



8. Community Services Department 2020 events discussion.
9. Board member comments and requests.
10. Staff/Department comments and updates.
11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.
12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on February 26, 2019.

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**Certification of Posting**

I, Veronica Ortiz, Executive Secretary of the Placentia Community Foundation, hereby certify that the Agenda for the January 22, 2020 regular meeting of the Placentia Community Foundation was posted on Thursday, January 16, 2020.

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Veronica Ortiz, Community Services Supervisor/Executive Secretary



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**MINUTES**  
**Foundation Meeting**  
**December 3, 2019**

**1. Meeting Called to Order 7:41 a.m.**

**2. Roll Call:**

Present: Vivian Perez, Jolene Durbin, Kathi Baldwin, Jill Buchanan  
City Staff: Karen Crocker, Interim Director of Community Services; Veronica Ortiz,  
Community Services Supervisor  
Guest: Councilmember Craig Green  
Absent: Kevin A. Larson

**3. Review and Approval of Minutes for October 23, 2019.**

Board member Baldwin **MOTIONED** to approve the October 23<sup>rd</sup> minutes. Board member Buchanan **SECONDED** the motion. Motion carried.

**4. Public Comment.**

Councilmember Green shared brief updates regarding construction of Veteran's Village and the Placentia Navigation Center.

**5. Treasurer's Report.**

Discussion of the Treasurer's Report was tabled for the next regular meeting.

**6. Review and Approval of Deposits.**

Community Services Supervisor Ortiz provided an overview of pending expenses for approval. Expenses included two invoices from Land's End Business totaling \$250.67, and an invoice from the Placentia-Yorba Linda Unified School District totaling \$144.42 for the large checks presented at City Council for the grant recipients. Board member Perez requested reimbursement for the cleaner's fee for the Foundation Board members shirts of \$13 and a reimbursement of \$32.36 from DeRose Promo's for Board member name badges.

Board member Baldwin **MOTIONED** to approve the payment of expenses from Land's End Business, PYLUSD, and the reimbursement to Chairperson Perez for the cleaner services and board member badges totaling \$440.95. Board member Buchanan **SECONDED** this motion. Motion carried.

**7. Discussion on Grant Recipient Reception.**

The board members and City staff engaged in a brief discussion regarding the success and the highlights of the grant recipient's presentation at the City Council meeting.

**8. Recap Discussion on the 2019 Year.**

Board member Buchanan shared with the board information regarding potential fundraising opportunities. Chairperson Perez discussed with the board the idea of having a strategic meeting to further review the 2019 year and brainstorm ideas moving forward.

**9. Board member comments and requests**

Board member Perez announced her imminent resignation from her position of Chairperson. The Board and City staff discussed raising awareness and promotion of recreational programs and activities for teenagers, such as the Boys and Girls Club and the Placentia Teen Center.

**10. Staff/Department comments and updates**

Supervisor Ortiz reminded the Board of the Foundation's insurance policy set to expire on January 1, 2020, and prompted discussion regarding renewing the insurance policy. Supervisor Ortiz briefly mentioned a line-item in the Foundation budget to sponsor the City's annual Tree Lighting event. The Board members and staff engaged in brief discussion regarding sharing an outreach booth with the Community Services Department at the event.

**11. Agenda Building and Meeting Schedule. Board to review agenda items and schedule upcoming meetings.**

**12. Adjournment. The Placentia Community Foundation Board of Directors Adjourn to their next regular meeting on January 22, 2019.**

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