



Recreation & Parks Commission Meeting Agenda

July 8, 2019, 6:30 p.m.
Administration Room 1, City Hall

Michael Dougherty
Chair

Russell Narahara
Vice-Chair

Linda Bartelt
Commissioner

Sharon Jackson
Commissioner

Ira Newman
Commissioner

Vacant

Vacant

Vacant

City of Placentia
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Procedures for Addressing the Recreation & Parks Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Recreation & Parks Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Recreation & Parks Commission discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Recreation & Parks Commission

July 8, 2019

REGULAR MEETING 6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Commissioner Dougherty
Vice Chair / Commissioner Narahara
Commissioner Bartelt
Commissioner Jackson
Commissioner Newman
VACANT
VACANT
VACANT

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Recreation and Parks Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Recreation and Parks Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

RECREATION AND PARKS COMMISSION AGENDA

1. **Approval of Minutes** – June 10, 2019.
3. **Monthly Report** – Staff to provide updates of programs and services offered by the Community Services Department.
 - Placentia Open Space and Urban Greening Master Plan Community Workshop
 - Prop 68 update
 - Fiscal Year 2019-2020 Budget Update
4. **Parks and Facility Project Updates** – Staff to provide updates on status of current and future capital improvement projects.
 - Discussion of Capital Improvement projects list
5. **Memorial Bench in Honor of Mary Granger** – Staff and Commission to discuss doing a Memorial Bench in honor of former Commissioner Granger, at Kraemer Memorial Park.

6. **Mural Policy**– Commissioners and staff to discuss the drafting of a mural policy.
 7. **Melrose Fields**- Commission and staff to discuss concession stands and bathrooms at Melrose fields.
 8. **Staff Comments** – Staff to provide updates.
 - Teen Center Program and Website update
 9. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.
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ADJOURNMENT

The Recreation and Parks Commission Adjourn to a Regular Meeting on Monday, August 12, 2019 at 6:30 p.m. in Administration Room 1 at City Hall located at 401 East Chapman Avenue, Placentia.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the July 8, 2019 Regular Meeting of the Recreation and Parks Commission was posted on July 3, 2019.



Veronica Ortiz
Community Services Supervisor

MINUTES
PLACENTIA RECREATION AND
PARKS COMMISSION REGULAR MEETING
June 10, 2019

Meeting called to order at 6:33 p.m.

ROLL CALL

Present: Michael Dougherty, Russel Narahara, Linda Bartelt, Todd Emrick,
Ira Newman

Absent: Sharon Jackson

Staff Present: Sandra Gonzalez, Director of Community Services
Veronica Ortiz, Community Services Supervisor
Marshè Samuel, Community Services Office Assistant

Guest: None

PLEDGE OF ALLEGIANCE – Led by Commissioner Bartelt.

ORAL COMMUNICATIONS – None.

COMMISSIONER COMMENTS AND REPORTS – Commissioner Bartelt shared comments regarding the Teen Center Grand Opening and rededication, and suggested a mural to be added to the outside of the building to attract residents. Community Services Director Gonzalez shared a brief history of the project idea and reported that the City Council allowed for a mural in the inside of the building. Director Gonzalez reported that there is currently no mural policy.

Commissioner Narahara shared his praise of the Public Works Department and iPlacentia app for following up with a submittal for graffiti removal at Los Vaqueros Park.

Commissioner Emrick submitted his resignation to the Commission and City staff.

1. **APPROVAL OF MINUTES – May 13, 2019**

Commissioner Newman **MOTIONED** to approve the May 13th minutes. Commissioner Bartelt **SECONDED** the motion. Motion carried.

2. **MONTHLY REPORT –**

a. **Open Space and Urban Greening Community Workshop**

Community Services Supervisor Ortiz provided an updated draft of the Placentia Open Space and Urban Greening Master Plan presentation. Supervisor Ortiz suggested the Commissioners review the document and provide their input for City Council consideration. The presentation will be brought to City Council at the July 16th meeting. The information outlined in the presentation will be used as

a tool for future grants and community outreach, as well as provide additional information for future Prop 68 park renovation meetings.

b. Prop 68 Update

Community Services Office Assistant Marshè Samuel provided on update on Prop 68 park renovations. Office Assistant Samuel provided a brief overview of the community outreach done by City staff to gather surveys from residents. Supervisor Ortiz reported that City staff are putting together a flyer to include upcoming community meeting dates.

c. North Orange County Task Force Grant Update

Supervisor Ortiz provided an update of the North Orange County Task Force Grant funding. Supervisor Ortiz shared with the Commission that the grant funding is to be completed by June 30th. Supervisor Ortiz reported that almost all of the available funds were utilized to support the reopening of the Teen Center. Commissioner Narahara suggested updating the Teen Center page on the City website to included updated information.

d. Mid-Year Budget Update

Supervisor Ortiz shared that the 2019-2020 budget is being presented to the City Council for approval at the June 18th meeting. There was discussion on requests made by City staff. Commissioner Newman offered the support of the Commission to City staff in regards to items requested in the 2019-2020 budget. Supervisor Ortiz reported that the Measure M Senior Excursion Transportation contract will be awarded to Keolis on June 18th.

3. PARKS AND FACILITY PROJECT UPDATES

Supervisor Ortiz provided an update on several Capital Improvement Projects. Supervisor Ortiz reported that the Public Works Department is taking the lead on implementing and completing many projects. Supervisor Ortiz provided several updates. At the Teen Center, an implementation of a new HVAC system has been directed to happen, and a proposal has been received by City staff. Director Gonzalez and Supervisor Ortiz provided an update for the Arroyo Verde Park Renovations. Director Gonzalez reported that there are available funds to begin the park design process, and funds will be available beginning July 1st for park renovations. Director Gonzalez reported that she is preparing an RFP for the project.

4. MEMORIAL BENCH IN HONOR OF MARY GRANGER

Discussion on this agenda item was tabled to the next scheduled meeting.

5. AD HOC COMMITTEE REPORT UPDATE

Commissioner Newman provided a brief review of the ad hoc committee discussion points. This included reducing the committee to 7 members and potentially appointing a teen commissioner. Commissioner Newman and Commissioner Bartelt shared interest in having a senior administrator attend future meetings and re-establishing the liaison to the Commission. The

Commission would like to add to the agenda a meeting with the City Administrator and the PYLUSD superintendent regarding concession stands and bathrooms at Melrose fields.

6. **STAFF COMMENTS**

Community Services Director Gonzalez shared her appreciation to the Commission for their continued support.

7. **AGENDA BUILDING AND MEETING SCHEDULE**

To be added to the agenda is a discussion of a City mural policy, and update on the Mary Granger memorial bench, an update on the Teen Center programs and website, and an update on the meeting with the City Administrator and PYLUSD superintendent regarding the Melrose Fields.

ADJOURNMENT

There being no further business, **MOTION** by Commissioner Emrick to adjourn to Monday, July 8, 2019 at 6:30 p.m. Regular meeting to be held at Teen Center; **SECOND** by Commissioner Newman and **CARRIED** by a **6-0-0 VOICE VOTE**. Meeting adjourned on June 10, 2019 at 7:40 p.m.

Marshè Samuel
Community Services Office Assistant