

8. Review and approval of any deposits and approval of any payments.
 - OC Toy Collaborative application fee
9. 2019 Grant Awardees.
 - Review and approval of final grant awards
10. Board member comments and requests.
11. Staff/Department comments and updates.
12. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
13. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on August 28, 2019.

Certification of Posting

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the July 24, 2019 regular meeting of the Placentia Community Foundation was posted on Thursday, July 18, 2019.

Veronica Ortiz, Community Services Supervisor/Executive Secretary



401 E. Chapman Avenue
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MINUTES
Foundation Meeting
June 26, 2019

1. Meeting Called to Order 7:32 a.m.

2. Roll Call:

Present: Vivian Perez, Kevin A. Larson, Jill Buchanan, Kathi Baldwin
City Staff: Veronica Ortiz, Community Services Supervisor; Sandra Gonzalez, Director of Community Services; Marshe Samuel, Community Services Office Assistant
Leave of Absence: Dayna Rafiqi
Guests: Mayor Shader, Councilmember Green, Jolene Durbin

3. Review and Approval of Minutes for May 22, 2019.

None.

4. Public Comment.

Mayor Shader provided a brief update regarding the Placentia Fire Department. Mayor Shader also informed the Foundation that the City Council will encourage casual attire in July and go dark in August.

5. Treasurer's report. Board member Larson to provide the Foundation with a brief Treasurer's report.

Board member Larson informed the Foundation that there hasn't been any recent activity. The City issued \$10,000 Republic Services contribution check to the Foundation to go towards grant awardees.

6. Review and approval of any deposits and approval of any payments.

There are currently no deposits or payments that require approval. Board member Larson informed the Foundation that they have been approached to be a fiscal agent on several occasions and discussed the possibility of charging 2-5% for administrative costs. There was a brief discussion regarding the Foundation's purpose and potential to be a fiscal agent.

7. 2019 Grant Awardees.

Board member Larson presented an overview of the 2019 grant applicants. The Foundation originally received 12 applications, but the Placentia P.A.R.K's withdrew their application and the Foundation had a remaining 11. The review committee consisted of board member Larson, board member Buchanan, and community member Jolene Durbin. The review committee used a 22-point check sheet to evaluate each applicant. The review committee combined their points making the highest possible score a 66. Scores ranged from 39 to 60. Board member Larson voiced some concerns regarding applicants altering the application and stressed the importance of accepting a single format. The review committee asked the Foundation to consider raising the \$8,500 threshold for grant awards to \$10,000.

Board member Larson shared that the review committee was pleased with most applicants providing specific line items and the amount needed. Board member Larson provided an overview of each of the applicants and the thought process behind the scoring. Applicants included Boys and Girls Club, His House, Heritage Festival, Friendly Center, L'Esprit, Lot 318, Placentia Founders Society, Neighborhood Watch, Love Placentia, Amber Craig Memorial, and the Women's Transitional Center. The review committee made recommendations based on the applicants overall score as well as written statements. Final decisions regarding grant awards will be made at the July meeting.

8. Discussion of 2019 Concerts in the Park.

Chairperson Perez said the layout of the park is still in progress. At the moment, the food trucks are going to be positioned at the bottom of the park. Chairperson Perez asked Supervisor Ortiz to inquire with the County of Orange about the possibility of having at least one food truck at the top of the park. Supervisor Ortiz is concerned about blocking ADA access if the food truck is moved to the top of the park, but will present the idea to the County. Chairperson Perez confirmed that security, social media, and signage are already accounted for. Chairperson Perez is still talking to Stereo Brewing about being a sponsor.

9. Board member comments and requests.

Chairperson Perez asked the Foundation for input regarding the Foundation's t-shirts.

10. Staff/Department comments and updates.

Supervisor Ortiz informed the Foundation that Eagle Scout Troop 1273 is interested in doing a project at Fire Station 34. The Eagle Scout who presented the project is interested in building planters outside of the fire station and around the flag pole. The Eagle Scout is requesting permission to receive donations through the Foundation using their tax identification number and 501(c)3 status. The Troop would seek donations from businesses in the area and the businesses would write their checks to the Foundation. The Foundation would then disburse the donations to the Troop. Supervisor Ortiz will send an email to the board members with additional details about the project.

11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.

Board member Larson will send out an email proposing a conference call to discuss the final grant awardees for presentation at the July meeting.

12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on July 24, 2019.
