of the light, because it allows for safer and improved use of the property in the evenings and at night. Street lighting provides special benefit as it increases neighborhood safety and reduces the likelihood of crime on the proximate parcels. Over time, the Improvements continue to confer a particular and distinct special benefit upon parcels within the District because of the nature of the Improvements. The proper maintenance of the streetlights and appurtenant facilities reduces property-related crimes, especially vandalism, against assessed properties in the District.

IMPROVED ACCESS

Well maintained, effective street lighting enhances ingress, egress and accessibility of all forms to the assessed parcels in the evening and at night by increasing visibility. Improved

visibility also helps prevent local and pedestrian traffic accidents related to the assessed parcels.

IMPROVED COMMUNITY CHARACTER AND VITALITY

Well maintained, effective street lighting promotes evening and nighttime social interaction of residents and customers of businesses and industry. This creates a positive atmosphere and enhanced community image in the evening and at night for the assessed parcels.

All of the above-mentioned items also contribute to a specific enhancement to each of the parcels within the District. The proximate street lights clearly make each parcel safer, more visible, more accessible, more useful, more valuable and more desirable; and this further strengthens the basis of these Assessments.

GENERAL VERSUS SPECIAL BENEFIT

The proceeds from the District are used to fund Improvements and increased levels of maintenance to the public facilities that serve and benefit the assessed properties in the District. In absence of the District, such Improvements would not be properly maintained. Therefore, the District's purpose is to ensure that the necessary and beneficial public facilities for property in the District are properly maintained and repaired over time. The assessments will ensure that street lighting and associated improvements within and adjacent to the District are functional, well maintained and safe. These public resources directly benefit the property in the District and will confer distinct and special benefits to the assessed properties within the District. Moreover, in absence of the assessments, a condition of development would not be met and future construction in the District could be denied. The creation of individual lots, if any, and the approval for construction in the District, is the overriding clear and distinct special benefit conferred exclusively on property in the District and not enjoyed by other properties outside the District. Therefore, the assessments solely provide special benefit to assessed property in the District over and above the general benefits conferred to the public at large or properties outside the District.

Although the Improvements maintained by the Services may be available to the general public at large, the Improvements and Services are specifically designed, located and created to provide additional and improved resources for property inside the District, and not the public at large. Other properties that are outside the District do not enjoy the unique proximity and other special benefit factors described previously. These Improvements and Services are of special benefit to properties located within the District because they provide a direct advantage to properties in the District that would not be provided in absence of the Assessments. Any general benefits to surrounding properties outside of the District, if any there were, are collateral and conferred concomitantly.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion

of the benefits are general. General benefits cannot be funded by these assessments – the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including the City of Placentia, Orange County, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of other co-located facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the District.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund Improvements and Services directly provided within the District, and every benefiting property in the District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments.

STEP 1 – CALCULATE GENERAL BENEFIT

The General Benefits from this assessment may be quantified as illustrated in the following table.

TABLE 3 – CALCULATION OF GENERAL BENEFIT

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Creation of individual lots for development or approval of building permits	85	0%	0
Improved nighttime visibility and safety	5	25%	1.25
Improved Access	5	25%	1.25
Improved Community Character and Vitality	5	25%	1.25
Total	100		3.75
Total Calculated General Benefit			3.75%

As a result, the City of Placentia will contribute at least 2.5% of the total budget from sources other than the assessment. This contribution offsets any general benefits from the Assessment Services.

STEP 2 – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit contribution is the sum of the following components:

The City of Placentia owns, maintains, rehabilitates and replaces curb and gutter along the border of the District improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 1%.

The City of Placentia owns and maintains a storm drainage system along the border of the District Improvements. This system serves to prevent flooding and associated damage to the improvements, and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 1%.

The City of Placentia owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City of Placentia towards general benefit from the maintenance of local public streets is conservatively estimated to be 1%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs, and is conservatively estimated to contribute 10%.

Therefore the total General Benefit is conservatively quantified at 2.5% which is more than offset by the total non-assessment contribution towards general benefit of 13%.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

The methodology used fairly distributes the cost of the street lighting system in relation to the benefits received. For Fiscal Year 2019-20 there are 3,558 parcels of property in the District, grouped into one of three benefit zones for assessment purposes. The District was originally established with five benefit zones (A through E) to distinguish variations in benefit. However, Zone C is no longer applicable. The five benefit zones originally established for the District include the following:

Zone A: Single Family residential, whether detached or condominium.

Zone B: Commercial, industrial, churches, apartments, etc., either developed or in process of development.

Zone C: Parcels in the former Santa Fe Lighting District No. 1. This zone designation was originally established to distinguish specific non-residential parcels that were previously part of the Santa Fe Lighting District No. 1 and were annexed to this District. Originally, the assessments for these parcels included a temporary loan. The loan recoupment has been satisfied and these parcels are now included as part of Zone B.

Zone D: Parcels that have a recorded tentative or final map, but are not yet developed.

Zone E: Open Space, street areas, or landscape strip parcels are considered to receive no benefit. Parcels within this zone are exempt from assessment.

The basic methodology of apportionment developed for this District in 1981-82 is based on assessment unit. This methodology assigns each residential parcel in Zone A one assessment unit (AU). The relationship between residential parcels in Zone A and acreage parcels in Zone B was established at a six to one ratio based on general density figures for the City. Zone C originally designated parcels that were part of the former Santa Fe Street Lighting District No. 1. The assessments for parcels in Zone C originally included the conversion improvement costs associated with these parcels and were spread over a two-year period. These conversion costs have been satisfied and the Zone C parcels are now included in Zone B. Zone C has been eliminated. Zone D designates parcels where the final tract or parcel maps have been approved and recorded, however construction is not yet in progress. This zone is assessed at 30% of one assessment unit per parcel or proposed parcels based on the approved tract map, whichever is the greater of the two.²

ANNUAL ASSESSMENT CALCULATION

For fiscal year 2019-20, the amount of Assessments for the District is not increased from prior years. The calculations for maintenance, service and incidentals follows:

² From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013. Zone E was reported to have 33 parcels, but they were not identified in the accompanying data. Therefore those parcels are not included in the current data. Because they are exempt from assessment, there is no effect on the assessment apportionment calculations.

TABLE 4 – ASSESSMENT CALCULATION

Zone	Quantity		AU Ratio Factor		Assessment Units
A	3,272 units	x	1.00	=	3,272.000 AU
B	269.712 acres	x	6.00	=	1,618.272 AU
D	65 units	x	0.30	=	19.500 AU
TOTAL Assessment Units					4,909.772 AU

AU Cost	\$134,429.56	/	4,909.772 AU	=	\$27.38 /AU

Zone Assessments					
<u>Zone A</u>	<u>Each residential unit is assessed at one assessment unit:</u>				
	\$27.38	x	1.00	=	27.38 /Parcel
<u>Zone B</u>	<u>Each acre is assessed at six assessment units:</u>				
	\$27.38	x	6.00	=	164.28 /Acre
<u>Zone D</u>	<u>Each unit or parcel (the greater) is assessed at 0.30 assessment units</u>				
	\$27.38	x	0.30	=	8.21 /Unit

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the Assessment Districts. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the City of Placentia Public Works department. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the City of Placentia City Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Engineer of the City of Placentia or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the City Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Engineer or her or his designee shall be referred to the Public Works Manager, whose decision shall be final.

ASSESSMENT STATEMENT

WHEREAS, the City of Placentia directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the District, and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under the Act, Article XIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for the Improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2019-20 is generally as follows:

**TABLE 5 – FY 2019-20 SUMMARY COSTS ESTIMATE
FOR STREET LIGHTING DISTRICT NO. 81 -1**

Operating Expenses	\$	369,000
Capital Expenses		0
Administration and Project Management		9,250
Total for Services	\$	<u>378,250</u>
Less General Fund Contribution	\$	(243,820)
Less Other Revenue		0.00
Amount to (from) Dedicated Reserves		0.00
Net Amount to Assessments	\$	<u>134,430</u>

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessments are made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2019-20. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2019-20 for each parcel or lot of land within the District.

Dated: April 23, 2019

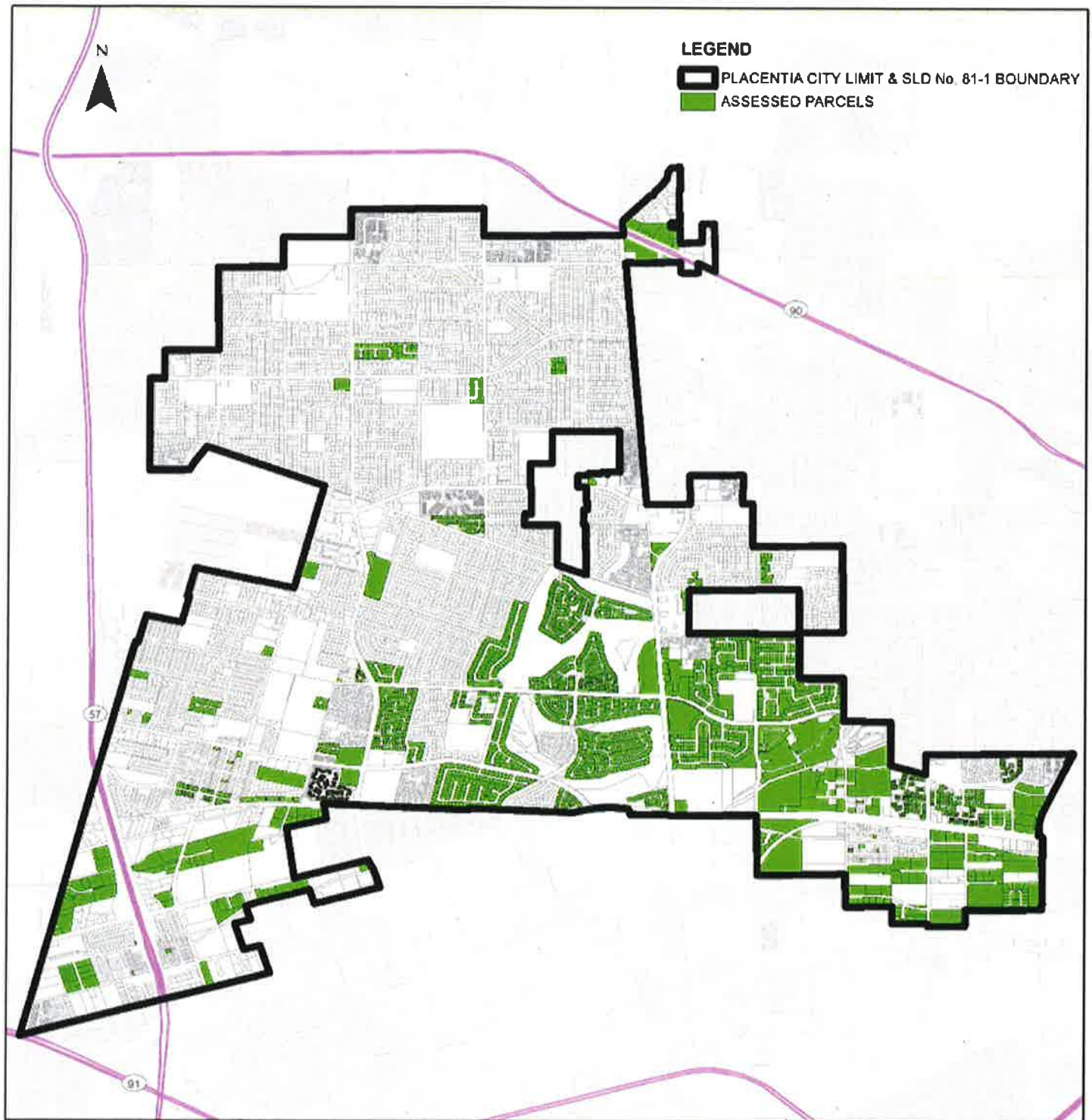


Engineer of Work

By 
Jerry Bradshaw, License No. C048845

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Street Lighting District No. 81-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2019-20, and are incorporated herein by reference, and made a part of this Diagram and this Report.



PREPARED BY SCI CONSULTING GROUP
4745 MANGELS BLVD
FAIRFIELD CA 94534
(707) 430-4300

**CITY OF PLACENTIA STREET LIGHTING DISTRICT No. 81-1
ASSESSMENT DIAGRAM**

ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: MAY 7, 2019

SUBJECT: **ACCEPTANCE OF A HISTORICAL COMMITTEE MEMBER RESIGNATION AND
ACKNOWLEDGEMENT OF A SEAT VACANCY WITH THE PASSING OF A
HISTORICAL COMMITTEE MEMBER**

FISCAL
IMPACT: NONE

SUMMARY:

The City of Placentia has received a letter of resignation from Committee Member Janna Wade and acknowledges a seat vacancy resulting from the passing of Committee Member Charlene Riggins. This action would accept the above indicated resignation and seat vacancy. Furthermore, it extends the City's sincere appreciation for each of the members' years of service and devotion serving the community.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the resignation of Janna Wade from the Historical Committee; and
2. Acknowledge the vacancy in the Historical Committee from the passing of Committee member Charlene Riggins; and
3. Update the City's master Commission/Committee vacancy list to include the vacancy on the Historical Committee.

DISCUSSION:

The Historical Committee serves in an advisory capacity to City Council on matters related to historical structures and sites in Placentia and nominates buildings and sites for designation as local landmarks. A letter of resignation from current Committee Member Janna Wade has been received (Attachment 1). Janna Wade was appointed by the City Council on December 15, 2015. Due to major changes in her lifestyle, Mrs. Wade submitted a letter of resignation to the Committee in November 2018. Charlene Riggins served as a Committee Member for many years up until her passing in 2018.

**1. g.
May 7, 2019**

The Historical Committee has nine (9) members who are appointed by the City Council. The City Council modified the number of members from ten (10) to nine (9) in 2014. Despite the modification in total Committee membership, the Committee was continuing to operate with ten members. Therefore, only a single new appointment must be made instead of two to comply with the 2014 membership change.

Currently the City does not have any applicants on the Commission/Committee eligibility list.

Prepared by:



Andrew A. Gonzales
Senior Planner

Reviewed and approved:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Resignation Letter – Janna Wade

City of Placentia
Historical Committee
Attn: Jan Henderson, Committee Chairperson
and Andrew Gonzales, City Liaison
401 E. Chapman Avenue
Placentia, CA 92870

November 15, 2018

Dear Ms. Henderson and Mr. Gonzales:

After much thought and consideration, I submit my resignation as an appointed member of the City of Placentia's Historical Committee. I have been on the committee since January 2016 and have thoroughly enjoyed my time serving the community in this capacity. After recently welcoming our third baby, I've decided my time is most needed at home right now serving my young family.

It has been a wonderful experience getting to know and work with the committee members, helping with special projects, and designing marketing materials for historical-related city events these past two years. I would be more than happy to stay involved and volunteer time from home continuing to design future marketing materials – a niche I found while on the committee that matched my skills to an occasional committee need.

I will attend the last monthly meeting of 2018 on November 27 as my last day.

Thank you for this opportunity to serve.

Sincerely,

Janna Wade
City of Placentia
Historical Committee
2016-2018

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PLANNING



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **RESOLUTION SETTING NEW PUBLIC HEARING DATE RELATED TO FISCAL YEAR 2019-20 COLLECTION OF SOLID WASTE COLLECTION RATES**

FISCAL

IMPACT: There is no direct fiscal impact associated with the recommended actions.

SUMMARY:

In 2010, the City entered into a Franchise Agreement ("Agreement") with Republic Waste Services of Southern California, LLC ("Republic"), for solid waste and recycling services. Per the existing Agreement, solid waste rates are to be reviewed annually to determine if any adjustments are warranted based on changes in the Consumer Price Index ("CPI"). Staff and representatives from Republic meet each year to discuss potential adjustments to solid waste rates paid by residents and business owners. The last residential rate adjustment took place on July 1, 2018. Republic is proposing an adjustment to residential and commercial rates effective July 1, 2019.

On April 16, 2019, the City Council adopted Resolutions R-2019-12 and R-2019-13 which 1) approved the initiation of the Proposition 218 public hearing process to increase the refuse rates for Fiscal Year ("FY") 2019-20; 2) set a public hearing date for June 4, 2019; and 3) adopted written protest procedures. To meet the 45-day notification required under Proposition 218, Staff is recommending that the City Council reschedule the public hearing date from June 4, 2019 to June 18, 2019.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Adopt Resolution No. R-2019-XX, A Resolution of the City Council of the City of Placentia, California declaring its intention to adopt increased solid waste collection charges, setting a public hearing for June 18, 2019 and directing Staff to provide notice pursuant to Proposition 218.

DISCUSSION:

On July 20, 2010, the City entered into an Agreement with Republic for solid waste and

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May 7, 2019

recycling services. Per the existing Agreement, solid waste rates are to be reviewed annually to determine if any adjustments are warranted based on changes to the CPI. Staff and representatives from Republic meet each year to discuss potential adjustments to solid waste rates paid by residents and business owners. The last residential rate adjustment took place on July 1, 2018. Republic is proposing an adjustment to residential and commercial rates effective July 1, 2019.

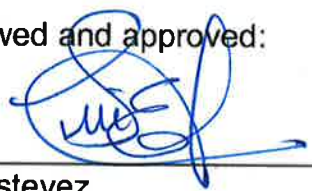
The City Attorney's Office has advised that based on the requirements of Proposition 218, the City's refuse collection fees could be considered "Property Related Fees" under Proposition 218 since the fees are paid by property owners via the property tax roll. In other cities, refuse collection fees are either billed directly to each customer by the waste hauler or they are collected as part of the water utility bill. Proposition 218, and subsequent legislation AB 1260, define the process for establishing or adjusting property-based fees. The process requires a notice of the proposed fee be sent to all property owners in the City and 45 days after the notice is sent, a public hearing is conducted by the City Council.

On April 16, 2019, the City Council adopted Resolutions R-2019-12 and R-2019-13, which approved the initiation of the Proposition 218 public hearing process; 2) set a public hearing for June 4, 2019; and 3) adopted written protest procedures. Staff initiated the process but was unable to secure a mailing vendor in time to meet the 45-day notification period for the meeting date of June 4, 2019. To meet the notice requirements under Proposition 218, Staff recommends that the City Council reschedule the public hearing to June 18, 2019 for consideration of the FY 2019-20 refuse rates. On Friday, May 3, 2019, the required notice was mailed to the record property owners of single-family residence parcels in the City.

Prepared by:


Elsa Robinson
Management Analyst

Reviewed and approved:


Luis Estevez
Director of Public Works

Reviewed and approved:


Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2019-XX – Setting Public Hearing
2. Proposition 218 Public Notice

RESOLUTION NO. R-2019-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA DECLARING ITS INTENTION TO ADOPT INCREASED SOLID WASTE COLLECTION CHARGES, SETTING A PUBLIC HEARING FOR JUNE 18, 2019, AND DIRECTING STAFF TO PROVIDE NOTICE PURSUANT TO PROPOSITION 218

A. Recitals

(i). The City Council of the City of Placentia, California ("City") hereby finds, determines, declares, and resolves as follows:

(ii). the Legislature of the State of California, by enactment of Assembly Bill 939 of 1989 Act) (California Public Resources Code Section 40000 et seq.), has declared that it is in the public interest to authorize and require local agencies to make adequate provisions for solid waste handling within their jurisdiction; and,

Pursuant to California Public Resources Code §40059 (a)(1), the City Council of the City of Placentia has determined that the public health, safety, and welfare require that an exclusive franchise agreement be awarded to qualified solid waste enterprise for solid waste handling services within the City of Placentia ("City").

(iii). Article XIID of the California Constitution imposes certain procedural and substantive requirements relating to assessments (as defined).

Proposition 218, article XIID section 2(e) defines "fee" as any levy or charge imposed upon real property by an agency "as an incident of property ownership, including a user fee or charge for a property related service." Article XIID section 2(h) defines "property-related service" as "a public service having direct relationship to property ownership.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct.
2. The City Council hereby declares its intention to provide and collect fees for solid waste collection services provided to all record owners within in the City, described in Section 3 of this Resolution, for Fiscal Year 2019-20.

The services within in the City included but are not limited to: trash collection, trash disposal, yard waste collection and processing, recycle collection and processing, and bulky-item collection.

The City Council hereby declares its intention to conduct a Public Hearing concerning the proposed solid waste rate increases for Fiscal Year 2019-20 in accordance with Section 6 of Article 13D of the California Constitution; and, notice is hereby given that a Public Hearing on these matters will be held by the City Council on Tuesday, June 18, 2019 at 7:00 P.M., or as soon thereafter as feasible, in the City Council Chambers located at 401 East Chapman Avenue, Placentia, California.

3. The City Clerk is hereby instructed to provide notice of the proposed rate increases in conformity with Proposition 218 and the Proposition 218 Omnibus Implementation Act, California Government Code sections 53500 et seq.

At the Public Hearing, the City Council shall consider all objections or protests, if any, to the proposed rate increases, and any person shall be permitted to present written or oral testimony. Although oral comments at the Public Hearing will not qualify as a formal protest, the City Council welcomes community input during the Public Hearing.

At the conclusion of the Public Hearing, all protests submitted and not withdrawn will be tabulated in conformity with the City's tabulation guidelines.

A majority protest exists if protests are submitted in opposition to the proposed rate increases by a majority (50% plus 1) of the property owners and solid waste service customers. Although both property owners and solid waste service customers are permitted to submit protests, only one protest shall be counted for each parcel.

At the Public Hearing, all interested persons shall be afforded the opportunity to hear and be heard.

The City Council hereby directs staff to mail the notice of the public hearing regarding the levy of a user fee to be held on June 18, 2019 at 7:00 p.m. at the Council Chambers located at 401 East Chapman Avenue, Placentia, CA 92870. The City Council also directs staff to include in the notice envelope the user fee ballot and Resolution 2019-XX.

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

CITY OF PLACENTIA NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a Public Hearing in the Council Chambers of the Placentia City Hall, 401 E. Chapman Avenue on **June 18, 2019 at 7:00 p.m.**, or as soon thereafter as the matter may be heard, to consider proposed increases to the City's solid waste and recycling collection rates for Fiscal Year 2019-2020. If approved, rates would change effective July 1, 2019.

Reason for Public Hearing: The City Council will hold a public hearing on the above date and time to consider adoption of a resolution increasing rates for residential and commercial refuse collection services. In 1996, California voters approved Proposition 218, which establishes a specific process for cities to impose or increase certain types of fees. Proposition 218 provides that certain "Property Related" rates are subject to a noticed public hearing and "majority protest" process. Solid waste and recycling collection fees for single-family residential properties can be considered "Property Related" fees under Proposition 218 because in Placentia, fees for refuse collection and recycling services paid by single family residential customers are collected via the property tax roll. In most other Cities, refuse haulers bill customers directly or the fees for service are billed via a water or other utility bill.

This notice is being provided to you pursuant to Section 6 of Article XIID of the California Constitution (Proposition 218) and Section 53755 of the Government Code which require that notification be sent 45 days in advance of the public hearing, to the address to which the City customarily provides the refuse collection service, or the known mailing address of the property owner, for each identified single family residential parcel upon which any new or increased refuse rate or charge is being proposed ("customer of record"). You are being provided with this notice 45 days in advance of the public hearing as the identified owner of real property in the City of Placentia subject to the proposed solid waste and recycling rates. As a property owner, you have a right to submit a written protest to the proposed rate change.

Public Hearing Process: All property owners of record and members of the public are invited to attend the public hearing. All members of the public are entitled to make comments at the public hearing, regardless of whether they choose to submit a written protest or own property that would be subject to the new increased rates. The City Council will hear and consider all materials and testimony concerning these matters, as well as, all written protests against the proposed rate increases. At the close of the Public Hearing, the City Council will be authorized to adopt new refuse rates and related fees if written protests against the proposed increases are not presented by a majority of identified parcels upon which the proposed rates are to be imposed. If the proposed rates and fees are adopted, the increases will be effective July 1, 2019.

Basis for Rate Increases: The request for the proposed rate increase is based upon the City's existing refuse collection franchise agreement with Republic Services ("Franchise Agreement"). The Franchise Agreement provides for increases in refuse rates due to following: (a) the Service Component will automatically be adjusted each July 1st in proportion to the increase or decrease in the cost of living as determined by the percentage change in the Consumer Price Index ("CPI") for All Urban Consumers in the Los Angeles County, Orange County regions for the twelve (12) month period ending on January 31st, (b) the Disposal Component will automatically be adjusted in proportion to the increase or decrease in disposal costs as determined by the percentage change in the Landfill Gate Tipping fee, and (c) changes in other operational costs in providing refuse collection services.

The proposed rate increase for Fiscal Year 2019-20 is due to a 3.15% increase in the cost of living as determined by CPI-U, Los Angeles-Long-Beach Anaheim, CA index for January 2019 and a 2.55% increase in the Landfill Gate Tipping Fee as determined by County of Orange, which will be in effect July 1, 2019.

Revenues derived from the refuse service rates are used solely for defraying costs incurred in providing efficient refuse collection services and to ensure continued compliance with State law, including but not limited to, refuse pick-up, transportation, recycling and disposal.

Public Hearing Date: The City Council will consider the adoption of the proposed rates at a Public Hearing on:

Tuesday, June 18, 2019 at 7:00 p.m.
City Council Chambers
401 East Chapman Avenue
Placentia, CA 92870

Written Protest Procedures: Any property owner whose property will be subject to the imposition of the proposed solid waste service fees and any tenant directly responsible for the payment of such fees (i.e., a customer of record) may submit a written protest to the proposed changes; provided, however, that only one protest will be counted per identified parcel.

Written protests may be submitted by mail or in person to the City Clerk's Office at 401 East Chapman Avenue, Placentia, CA 92870 or at the Public Hearing (date and time noted above), provided they are received prior to the conclusion of the public comment portion of the Public Hearing.

You may file a written protest in one of two ways:

1. Written Protests by Mail. If you wish to submit your written protest by mail, it must be received by the City Clerk (not postmarked) by the close of the public hearing on June 18, 2019. Send to: City Clerk's Office, 401 East Chapman Avenue, Placentia, CA
- 2.
3. Written Protest in Person at the Public Hearing. If you wish to hand-deliver your written protest in person, it must be received by the City Clerk prior to the close of the public hearing.

Any protest submitted via e-mail or other electronic means will not be accepted.

Any written protest must state that the identified property owner is in opposition to the proposed solid waste service charges; (2) provide the location of the identified parcel (by assessor's parcel number, street address, or customer account); (3) provide written evidence (example: current copy of City Services Bill) that the person is the property owner, if the person was not shown on Orange County's last equalized assessment roll as the property owner; and (4) include the name and signature of the property owner submitting the protest. Please identify on the front of the envelope for any protest, whether mailed or submitted in person to the City Clerk's Office, Attn: Public Hearing on Solid Waste Rates.

At the Public Hearing, the City Council will hear and consider all written and oral protests to the proposed solid waste service charges. **Oral comments at the Public Hearing, however, will not qualify as formal protests unless accompanied by a written protest.**

The City Clerk will tabulate written protests immediately following the close of the public hearing and will report the results directly to the City Council.

- If you do not want to protest the proposed rates, you do not need to take any action.
- If you want to protest the proposed rates, you must provide a written protest as outlined above.

At the conclusion of the Public Hearing, the City Council will consider approval of the resolution authorizing the proposed solid waste service fees as described herein. If written protests against the proposed rate increases are not presented by a majority of the property owners of the identified parcels upon which the rates are proposed to be imposed and tenants directly responsible for the payment of the solid waste service fees, the City Council will be authorized to impose the rate increases as outlined above. If adopted, the proposed solid waste service charges will take effect beginning July 1, 2019.

The City Council meeting agenda and staff report for the Public Hearing should be available by 12:00 a.m., Friday, June 14, 2019 on the City's website at: <http://www.placentia.org/Archive.aspx?AMID=60>.

If you have questions regarding this notice or how it may impact your property, contact the Department of Public Works (714) 993-8148 Monday through Thursday from 7:30 a.m. to 6:00 p.m.

CITY OF PLACENTIA – Summary of Refuse Rates Effective July 1, 2019

Below is a summary of the proposed solid waste and recycling collection rates effective July 1, 2019.

<u>Residential Rates</u>	Service Fee	Landfill Fee	Proposed New Rate	Current Rate	Change	%Change
Single Family	\$22.26	\$3.28	\$25.54	\$24.78	\$0.76	3.07%
Additional Containers						
Black "Trash" Container	\$5.86	\$3.28	\$9.14	\$8.88	\$0.26	2.92%
Brown "Yard Waste" Container	\$5.08		\$5.08	\$4.93	\$0.16	3.15%
Green "Recycling" Container	\$0.00		\$0.00	\$0.00		
Residential Special Services						
Residential Roll-Out Service	\$11.96	N/A	\$11.96	\$11.60	\$0.37	3.15%
Extra Dump - All 3 Containers	\$25.41	N/A	\$25.41	\$24.63	\$0.78	3.15%
Exchange of All 3 Containers	\$39.30	N/A	\$39.30	\$38.10	\$1.20	3.15%
Container Replacement - Misuse	\$69.52	N/A	\$69.52	\$67.39	\$2.12	3.15%
Residential Bulky-Item Pick-ups						
Additional Pick-ups over 3x p/Year	\$49.17	N/A	\$49.17	\$47.67	\$1.50	3.15%
Charge for each item over 10	\$7.02	N/A	\$7.02	\$6.81	\$0.21	3.15%
Additional Fee Gas Recovery	\$49.17	N/A	\$49.17	\$47.67	\$1.50	3.15%
Three Yard Containers						
3 Days + Dump	\$90.90	\$5.80	\$96.70	\$93.79	\$2.92	3.11%
Each Additional Day	\$7.43	N/A	\$7.43	\$7.20	\$0.23	3.15%

<u>Commercial Rates</u>	Service Fee	Landfill Fee	Proposed New Rate	Current Rate	Change	%Change
Commercial Barrel (Each)						
1 x p/wk (Max of Three)	\$20.20	\$6.27	\$26.47	\$25.70	\$0.77	3.00%
Each Additional Pick-up Freq.	\$20.20	\$6.27	\$26.47	\$25.70	\$0.77	3.00%
Organic Commercial Barrel (Each)						
64G only, 1 x p/wk (Max of 3)	\$46.42	N/A	\$46.42	\$45.00	\$1.42	3.15%
Each Additional Pick-up Freq.				\$45.00		
Two Yard Containers						
1 x p/wk (Max of Three)	\$120.85	\$17.35	\$138.20	\$134.11	\$4.10	3.06%
Each Additional Pick-up Freq.	\$63.13	\$17.35	\$80.48	\$78.13	\$2.34	3.00%
Non-Scheduled Pick-up	\$57.50	\$4.01	\$61.51	\$59.66	\$1.84	3.09%

Notice of Public Hearing – City of Placentia – Solid Waste & Recycling Rate Adjustment for FY 2019-20

Three Yard Containers						
First Pick-up	\$151.18	\$26.00	\$177.18	\$171.94	\$5.24	3.05%
Each Additional Pick-up Freq.	\$81.68	\$26.00	\$107.68	\$104.55	\$3.13	3.00%
Non-Scheduled Pick-up	\$70.68	\$5.99	\$76.67	\$74.38	\$2.29	3.08%
Three Yard Manure Containers						
First Pick-up	\$151.18	\$39.15	\$190.33	\$184.77	\$5.56	3.01%
Each Additional Pick-up Freq.	\$81.68	\$39.15	\$120.83	\$117.39	\$3.45	2.94%
Non-Scheduled Pick-up	\$70.67	\$5.99	\$76.66	\$74.37	\$2.29	3.08%
Three Yard Compactors						
First Pick-up	\$186.52	\$64.17	\$250.69	\$243.45	\$7.24	2.97%
Each Additional Pick-up Freq.	\$117.26	\$64.17	\$181.43	\$176.29	\$5.13	2.91%
Non-Scheduled Pick-up	\$107.40	\$14.81	\$122.21	\$118.58	\$3.63	3.06%
Four Yard Containers						
First Pick-up	\$166.30	\$35.07	\$201.37	\$195.46	\$5.91	3.03%
Each Additional Pick-up Freq.	\$89.86	\$35.07	\$124.93	\$121.34	\$3.59	2.96%
Non-Scheduled Pick-up	\$77.74	\$8.09	\$85.83	\$83.26	\$2.56	3.08%
Six Yard Containers						
First Pick-up	\$173.86	\$52.00	\$225.86	\$219.30	\$6.56	2.99%
Each Additional Pick-up Freq.	\$93.94	\$52.00	\$145.94	\$141.81	\$4.13	2.91%
Non-Scheduled Pick-up	\$81.29	\$12.01	\$93.30	\$90.53	\$2.77	3.06%
Three Yard Construction Bin						
First Pick-up	\$197.01	\$26.42	\$223.43	\$216.78	\$6.64	3.06%
Each Additional Pick-up Freq.	\$96.18	\$27.38	\$123.56	\$118.61	\$4.95	4.18%
Non-Scheduled Pick-up	\$70.68	\$6.31	\$76.99	\$74.38	\$2.61	3.51%
Temp Three Yard Container - Non-Profit						
3 Days + Dump	\$88.00	\$6.31	\$94.31	\$91.17	\$3.14	3.44%
Each Additional Day	\$7.21	N/A	\$7.21	\$6.99	\$0.22	3.20%
Commercial Recycle Containers						
Three Yard "Recycle" Containers						
First Pick-up	\$151.18		\$151.18	\$146.58	\$4.60	3.14%
Each Additional Pick-up Freq.	\$81.68		\$81.68	\$79.20	\$2.48	3.14%
Non-Scheduled Pick-up	\$70.68		\$70.68	\$68.53	\$2.15	3.14%
Contaminated Bin (Trash)	\$151.18		\$151.18	\$146.58	\$4.60	3.14%
Commercial Special Services						
Pull Out Service						
First Pick-up	\$59.50		\$59.50	\$57.68	\$1.82	3.15%
Each Additional Pick up Freq	\$59.50		\$59.50	\$57.68	\$1.82	3.15%
Non-Scheduled Pick up	\$59.50		\$59.50	\$57.68	\$1.82	3.15%
Surcharge - Sunday Service						
	\$13.66		\$13.66	\$13.24	\$0.42	3.15%
Bin Exchange after One-Time p/Year						
	\$86.62		\$86.62	\$83.97	\$2.65	3.15%

Notice of Public Hearing – City of Placentia – Solid Waste & Recycling Rate Adjustment for FY 2019-20

Redelivery of Bin(s) - Non-Payment	\$87.82		\$87.82	\$85.14	\$2.68	3.15%
Locking Latch Bins						
Set-Up Cost	\$104.22		\$104.22	\$101.04	\$3.18	3.15%
Monthly Maintenance Fee P/tip Freq.	\$2.32		\$2.32	\$2.24	\$0.07	3.15%
Special Access / Code or Key Fee	\$11.56		\$11.56	\$11.20	\$0.35	3.15%
Container Steam Cleaning after 1x/Year	\$111.25		\$111.25	\$107.85	\$3.40	3.15%
Clean-Up/Disposal "Over the Top"	\$40.43		\$40.43	\$39.20	\$1.24	3.15%
Commercial Bulky-Item Pick-ups						
Basic Charge - Two Items	\$49.18		\$49.18	\$47.68	\$1.50	3.15%
Charge for each item over Two	\$7.03		\$7.03	\$6.81	\$0.21	3.15%
Additional Fee Gas Recovery	\$49.18		\$49.18	\$47.68	\$1.50	3.15%
Tilt Hopper Monthly Rental	\$45.04		\$45.04	\$43.67	\$1.38	3.15%
Three Yard Bin Monthly Rental	\$57.74		\$57.74	\$55.98	\$1.76	3.15%

Industrial Rates for Roll-Off Services	Service Fee	Landfill Fee	Proposed New Rate	Current Rate	Change	% Change
Permanent Services						
15-Yard Demo Container	\$399.54	\$217.11	\$616.65	\$599.09	\$17.55	2.93%
15-Yard Demo Container - Clean Inerts	\$363.79	N/A	\$363.79	\$352.67	\$11.13	3.16%
30-Yard Drop Off Container	\$377.74	\$180.93	\$558.67	\$542.66	\$16.00	2.95%
30-Yard Container - Green Waste	\$524.27	N/A	\$524.27	\$508.23	\$16.04	3.16%
40-Yard Compactor	\$474.55	\$253.30	\$727.85	\$707.11	\$20.74	2.93%
Temporary Services						
15-Yard Demo Container	\$408.04	\$217.11	\$625.15	\$607.34	\$17.81	2.93%
15-Yard Demo Container - Clean Inerts	\$375.72	N/A	\$375.72	\$364.22	\$11.49	3.16%
30-Yard Drop Off Container	\$396.83	\$180.93	\$577.76	\$561.17	\$16.59	2.96%
30-Yard Container - Green Waste	\$536.20	N/A	\$536.20	\$519.80	\$16.40	3.16%
Overweight Surcharge p/ton (Actual weight over 8 tons/load)						
Trash Loads	\$19.41	\$36.19	\$55.60	\$54.11	\$1.49	2.75%
Clean Inerts	\$35.79	N/A	\$35.79	\$34.69	\$1.09	3.16%
Clean Green Waste	\$46.85	N/A	\$46.85	\$45.42	\$1.43	3.16%
Industrial Special Services						
Saturday Service - Per Pull	\$36.66	N/A	\$36.66	\$35.54	\$1.12	3.15%
Mandatory Signature Required - Per Pull	\$5.78	N/A	\$5.78	\$5.60	\$0.18	3.15%
Additional Days Temp R/O Per Day	\$14.03	N/A	\$14.03	\$13.60	\$0.43	3.15%

Notice of Public Hearing – City of Placentia – Solid Waste & Recycling Rate Adjustment for FY 2019-20

Stand-By Hourly Rate	\$87.82	N/A	\$87.82	\$85.14	\$2.68	3.15%
Relocation/Trip Charge/Dead Run	\$57.74	N/A	\$57.74	\$55.98	\$1.76	3.15%
Packer "Turn-A-Round" Surcharge Per Pull	\$11.56	N/A	\$11.56	\$11.20	\$0.35	3.15%
Heavy-Duty Truck Service - Per Pull	\$404.24	N/A	\$404.24	\$391.89	\$12.35	3.15%
R/O Container Steam Cleaning after 1x/Year	\$115.50	N/A	\$115.50	\$111.97	\$3.53	3.15%
Storage Container Rental / Delivery	\$91.24	N/A	\$91.24	\$88.45	\$2.79	3.15%
Storage Container Return \$10.00 + Per/Mile	\$1.27	N/A	\$1.27	\$1.23	\$0.04	3.15%



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: MAY 7, 2019

SUBJECT: **ADOPTION OF THE PLACENTIA URBAN FOREST MANAGEMENT PROGRAM**

FISCAL

IMPACT: There is no direct fiscal impact associated with the recommended actions.

SUMMARY:

In 2017, City Council directed Staff to re-assume responsibility for the maintenance of residential parkway trees, and to incorporate the associated costs into the City's annual Operating Budget. As part of that decision, the City Council also directed Staff to implement a four-year tree grid pruning cycle and to develop an Urban Forest Management Program ("Program"). On January 23, 2018, Staff held a study session with City Council to provide an overview of the status of the City's Urban Forest, and to discuss with Council a framework for an Urban Forest Management Program and Tree Protection Ordinance. As a result, Staff was directed to consult with the Parks and Recreation Commission ("Commission") and a City Council Urban Forest Ad-Hoc Committee on the development of the Program's policy vision and various program and planning documents. The purpose of an Urban Forest Management Plan is to identify long-term preservation and enhancement objectives, address key management considerations including infrastructure constraints, confirm environmental, aesthetic, and community priorities, and effectively allocate public resources to the City's urban forest infrastructure.

Since that time, Staff has met with the Parks and Recreation Commission and the City Council Ad-Hoc Committee to solicit input and policy direction for the Program and has incorporated their comments and recommended revisions into the document presented this evening. The draft Program (Attachment 1) is presented herein to the entire City Council for its review and consideration.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Receive and file the Staff report and presentation; and
2. Ask any questions of Staff and solicit public comment; and
3. Provide Staff with further direction relative to the implementation of the Urban Forest Management Program; and

3. a.
May 7, 2019

4. Approve Resolution No. R-2019-XX, A resolution of the City Council of the City of Placentia, California adopting the 2019 Urban Forest Management Program.

DISCUSSION:

Background

Urban forests require careful management to ensure their preservation, restoration, and expansion. In certain areas of the City, the urban forest is aging, mature trees conflict with infrastructure, tree canopies are lacking, and species diversity is in decline. The City has developed a draft Program to provide a long-term guide for the preservation and enhancement of the urban forest in Placentia. Work on the Program began in January 2018, and it provides the framework for the City's urban forest, identifies key management issues, outlines goals, objectives, and actions, and proposes priorities for implementation.

Based on previous discussion with and direction provided by the City Council, the core of Placentia's Urban Forest Management Program consists of the following elements:

- Implementation of an Urban Forest Management Plan
- Adoption of a modernized Tree Ordinance
- Seeking grant funding opportunities for urban forest preservation and expansion
- Seeking and maintaining the "Tree City USA" designation on behalf of the community through the National Arbor Day Foundation
- Implementing a community-sponsored "Expand the Forest" Program

The City's current urban forest management policies and procedures are guided by the following sources:

- Street Tree Policy Booklet; adopted in 1981 and focused on master planning and planting specifications
- Placentia Municipal Code Chapter 14.12 which focuses on permitting and regulatory oversight of street trees and shrubs by the Public Works Department and Parks and Recreation Commission
- Ordinance No. 132 adopted in 1954 and later incorporated into the above-mentioned municipal code which essentially places the ownership of parkway trees onto the adjacent property owner

The City's existing Municipal Code and Street Tree Policy Booklet may have been an effective means to manage the urban forest decades ago, however changes in policy direction and clarification of responsibilities, as well as the implementation of modern best management practices and professional standards require a comprehensive update and consolidation of these various policies and codes. None of these existing policies or codes outline long-term management strategies including forest expansion, adoption of International Society of Arboriculture ("ISA") pruning standards for tree maintenance, infrastructure constraints, environmental and financial resources to maintain the forest, land use, aesthetics and community

needs. The draft Program addresses all these strategies and provides direction for implementation.

Program Development

On January 23, 2018, City Council held a study session to discuss the status of the City's existing urban forest and the benefits of implementing a detailed program designed to maintain and enhance the Community's forest. The City Council provided Staff with the following policy recommendations to build within the proposed Program:

- Develop a balanced program that does not place an undue financial burden on the City, residents, business, and developers.
- The protection and preservation of City's Urban Forest should not hinder the rights of private property owners and the City's economic development efforts.
- Establish age and species diversity of trees to ensure a healthy urban forest over the long term that is resistant to disease and insects.
- Identify "Heritage Trees" within the City to provide protection to significant trees of historic or natural interest.
- Include education and outreach to property owners and local schools on proper tree care and maintenance.
- Work with a certified arborist for technical advice and recommendations for implementing the program and best management practices.

At its February 12, 2018 meeting the Parks and Recreation Commission ("Commission") conducted its own study session and after receiving the presentation from Staff, offered the following policy questions to Staff:

- Why did City Council designate the Commission to have an advisory role for the creation of the Program?
- Why is the development of an Urban Forest Management Program a priority to City Council and Staff?
- What resources will be allocated towards the Program?

A follow-up presentation and study session with the Commission was held at its April 9, 2018 regularly scheduled meeting where Staff was able to provide additional background and context to the specific policy questions the Commission shared. In addition, the Commission suggested that the Program consider and account for the following:

- If property owners request that healthy and viable parkway trees be removed, they should bear the cost of that removal.
- The City should expand the number of trees planted in parks and ensure they are planted in an organized and thoughtful manner.
- Identify who is responsible for providing water to residential parkway trees
- Identify who is responsible for repairing sewer laterals damaged by tree root intrusion.

- Allow property owners to opt out of receiving parkway trees for a period of 10 years if they choose, and then reevaluate this policy.
- Can the City plant trees in front yards instead of parkways?
- Identify liability issues related to parkway trees damaging private property.
- Ensure the appropriate tree species are planted in parkway areas able to support trees to minimize potential damage to public or private property and ensure trees will thrive over the long-term.

Summary of Urban Forest Management Program

After the City Council and Commission study sessions, Staff considered and incorporated the policy directives and suggestions provided into this draft Urban Forest Management Program. Overall, the Program recognizes the role of urban trees in providing environmental, economic, social and aesthetic benefits, as well as the challenges faced with managing the urban forest. The document reflects the commitment of the entire Placentia community to foster a robust and resilient urban forest today and for the future. The purpose of the Urban Forest Management Plan ("Plan") is to address the long-term day-to-day management and maintenance of the City' urban forest through effective policies and procedures, as well as provide the community an active stake in the City's urban forest. The goals of the Program are to:

- 1) Maximize the environmental, economic and social benefits derived from the urban forest.
- 2) Resolve conflicts between City trees and other vital infrastructure while protecting both.
- 3) Increase public awareness of the many social, economic and environmental benefits of urban forestry practices.
- 4) Provide increased opportunities and preference of access for financial support for tree projects and contributing to a safer and healthier urban forest.

Program's Framework

The Program's planning document is organized in three (3) main chapters. The first chapter titled "Introduction" outlines the benefits of trees and the need for a Program. The second chapter titled "Placentia's Urban Forest" includes the history and current status of the City's urban forest. The final Chapter titled "Urban Forest Management Plan" provides the framework for managing and caring for Placentia's urban forest, including goals, implementation strategies and policy and public management considerations. In addition, the Program contains the following proposed policies:

- Expand the Forest Program
- Tree Care Guidelines
- Heritage Tree Designation Policy
- Sewer Line Root Intrusion Policy.

Chapter 3 of the Program identifies long-term preservation and enhancement objectives and key management considerations including pruning standards, forest expansion, infrastructure maintenance, environmental resources, land use, aesthetics and community objectives. This

guiding document includes best practices, technologies, and City policies while allowing for future revision to maintain its relevance for the next 20 years. The Program will be evaluated and revised periodically to reflect evolving conditions, new information, and updated best management practices.

The Program has outlined the following tenets to guide urban forest management in Placentia:

1. Protect – Recognize the environmental, economic, cultural and social benefits offered by the urban forest and refine and implement policies to protect public tree resources, while seeking participation from landowners to protect private trees.
2. Expand – Enable the growth of public and private tree resources to optimize the urban tree canopy through plantings, outreach and other incentives.
3. Manage – Improve and institutionalize the care, maintenance funding and operating principles for the long-term viability of a mixed-aged, sustainable urban tree resource.
4. Inform – Expand Program awareness through innovative visible outreach and education campaigns.
5. Partner – Increase community, private sector and other City departments' involvement in planning, management and funding of the urban forest.

Goals

Under Chapter 3 of the Program, goals with objectives and actions are outlined to follow to meet the overarching objectives of the Program. These goals are:

- 1) Develop an urban forest canopy that is sustainable over the long-term.
- 2) Update and Adopt a Street Tree Master Plan.
- 3) Establish a Residential Parkway Tree Planting Program.
- 4) Maintain street trees appropriately to maximize benefits and minimize hazard, nuisance, hardscape damage, and maintenance costs.
- 5) Identify appropriate funding levels and provide long-term funding sources for urban forest activities and programs.
- 6) Develop a tree education program to provide City residents and local students with information about tree preservation policies, the benefits trees provide, and the importance of tree canopy.
- 7) Establish an Expand the Forest Program whereby members of the community are able to plant and dedicate a memorial tree in City Parks.
- 8) Task an existing City Commission with urban forest advisory duties and to consider appeals from the Public on tree removals.
- 9) Maintain an on-call professional services agreement with a licensed arborist to advise the City on tree removals, tree care, and perform tree evaluations.

Program Objectives and Implementation Actions

Sixteen (16) objectives and corresponding implementation actions of the Program are organized under five (5) guiding principles of the planning document: 1) Protect the Urban Forest, 2) Expand the Urban Forest, 3) Manage the Urban Forest, 4) Inform the Community, and 5) Partner with the

Community. Each objective includes a discussion to provide context as well as support the need for each objective and the associated actions. Implementation of any action will include policy, program and budget coordination as well as an assessment of long-term funding and data gathering needs, development of tools and programs, and staffing levels.

Priorities for implementation illustrates how the City will adhere to meeting the objectives of the Program. Specific actions include:

- Inter-departmental coordination to address tree management and tree review for land development projects
- Designate an existing City Commission to provide public review and input related to tree planting, maintenance, and preservation
- Update the Street Tree Master Plan
- Increase annual maintenance funding for the management and care of City trees to shorten the trim cycle from four-year trim cycle to a three-year trim cycle
- Establish an annual Capital Improvement Program to include planting and maintenance of new trees planted as City or community projects
- Establish funding for community outreach programs and public education resources

NEXT STEPS:

Staff recommends that the Council review the draft Program and Plan, offer final comments and policy direction to Staff, and consider adopting both. Once adopted by Council, a final draft of the Plan incorporating any comments or changes provided by Council will be prepared, distributed to the public and within the organization. After adoption of the Program, Staff will return to the City Council with a draft updated Tree Ordinance that reflects the Program and Plan's objectives and policy for its consideration. The presentation of the ordinance will consist of the following steps:

- 1) Prepare a Tree Preservation and Protection Ordinance ("Ordinance").
- 2) Present draft Ordinance to the currently designated Tree Advisory Ad-Hoc Committee.
- 3) Revise the draft Ordinance to include feedback from the Tree Advisory Ad-Hoc Committee.
- 4) Present draft Ordinance to City Council for review and comment.
- 5) Present final draft of Ordinance to City Council for review and adoption.
- 6) Implement the requirements of the Tree Preservation and Protection Ordinance into the City's business practices and policies.

If the City has adopted an Urban Forest Management Plan and Tree Ordinance, Staff could then commence the application process to be officially recognized as a Tree City USA.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended actions.

Prepared by:



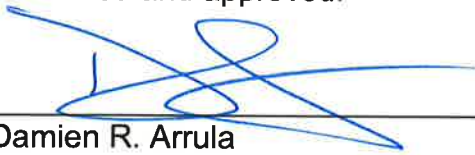
Elsa Robinson
Management Analyst

Reviewed and approved:



Luis Estevez
Director of Public Works

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. 2019 Draft Urban Forest Management Program
2. Resolution R-2019-XX

2019

URBAN FOREST MANAGEMENT PROGRAM



DRAFT

ATTACHMENT 1

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VISION



Placentia embraces its urban forest as an integral part of the community's infrastructure, which contributes to the healthy lifestyle of its residents; connects and enhances natural areas and habitat; provides ecological services, such as cleansing the region's air, capturing stormwater and sequestering carbon; and contributes to the property values of the City.

The Urban Forest Management Program (Program) is vibrant, robust and held as a critical city service. The Program draws strength from active, committed partners and volunteers and maintains a successful education and outreach program to engage the community. Its keen focus on integrated urban forestry education and direct landowner outreach make the Program both innovative and highly effective, while saving to maintain the Urban Forest in a healthy and sustainable way.

The urban forest of today is the result of the decisions by those who managed the forest before us and is greater than the sum of individual trees outside our homes, shops and offices. It is the environment in which we work and play and through which we travel daily. It is the aesthetic setting for our schools, businesses, cultural attractions, and places of recreation and renewal. It is our ecosystem; the habitat in which we thrive. It is our shared community resource.

EXECUTIVE SUMMARY

“Urban forests grown without foresight or planning can create high maintenance requirements and cost burdens. A well-managed urban forest, however, is economically and environmentally sustainable and a highly-visible source of community pride”.

The City of Placentia has recognized that the environmental, economic, social and public health benefits provided by the urban forest along its streets and in its parks, are critical to maintaining attractive city. Moreover, the City recognizes that this valuable resource must be prudently managed and expanded. The intent of the Urban Forest Management Program is to address the long-term management and maintenance of the City’ trees through an effective management plan and policies as well as provide the community an active stake in the City’s Urban Forest. The goals of the Urban Forest Management Program are to:

- 1) Maximize the environmental, economic and social benefits derived from the urban forest.
- 2) Resolve conflicts between City trees and other vital infrastructure while protecting both.
- 3) Increase public awareness of the many social, economic and environmental benefits of urban forestry practices.
- 4) Provide increased opportunities and preference for access for financial support for tree projects and contributing to a safer and healthier urban forest.

Urban Forestry, as defined by the Dictionary of Forestry, is the “art, science, and technology of managing tree and forest resources in and around community ecosystems for the physiological, sociological, economic, and aesthetic benefits trees provide society. In 2009, the American Planning Association expanded the Urban Forestry definition to include “a planned and programmatic approach to the development of the urban forest, including all elements of green infrastructure within the community, in an effort to optimize the resulting benefits in social, environmental, public health, economic and aesthetic terms, especially when resulting from a community visioning and goalsetting process”.

The City embarked on the development of its first Urban Forest Management Plan (Plan) recognizing the role of urban trees in providing environmental, economic, social and aesthetic benefits, as well as the challenges faced with managing the urban forest. Urban forests require careful management to ensure their preservation, restoration, and expansion. In certain areas of the city, the urban forest is aging, mature trees conflict with infrastructure, and species diversity

is in decline. In addition, resources for the planting and care of trees and community participation in tree management are limited.

This document reflects the commitment of the entire Placentia community to foster a robust and resilient urban forest today and for the future. The purpose of the Plan is to facilitate the preservation, management and enhancement of Placentia's urban forest to meet the objectives of the Program:

- 1) Development of community forest standards.
- 2) A multi-year maintenance program for the City's Urban Forest.
- 3) Creation of planting programs to increase tree canopy citywide.
 - a. Identify the areas with the greatest need for improvement.
 - b. Recommend species appropriate for the available planting spaces.
 - c. Discuss specific maintenance plans for newly established trees.
 - d. Provide technical information about proper tree planting techniques.
- 4) A long-term strategy to systematically manage of our tree resources/assets – policy established for how and when trees are removed and under what conditions/protocols.
- 5) Update City ordinances and planning documents to provide consistency and reflect the Program's objectives.
- 6) Educate the public about the importance of trees and its care.

The Plan identifies long-term preservation and enhancement objectives and key management considerations including pruning standards, forest expansion, infrastructure maintenance, environmental resources, land use, aesthetics and community objectives. This guiding document includes best practices, technologies, and city policies while allowing for future revision to maintain its relevance for the next 20 years. The Plan will be evaluated and revised periodically to reflect evolving conditions, new information, and updated best management practices. By planning for the urban forest, the City will ensure that it maintains this valuable resource, an investment that will provide consistent returns well into the future. Through implementation of this Plan, the City will improve urban tree management, allocate resources, and promote stewardship in a coordinated, cooperative approach with City departments, community partners and citizens.

MISSION STATEMENT

Placentia's Urban Forest Management Program strives to promote a safe, healthy, and diverse urban forest by preserving, managing and enhancing tree resources, while promoting active community participation through public education and outreach. In cooperation with community residents and program stakeholders, the Program has outlined the following tenets to guide urban forest management in Placentia:

- **Protect** – Recognize the environmental, economic, cultural and social benefits offered by the urban forest and refine and implement policies to protect public tree resources, while seeking participation from landowners to protect private trees.
- **Expand** – Enable the growth of public and private tree resources to optimize the urban tree canopy through plantings, outreach and other incentives.
- **Manage** – Improve and institutionalize the care, maintenance funding and operating principles for the long-term viability of a mixed-aged, sustainable urban tree resource.
- **Inform** – Expand program awareness through innovative visible outreach and education campaigns.
- **Partner** – Increase community, private sector and other City departments' involvement in planning, management and funding of the urban forest.



INTRODUCTION

Placentia's urban forest is a valuable segment of the community's infrastructure and ecosystem. Placentia's urban forest is comprised of the nearly 7,000 trees located along public streets or within public parks and property. These trees provide a wealth of social and environmental benefits to City residents and visitors, from shade and beauty to air quality, carbon reduction and stormwater management. A healthy, sustained urban forest, carefully managed and cared for, will contribute significantly to the economic and environmental well-being of the city.

The mission of a well-developed municipal forestry program is to provide coordinated management of the urban forest through city departments, businesses, civic organizations, and residents by the forging of partnerships that place a high importance on trees in the city.

An urban forest management program guides the City's actions towards this mission while conveying a vision for how these valuable assets are nurtured and expanded and identifies the actions needed to achieve that vision. Based on the distinctive character and context of our community, an urban forest management program will help establish consistency and coherence in the City's long-range planning and budgeting for the management and care of its urban forest as well as engage the larger community as an active participant in this program.

WHY DO WE NEED A PROGRAM TO MANAGE TREES?

We need an urban forest management program to help our citizens as well as our employees understand the importance and proper care of our urban forest. Benefits from a properly managed and maintained urban forest include but are not limited to, increased property values, cooler temperatures from the shade they provide, carbon dioxide reduction, mitigation of risk associated property damage and personal injury, and an overall added beauty to our community.

Adoption of this Urban Forest Management Program (Program) and the Urban Forest Management Plan (Plan) ensures proper care and growth of our urban forest through effective policies and long-term maintenance. The result will be a well-maintained and healthy urban forest, as well as successful planning and management for future development. With this plan in place, and its successful operation, the City of Placentia will benefit greatly, and the citizens of Placentia will enjoy these benefits for many years.

Given the cost of removal and replacement of trees in our urban forest, we look to create this management program to help protect the investment of our existing urban forest and to constantly expand with healthy additions. With proper maintenance and care of existing trees, shrubs and landscaping, we look to keep them healthy and thriving with proper pruning, watering, replacement choices, and maintenance techniques in a cost-effective manner.

We will accomplish this by following specific guidelines for nursery quality when planting young trees, having the shaping and pruning of our urban forest preformed/overseen by a certified arborist, and practice best watering and maintenance techniques for the existing urban forest and its additions.

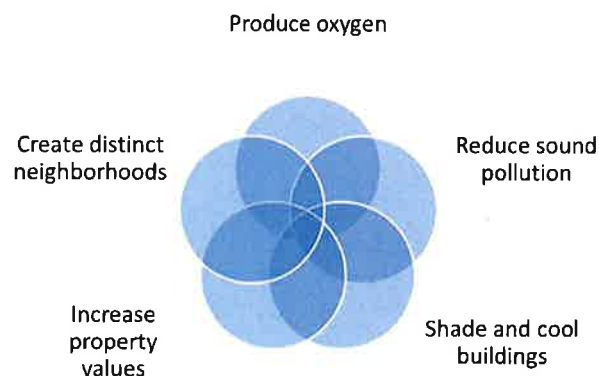
The implementation of an effective Plan will help in preventing and addressing any challenges brought on by storms, invasive pests, or disease. By following the City's Plan, our trees will be properly selected for their areas, pruned and maintained properly, resulting in less damage from pests, disease, and broken limbs/downed trees due to severe weather.

Having an adopted plan also reduces liability on the City due to the fact that we have a clear legal document showing the City is following a specific management plan to properly maintain our urban forest.

Building a successful Program is not only beneficial in keeping the City's urban forest healthy, properly maintained, and aesthetically pleasing, but it also opens the possibility to future grant money. Having a Plan in effect, we are more likely to be recognized as professional and serious in properly using money granted by external agencies such as California Department of Forestry and Fire Protection (CAL Fire) to fund urban forestry activities.

BENEFITS OF THE URBAN FOREST

An urban forest is the collection of trees growing within an urban area. Nationwide, city officials and residents are increasingly recognizing that urban forests are a vital component of community health. While urban forests planted without foresight or planning create high maintenance requirements and heavy cost burdens, a well-managed urban forest will be economically and environmentally sustainable and a highly visible source of community pride. The urban forest laces throughout the City's streets, parks and civic spaces, and adds significantly to the quality of life and the public health enjoyed by the City's residents. Well-maintained urban forests provide social, environmental and economic benefits.



ENVIRONMENTAL BENEFITS

Improved Air Quality: Trees can play several roles in improving air quality. The most direct way that trees help to improve air quality is by absorbing and filtering air pollutants. In addition, trees reduce air pollution by creating cool microclimates and by reducing the demand for air conditioning in buildings. When trees shade buildings and reduce the need for air conditioning, they also indirectly improve air quality. Air pollution increases with higher temperatures, so maintaining cool microclimates can improve air quality.

Stormwater Management: Trees improve the quality of stormwater by reducing the amount of stormwater runoff that is lost to storm drains. The leaves of a tree capture rain and other precipitation. This slows the rate of rainfall, reduces lost runoff volume, and increases water percolation directly into the soil, which filters the water. Roots and duff (fallen leaf layer on top of the soil) hold soil in place during storm events and allow more time for water to percolate into the soil.

Temperature Reduction – Heat Island Mitigation: Urban areas can become “urban heat islands” due to the abundance of dark surfaces like asphalt and buildings that absorb the sun’s heat and re-radiate the heat resulting in higher air temperatures. Trees and other vegetation can reduce this heat island effect by shading parking lots and other surfaces. In addition, trees can reduce the need for air-conditioning and heating in buildings. Trees located on the south side of buildings provide summer shade and cooling, while other trees can serve as windbreaks to reduce winter chill.

Connection with Nature – Support Habitat: Trees provide shelter and food for birds and other small animals. A varied tree population supports a wide diversity of animals. In addition to being beneficial on a regional and global level, local habitat diversity creates a dynamic, educational, and enjoyable environment for humans.

“During one year, a mature tree will absorb more than 48 pounds of carbon dioxide from the atmosphere and release oxygen in exchange” (European Environment Agency)

“In Los Angeles, trees remove nearly 2,000 tons of air pollution each year.” (U.S. Forest Service, 2011)

SOCIAL BENEFITS

Sense of Place: Character and Beautification. Trees are important elements of most beautification projects for good reasons. Trees bring color, texture, movement, seasonal change, and life into urban environments. Planted alone, trees can provide beautiful accents in an urban landscape. Planted together, trees can transform an urban area by softening typical forms, creating scenic views, and making large spaces and streets pleasing for pedestrians.

Well Being: Trees in urban areas convey serenity by providing a sensory experience of being surrounded by nature, which helps to reduce stress.

Walkable Streets: Street trees offer pedestrians a buffer from nearby vehicles, respite from the hot sun, and colorful scenery to enjoy. In addition, street trees can provide dramatic view corridors and, when properly planned, facilitate way-finding within an urban area.

Benefits of Trees for School Campuses and Academic Performance: The urban forest on school grounds facilitates environmental education opportunities and creates a healthy setting for learning. Access to greenery can help students concentrate and focus in school.

Improved Public Health: Nearly all the benefits provided by trees contribute to health. While clean air and water directly benefit physical health, the provision of shade and aesthetically pleasing streets encourages walking and physical activity. Research has also demonstrated that trees and other vegetation soothe nerves, helping to accelerate healing processes and reduce behavior problems in children.

Community Building: The presence of a healthy urban forest and community-wide efforts to improve urban forest health can empower communities to work together to protect and/or expand the forest, and to build community identity.

Community Safety: Crime levels can be reduced by strengthening and empowering communities through well managed urban forest growth. The greener a building's surroundings, the fewer reported crimes.

“In Baltimore, a 10% increase in tree canopy corresponded to a 12% decrease in crime.” (University of Vermont and U.S. Forest Service, 2012).

ECONOMIC BENEFITS

Increased Property Values: Street trees increase property value gains environmentally, socially, and aesthetically. Having large trees in yards along streets increases a home's value from 3 percent to 15 percent (Wolf, 2007).

Increased Activity in Retail Areas: Street trees can raise the aesthetic appeal of a shopping street, and thus attract more shoppers to a retail block. Consumers have a 12% higher willingness to pay for goods and services in retail areas that have streetscape greening such as street trees and sidewalk gardens (Wolf, 2013).

Energy Conservation: Trees can reduce the need for cooling and heating buildings, thereby reducing the cost of operating these systems.

"Trees properly placed around buildings can reduce air conditioning needs by 30 percent and can save 20–50 percent in energy used for heating (U.S. Forest Service)."

"Every dollar spent on planting and caring for a community tree yields benefits that are two to five times that investment—benefits that include cleaner air, lower energy costs, improved water quality and storm water control and increased property values." (U.S. Forest Service, 2011).

PLACENTIA'S URBAN FOREST



Placentia's urban forest is comprised of 15,112 street trees, stumps, and vacant planting sites in public rights-of-way, medians, and City parks. Although the urban forest has an estimated value \$21,845,40 and is recognized as an important component of the urban environment, the size and distribution of the forest is not adequate to provide the desired level of shade and other urban forest benefits throughout the City. With many trees reaching the end of their lifespan or struggling under constrained urban conditions, deferred maintenance practices, and pest and disease infestation improving the health of existing trees and expanding and diversifying the forest is becoming a necessity.

DEFINING PLACENTIA'S URBAN FOREST

Urban forests are the trees and other vegetation growing along streets and waterways, around buildings, in backyards and parks of our City. For the purposes of this Program, Placentia's Urban Forest is defined as the trees within the public realm. Determining whether a tree is within public or private jurisdiction is often difficult since these jurisdictional lines are not typically visible in

the physical landscape. For instance, the width of the public right-of-way varies between streets and even different parcels. In some neighborhoods, there is a visible setback between street tree plantings and private yards. In others, street trees merge with private plantings and as a result it is difficult to discern whether trees are the responsibility of the City or private property owners. While the City assumes responsibility for trees within the public right-of-way, the blurry line between private and public private results in certain trees being overlooked or maintained by private property owners with inappropriate techniques. Undefined boundaries can also be an issue when commercial and institutional properties abut streets without parkways (such as shopping centers and schools).

In order to allow for efficient and effective management of the urban forest, areas of responsibilities are clarified below:

City of Placentia

The City's jurisdiction for the community forest is synonymous with the public right-of-way. The public right-of-way includes the following areas:

Public Rights-of-Way. Street rights-of-way vary are typically defined as the back of the sidewalk to the centerline of the street. The City Engineer provides right-of-way information to maintenance staff when necessary to clarify the jurisdiction of a tree.

Landscaped Medians. All public landscaped street medians are within the City's jurisdiction.

Parks. All existing and future City parks are within the City's jurisdiction.

Public Facilities. Public facilities include the Civic Center, City community centers, City Corporation Yard, City fire stations and the Placentia Metrolink Transit Center.

Private Jurisdiction and Responsibility

Areas of the city that are within private jurisdiction include the following:

Residential Properties. With the exception of the area within public rights-of-way residential front, back and side yards are maintained by individual property owners.

Business/commercial/industrial. Front, side and back areas, including parking lots, that are outside of the street right-of-way are within the jurisdiction of property owners.

Other Designated Areas of Jurisdiction

Placentia-Yorba Linda Unified School District. Trees growing on school property are currently the responsibility of the school district.

Southern California Edison. Trees within power lines outside of public right-of-way or City property are within the jurisdiction of Southern California Edison.

STATE OF PLACENTIA'S URBAN FOREST

An essential component of any urban forest management program or plan is an inventory of its urban forest. Street tree inventories provide information on an individual tree basis on the urban forest. In 2000, the City's tree maintenance contractor West Coast Arborists, Inc. (WCA) inventoried the City's tree and continually updates this inventory throughout the year as part of the tree maintenance services. The City's current street tree inventory (2018) consists of a total of 15,119 street trees, stumps, and vacant planting sites located in street rights-of-way, medians, and facilities in the City of Placentia.

As part of the inventory data collection process, the urban forest maintenance requirements were also identified so that maintenance needs and costs can be projected for upcoming years. The assessment includes routine maintenance trimming, removals of hazardous, dying, or dead trees, removals of stumps, and tree planting in vacant locations within the easement.

Current Condition of City's Urban Trees (2018)

Recommended Maintenance Action	Total	Pct.
Removal-Stump	63	0.41%
Removal-Dead Tree	62	0.41%
Removal-Diseased or Declining	1	0.01%
Removal-Poorly Structured	1	0.01%
Plant	7,774	51.26%
Grid/Routine Trim	7,069	46.78%

This condition information will be updated on an annual basis to coincide with annual work plans and budgets.

Recommended Maintenance Tasks:

1. **Grid/Routine Trimming:** Regardless of the amount of a community's tree management budget, systematic tree maintenance reduces costs in the long term. Systematic tree maintenance programs reduce the need for "emergency" maintenance, help prevent liability problems (such as dead or weak branches), reduce tree mortality and improve the urban forest health and real value over the long-term. The City adopted a four-year

grid pruning schedule in 2017.

A systematic tree maintenance program is composed of pre-designed trimming grids which are trimmed in their entirety on a set schedule. By trimming every tree on the street regardless of size, every resident in that community feels that they have received a service for their tax dollars. At the same time, the safety and welfare of the community will be enhanced.

2. **Trim-Poorly Structured:** Trees that have been identified having structural defects that can be improved through structural pruning. These can include codominant stem trees requiring reduction cuts to reduce competition. This can also include end weight reduction cuts to improve structure.
3. **Young Tree Maintenance:** Newly planted trees that have not been established or had stakes removed yet. These trees require monitoring, watering, re-staking, fertilizing and structural pruning. This typically ends when the stakes are no longer needed, and the work type should be transitioned to a routine / grid trim.
4. **Monitor for Disease or Decline:** All trees are inspected as part of the routine grid pruning process for decline. These trees are in decline due to, environmental, pest or disease problems, or due to normal senescence. The trees have not, at the time of the inventory, reached the point where removal is necessary. In some cases, the condition of these trees may be improved by trimming, watering or improved by application of plant health care practices. It is recommended that these trees go through a process of disease identification and treatment prescription and be monitored to determine the timing of treatment and application or when removal is warranted.
5. **Inspect – Recommended Removal:** These are trees identified with conditions listed in the recommended removals categories that warrant further inspection and possible removal. These trees were identified by a certified arborist using the following criteria to validate the potential removal recommendation and assign a priority to the most hazardous trees. The cost to remove these trees can easily be determined with the inventory information. These trees are grouped into categories meeting the following criteria:
 - i. Overhead Spacing
 - ii. Dead
 - iii. Diseased or Declining
 - iv. Poorly Structured

- v. Seedling or Volunteer
- vi. Tree Spacing

6. **Tree Planting Sites:** WCA identified vacant sites that are suitable for planting. Identification of vacant sites during inventory collection allows the City to expand the urban forest and may assist in obtaining additional grant funding.

MOST COMMON EXISTING SPECIES IN PLACENTIA'S URBAN FOREST

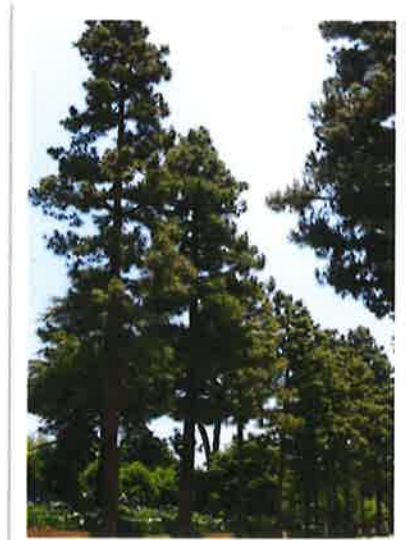
Most City residents probably recognize the ten most common species in Placentia's urban forest. These species strongly contribute to the character of the City, from the American Sweetgums on residential streets, to the Canary Island Pines and Queen Palm and Brisbane Box along major corridors. Each species offers different benefits: aesthetic, environmental, and financial. These ten species account for 64.4 % of all City-owned trees in the City.

Placentia's Top 10 Species & Estimated Value of Active Trees as of 2018

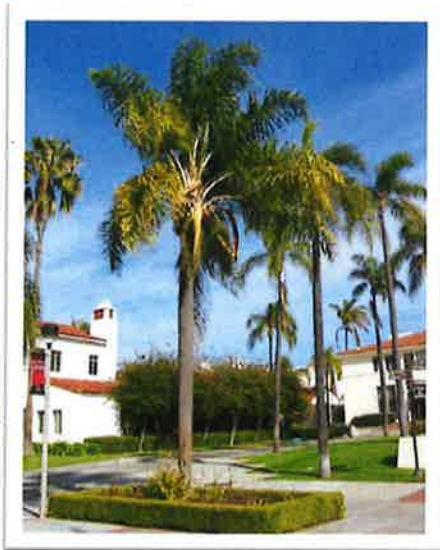
	<u>Botanical Name</u>	<u>Common Name</u>	<u>Total No. of Trees</u>	<u>Pct.</u>	<u>Estimated Value</u>
1.	Lagerstroemia indica	CRAPE MYRTLE	764	10.57%	\$846,280.00
2.	Pinus canariensis	CANARY ISLAND PINE	651	9.01%	\$4,487,220.00
3.	Syagrus romanzoffianum	QUEEN PALM	626	8.66%	\$1,535,840.00
4.	Magnolia grandiflora	SOUTHERN MAGNOLIA	606	8.39%	\$1,662,030.00
5.	Liquidambar styraciflua	AMERICAN SWEETGUM	513	7.10%	\$881,220.00
6.	Afrocarpus gracilior	FERN PINE	373	5.16%	\$1,316,220.00
7.	Lophostemon confertus	BRISBANE BOX	325	4.50%	\$810,170.00
8.	Washingtonia robusta	MEXICAN FAN PALM	308	4.26%	\$1,233,020.00
9.	Cupaniopsis anacardioides	CARROTWOOD	302	4.18%	\$780,870.00
10.	Platanus racemosa	CALIFORNIA SYCAMORE	188	2.60%	\$1,071,720.00
		Total	4,656	64.43%	\$14,624,590.00



Crape Myrtle: 10.58%
(*Lagerstroemia indica*)



Canary Island Pine: 9.02%
(*Pinus canariensis*)



Queen Palm: 8.67%
(*Syagrus romanzoffianum*)



Southern Magnolia: 8.39%
(*Magnolia grandiflora*)



American Sweetgum: 7.08%
(*Liquidambar styraciflua*)



Fern Pine: 5.17%
(*Afrocarpus gracillior*)



Brisbane Box: 4.5%
(*Lophostemon*)



Mexican Fan Palm: 4.27%
(*Washingtonia robusta*)

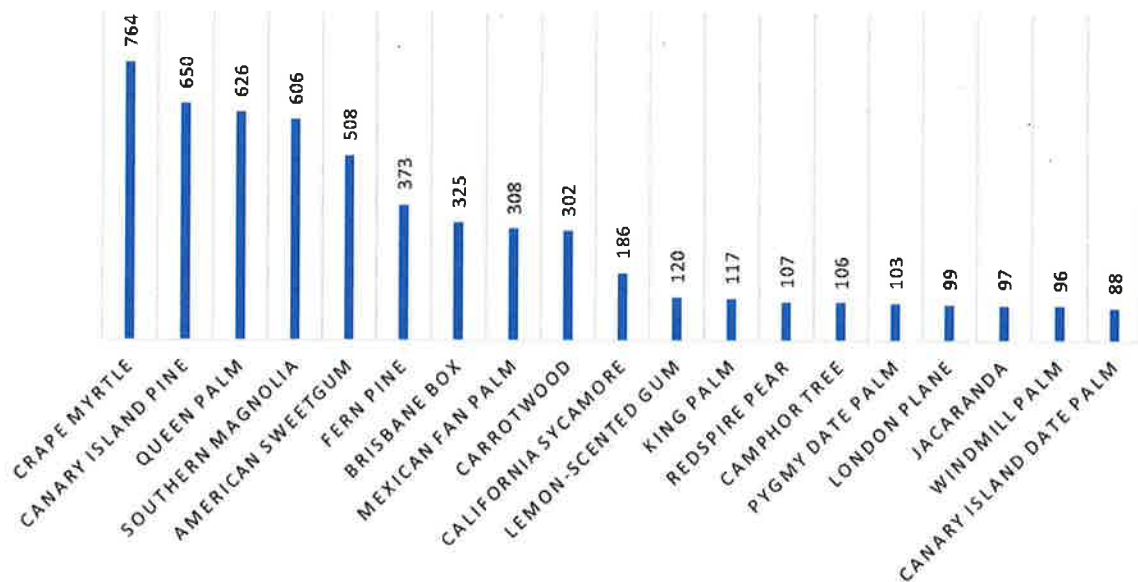


Carrotwood: 4.18%
(*Cupaniopsis anacardioides*)



California Sycamore: 2.6%
(*Platanus racemosa*)

TOP 20 SPECIES



EXISTING POLICIES AND ORDINANCES

The City's current urban forest management policies and procedures are guided by the following sources:

- Street Tree Policy Booklet; adopted in 1981 and focuses on master planning and planting specifications (Appendix A)
- Placentia Municipal Code Chapter 14.12 which focuses on permitting and regulatory oversight of street trees and shrubs by the Public Works Department and Parks and Recreation Commission (Appendix B).
- Ordinance No. 132 adopted in 1954 and later incorporated into the above-mentioned municipal code which essentially places the ownership of parkway trees onto the adjacent property owner. (Appendix C)

While the City's existing municipal code and Street Tree Policy Booklet may have been an effective means to manage the urban forest decades ago, changes in policy direction and clarification of responsibilities, as well as the implementation of modern best management practices and professional standards require a comprehensive update and consolidation of these various policies and codes. None of the City's existing policies or codes outline long-term management objectives including forest expansion, adoption of International Society of Arboriculture (ISA) pruning standards for tree maintenance, infrastructure constraints, environmental and financial resources to maintain the forest, land use, aesthetics and community needs. A proposed update to Chapter 14.12 of the Placentia Municipal Code will Codify the Urban Forest Management Plan in an enforceable Citywide ordinance.

URBAN FOREST MANAGEMENT PLAN

SCOPE OF THE PLAN

The centerpiece of the Program is the Urban Forest Management Plan (Plan). The Plan is a road map providing detailed information, recommendations and quantifying resources to establish consistency and cohesion with the City's long-range planning and budgeting for the management and care of its urban forest. The primary purpose of this plan is to address long-term tree maintenance objectives including pruning standards, forest expansion, infrastructure maintenance, environmental resources, land use, aesthetics and community objectives. The plan outlines recommended policies and programs for the protection, preservation and expansion of trees within the City's Urban Forest.

The creation of an urban forest management plan is essential to ensuring the protection, coordinated management and enhancement of the urban forest. Furthermore, recognizing that the City cannot manage its urban forest by itself, making it pertinent to have a comprehensive plan to coordinate the effective management of the urban forest by all participating entities in the City of Placentia.

The Plan will enable the City to control the spread of disease, preserve trees in the path of development, and to avoid unnecessary costs associated with damage to public and private infrastructure and tree-related accidents. The core elements of this Plan will form the basis of an updated, comprehensive tree ordinance.

The plan creates a clear vision for the future planning, and expansion of the urban forest with a focus on the following goals and policy objectives to accomplish the overall goals of the Program.

Goals:

- 1) Maximize the environmental, economic and social benefits derived from the urban forest.
- 2) Resolve conflicts between City trees and other vital infrastructure while protecting both.
- 3) Increase public awareness of the many social, economic and environmental benefits of urban forestry practices.
- 4) Provide increased opportunities and preference for access for financial support for tree projects and contributing to safer and healthier urban forest.

Objectives:

- 1) Development of community forest standards.
- 2) A multi-year maintenance program for the City's Urban Forest.
- 3) Creation of planting programs to increase tree canopy Citywide.
 - a. Identify the areas with the greatest need for improvement.
 - b. Recommend species appropriate for the available planting spaces.
 - c. Implement recommended maintenance plans for newly established trees.
 - d. Provide technical information about proper tree planting techniques.
- 4) A long-term strategy to systematically manage of our tree resources/assets – policy established for how and when trees are removed and under what conditions/protocols.
- 5) Update City ordinances and Plans to provide consistency and reflect the Plans' objectives.
- 6) Educate the public about the importance of trees and their care.

Achieving these goals and objectives will allow Placentia to protect and preserve its urban forest resource. These goals will be achieved by adopting the Plan and implementing the policies and procedures set forth in the Plan.

KEY MANAGEMENT TASKS FOR PLACENTIA'S URBAN FOREST

TREE RESOURCE MANAGEMENT

Existing resources allocated for tree planting and maintenance are insufficient to adequately care for existing trees and/or expand urban forest resources over the long-term. Currently, annual street tree pruning budgets are primarily focused on grid pruning. Fewer resources are available for specialized pruning, and systematic removal and replacement of poorly performing trees, or trees at the end of their life or expansion of the Urban Forest. The loss of tree resources and the lack of planning for new trees also affects the health and longevity of the City's tree population.

Specific Tree Resource Management Issues:

1. Low diversity/overuse of similar species in existing population; expand diversity of forest with the goal of 50% canopy.
2. Need to develop a proactive approach to systematic removal and timely replacement of poorly performing or placed trees and trees at the end of their life; increase funding when possible.
3. Need for organized plan to manage tree and infrastructure maintenance, improve parkways, address tree canopy clearances and assess roadway visibility and other public safety issues; link tree maintenance cycles to larger projects such as sidewalk, curb & gutter and road repairs for cost efficiency.

4. A large number of vacant tree sites exist in parks and parkways that are potentially suitable for planting; seek out grant or other external funding sources for infill projects.
5. Maintenance focuses on grid pruning and citizen response pruning.
 - a. Need for proactive pruning/maintenance
6. Need for proactive versus reactive pest management.
7. Value of trees not frequently considered, trees not treated as a capital resource.
8. Take advantage opportunities to restore/enhance canopy, eliminate invasive species and increase native habitat in parks.
9. Limited maintenance and inappropriate planting and pruning of private trees
 - a. Loss of tree resources through removals
 - b. Lack of knowledge of landowner responsibility for maintenance of private infrastructure and regulated trees
10. Public and private infrastructure damage from both publicly and privately-owned trees.

RISK MANAGEMENT

While healthy urban forests provide countless positive benefits to a community, there are certain risks associated with trees. Trees can create various problems, including:

- Invading sewer systems, causing blockages and backflow problems.
- Delimbing, potentially injuring people and damaging property.
- Sightline obstructions that increase roadway hazards (Figure 1).
- Uplifting sidewalks, creating trip hazards (Figure 2).

Figure 1: Intersection with Sightline Obstruction



Figure 2: Uplifted Sidewalk



The City of Placentia needs to maintain good urban forest management practices and effective tree maintenance programs to minimize tree-related risks.

The City's urban forest inventory and its annual update is a useful tool to ensure tree maintenance is scheduled and documented when appropriate and resources are effectively allocated.

Additionally, easy to use communication channels such as the City's citizen relationship management tool, iPlacentia will facilitate early reporting of potential and existing issues by both City employees and residents, providing opportunities to mitigate any problems before an injury or significant damage occurs.

Within the City's urban landscape, tree maintenance is the responsibility of the City or a private party, depending on the location of the tree. An updated tree ordinance will be adopted which outlines a private party's duty for maintenance of trees and repair of tree-related damage, as well as actions that may be taken by the City of Placentia if those duties are not met.

The urban forest needs to be monitored for known risks and to identify any new issues. When hazardous conditions are found, the following corrective actions will be taken in order to mitigate any hazards.

- Damaged trees and limbs that create a significant hazard shall be cleaned up within a reasonably short period after discovery.
- Routine clean-up operations will be scheduled in the fall and during fruit-dropping season in those areas where such fallen material creates a significant hazard.
- Tree species known to suffer insect infestation or disease will be monitored for such. If infestation or disease is found, appropriate treatment will be administered by an International Society of Arboriculture (ISA) certified arborist.
- Specific trees identified as having the potential to obscure traffic and safety-related sightlines, such as those around intersections and road signs, shall be monitored, maintained, and/or removed to prevent sightline obstruction.
- Trees located in proximity to above and below grade infrastructure will be monitored, maintained, and/or removed to prevent damage. In some cases, such as for heritage trees, it may be preferable to relocate the infrastructure to avoid conflict with the tree.
- To maintain tree health, ISA best practices shall be followed in tree maintenance practices and crew qualifications.
- All contracted tree service firms and professionals will be properly licensed, bonded and insured. Additionally, each tree work authorization must be under a properly executed contract that includes appropriate indemnification language.
- The City of Placentia recognizes that many unidentified and unknown hazards exist. To minimize these risks, our employees, contractors and residents are encouraged to report problems or unusual situations, so they may be investigated and resolved.
- Trees that are dead, diseased or dying shall be removed

- Vertical clearance of tree limbs over sidewalks shall be 8' and 14' over streets.
- Trees shall not be removed for leaf litter or tree debris or to improve views.

SEWER LINE ROOT INTRUSION

The City does not have an ordinance or policy that clearly defines the responsibility of private property owners and the City when it comes to tree root intrusions into private sewer laterals. Intrusion of roots into sewers is probably the most destructive problem encountered in a wastewater collection system. Root-related sewer problems include: sewer stoppages and overflows; structural damage caused by growing roots; formation of septic pools behind root masses (which generate hydrogen sulfide, other gases, and odors); reduction in hydraulic capacity and loss of self-scouring velocities; infiltration in areas where pipes are seasonally under a water table; and exfiltration of sewage into soils around cracked or separated joints.

The Plan recommends the adoption of a standalone Sewer Line Root Intrusion that outlines the roles and responsibilities for tree root intrusion into sewer lines or inclusion of regulations into an updated Tree Ordinance. The City's existing sewer ordinance defines the ownership and maintenance responsibility of residential and commercial sewer lateral lines to be that of the property/ business owner. Owners are responsible for the lateral line beginning at the property to the point of connection to the City main line, which is located in the street or the right of way, up to the point of a connection into the building. This includes sections of the lateral line that may be under the City sidewalks and curbs. Please see Appendix G for a summary of the proposed policy provisions.

COMMUNITY OUTREACH AND EDUCATION

The Plan recommends community involvement in the management in the City's urban forest from community outreach programs to community education. With proper education, training, and supervision volunteers are a valuable asset to the City of Placentia. The more a citizen is involved in their community the more sense of ownership and pride they will feel in their town, helping not only to beautify our community, but bring a positive energy to our town through our citizens.

RECOMMENDED PROGRAMS

Heritage Tree Designation Program

Placentia has many mature and beautiful, publicly owned trees that could be formally recognized as heritage trees. Irreplaceable and significant urban trees in good health and of stable form are substantial components to the history of each urban forest. These trees, known as heritage trees, are considered outstanding because of their size, form, age, color, rarity, genetic constitution and/or shape. They can also be a distinctive landmark to a community; a specimen associated

with a historic person, place, event or period; a representative of a crop grown by ancestors and their successors that is at risk of disappearing from cultivation; a specimen recognized by members of a community as deserving heritage recognition. Heritage trees also increase the prestige of the community and they play a vital role in maximizing environmental benefits.

Heritage trees would be designated based on historical, size, cultural or other values by City Council or a designated committee and would receive special protection under the Heritage Tree Program. This program would build awareness and pride amongst City Council members, City staff, and the community regarding existing tree resources. This plan includes a draft Heritage Tree Designation policy. This policy will be included with the updated tree ordinance.

Expand the Forest Tree Program

A tree donation program will provide an opportunity for community members to dedicate trees in honor of a loved one's life or for special occasions, including births, marriages, retirement, graduations and even local events. This type of gift lasts a lifetime or longer, and truly is a gift to the entire community. The best place to plant memorial trees is in parks and civic spaces where the tree is highly accessible and can be enjoyed by the community as it grows. To initiate such a program, the City will prepare marketing materials and develop program logistics, such as the recommended donation and a system for siting new plantings.



Prior to implementing this program, staff will identify and map locations where trees can be planted. Allowable tree species will be based on the types of trees currently located at each park and whether specific species will thrive in that environment. The proposed locations will also be identified in groves to ensure that open turf space used for sports activities is not lost to new trees. Spaces made available by existing trees removed due to death or disease will be reserved as future Expand the Forest locations as well.

Potential tree sponsors will be provided with a program application and copy of a tree location map for their preferred park along with the approved tree species. Sponsors will be able to use the map to identify their preferred planting location(s). Once a location is selected and payment for the tree has been received, staff will arrange to have the tree planted by the City's tree maintenance contractor, with or without the sponsor(s) in attendance, depending on their preference. Lastly, the sponsor(s) would receive a certificate signed by each councilmember in appreciation for their tree sponsorship and will be recognized in the City's quarterly newsletter.

Once planted, the tree would be added to the City's urban forest inventory and maintained by the City.

Tree City USA Designation

Recognition as a Tree City USA is another way to build public awareness and community forestry stewardship. The Arbor Day Foundation, the USDA Forest Service, and the National Association of State Foresters together sponsor the Tree City USA® program, which recognizes communities for their tree programs on a national scale. Requirements for becoming a Tree City USA include the presence of a tree board or department, a community forestry program with a minimum budget of \$2 per capita, an adopted tree care ordinance and an arbor day observance. Tree City USA communities benefit both from achieving the necessary requirements to become a Tree City USA, which requires a certain level of commitment and organization on the part of the City and involves community education, and from the status itself. Once designated as a Tree City USA, a community can benefit from increased community pride and stewardship and improved public image. In addition, this designation can be helpful in obtaining grant funding for community forestry projects.



Residential Street Tree Planting Program

A residential street tree planting program for Placentia's residential streets would help to ensure that new plantings are focused in areas that need them most, and that plantings are distributed amongst all neighborhoods. The next step is to identify priority planting areas within residential areas and secure funding to implement these plantings. Right-of-way and existing sidewalk and urban forest conditions should be key considerations in determining priority areas. Tree plantings will be coinciding with road rehabilitation projects or other infrastructure projects

UPDATED TREE ORDINANCE

The key to the successful implementation of this Plan and meeting the overarching goals of the Program is to update the City's tree ordinance. The City's updated and modernized Tree Ordinance needs to include provisions that protect, preserve and expand the City's Urban Forest and Heritage Trees. The purpose of the City's Tree Ordinance will be to establish regulations that

will have the effect of protecting, promoting, and maintaining a healthy, diverse, and mature canopy of native and naturalized hardwood and evergreen tree species.

The updated Tree Ordinance will include the following provisions:

- Establish policies for the protection of certain categories of trees and criteria for the orderly (as opposed to indiscriminate) removal of such trees;
- Protect the indiscriminate removal of healthy, mature trees within the city;
- Prohibit the destruction, "severe pruning" and "topping" of mature, protected trees;
- Maintain trees and mitigate hazards using the most current acceptable arboricultural standards and practices; and
- Provide for the enforcement and administration of tree protection, there by promoting and protecting public health, safety and welfare and enhancing the quality of life.
- Designation of Heritage Trees

The ordinance will regulate the planting, removal, and maintenance of trees in parks or along public rights-of-way, including private trees that could endanger the traveling public. The ordinance will include tree planting specifications (e.g., requiring tree planting in parking lots) and tree care standards (e.g., standards for pruning and removal). Under the ordinance, trees will be protected. The ordinance will included a defined removal process to be considered and approved by a designated City commission.

GOALS, OBJECTIVES AND IMPLEMENTATION PROJECTS

Planning Horizon

The long-term goals of the Plan to protect and expand the urban forest are to be met by 20-year planning horizon. In order to achieve these long-term goals of increasing the canopy cover in the city through the expansion of the urban forest, inventories of approved street trees for the city will be revisited and altered based on usage, appropriate placement, survivability and need every five years. To measure the success of the long-term enhancement of the urban forest, the City of Placentia will first update current inventories of its street trees and set clear projected targets for the expansion of the urban forest to be met by 2039. The Plan will create a framework for effective management of and encourage the engagement of community members, organizations, and multiple City Departments to maintain the health and prosperity of the urban forest. Short-term actions that can be implemented within the next five years to achieve overall goals of the Plan include; improving the maintenance frequency of street trees, increasing tree plantings, and increasing community outreach about the value of trees and how to select, plant and care for trees.

GOALS

- 1) Develop an urban forest canopy that is sustainable over the long term.
- 2) Update and Adopt a Master Street Tree Plan.
- 3) Establish a Residential Parkway Tree Planting Program.
- 4) Maintain street trees appropriately to maximize benefits and minimize hazard, nuisance, hardscape damage, and maintenance costs.
- 5) Identify appropriate funding levels and provide long-term funding sources for urban forest activities and programs.
- 6) Develop a tree education program to provide City residents and local students with information about tree preservation policies, the benefits trees provide, and the importance of tree canopy.
- 7) Establish an Expand the Forest Program whereby members of the community are able to plant and dedicate a memorial tree in City Parks.
- 8) Task an existing City Commission with urban forest advisory duties and to consider appeals from the Public on tree removals.
- 9) Maintain an on-call professional services agreement with a licensed arborist to advise the City on tree removals and perform tree evaluations.

GUIDING PRINCIPLE	GOALS
<i>Protect the Urban Forest:</i> Recognize the environmental, economic, cultural and social benefits offered by the urban forest and refine and implement policies to protect public tree resources, while seeking participation from landowners to protect private trees	<i>Goal 1</i> <i>Develop an urban forest canopy that is sustainable over the long term.</i>
OBJECTIVES	
<i>Objective 1:</i> <i>Trees are to be preserved to the greatest extent practicable. If a tree is healthy and viable it will not be removed. Trees will not be removed for leaf or tree litter, or to improve Viewsheds.</i> <i>Actions:</i> 1. Adopt an updated and modernized Tree Ordinance with policies that provide protection of certain categories of trees and criteria for the orderly (as opposed to indiscriminate) removal of trees when needed and other corrective measures are not available. 2. Establish criteria to define and preserve Heritage Trees within in the City. A Heritage Tree Policy to be included within the updated tree ordinance.	
<i>Objective 2:</i> <i>Maintain a high level of species and genetic diversity within large plantings and within the Urban Forest as a whole.</i> <i>Actions:</i> 1. Develop policies for diversifying tree species within City owned parks and along public rights-of-way, to ensure the ongoing health of the urban forest. 2. Where possible, substitute trees of different species or varieties for overused species/varieties when planting new or replacement trees. 3. Ensure that adequate species diversity is included in commercial landscapes and other private plantings during the planning process. 4. Establish upper limits for the percentage of the tree population that a single variety or species should comprise within planning areas or citywide. Use these percentages to aid in species selection for new and replacement tree plantings to reduce the risk that a large percentage of the urban forest canopy could be lost or degraded by damage due to new diseases, pests, or problems that affect only a single species or variety.	

Objective 3: *Maximize the effective age diversity of plantings to avoid even-aged stand problems.*

Actions:

1. In new plantings where even-aged plantings cannot be avoided, use a mix of species with different useful life spans. For example, oaks may live for well over 100-150 years whereas flowering pears may have a maximum useful life closer to 30-50 years.
2. When planting replacement trees, avoid using trees that will reach the end of their useful life at the same time as existing trees in the planting.

Objective 4: *Maximize the effective age diversity of plantings to avoid even-aged stand problems.*

Actions:

1. Monitor compliance with existing policies that emphasize the use of drought tolerant trees in new plantings and consider additional policies and practices to increase the use of drought tolerant trees.
2. Reduce or eliminate the use of trees with high water use requirements in harsh street tree and parking lot sites.
3. Increase the overall percentage of low water use trees in City street tree plantings and in parks and private development by using more drought-tolerant species in new and replacement plantings when feasible.

GUIDING PRINCIPLE	GOALS
<i>Expand the Urban Forest</i> <i>Expand Placentia's urban forest in the public right of way, on City-owned property, and in partnership with private property owners in the City.</i>	<i>Goal 2</i> Update and Adopt a Street Master Tree Plan. <i>Goal 3</i> <i>Establish a Residential Parkway Tree Planting Program.</i>
OBJECTIVES	
<i>Objective 1:</i> <i>As part of the Street Tree Master Plan update, define appropriate age and species diversity distribution and locate areas where new or replacement trees should be planted.</i> <i>Actions:</i> 1. Identify planting locations along City streets, in City parks and on other public property that can support greater canopy and/or large canopy tree species. 2. Increase planting species that have longer average life spans. 3. Formalize the criteria and methodology for change to street tree designations. 4. Adopt formal parkway and tree care planting guidelines as outlined in Appendix D and specifications to maximize tree health and minimize conflict with public infrastructure. 5. Present the updated Street Tree Master Plan to the City Council for its consideration and adoption.	
<i>Objective 2:</i> <i>Create a Residential Parkway Tree Planting Program.</i> <i>Actions:</i> 1. Make planting new trees within the Public-Right-of-Way a priority through a combination of City outreach efforts and education of property owners. 2. Work with adjacent land owners and neighborhoods to provide supplemental water and weed management. 3. Revise and enforce City landscaping standards for tree planting in parking lots in development projects to ensure appropriate canopy cover is achieved in them. 4. Allow residents the opportunity to ask for a tree to be planted upon their request. City will pay for tree plantings and budget annually for these requests.	

GUIDING PRINCIPLE	GOALS
<i>Manage the Urban Forest</i> Improve and institutionalize the care, maintenance funding and operating principles for the long-term viability of a mixed-aged, sustainable urban tree resource.	<i>Goal 4</i> <i>Maintain street trees appropriately to maximize benefits and minimize hazard, nuisance, hardscape damage, and maintenance costs.</i> <i>Goal 5</i> <i>Identify appropriate funding levels and provide long-term funding sources for urban forest activities and programs.</i>
OBJECTIVES	
<i>Objective 1: Implement best management practices for tree planting and care on city properties to maintain the City owned trees in a safe and healthy condition as cost-effectively as possible.</i> <i>Actions:</i> 1. Monitor tree health on public property (parks, streets, open space areas, and public buildings) to identify developing pest and disease problems and implement corrective actions. 2. Update the list of tree species potentially suitable for landscape uses in Placentia to reflect new pest problems that may render a tree unsuitable for continued planting. 3. Plant good-quality, preferably locally-grown, disease-free nursery stock to help assure long-term tree survival. Implement the use of updated tree nursery stock standards to ensure the use of good quality stock. 4. Continue existing pre-and post-planting inspections conducted by City staff. Conduct additional training of building inspectors to ensure compliance with city planting standards for street trees planted by developers. 5. Continue early care of new trees to establish proper long-term structure and avoid future maintenance problems. 6. Conduct periodic City inspections of trees to ensure minimum clearances are met for pedestrian and vehicle safety. 7. Appoint someone to monitor new trees to make sure they are nurtured and care for appropriately.	

Objective 2: *Adopt tree pruning guidelines based on current International Society of Arboriculture (ISA) and ANSI 300 standards that are specific to the needs of the City of Placentia. These address the different needs of young tree maintenance, adult tree maintenance and mature tree maintenance.*

Actions:

1. Implement current ANSI 300 pruning standards and ISA BMP (best management practices) for pruning conducted by City staff and tree care contractors.
2. Provide adequate training and continuing education opportunities to ensure that City staff has up-to-date knowledge about trees, and tree care practices.
3. Develop and implement standards for assessing and improving soil conditions prior to planting to improve long-term tree health and survival. Assess and remediate site conditions prior to replanting trees that have died. Record sites that are unsuitable for tree planting in the street tree inventory.

Objective 3: *Integrate the management of street trees and sidewalk/curb concrete maintenance as part of the City's ongoing Residential Street Rehabilitation Program.*

Actions:

1. Provide best management practices and processes within the Department of Public Works to ensure the integration of street tree services and the City's Residential Street Rehabilitation Program.
2. The City will replant all parkway trees remove during sidewalk and curb and gutter repair projects.
3. Utilize a certified licensed arborist to inspect affected locations and to advise whether the roots can be pruned without damage to trees or creating a safety hazard. If not, the City will remove trees damaging public infrastructure and repair damaged concrete and replant trees.
4. Provide employees with adequate training and continuing education opportunities to ensure that staff has up-to-date knowledge about trees, root growth, and methods used to minimize root/hardscape conflicts.
5. Consider developing a "call before you dig" program that would notify the Public Works Department before activities that could damage roots are scheduled to occur within a given radius of a City street tree. Authorize Staff to provide procedures to minimize any adverse impacts to City street tree roots in these situations.
6. Contract with a third-party arborists for independent tree evaluations.

Objective 4: *Develop a program for correcting tree related hazards on public properties.*

Actions:

1. Maintain or shorten current preventative maintenance pruning interval of every four years for each tree on average depending upon species to maintain safe tree structure and minimize failure potential of trees along streets and high-use public areas.
2. Continue to respond to all requests from residents and property owners to assess a tree's condition within 15 days or less depending upon the conditions.
3. Continue to abate all potentially hazardous conditions in trees within 90 days or less depending upon the conditions.

Objective 5: *Maintain up-to-date inventories for all city-managed trees to facilitate tree management.*

Actions:

1. Maintain and update the existing street tree inventory after each trimming cycle so it reflects present conditions.
2. Within GIS, maintain a current, complete inventory of City trees with records for individual trees with data related to management needs.

Objective 6: *Provide adequate funding for tree trimming, maintenance, removal and replacement, which helps to keep the urban forest healthy and mitigate risks.*

Actions:

1. Increase annual maintenance funding for the management and care of City trees to increase trim cycle to every 3 years instead of 4 years.
2. Establish an annual capital improvement program to plant and maintain new trees.
Establish funding for community outreach programs and public education resources.

GUIDING PRINCIPLE	GOALS
Inform the Community <i>Enhance public awareness and appreciation of the Urban Forest as a community resource through innovative visible outreach and education campaigns.</i>	Goal 6 <i>Develop a comprehensive tree education program to provide City residents and local students with information about tree preservation policies, the benefits trees provide, and the importance of tree canopy.</i> Goal 7 <i>Establish an Expand the Forest Program whereby members of the community are able to plant and dedicate a memorial tree in City Parks.</i>
OBJECTIVES	
Objective 1: <i>Provide education materials, online resources and services to provide city residents with information about tree preservation policies; benefits, values and costs of the urban forest; and tree care policies.</i> Actions: 1. Publicize and enforce tree ordinance, relating for example to planting and removal within the street right-of-way and planting requirements for new projects. 2. Notify residents and property owners in advance of any project involving the planting, tree removal or large-scale crown thinning near their home or business. 3. Work with property owners and community members to identify tree planting opportunities and constraints on private property. 4. Encourage the use of trees from the Street Master Plan. 5. Encourage the use of Tree planting guidelines by private property owners. (Guidelines provided in Appendix.)	
Objective 2: <i>Establish an Expand the Forest Program whereby members of the community are able to plant and dedicate a memorial tree in City Parks.</i> Actions: 1. Prepare an Expand the Forest Program policy for the consideration and adoption by the City Council.	
Objective 3: <i>Obtain designation as Tree City USA</i> Actions: 1. Annually adopt an Arbor Day proclamation and host a community tree-planting event during Arbor Day week.	

GUIDING PRINCIPLE	GOALS
Partner with the Community Increase community, private sector and other City departments' involvement in planning, management and funding of the Urban Forest.	Goal 8 <i>Designate an existing City commission to include proactive urban forest planning and management oversight within the purview of that commission's duties and responsibilities.</i>
OBJECTIVES	
Objective 1: <i>Recommend to City Council to task an existing City commission to oversee all tree-related interests including involved City agencies, departments and commissions. nonprofit organizations and community groups.</i>	
Objective 2: <i>Continue coordinated multi-departmental initiatives to pursue available federal, state and local and private grant funding for tree planting.</i> Actions: 1. Develop public-private partnerships to address tree resource needs. 2. Identify and obtain external sources of funding to support the goals and objectives of the Plan.	

IMPLEMENTATION PLAN

For Placentia's urban forest to reach its full potential as a citywide asset, leaders need to take a proactive approach at managing the forest efficiently. This requires a well-organized management structure and access to implementation tools.

URBAN FOREST MANAGEMENT

Management of the Program will be centralized in the Public Works Department under the direction of the Director of Public Works. The management of the urban forest requires coordination with other department divisions and City departments including Development Services and Community Services as part of public safety, public capital improvement projects and land use planning and development. Public review and policymaking related to tree planting, maintenance, and preservation will be provided by a designated City Commission.

Public Works Department

The Public Works Superintendent will develop, implement, and supervise tree planting, pruning, removal, and pest management; enforce City tree ordinances; and, coordinate urban forestry related activities with other divisions, departments, and outside agencies or groups. The Parks and Landscape Maintenance Division's Public Works Supervisor will oversee field staff, inspect trees, and schedule the day-to-day tree maintenance operations and emergency response including contracted tree maintenance services. Field staff and/or City contractors will be responsible for City tree maintenance including trimming, planting, watering, and respond to emergency tree situations.

In addition, the Streets and Sanitation and Engineering Services divisions need to participate in the management of the Urban Forest. The Streets and Sanitation Division is responsible for the maintenance of the City's maintenance of the City's sewer collection system, street sweeping, storm drain maintenance, roadway and public right-of-way maintenance. The Engineering Services Division oversees the coordination and delivery of City's Capital Improvement Program, utility coordination and right-of-way management, as well as review of private development projects.

The City's urban forest management needs to include street trees and the relationship of trees and maintenance of public infrastructure. Of interest is maintenance of tree canopy for sidewalk travel and street parking, as well as intersection, traffic signal and streetlight visibility. Tree type and placement and potential for conflict with maintenance of underground infrastructure such as water and sewer lines are also important. Trees need to be trimmed to allow for vehicle and pedestrian sidewalk clearance and ensure traffic control sign visibility. Street and sidewalk

improvement projects at times impact the root zone of trees. The City Engineer will work with the Public Works Superintendent to assess trees that may be impacted from these activities.

Tree Advisory Committee

Greening and maintaining a community's urban forest is a long-term commitment dependent on not only the professional management and expertise from the City but also on the support and involvement of the citizens. An urban forest is a public asset that can generate both positive and negative emotional responses. An important step in dealing with this unique characteristic of an infrastructure component is forming and supporting a group of local citizens and elected officials who are dedicated to the care and maintenance of the community trees while assisting the public works agency in its mission.

This group is often called a tree board or an urban forestry advisory council. They typically educate the citizens at large on the importance of trees, interact directly with elected officials in support of the program, assist in maintenance tasks like small tree maintenance, mulching, planting, and watering, and apply for grants and generate private financial donations. This Plan directs Staff to work with the City Council to task an existing City commission to serve as the Tree Advisory Committee.

The Tree Advisory Committee's mission will be to recommend unbiased, citizen-based direction and alternatives regarding community tree management to City staff as well as hear appeals or consider request from private parties to remove City trees. They will serve in an advisory capacity only and depend on Public Works personnel to implement most of their recommendations. Still, the ultimate responsibility for Placentia's Urban Forest Program will rest with the Public Works Department.

Contracted Work

It is often beneficial for a City to contract out certain maintenance tasks as well as tasks that require specialized skill and are not required on a regular basis. Two types of contracted work that would be beneficial to the City are described below:

Tree Maintenance. It is recommended that the City continue contracting regular pruning to a local maintenance company.

ISA Certified Arborist. The City shall find and retain an ISA certified arborist on an as-needed basis. Currently, the City uses the arborists provided by its current contractor, West Coast Arborists. The Plan recommends the City to contract with an independent arborist to conduct for peer review in cases such as hazard trees and replacement trees, and to have an additional resource for staff and community training.

Financing

To address funding needs the Plan recommends the following primary implementation actions:

- Increase annual maintenance funding for the management and care of City trees to shorten the trim cycle from four year-trim cycle to a three-year trim cycle.
- Establish an annual capital improvement program to include planting and maintenance of new trees planted as part of City projects.
- Establish funding for community outreach programs and public education resources.

Funding Sources

In addition to the City's Operating Budget, several other sources could be explored to help fund the planting and management of the community forest.

Grant Funding

California Department of Forestry and Fire Protection (CALFIRE)

Through the California Climate Investments (CCI) Urban & Community Forestry Grant Program, CAL FIRE works to optimize the benefits of trees and related vegetation through multiple-objective projects as specified in the California Urban Forestry Act of 1978 (Public Resources Code 4799.06-4799.12). These projects further the goals of the California Global Warming Solutions Act of 2006 (AB 32), result in a net greenhouse gas benefit, and provide environmental services and cost-effective solutions to the needs of urban communities and local agencies. Co-benefits of the projects include increased water supply, clean air and water, reduced energy use, flood and storm water management, recreation, urban revitalization, improved public health, and producing useful products such as bio-fuel, clean energy, and high-quality wood.

Other potential sources include:

- United States Forest Service Program
- California Resources Agency
- State of California Department of Parks and Recreation (State Parks)
- California Community Foundation
- Other Private Foundation
- Public-Private Partnerships

Plan Monitoring and Reporting

The Urban Forest Management Plan is intended to be a living document with the ability to be updated and revised periodically to:

- Reflect changes in the urban forest resource structure and function
- Incorporate changes in industry standards
- Consider community response
- Amend and/or develop new recommended actions

Ongoing monitoring, analysis, and reporting will help keep staff and urban forest partners involved and focused on accomplishing Plan objectives. To monitor progress of the Plan's recommended actions, a progress report may be prepared periodically. The reporting can include progress in planting and maintenance, removals, ordinance violations, and community outreach. Analysis may include an updated street tree inventory, i-Tree benefits analysis, or urban tree canopy assessment. In addition, the City's tree inventory should continue to be updated on regular basis by the City staff, urban forestry spending for outreach, maintenance, removal, and planting needs to continue to be separately tracked for effective budgeting and facilitate the identification of cost saving opportunities.

References

Articles

Kuo, F.E., & Sullivan, W.C. (2001). "Environment and crime in the inner city: Does vegetation reduce crime?" *Environment and Behavior*, 33(3), 343-367.

Wolf, Kathleen L, PhD. (2007). City Trees and Property Values. *Arborist News*. 16, 4:34-36.

Wolf, Kathleen L. (2003). Public response to the urban forest in inner-city business districts. *Journal of Arboriculture*. 29(3): 117-126. ISA

Technical Guides and Standards

INTERNATIONAL SOCIETY OF ARBORICULTURE (ISA)

<http://www.isa-arbor.com/>

ANSI

<http://www.ansi.org/>

ANSI A300

<http://www.tcia.org/business/ansi-a300-standards>

ANSI A300 Part 1 (2008)

<http://www.tcia.org/business/business-resources/ansi-a300/part-1>

ANSI A300 Part 5 (2012)

<http://www.tcia.org/business/business-resources/ansi-a300/part-5>

ISA BMP Tree Pruning Guidelines

<http://www.isa-arbor.com/store/product.aspx?ProductID=58&CID=73>

ISA Companion Publication

<http://www.isa-arbor.com/store/product.aspx?ProductID=154>

Online Resources

- Urban Forestry Best Management Practices for Public Works Managers

<https://www2.apwa.net/Documents/About/CoopAgreements/UrbanForestry/UrbanForestry-4.pdf>

- Arbor Day Foundation. <https://www.arborday.org/trees/>
- Urban Forestry South. <https://urbanforestrysouth.org/>

APPENDICES

Appendix A - Street Tree Policy Booklet, Adopted 1981

Appendix B - Placentia Municipal code, Chapter 14.12 Trees & Shrubs

(Current code, code update will be attached later after UFMP is adopted)

Appendix C - Ordinance No. 132 adopted in 1954

Appendix D - Tree Care Guidelines

Appendix E - Draft Expand the Forest Program Policy

Appendix F - Draft Heritage Tree designation Policy (Future policy discussion)

Appendix G - Draft Sewer line Root Intrusion policy

Appendix H – Tree Removal Procedures

APPENDIX A:
STREET TREE POLICY BOOKLET ADOPTED 1981

APPENDIX B:

PLACENTIA MUNICIPAL CODE, CHAPTER 14.12

APPENDIX C:

ORDINANCE NO. 132 ADOPTED IN 1954

APPENDIX D:

DRAFT TREE CARE GUIDELINES

APPENDIX E:

DRAFT EXPAND THE FOREST PROGRAM POLICY

EXPAND THE FOREST POLICY

I. SCOPE

This policy shall establish the "Expand the Forest Program" for resident purchase of trees to serve as a living reminder of a special person or event in their lives and will be applied to City Parks.

II. PURPOSE AND INTENT

The purpose of this policy is to establish the guidelines for an Expand the Forest Program. The program is intended to allow residents to purchase dedicate a tree in honor of a loved one or special event. The "Expand the Forest Program" should be of benefit to the public and provide opportunities to all individuals regardless of income. This program will apply to parks City-wide.

III. GENERAL PROVISIONS

- a. The Department of Public Works will administer this program.
- b. The Director of Public Works, or an appointed designee, will determine variety, size, location, and price of trees annually.
- c. Placement of trees will be pre-determined by the Public Works Department with the applicant having the option to choose which pre-determined location(s) the tree(s) will be planted in.
- d. All costs associated with purchasing and planting of the tree(s), including staff time, will be borne by the applicant. Any changes to program costs will be addressed through regular budget procedures.
- e. Donors will be required to complete an application for the Expand the Forest Program.
- f. The Director of Public Works, or appointed designee, will schedule the date and time the tree will be planted in conjunction with the applicant's desire to be present when the tree(s) is planted.
- g. A memorial certificate signed by each City Councilmember will be provided to all applicants.
- h. A tax receipt for the charitable donation will be provided.

- i. When tree site opportunities are exhausted in an individual park, no further plantings will be added unless at which point a new planting area has been created due to the removal of an existing tree.

IV. PROCEDURES

The Expand the Forest Application will be made available through the Public Works Department and the City's website.

Application information will include sponsor name, address, phone number, and for whom or what special event the tree is planted for. The application will also include:

- a. Tree quantity
- b. Tree species
- c. Preferred park and location
- d. Sponsor information

V. APPLICATION LOG

This form will stay on file with the Public Works Department at the City Yard and will include the following:

- a. Request details including tree size and type
- b. Location
- c. Applicant Information (Name, Address, Phone Number, Date of Request, and or affiliated organization information)
- d. Request Approval/Denial
- e. Confirmation of memorial approval with installation date, or denial with explanation and alternatives
- f. Installation Date
- g. Department Signature, Title, and Date

Public Works Staff will document and track the requests from application through planting.

VI. MAINTENANCE OF MEMORIAL TREES

Routine maintenance of Expand the Forest Trees will be the responsibility of the City.

- a. When a City park is scheduled for renovation, no plaques or amenities may be placed until park design standards and selections are finalized.
- b. In the event that an area containing Expand the Forest Trees is re-developed, the applicant will be notified as to the location of the alternative site and/or replacement tree.
- c. If a tree must be removed, the City will bear the responsibility for removal of the existing tree and planting of the replacement per City standard.
- d. The City will not bear responsibility for replacement of lost, stolen, or vandalized plaques.

VII. ADDITIONAL OPTIONS

- a. A bronze 5"x7" memorial plaque may be purchased for an additional fee and will be placed at the base of the memorial tree site two years after the tree has been planted. This will ensure that the tree has taken in its planted location so that the plaque does not have to be removed and reinstalled should the tree fail within the first two years.
- b. The plaque will note the person or special event the tree memorializes

APPENDIX F:

DRAFT HERITAGE TREE DESIGNATION POLICY (FUTURE POLICY DISCUSSION)

APPENDIX G:

DRAFT SEWER LINE ROOT INTRUSION POLICY

DRAFT SEWER LINE ROOT INTRUSION POLICY

I. Purpose

The purpose of this policy is to establish various criteria and verification procedures necessary for the City to ascertain whether plumbing expenses repairs to damage private for the sewer lateral lines repairs are reimbursable to the property owner, when if the source of tree roots from are from a City tree.

II. Scope

This policy shall apply to all sewer laterals to the maximum extent practicable.

III. Definitions:

- a. "Sewer Lateral" is defined as the segment of pipe, appurtenances and fixtures that connect the building sewer to the City sewer main in the street. The portion of the lateral pipe within the public right-of-way or an easement shall be subject to the engineering division's review, permitting and inspection and shall comply with the policies and requirements set forth herein.
- b. Chronic Sewer Lateral Problem: Sewer laterals with chronic problems are those that have:
 - i. at least three blockages on record over two-year period
 - ii. major structural issues (pipe defects, collapse or break)
 - iii. major root intrusion.

IV. Sewer Lateral Maintenance

- a. **Maintenance Responsibility:** The property owner is responsible for maintaining, cleaning and servicing the sewer lateral from the house or building to the connection at the public sewer in the street or easement. This includes the portion of the lateral on private property and the portion in the right-of-way or easement.
- b. **Sewer Lateral Failure or Stoppage:** Whenever failure or blockage of a sewer lateral occurs, City crews will respond only to check the City's sewer main to verify that it is open and flowing. If the sewer main is found to be clear, it is the responsibility of the property owner to call a licensed plumbing contractor to inspect and correct the problem.
 - i. A property owner is responsible for determining the cause and clearing the blockage of the line between the building and the City's sewer line. The City is not responsible for determining the cause of or clearing the blockage of a residential/business lateral line.

ii. If the following has been performed:

1. Property owner obtained the services of a licensed plumber and the licensed plumber certifies in writing that they cannot clear the stoppage using proper tools, and;
2. The stoppage has occurred between a property line cleanout and the public sewer main, and;
3. The property has a "WyeY" type property line cleanout and the property owner has located and uncovered the property line cleanout, or a qualified plumber has installed a new "WyeY" type property line cleanout. And the blockage has still not been cleared,

Then, the City may provide additional assistance to investigate if resources are available to clear blockage in the lateral. If it is found that the obstruction is in the private lateral, then the City may seek reimbursement of incurred costs.

The City may issue a notice of correction to the property owners with chronic sewer lateral problems. In such cases the property owners are required to submit an action plan to the City Engineer. Failure to comply to the notice may result in further action against the property owner including but not limited to administrative citation by the City.

- c. **Root Intrusion:** Root intrusion into a private sewer lateral is typically a symptom of a defect in the sewer lateral. Tree roots seek out water and nutrient sources. If a sewer lateral is damaged and leaking, tree roots will tend to force their way into sewer laterals via those damaged sections. If the roots entered at a damaged and leaking joint or connection of a sewer lateral, the property owner is responsible to repair or correct the situation.

- i. If it is determined that a the root ball from a City tree has broken or crushed the sewer lateral, a property owner may file a claim with the City. The property owner follows the City's claim filing procedure to ensure that the request provides the best available information in its review consideration.

- a. The City does not pay for the replacement of undamaged pipe sections, or system upgrades including clean-outs or backflow valves. If the property owner believes a City owned tree has caused the problem, the owner should contact the City with evidence of such cause.

- ii. Root intrusion into sewer laterals shall not be grounds for removal of a tree in the public right-of-way. The property owner is responsible for regular cleaning or root treating or replacing the lateral.
 - a. The City does not remove trees for sewer issues. Removing a tree or shrubbery will not solve the issue, as existing roots from surrounding vegetation can still enter a broken sewer lateral.
 - iii. If it is determined that a root ball from a previously planted City tree has broken or crushed the sewer lateral, the City will repair the broken/crushed section of the pipe. Trees previously planted too close to a sewer lateral line
- d.
- e. ***Root Intrusion from Lateral into Main Line:*** The Public Works Department are responsible to notify property owners in writing when they find roots from a sewer lateral protruding into the sewer main line. The property owner is then responsible to remedy the situation.
- f. **Recommended Maintenance:**
 - i. Property owners should periodically inspect the sewer line before there are symptoms of trouble, to avoid costly major repairs. A thorough video inspection of the sewer lateral line will reveal debris blockage, root intrusion, low spots, cracked or deteriorating piping, and cracked, separated or leaking pipe joints. The depth and exact location of problem areas can be identified to keep your repair cost down. Access to the sewer house lateral can be gained through a properly installed 4-inch clean out at the outlet of your home.the home or building.
 - ii. The City recommends cleaning the sewer lateral line through a 4-inch clean-out directly installed in the sewer lateral. A 4-inch clean-out is necessary to get the largest cutting blade and most debris removed from inside pipe.

APPENDIX H:

DRAFT TREE REMOVAL PROCEDURES

Draft Tree Removal Procedures

I. Purpose

It is the City's policy to protect and preserve healthy trees that provide valuable benefits to the quality of life in Placentia to the greatest extent practicable. The Public Works Department shall be responsible for all removals of City trees.

City trees are defined as and located within:

- Trees in the right-of-way of public streets.
- Trees located in and around public parks and other public properties.

The Department shall have the authority to remove a City tree based upon the following conditions:

Hazardous Trees: The Public Works Department shall identify hazardous trees based on the severity of the following signs of decline:

- Large dead branches in the tree
- Cavities or rotten wood along the trunk or in major branches
- Mushrooms present at the base of the tree
- Cracks or splits in the trunk or where branches are attached
- Strong lean at the trunk
- Many major branches arise from one point on the trunk
- Damaged, broken or injured roots
- Tree has been topped or otherwise heavily pruned

Dead Trees: Trees that are dead or have been determined by an ISA Certified Arborist to be in a state of severe decline with no available remedies to save the tree, although perhaps not an immediate hazard, shall be removed. Dead and dying trees located on City-owned open space or natural areas not accessible by the Public shall not be removed unless they pose an immediate hazard or other reasons warrant their removal.

Emergency Removals: Healthy trees may be removed if the Director of Public Works or his designee decides an emergency condition exists, and tree removal is determined to be the only option available.

Public Safety: Healthy trees may be removed if the Director of Public Works or his designee decides that a public safety concern exists, and the tree removal is determined to be the only option available.

Other Removals: Other examples where a condition shall warrant removal include:

- **Diseased/Insect Infested Trees** - The tree is diseased, has lost its productive capacity, and is not likely to recover despite the application of available remedies. Trees that acquire an infectious disease or are infested with an insect that is declared to be a serious pest threat to other nearby trees shall be removed, if removal is determined to be the best pest control solution. Examples of this include trees infested with the Shot Hole Borer.
- **Building damage** - If a tree is causing structural damage to a building, and the condition cannot be corrected without removing the tree, or severely damaging its root structure causing it to fail or potentially topple over.
- **Surface Roots** - In situations where tree roots have developed above the surface, an ISA Certified Arborist shall evaluate the roots and determine if root pruning can occur without jeopardizing the health and stability of the tree. Should the arborist decide that roots cannot be pruned without jeopardizing the tree, and those same roots pose a safety concern, the tree may be removed.
- **Hardscape Damage** - If hardscape repairs cannot be completed without severe root pruning which would jeopardize the health and stability of the tree, the tree may be removed. The general policy that shall be observed when repairing or replacing hardscape adjacent to a City tree is that the health and integrity of the tree take precedent over the installation of concrete or asphalt. Every effort shall be made to protect the tree from root or trunk damage.
- Several alternatives are available for accommodating the installation of new hardscape without severely infringing upon a tree's root system. Any hardscape installation that may involve the removal of an extensive portion of a tree's root system or may require the removal of one or more roots that are of a diameter greater than two (2) inches, shall first be evaluated by the ISA Certified Arborist. If it is determined by the ISA Certified Arborist that the removal of the offending roots might jeopardize the health or integrity of the tree, then one of the following alternatives should be considered:
 - **Off-set.** An off-set is the tapering or reduction of a sidewalk's size down to a width no less than forty-two (42) inches.
 - **Reconfiguration.** Sidewalks do not need to be constructed in a straight line. If the public easement can accommodate it, a sidewalk may be reconfigured to curve around a tree in a suitable manner. In some cases, the property owner may wish to extend the easement over their property to accommodate the installation of sidewalk without removing a tree. Any root removal that occurs while completing hardscape installation shall conform with the Root Pruning specifications provided by City staff.
 - In all cases, all sidewalk modification must conform to all current ADA or CBC standards.

- Development Review. Tree Pruning and Removal as a part of a development project. Some tree pruning, and removal can be allowed on private land as part of project development if a Building Permit or Planning Application is approved by Development Services staff. Removal of tree(s) will require replacement mitigation or plantings at a 2:1 ratio.

Programmed Tree Removal and Replacement Program: In an effort to minimize deforestation, a programmed removal and replacement program may be proposed by the Director of Public Works or his/her designee. When considering a Tree Removal and Replacement Program, the severity of the following shall be evaluated:

- Neighborhood impacts
- Grow space
- Species
- Age of trees
- Condition of trees
- Cost to repair hardscape damage
- Severity and frequency of reoccurring hardscape damage.

This programmed removal may, wherever possible, be scheduled on a multiple year schedule, removing alternative/intermittent trees so as to avoid neighborhood deforestation and coupled with later street rehabilitation or maintenance projects. . Any plan proposed for phased removal of trees in a defined area must be specifically crafted to meet the needs of the particular area. Such a proposal must be presented to affected residents at a noticed workshop. In addition, programmed Tree Removal and Replacement Programs must be reviewed by the Committee

Reasons that are NOT Valid for Tree Removal:

- Leaves getting into gutters on to sidewalks or private property or a nuisance to remove.
- Messy fruit.
- Roots getting into the sewer lines as a result of deteriorating infrastructure.
- Hardscape damage unless a feasible, economic solution exists to save the tree.
- City tree is blocking solar panels. The City complies with existing solar access regulations in the State of California, including The Solar Rights Act (AB3250) and The Solar Shade Act (AB2321). The Solar Shade Act prohibits shading of solar collectors that result from tree growth occurring after a solar collector is installed. It states that no plant may be placed or allowed to grow such that it shades a collector more than 10% from 10 am to 2 pm. It does not apply to plants already in place or replacement of plants that die after the installation of the solar collectors.

Unauthorized Trimming and Removal

It is unlawful for any person to injure, cut, damage, carve, transplant, prune, root prune, or remove any public tree. Procedures for addressing violations are outlined in the City's municipal code.

Property Owner Request for Removals

Periodically, property owners approach the City with requests to remove a City tree that is located within the public easement on their property. The Director of Public Works or his designee and the City arborist have the authority to approve these requests only if the tree is dead, diseased, hazardous, or an public safety condition exists, as referenced above; otherwise staff will deny the request. Property owners may appeal the staff denial by written request, which shall be brought before the designated City Tree Advisory Committee.

The Committee may grant an appeal if it finds that the City staff decision would result in a burden on the property owner that substantially outweighs the benefit to the public. The Commission's decision may be appealed to the City Council if a written appeal, setting forth the grounds, is filed with the City Clerk within ten days of the Commission decision. If no timely appeal is filed, the decision shall be final." Public Works staff shall provide all interested parties with information on the committee and commission review process. Any tree removal requests brought forth to the Commission shall be evaluated by staff and a certified arborist.

The Committee will evaluate tree removal requests individually, considering any of these factors listed below to determine if tree's removal represents a greater loss to the public that the burden placed on the property owner by its continued existence:

- Species of the tree. Does the tree's species further the City's urban forest management goals or has it been removed from the planting pallet?
- Size of the tree. Does the tree's size provide significant value in terms of shade, tree canopy, and neighborhood character?
- Approximate age of the tree. Whether the tree is young, mature, or near the end of its life cycle may be considered.
- Health of the tree. Is the tree in excellent health or it is showing signs of decline or approaching the end of its life cycle?
- Physical characteristics of the tree. Does the tree have appropriate structure and form or is it growing in a manner that will produce a strong, stable tree?
- Environmental productivity of the tree. Is the tree believed to be environmentally productive or has productivity likely declined due to age, condition, or poor health?
- Safety of the property owner and general public will be considered. The Commission may consider health and safety impacts for the residents, adjacent property owners, and public at large when evaluating a removal request.

- Asset value of the tree. The value of the tree as listed in the City's inventory shall be included in the information presented to the Commission.
- Utility conflicts, both above and below ground, may be considered when evaluating a removal request. Anticipated utility conflicts may also be considered.
- Species and age diversification may be considered to determine if the street would benefit from having a more diverse street tree population to reduce threats of deforestation.
- Trees may not be approved for removal based on leaves getting into gutters or a nuisance to remove, messy fruit or tree debris, roots getting into the sewer lines as a result of deteriorating infrastructure, hardscape damage if a feasible, economic solution exists to save the tree, or if a City tree is blocking solar panels.

If a property owner requests a tree removal and the request is approved by the Committee, the property owner will be required to pay for the subsequent removal and the replanting of two replacement City trees. This practice is intended to contribute to the growth of the City's Urban Forest. Information regarding this requirement will be made available to the property owner prior to the commission process. Costs will be determined based upon the City's current contract rates for removal and planting. A viable planting site for the replacement tree will be determined by the City's arborist. The accepted planting site may or may not be adjacent to the removed tree or on the same property. Property owners may appeal the requirement to pay for the requested removal and replanting two replacement trees if they are able to demonstrate financial hardship.

Resident/Merchant Notification

In an effort to encourage public participation, residents/merchants immediately surrounding the affected property shall be notified by mail of any property owner appeals/requests for a tree removal. A minimum of three properties adjacent to either side of the affected property shall be notified, as well as the closest three properties across the street. Staff will take into consideration unique geographic factors when sending notification letters and may exceed the three-property minimum as deemed necessary. In addition, City staff will post a notice on the affected tree no less than 10 days prior to review by the Committee. The notice will include information on the proposed removal/property owner appeal and meeting dates, times, and locations.

Agendas for the Committee meetings will be posted a minimum of 72 hours prior to the meeting date for public review. Interested residents/merchants are invited to make public comment at the meetings or submit written comments for consideration. The Public Works Department may or may not be able to notify the public of emergency and hazardous tree removals due to the degree of urgency during these events. A list of newly planted and removed trees will be brought to the Committee a monthly basis as a receiver and file item for information purposes.

RESOLUTION NO. R-2019-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA ADOPTING THE 2019 URBAN FOREST MANAGEMENT PROGRAM

A. Recitals

(i). The City Council recognizes the important role of trees within the City, referred to as the "Urban Forest"; and

(ii). The Urban Forest provides numerous economic, social and environmental benefits, and

(iii). Placentia's urban forest faces a number of challenges related to tree age, infrastructure constraints, species diversity, program funding limits, and community participation; and

(iv). The Urban Forest Management Program identifies key management issues, outlines goals, objectives, and actions, and proposes priorities for implementation; and

(v). The Urban Forest Management Program provides a long-term guide for the preservation and enhancement of trees in Placentia; and

(vi). The Urban Forest Management Program will enhance citizen awareness, build neighborhood unity, foster community pride and promote civic engagement; and

(vii). The Urban Forest Management Program will contribute to the long-term health and sustainability of Placentia's urban forest.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The Council adopts the Urban Forest Management Program attached hereto as Exhibit A.

APPROVED and ADOPTED this 7th day of May 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 7th day of May 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney