



Regular Meeting Agenda May 19, 2020

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

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How to Submit Public Comment

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Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regards to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.



Regular Meeting Agenda May 19, 2020

Placentia City Council
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Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Ward L. Smith
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Councilmember

Rhonda Shader
Councilmember

Chad P. Wanke
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

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(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
May 19, 2020
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (3 Cases)

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
May 19, 2020
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Kenneth Milhander

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

1. **Proclamation Declaring May 17-23, 2020 as “National Public Works Week”**
Recipient: Acting Deputy City Administrator Luis Estevez
Presenter: Mayor Smith

2. **Proclamation Declaring May 2020 as “Military Appreciation Month”**
Recipients: Marine Staff Sergeant Jasmine Peradotto
Marine Sergeant Eric Burkey
Presenter: Mayor Smith

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

[Oral Communicaions](#)

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.f):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **Minutes Amended**
City Council/Successor/ICDA Regular Meeting: May 5, 2020
Recommended Action: Approve

- 1.c. **City Fiscal Year 2019-20 Register for May 19, 2020**
Check Register
Fiscal Impact: \$ 663,711.71
Electronic Disbursement Register
Fiscal Impact: \$1,062,832.54
Recommended Action: It is recommended that the City Council:
 - 1) Receive and file

- 1.d. **Amendment No. 1 to Professional Services Agreement with DLW Consulting & Investigations for Fire Personnel Background Investigations**
Fiscal Impact: Expense: \$ 63,000 Contract Services
 Budget \$ 63,000 Contract Services
Recommended Action: It is recommended that the City Council:
 - 1) Approve Amendment No. 1 to Professional Services Agreement with DLW Consulting & Investigations for an additional not-to-exceed amount of \$63,000; and
 - 2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

- 1.e. **A Resolution of the City Council of the City of Placentia, California Reaffirming Proclamation No. P-2020-01 and Resolution No. R-2020-11 Which Declared the Existence of a Local Emergency**
Fiscal Impact: See Staff Report Fiscal Impact Section
Recommended Action: It is recommended that the City Council:
 - 1) Adopt Resolution No. R-2020-25, A Resolution of the City Council of the City of Placentia, California, reaffirming Proclamation No. P-2020-01 And Resolution No. R-2020-11 which declared the existence of a Local Emergency.

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

- 3.a. **Reintroduction and First Reading of Ordinance No. O-2020-04 of the City Council of the City of Placentia, California Repealing Chapter 14.12 "Trees and Shrubs" to the Placentia Municipal Code and Adding a New Chapter 14.12 "Urban Forest Protection Ordinance"**
Fiscal Impact: There is no direct fiscal impact associated with the Staff recommendations.
Recommended Action: It is recommended that the City Council:
 - 1) Waive full reading, by title only, and reintroduce for first reading, Ordinance No. O-2020-04, An Ordinance of the City Council of the City of Placentia, California repealing Chapter 14. 12 entitled "Trees and Shrubs" and adding a new Chapter 14.12 entitled "Urban Forest Protection Ordinance" to the Placentia Municipal Code pertaining to the management, protection and preservation of City trees.

- 3.b. **Placentia Fire and Life Safety Department Quarterly Update**
Fiscal Impact: There is no fiscal impact associated with the recommended action.
Recommended Action: It is recommended that the City Council:
 - 1) Receive and file the presentation of the Third Placentia Fire and Life Safety Department Quarterly Update.

PowerPoint

3.c. **Study Session: Presentation of the Proposed Fiscal Year 2020-21 General Fund Operating Budget**

Fiscal Impact: Expenditures: \$ 36,277,800 in Appropriations (Excluding Contingency Reserves)
Revenue: \$ 37,641,388 in Operating Resources (Including Beg. Fund Balance)

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the Proposed Fiscal Year ("FY") 2020-21 General Fund Operating Budget and provide input and direction for final budget adoption; and
- 2) Set the date of the public hearing for budget adoption as June 16, 2020 at 7:00 p.m.

[Urgency Item 3.d](#)

[Urgency Item 3.e](#)

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

In Memory of

Javier Miranda, Patriarch Owner of El Cantarito in Old Town Placentia

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, June 2, 2020 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Resolution in Support of OCTA Project X Grant Application
- Public Safety CFD Resolution and Annual Rate Adjustment
- NOC and Contract Change Order #1 for the Placentia Navigation Center
- Acceptance of Easements for the Golden Avenue Bridge Replacement Project
- NOC for Champions Sports Park Fence Replacement Project
- Public Hearing: Landscape Maintenance District Annual Levy of Assessment
- Public Hearing: Street Lighting District Annual Levy of Assessment
- Presentation of the Proposed Fiscal Year 2020-21 General Fund Operating Budget

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Acting Deputy City Administrator of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the May 19, 2020 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on May 14, 2020.

Rosanna Ramirez
Acting Deputy City Administrator

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
May 5, 2020
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

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CALL TO ORDER: Mayor Smith called the meeting to order at 5:30 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Wanke, Smith
PRESENT ELECTRONICALLY: Councilmember/Board Member Green, Yamaguchi
ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (4 Cases)

2. Pursuant to Government Code Section 54956.9 (d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Name of Case: City of Placentia vs. Journey Investments (431 E. Palm)
Case Number: 30-2018-01028616-CU-PT-CJC

CALL TO ORDER: Mayor Smith called the meeting to order at 7:09 p.m.

PRIOR TO ROLL CALL:

Prior to Roll Call City Attorney Bettenhausen read into the record a notice regarding teleconferencing public meetings under the Brown Act during the COVID-19 health risks. He noted that although the Council Chambers are currently closed to the public, public comment can be made by email to cityclerk@placentia.org.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith
PRESENT ELECTRONICALLY: Councilmember/Board Member Green, Wanke, Yamaguchi
ABSENT: None

City Attorney Bettenhausen confirmed that all present in the Council Chambers and those attending telephonically could hear and be heard and that those attending telephonically had all they needed to participate in the meeting. He advised that because the meeting was teleconferenced all votes must be taken by roll call vote.

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Acting Deputy City Administrator/Director of Public Works Luis Estevez; Fire Chief J. Pono Van Gieson, Assistant to the City Administrator/Economic Development Manager Jeannette Ortega

INVOCATION: Kenneth Milhander via Conference Line

PLEDGE OF ALLEGIANCE: Mayor Smith

PRESENTATIONS:

- a. **Metropolitan Water District Presentation on June/July Construction**
Presenter: MWD Pipeline Rehabilitation Program Manager Hans Vandenberg

A brief discussion followed Mr. Vandenberg’s presentation which included the number of households which will be affected and should be contacted, the necessity of a 24-hour work schedule, the responsibility of repaving the damaged street, the materials being used in the rehabilitation, and the depth of the work area. Acting Deputy City Administrator Estevez confirmed that MWD will take responsibility for repaving.

- b. **Proclamation Declaring May 10-16, 2020 as “National Police Week”**
Recipient: Captain James McElhinney On Behalf of the Placentia Police Department
Presenter: Mayor Smith

c. **Presentation of Police Patch in Recognition of Autism Awareness Month**

Presenter: Chief of Police Darin Lenyi

d. **Proclamation Declaring May 22, 2020 as "National Poppy Day" and May 2020 as "Poppy Month"**

Recipients: American Legion Auxiliary Unit 277

Presenter: Mayor Smith

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen stated that there were a number of items on the Closed Session agenda which the Council discussed and direction was given to Staff. There was one item to report concerning existing litigation: City of Placentia vs. Journey Investments. Motion by Smith, seconded by Wanke, and by a (5-0) vote the Council agreed to pursue the appointment of a receiver on the property at 431 E. Palm Drive.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced six (6) newly hired Fire Engineers for the new Fire and Life Safety Department.

Fire Engineer James Banister worked as a Paramedic for two (2) years before becoming a Firefighter/Paramedic for the Rincon Fire Department in 2015. In 2016 James received the North County Regional Hero Award for four (4) cardiac saves in seven (7) months. Since that time, he was promoted to Fire Engineer and has worked as an Engineer for the last 2 years.

Fire Engineer Scott Ferguson worked as an EMT for four (4) years in the La Mesa area of San Diego, then as a Paramedic with American Medical Response (AMR) for five (5) years. He attended the Fire Academy at Palomar College in San Marcos in 2011. He worked as a Reserve Firefighter in 2012 with Borrego Springs and then as a Firefighter/Paramedic for Julian Fire Protection District. In 2015 he was hired with Rincon Fire Department as a Firefighter/Paramedic and was promoted to Fire Engineer in 2018. Scott has been the Communications Director while at Rincon.

Fire Engineer Edward Hughes began his fire career in 2000 working as a volunteer Firefighter for Donald Wescott Fire District in Colorado Springs, Colorado. In 2003 Edward relocated to California and worked for Cathedral City Fire Department as a Reserve Firefighter. With an opportunity to advance his career he began working as a Firefighter/EMT for the City of Sierra Madre where he completed Driver/Operator 1A and 1B and as a result he was promoted to Firefighter Engineer in 2011. Edward joins our Fire Department as an Engineer with over 20 years in the fire service.

Fire Engineer Cimino Kolb attended the San Pasqual Fire academy and has worked at Rincon Fire Department for the past nine (9) years. During his tenure at Rincon, he served in the ranks of Reserve Firefighter, Firefighter, and most recently as an Engineer. While at Rincon he was part of the New Hire Academy, Engineer Academy, and the Urban Search and Rescue (USAR) training.

Fire Engineer Branden Smith enlisted in the United States Air Force as a Firefighter and was stationed in Northern California. After completing his enlistment, Branden worked for Camp Parks Fire Department and Federal Fire Ventura County. Branden has worked as a Firefighter and Engineer over the past nine (9) years. Branden has an associate degree in Fire Science and a bachelor's degree in Business Management.

Fire Engineer Matthew Wedin attended Santa Ana College and obtained his fire science degree. For the last six (6) years he has worked for Pauma Fire Department in San Diego County for one (1) year as a Reserve Firefighter and five (5) years as a full-time Firefighter and Fire Engineer.

ORAL COMMUNICATIONS:

Mayor Smith opened Oral Communications. Deputy City Clerk O'Leary read written comments received by the City Clerk's Office from the following: Placentia resident Irene Munoz regarding COVID-19 testing in Placentia, and Renne Wyzykowski regarding issues with a trellis on her property.

Mayor Smith requested a conference with Staff, the City's legal counsel, the Wyzykowski's, and their legal counsel before the City Council meeting on May 19, 2020.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Green stated that he was impressed with the qualifications of the new Fire and Life Safety Staff and with the City's progress in establishing the new Department.

Councilmember Shader reported that she attended the Association of California Cities - Orange County (ACC-OC) Legislation Committee meeting to follow up on bills pending in Sacramento, a Yorba Linda Water District meeting, and a conference call with other Elected City Officials regarding the COVID-19 pandemic and preparations for safely reopening the cities when appropriate. She mentioned that she was pleased to be part of the kick-off of the first Placentia Fire and Life Safety Fire Academy class and impressed by the caliber of the men and women that have been hired.

Councilmember Shader pointed out that a notice went out to resident regarding the City's solid waste hauler Republic Services and an upcoming public hearing in June. She urged residents to study the notice and contact the City with any questions or concerns.

Mayor Pro Tem Yamaguchi noted his participation in conference calls with Orange County Mayors and California Mayors regarding COVID-19 updates, welcomed and congratulated the new Fire and Life Safety personnel, and noted his participation at the opening of Placentia's first fire academy through the Zoom Video Communications application. He announced his attendance at a joint meeting with the Yorba Linda Water District to discuss ongoing issues and to coordinate construction projects and at a Zoom meeting of the Water Council of Orange County where they discussed water issues countywide.

Mayor Smith noted his participation in many meetings, Zoom meetings, webinars, and conference calls and acknowledged that the information regarding COVID-19 and the economic situation is updated continually; participated in a Zoom meeting of the Orange County Council of Government (OCCOG) addressing matters relative to the economy and COVID-19, and regional housing and transportation projects in conjunction with the Southern California Association of Governments (SCAG).

Mayor Smith announced that Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working. Public employees take not only jobs, but oaths. Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world. Public servants include teachers, doctors, scientists, train conductors, astronauts, nurses, safety inspectors, laborers, computer technicians, social workers, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity. Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials. May 3 through 9, 2020 is "Public Service Recognition Week" and the City would like to recognize the accomplishments and contributions of government employees at all levels – federal, state, county and city.

1. CONSENT CALENDAR (Items 1.a. through 1.m):

Councilmember Shader pulled Item 1.h. for further discussion. Motion by Shader, seconded by Green, and carried a (5-0) vote to approve the remaining Consent Calendar Items as recommended.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve

(Approved 5-0, as recommended)

1.b. Minutes

City Council/Successor/ICDA Regular Meeting: April 21, 2020

Recommended Action: Approve

(Approved 5-0, as recommended)

1.c. Minutes

City Council/Successor/ICDA Regular and Special Meetings: November 2019

Recommended Action: Approve

(Approved 5-0, as recommended)

1.d. **City Fiscal Year 2019-20 Register for May 5, 2020**

Check Register

Fiscal Impact: \$1,343,811.70

Electronic Disbursement Register

Fiscal Impact: \$819,978.38

Recommended Action: It is recommended that the City Council:

- 1) Receive and file

(Received and filed)

1.e. **Resolution Relating to Fiscal Year 2020-21 Levy of Assessments to the City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for June 2, 2020 at 7:00 P.M.**

Fiscal Impact: Recouped Through Assessments: \$447,502.00

Single Family Residential: \$ 154.87 /Parcel

Commercial/Industrial: \$ 1,548.70 /Acre

Multiple Family Residential: \$ 108.41 /Unit

Undeveloped: \$ 774.35 /Parcel

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2020-19, A Resolution of the City Council of the City of Placentia, California directing preparation of the final Engineer's Report for Fiscal Year 2020-21 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
- 2) Adopt Resolution R-2020-20, A Resolution of the City Council of the City of Placentia, California declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

(Approved 5-0, as recommended)

1.f. **Resolution Relating to Fiscal Year 2020-21 Levy of Assessments to the City of Placentia Street Lighting District No. 81-1 and Setting a Public Hearing for June 2, 2020 at 7:00 P.M.**

Fiscal Impact: Recouped Through Assessments: \$134,868.00 (28000-4501)

Single Family Residential: \$ 27.38 /Parcel

Commercial/Industrial: \$ 164.28 /Acre

Tentative/Final Map: \$ 8.21 /Unit

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2020-21, A Resolution of the City Council of the City of Placentia, California directing preparation of the Engineer's Report for Fiscal Year 2020-21 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
- 2) Adopt Resolution R-2020-22, A Resolution of the City Council of the City of Placentia, California declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

(Approved 5-0, as recommended)

1.g. **Tentative Parcel Map (TPM) No. 2020-124: A Proposed Parcel Map to Subdivide an Approximately 0.19-Acre, Improved Lot with Three Residential Townhome Condominium Units Located at 803 W. La Jolla Street within the High Density Residential (R-3) Zoning District**

Fiscal Impact: Revenue: \$ 28,398 Development Impact Fees

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-23, A Resolution of the City Council of the City of Placentia, California approving Tentative Parcel Map (TPM) 2020-124 for the subdivision of three (3) residential townhome units for condominium purposes on a 0.19-acre improved lot located within the High Density Residential (R-3) Zoning District and sited on property at 803 W. La Jolla Street.

(Approved 5-0, as recommended)

1.h. **Fiscal Year 2019-20 Budget Amendment – Purchase of Measure U Police Emergency Vehicle**

Fiscal Impact: Expense: \$71,582.17 Total Purchase Price of Police Patrol Vehicle (Including 10% Contingency)
Budget: \$ 0.00 FY 2019-20
New Appropriation: \$71,600.00 Measure U CIP (798003-6842)

Recommended Action: It is recommended that the City Council:

- 1) Approve the City Administrator’s emergency purchase order to National Auto Fleet Group (Wondries) for the purchase of one (1) 2020 Ford Police Interceptor SUV in the amount of \$58,689.17; and
- 2) Approve the City Administrator’s emergency purchase order to Motorola Solutions for the purchase of one (1) 800 MHz police emergency radio in the amount of \$11,720.91; and
- 3) Authorize the City Administrator to approve any change orders to Motorola Solutions and/or West Coast Lights and Sirens, Inc. for a cost not to exceed 10% of the original purchase and installation price; and
- 4) Adopt Resolution No. R-2020-24, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2019-20 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Councilmember Shader pulled Item 1.h. to question the urgency of purchasing a vehicle at this time. City Administrator Arrula clarified the status of the Placentia Police Department Patrol vehicles explaining that vehicles were previously approved by Council to replace vehicles damages in accidents. Due to COVID-19 shutdowns, delivery of previously ordered vehicles was delayed, and this alternative made vehicles available for immediate purchase. Motion by Shader, seconded by Green, and carried a (5-0) vote to approve Item 1.h. as recommended.

1.i. **Professional Services Agreement with Halo Confidential Investigations, LLC. for Fiscal Year 2020-2021**

Fiscal Impact: Expense: Not to Exceed \$60,000
Budgeted: \$60,000 Per Year (103040-6255) FY 2020-21

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Halo Confidential Investigations, LLC. for a one-year term ending June 30, 2021; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.j. **Fire Apparatus Change Order for the Placentia Fire and Life Safety Department**

Fiscal Impact: Expense: \$ 26,947 Purchase of Wooden Ladders for Engines
Budget: \$ 3,400,000 Fire Apparatus Equipment Loan (108009-6842)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order with Derotic, LLC in the amount of \$26,947, for a ladder upgrade for the two (2) Type I Engines.

(Approved 5-0, as recommended)

1.k. **Approval of Street Dedication and Vacation Related to a Lot Merger and Development Plan Review Regarding 505, 515, 523, 531, 535 W. Crowther Avenue, 407 Goetz Place, 409 Evelyn Place (Jefferson Centerpoint, LLC)**

Fiscal Impact: There is no fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Accept one (1) Street Dedication; and
- 2) Accept one (1) Public Right-of-way Easement; and
- 3) Accept one (1) Public Road & Utility Easement; and
- 4) Accept one (1) Public Right of Way Vacation; and
- 5) Accept one (1) Tree Well Easement Vacation; and

- 6) Direct the City Clerk to endorse a public improvement Easement Deed which embodies the acceptance of said Street Dedication and Right-of-Way for public easement and record these documents with the Orange County Clerk Recorder's Office.

(Approved 5-0, as recommended)

1.l. **Initial Payment for Termination of Fire Contract with CalPERS**

Fiscal Impact: \$70,000 Towards \$1,878,760 Outstanding Amount (105525-6906)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator or his designee to continue making payments in accordance with the agreed payment plan.

(Approved 5-0, as recommended)

1.m. **Amendment No. 1 to Professional Services Agreement with M Jack Brooks, JD for Fire Recruitment Support Services**

Fiscal Impact: Expense: \$ 10,000 Contract Services

Budget: \$ 10,000 Contract Services (Fire 2019-20 Budget)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement with M Jack Brooks, JD for an additional not-to-exceed amount of \$10,000; and
- 2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a. **Public Hearing, Introduction and First Reading of Ordinance No. O-2020-04 of the City Council of the City of Placentia, California Repealing Chapter 14.12 "Trees and Shrubs" to the Placentia Municipal Code and Adding a New Chapter 14.12 Urban Forest Protection Ordinance**

Fiscal Impact: There is no direct fiscal impact associated with the Staff recommendations.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning Ordinance No. O-2020-04; and
- 2) Receive the Staff Report, consider all Public Testimony, and ask any questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2020-04, An Ordinance of the City Council of the City of Placentia, California repealing Chapter 14.12 entitled "Trees and Shrubs" and adding a new Chapter 14.12 entitled "Urban Forest Protection Ordinance" to the Placentia Municipal Code pertaining to the management, protection and preservation of City trees.

(Approved 5-0, as recommended)

Mayor Smith opened the Public Hearing at 8:08 p.m.

City Administrator Arrula gave background on the item and acknowledged the hard work of the Council Ad-Hoc Committee which included Councilmembers Yamaguchi and Wanke and Arborist Jeff Buchanan who spent many hours in meetings, research, and analysis, and in conjunction with Staff came up with this proposed ordinance. He introduced Acting Deputy City Administrator Estevez who gave a brief presenting on the Proposed Urban Forest Protection Ordinance which included background, the existing City Tree Ordinance, applicability of the Ordinance, an overview of the Ordinance, tree removal requests, tree protection measures during development review, tree replacement requirements and in-lieu fee, tree protection measures during construction, unauthorized tree removal and deterrents, Tree Replacement and Planting Fund, and next steps.

Councilmember Wanke thanked Staff for their responsiveness; Arborist Jeff Buchanan for his knowledge, expertise and time; and those members of the community who expressed interest in finding ways to protect the City's trees, plant more trees, and improve the City's urban forest.

Councilmember Shader stated that her understanding was that the penalty for removing a tree would be up to \$5,000, but in the presentation it was stated that the penalty would be \$5,000 or the

replacement of the tree. She asked if there would be an appeals process or grace given if a resident didn't know or understand the City's ordinance. She stated that new homeowners often don't know the City's rules which are hard to keep track of. She inquired into the thought process of requiring residents to plant two (2) trees to replace a tree removed with the City's permission. She stated that having more trees beautifies the City, increases home values, and is great for the environment, but she expressed her concern about the size of the proposed fines.

A brief discussion followed which included the amount of the penalty for removing trees without the City's permission, requirements for removing trees with the City's permission, community outreach and education, the value and cost of trees, and appeals.

Councilmember Wanke stated that in the past developers and others have removed mature trees and replanted saplings and it was his belief that the burden for the replacement of removed trees should not be placed on the other residents of the City. He noted that he fought hard for responsibility to be included in the proposed ordinance for those who cut down or destroy City trees and hoped that the ordinance would act as a deterrent.

Mayor Pro Tem Yamaguchi stated his belief that the deep and insightful conversations had by the Ad-Hoc Committee convinced him that Staff can sufficiently educate the public and the ordinance will protect the City's natural investment which is obviously a priority to this Council. He thanked Staff and Arborist Jeff Buchanan for their hard work and time.

Mayor Smith thanked City Administrator Arrula, Staff, and Arborist Jeff Buchanan for their hard work and expertise.

Noting no members of the public wishing to address the Council on the item, Mayor Smith closed the Public Hearing at 8:37 p.m.

Deputy City Clerk O'Leary noted public comment was received by email at 8:34 p.m.

Mayor Smith reopened the Public Hearing at 8:38 p.m.

Deputy City Clerk O'Leary read written comments received by the City Clerk's Office from the following: Placentia resident Renne Wyzykowski regarding tree removal.

Mayor Smith closed the Public Hearing at 8:39 p.m.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to approve Item 2.a. as recommended.

3. REGULAR AGENDA: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Wanke expressed his disappointment in the Federal Government's, the State of California's, and the County of Orange's handling of the COVID-19 issue and his belief that the economic impact of the response will be worse than the virus. He requested that City Staff research ways to get Placentia residents working and businesses operating quickly and in a safe manner. He also requested that playgrounds be reopened as soon as possible.

Councilmember Wanke requested that Public Works Staff research adjusting poles in a pedestrian walkway at the gate between the south end of Venice Avenue and the north end of Rashford Drive to allow bicycles to pass through.

Councilmember Shader recognized and thanked the City Staff for safely serving and providing a stabilizing force in the community during the COVID-19 pandemic allowing projects to move forward.

Councilmember Shader requested that an item be added to the next City Council agenda regarding the City's State of Emergency and plans for safe steps toward reopening as the County and State Health Departments allow.

City Administrator Arrula stated that a task force comprised of Orange County City Managers and CEOs will be convening to consider the Governor of California's guidance regarding the Phase 2 partial reopening of Orange County Cities including playgrounds, parks, City Halls, community facilities, trails, and everything that comes with operating a full-service city.

Mayor Smith commented that the City's focus is preparing and planning for a for a safe implementation of reopening offices and businesses and thanked the Staff for their commitment and willingness. He recognized Rotary International District 5320 for the assembly and distribution of nearly 70,000 medically approved face shields and the City for providing a community facility for the Rotary Staff to safely assemble the shields.

Mayor Smith shared thoughts of Judy Gomez in whose memory the meeting is being adjourned and noted that she was one of the first members of American Legion Auxiliary Unit 277 and has been involved in the recognition of Poppy Day and Poppy Month each year.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:52 p.m. in memory of Judy Gomez, member of the American Legion Auxiliary Unit 277, to Tuesday, May 19, 2020 at 5:30 p.m.

Ward L. Smith, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary

City of Placentia
Check Register
 For 05/19/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 663,920.51

Check Totals by ID

AP	663,920.51
EP	0.00
IP	0.00
OP	0.00

Void Total: 208.80
Check Total: 663,711.71

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	328,818.59
206-Gas Tax Bond Fund (0052)	4,791.29
208-Sccssr Agncy Ret Oblg (0054)	2,317.45
210-Measure M (0018)	25,934.36
225-Asset Seizure (0021)	700.24
229-Comm Trans Hous Grant (0062)	180.78
231-Placentia Reg Nav Cent(0078)	151.96
260-Street Lighting Distrct (0028)	32,367.30
265-Landscape Maintenance (0029)	3,683.23
275-Sewer Maintenance (0048)	249,808.48
280-Misc Grants Fund (0050)	439.67
501-Refuse Administration (0037)	6,339.22
601-Employee Health & Wlfre (0039)	1,859.14
605-Risk Management (0040)	5,720.00
701-Special Deposits (0044)	600.00

Check Total: 663,711.71

1.C.
May 19, 2020

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 05/13/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
RV	CALPERS V003986	REPLACEMENT BENEFIT CONTR	395083-5161 Health Insurance Premiums	ACH050420	208.80	10000001599768		00104392	05/04/2020
Check Total:					208.80				
Type Total:					208.80				
Void Total:					208.80				

City of Placentia
Check Register
For 05/13/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ADMINSURE V004980	MARCH WORKERS' COMP ADMIN SVS	404580-6025 Third Party Administration	AP043020	4,059.00	13229		00104343	04/30/2020
					Check Total:	4,059.00			
MW OH	AT & T V008736	APR SPORTS COMPLEX INTERNET	296561-6215 Telephone	AP043020	32.10	APRIL LMD 20		00104344	04/30/2020
MW OH	AT & T V008736	APR TEEN CTR INTERNET	109595-6215 Telephone	AP043020	41.35	APRIL T/C 20		00104344	04/30/2020
MW OH	AT & T V008736	3/17-4/16 KOCH PARK INTERNET	109595-6215 Telephone	AP043020	41.35	KP APRIL 20		00104344	04/30/2020
					Check Total:	114.80			
MW OH	AT&T V011041	APR CITY HALL INTERNET	109595-6215 Telephone	AP043020	1,581.72	0259883504		00104345	04/30/2020
					Check Total:	1,581.72			
MW OH	AT&T MOBILITY V011025	MARCH PW WIRELESS SVS	109595-6215 Telephone	AP043020	1,457.41	16244413		00104346	04/30/2020
MW OH	AT&T MOBILITY V011025	MAR PD, FD WIRELESS SVS	109595-6215 Telephone	AP043020	3,050.90	16250270		00104346	04/30/2020
					Check Total:	4,508.31			
MW OH	AXIS GENERAL V011183	APR KRAEMER PUMP STN MAINT	103652-6099 / 21009-6099 Professional Services	AP043020	371.65	7421	P11573	00104347	04/30/2020
MW OH	AXIS GENERAL V011183	APR KRAEMER PUMP STN MAINT	103652-6099 Professional Services	AP043020	371.64	7421	P11573	00104347	04/30/2020
MW OH	AXIS GENERAL V011183	APR PLACENTIA PUMP STN MAINT	103652-6099 Professional Services	AP043020	371.64	7422	P11573	00104347	04/30/2020
MW OH	AXIS GENERAL V011183	APR PLACENTIA PUMP STN MAINT	103652-6099 / 21010-6099 Professional Services	AP043020	371.65	7422	P11573	00104347	04/30/2020
MW OH	AXIS GENERAL V011183	APR MELROSE PUMP STN MAINT	103652-6099 Professional Services	AP043020	743.29	7423	P11573	00104347	04/30/2020
					Check Total:	2,229.87			

**City of Placentia
Check Register
For 05/13/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	B & M LAWN & GARDEN V000127	PORTABLE GAS CAN	103655-6301 Special Department Supplies	AP043020	281.71 440201		00104348	04/30/2020
					Check Total:	281.71		
MW OH	BC TRAFFIC SPECIALIST V009382	STREET SIGNS	103652-6310 Street Signs	AP043020	244.42 0048577		00104349	04/30/2020
					Check Total:	244.42		
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP043020	334.03 72551740		00104350	04/30/2020
					Check Total:	334.03		
MW OH	CANON FINANCIAL SERVICES V008979	ESPR COPIER CONTRACT CHARGES	109595-6175 Office Equipment Rental	AP043020	1,390.32 21314215		00104351	04/30/2020
MW OH	CANON FINANCIAL SERVICES V008979	ESPR COPIER USAGE CHARGES	109595-6175 Office Equipment Rental	AP043020	266.00 21314217		00104351	04/30/2020
					Check Total:	1,656.32		
MW OH	CBE V008124	3/5-4/4 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP043020	14.99 IN2259023		00104352	04/30/2020
MW OH	CBE V008124	3/20-4/19 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP043020	60.10 IN2264236		00104352	04/30/2020
					Check Total:	75.09		
MW OH	CENTURY BUSINESS V010180	DEC-MARCH COPIER USAGE	109595-6175 Office Equipment Rental	AP043020	1,083.34 AR2148		00104353	04/30/2020
					Check Total:	1,083.34		
MW OH	CITY OF BREA V000125	NOTECARDS & ENVELOPES	101001-6301 Special Department Supplies	AP043020	175.08 ASCS001511		00104354	04/30/2020
MW OH	CITY OF BREA V000125	BUSINESS CARDS	103550-6315 Office Supplies	AP043020	5.49 ASCS001511		00104354	04/30/2020
MW OH	CITY OF BREA V000125	BUSINESS CARDS	101511-6315 Office Supplies	AP043020	53.32 ASCS001511		00104354	04/30/2020
MW OH	CITY OF BREA	BUSINESS CARDS	101512-6315	AP043020	5.49 ASCS001511		00104354	04/30/2020

**City of Placentia
Check Register
For 05/13/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V000125		Office Supplies					
				Check Total:	239.38			
MW OH	CLEAR CHOICE LIEN SALES FEB CSUF PD LIEN SERVICES V005847		103047-6183 CSUF PD Reimburse Impound Fees	AP043020	50.00 250B		00104355	04/30/2020
				Check Total:	50.00			
MW OH	DOTY BROTHERS V007347	PROGRESS PMT 1 CONST SVS	185801-6185 Construction Services	AP043020	16,056.70 410019122P1	P11661	00104356	04/30/2020
MW OH	DOTY BROTHERS V007347	PROGRESS PMT 1 CONST SVS	485801-6185 Construction Services	AP043020	144,510.31 410019122P1	P11661	00104356	04/30/2020
MW OH	DOTY BROTHERS V007347	PROGRESS PMT 2 CONST SVS	185801-6185 Construction Services	AP043020	8,271.63 410019122P2	P11661	00104356	04/30/2020
MW OH	DOTY BROTHERS V007347	PROGRESS PMT 2 CONST SVS	485801-6185 Construction Services	AP043020	74,444.70 410019122P2	P11661	00104356	04/30/2020
				Check Total:	243,283.34			
MW OH	DOWER, JAMES C V011438	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP043020	100.00 30-20-263		00104357	04/30/2020
				Check Total:	100.00			
MW OH	FM THOMAS AIR V010634	REPAIR EVAPORATOR PIPING	103654-6290 Dept. Contract Services	AP043020	586.03 41041	P11527	00104358	04/30/2020
				Check Total:	586.03			
MW OH	GLASBY MAINT. SUPPLY COHAND SOAP V000445		103654-6301 / 50500-6301 Special Department Supplies	AP043020	635.73 305715A		00104359	04/30/2020
MW OH	GLASBY MAINT. SUPPLY CODISINFECTANT WIPES V000445		103654-6301 / 50500-6301 Special Department Supplies	AP043020	94.93 305783A		00104359	04/30/2020
				Check Total:	730.66			
MW OH	HARRIS & ASSOCIATES V007293	MAR PAVEMENT MGMT PLAN SVS	183551-6015 Engineering Services	AP043020	1,606.03 44358	P11673	00104360	04/30/2020
MW OH	HARRIS & ASSOCIATES V007293	MAR PAVEMENT MGMT PLAN SVS	103551-6099 Professional Services	AP043020	479.72 44358	P11673	00104360	04/30/2020

City of Placentia
Check Register
For 05/13/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	2,085.75				
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/18 PD 4/24	0010-2170 Deferred Comp Payable - ICMA	AP043020	2,677.63	042420A		00104361	04/30/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/18 PD 4/24	0054-2170 Deferred Comp Payable - ICMA	AP043020	234.94	042420A		00104361	04/30/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/18 PD 4/24	0029-2170 Deferred Comp Payable - ICMA	AP043020	12.00	042420A		00104361	04/30/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/18 PD 4/24	0048-2170 Deferred Comp Payable - ICMA	AP043020	60.01	042420A		00104361	04/30/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 4/18 PD 4/24	0037-2170 Deferred Comp Payable - ICMA	AP043020	84.00	042420A		00104361	04/30/2020
				Check Total:	3,068.58				
MW OH	IMPERIAL SPRINKLER V006506	ELECTRIC VALVE	103655-6301 Special Department Supplies	AP043020	182.65	4130807-00		00104362	04/30/2020
				Check Total:	182.65				
MW OH	JART DIRECT MAIL V011399	PUBIC HEARING NOTICE POSTAGE	374386-6299 Other Purchased Services	AP043020	2,203.79	034981		00104363	04/30/2020
				Check Total:	2,203.79				
MW OH	JOE BACKFLOW CO. V009867	REPAIR BACKFLOW DEVICES	103655-6290 Dept. Contract Services	AP043020	420.00	2670		00104364	04/30/2020
				Check Total:	420.00				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/18 PD 4/24	0010-2131 Employer PARS/ARS Payable	AP043020	1,455.76	042420A		00104365	04/30/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/18 PD 4/24	0054-2131 Employer PARS/ARS Payable	AP043020	177.20	042420A		00104365	04/30/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/18 PD 4/24	0029-2131 Employer PARS/ARS Payable	AP043020	165.82	042420A		00104365	04/30/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/18 PD 4/24	0048-2131 Employer PARS/ARS Payable	AP043020	183.78	042420A		00104365	04/30/2020

**City of Placentia
Check Register
For 05/13/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 4/18 PD 4/24	0037-2131 Employer PARS/ARS Payable	AP043020	227.55 042420A		00104365	04/30/2020
					Check Total:	2,210.11		
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0029-2192 Police Legal Services	AP043020	5.18 MARCH 20		00104366	04/30/2020
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0010-2192 Police Legal Services	AP043020	113.86 MARCH 20		00104366	04/30/2020
MW OH	LEGAL SHIELD V008104	MARCH LEGAL SERVICES	0048-2192 Police Legal Services	AP043020	25.41 MARCH 20		00104366	04/30/2020
					Check Total:	144.45		
MW OH	LINCOLN PUBLIC SAFETY V011264	3/27-4/8 CONSULTANT SVS	103066-6001 Management Consulting Services	AP043020	4,837.50 015	P11556	00104367	04/30/2020
					Check Total:	4,837.50		
MW OH	LN CURTIS & SONS V011267	PD UNIFORM SHIRTS - PERRY	103041-6360 Uniforms	AP043020	82.68 INV378335		00104368	04/30/2020
MW OH	LN CURTIS & SONS V011267	PD PATCHES & ROCKERS	103041-6360 Uniforms	AP043020	1,598.62 INV381171		00104368	04/30/2020
					Check Total:	1,681.30		
MW OH	MC FADDEN-DALE V000635	RESTROOM SIGNS	103654-6301 Special Department Supplies	AP043020	35.34 408121/5		00104369	04/30/2020
MW OH	MC FADDEN-DALE V000635	TRAILER JACK	103658-6350 Small Tools/Equipment	AP043020	256.01 408214/5		00104369	04/30/2020
MW OH	MC FADDEN-DALE V000635	CONTACT CLEANER	103654-6301 Special Department Supplies	AP043020	41.05 408306/5		00104369	04/30/2020
MW OH	MC FADDEN-DALE V000635	CUTTING DISC	103658-6350 Small Tools/Equipment	AP043020	42.45 408348/5		00104369	04/30/2020
					Check Total:	374.85		
MW OH	NICKEY PETROLEUM V000696	GASOLINE	103658-6345 Gasoline & Diesel Fuel	AP043020	11,147.87 350023	P11509	00104370	04/30/2020

**City of Placentia
Check Register
For 05/13/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	11,147.87				
MW OH	OFFICE & ERGONOMIC V011440	CAUCUS ROOM CONF CHAIRS	103654-6130 Repair & Maint/Facilities	AP043020	10,695.56	21240		00104371	04/30/2020
				Check Total:	10,695.56				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP043020	1,163.27	1020225474		00104372	04/30/2020
				Check Total:	1,163.27				
MW OH	PARS V006999	FEB PARS ARS FEES	395083-6025 Third Party Administration	AP043020	749.79	45267		00104373	04/30/2020
MW OH	PARS V006999	FEB PARS REP FEES	395083-6025 Third Party Administration	AP043020	400.00	45342		00104373	04/30/2020
				Check Total:	1,149.79				
MW OH	PEST OPTIONS INC V010037	MARCH PARK PEST CONTROL SVS	103655-6130 Repair & Maint/Facilities	AP043020	440.00	346731		00104374	04/30/2020
				Check Total:	440.00				
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP043020	390.40	124123041000-00		00104375	04/30/2020
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	109595-5110 Life Ins Allocation	AP043020	854.41	124123041000-00		00104375	04/30/2020
				Check Total:	1,244.81				
MW OH	QUALITY CODE PUBLISHING V006777	MUNICIPAL CODE BOOKS	101513-6299 Other Purchased Services	AP043020	4,457.35	2020-108		00104376	04/30/2020
				Check Total:	4,457.35				
MW OH	SILVER & WRIGHT LLP V009853	MAR CODE ENFORCE LEGAL SVS	101005-6299 Other Purchased Services	AP043020	1,326.05	26493		00104377	04/30/2020
				Check Total:	1,326.05				
MW OH	SO CAL LAND MAINTENANCE V011102	MARCH PARK MAINT SVS	103655-6115 Landscaping	AP043020	22,968.91	8870	P11512	00104378	04/30/2020
MW OH	SO CAL LAND MAINTENANCE	APRIL PARK MAINT SVS	103655-6115	AP043020	22,968.91	8906	P11512	00104378	04/30/2020

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	V011102		Landscaping						
				Check Total:	45,937.82				
MW OH	SOUTH COAST AQMD V001190	REINSTATE F21129 GENERATOR	103654-6290 Dept. Contract Services	AP043020	421.02	352641		00104379	04/30/2020
				Check Total:	421.02				
MW OH	SPARKLETTS V000967	APRIL CH COFFEE, WATER SVS	109595-6301 Special Department Supplies	AP043020	3,687.90	4106122 041720		00104380	04/30/2020
				Check Total:	3,687.90				
MW OH	TIME WARNER CABLE V004450	MAY FRIENDLY CTR INTERNET	504077-6215 Telephone	AP043020	119.99	0431975042120		00104381	04/30/2020
MW OH	TIME WARNER CABLE V004450	4/14-5/13 PD FIBER INTERNET	109595-6215 Telephone	AP043020	619.00	0528002041420		00104381	04/30/2020
MW OH	TIME WARNER CABLE V004450	MAY NAV CTR INTERNET	784070-6215 Telephone	AP043020	151.96	0570178042320		00104381	04/30/2020
				Check Total:	890.95				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0062-2131 Employer PARS/ARS Payable	AP043020	24.36	042420A		00104382	04/30/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0062-2126 Employee PARS/ARS W/H	AP043020	24.36	042420A		00104382	04/30/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0010-2131 Employer PARS/ARS Payable	AP043020	1,089.11	042420A		00104382	04/30/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0050-2131 Employer PARS/ARS Payable	AP043020	98.21	042420A		00104382	04/30/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0010-2126 Employee PARS/ARS W/H	AP043020	1,089.11	042420A		00104382	04/30/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 4/18 PD 4/24	0050-2126 Employee PARS/ARS W/H	AP043020	98.21	042420A		00104382	04/30/2020
				Check Total:	2,423.36				
MW OH	VERIZON WIRELESS	3/21-4/20 PD WIRELESS DEVICES	109595-6215	AP043020	1,850.30	9852962522		00104383	04/30/2020

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	V008735		Telephone						
MW OH	VERIZON WIRELESS V008735	3/21-4/20 IPAD CHARGES	109595-6215 Telephone	AP043020	440.60	9852962524		00104383	04/30/2020
				Check Total:	2,290.90				
MW OH	WELLS FARGO BANK NA V010035	GAS TAX TRUSTEE FEES	525525-6030 Trustee Fees	AP043020	3,691.29	0425720		00104384	04/30/2020
				Check Total:	3,691.29				
MW OH	WEX BANK V007269	MARCH PD FUEL CHARGES	103658-6345 Gasoline & Diesel Fuel	AP043020	269.42	64532932		00104385	04/30/2020
				Check Total:	269.42				
MW OH	CALIFORNIA STATE V004813	PE 04/18/20 PD 04/24/20	0029-2196 Garnishments W/H	PY009	138.46	2700/2001009		00104386	05/01/2020
MW OH	CALIFORNIA STATE V004813	PE 04/18/20 PD 04/24/20	0010-2196 Garnishments W/H	PY009	1,125.21	2700/2001009		00104386	05/01/2020
MW OH	CALIFORNIA STATE V004813	PE 04/18/20 PD 04/24/20	0048-2196 Garnishments W/H	PY009	64.15	2700/2001009		00104386	05/01/2020
MW OH	CALIFORNIA STATE V004813	PE 04/18/20 PD 04/24/20	0037-2196 Garnishments W/H	PY009	69.23	2700/2001009		00104386	05/01/2020
				Check Total:	1,397.05				
MW OH	FRANCHISE TAX BOARD V000404	PE 04/18/20 PD 04/24/20	0048-2196 Garnishments W/H	PY009	6.00	2710/2001009		00104387	05/01/2020
MW OH	FRANCHISE TAX BOARD V000404	PE 04/18/20 PD 04/24/20	0010-2196 Garnishments W/H	PY009	54.00	2710/2001009		00104387	05/01/2020
				Check Total:	60.00				
MW OH	ORANGE COUNTY V000699	PE 04/18/20 PD 04/24/20	0062-2176 PCEA/OCEA Assoc Dues	PY009	9.62	2610/2001009		00104388	05/01/2020
MW OH	ORANGE COUNTY V000699	PE 04/18/20 PD 04/24/20	0029-2176 PCEA/OCEA Assoc Dues	PY009	5.69	2610/2001009		00104388	05/01/2020
MW OH	ORANGE COUNTY	PE 04/18/20 PD 04/24/20	0048-2176	PY009	22.53	2610/2001009		00104388	05/01/2020

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	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	PE 04/18/20 PD 04/24/20	0010-2176 PCEA/OCEA Assoc Dues	PY009	345.52	2610/2001009		00104388	05/01/2020
MW OH	ORANGE COUNTY V000699	PE 04/18/20 PD 04/24/20	0037-2176 PCEA/OCEA Assoc Dues	PY009	1.44	2610/2001009		00104388	05/01/2020
Check Total:					384.80				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 04/18/20 PD 04/24/20	0062-2176 PCEA/OCEA Assoc Dues	PY009	1.00	2615/2001009		00104389	05/01/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 04/18/20 PD 04/24/20	0010-2176 PCEA/OCEA Assoc Dues	PY009	35.91	2615/2001009		00104389	05/01/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 04/18/20 PD 04/24/20	0048-2176 PCEA/OCEA Assoc Dues	PY009	2.34	2615/2001009		00104389	05/01/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 04/18/20 PD 04/24/20	0029-2176 PCEA/OCEA Assoc Dues	PY009	0.60	2615/2001009		00104389	05/01/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 04/18/20 PD 04/24/20	0037-2176 PCEA/OCEA Assoc Dues	PY009	0.15	2615/2001009		00104389	05/01/2020
Check Total:					40.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0062-2170 Deferred Comp Payable - ICMA	PY009	31.75	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0010-2170 Deferred Comp Payable - ICMA	PY009	2,600.10	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0029-2170 Deferred Comp Payable - ICMA	PY009	111.14	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0048-2170 Deferred Comp Payable - ICMA	PY009	119.97	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0054-2170 Deferred Comp Payable - ICMA	PY009	8.77	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/18/20 PD 04/24/20	0037-2170 Deferred Comp Payable - ICMA	PY009	30.35	2606/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER	PE 04/18/20 PD 04/24/20	0048-2170	PY009	10.13	2608/2001009		00104390	05/01/2020

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	V007191		Deferred Comp Payable - ICMA					
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0054-2170 Deferred Comp Payable - ICMA	PY009	30.38 2608/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0010-2170 Deferred Comp Payable - ICMA	PY009	832.58 2608/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0037-2170 Deferred Comp Payable - ICMA	PY009	14.18 2608/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0037-2170 Deferred Comp Payable - ICMA	PY009	9.97 2609/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0054-2170 Deferred Comp Payable - ICMA	PY009	21.37 2609/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0048-2170 Deferred Comp Payable - ICMA	PY009	7.12 2609/2001009		00104390	05/01/2020
MW OH	VANTAGEPOINT TRANSFER PE 04/18/20 PD 04/24/20 V007191		0010-2170 Deferred Comp Payable - ICMA	PY009	104.03 2609/2001009		00104390	05/01/2020
				Check Total:	3,931.84			
MW OH	HARRELL & COMPANY V006626	18/19 ANNUAL REPORTS	525525-6030 Trustee Fees	AP050120	1,100.00 040720		00104391	04/30/2020
MW OH	HARRELL & COMPANY V006626	18/19 ANNUAL REPORTS	105525-6030 Trustee Fees	AP050120	1,100.00 040720		00104391	04/30/2020
MW OH	HARRELL & COMPANY V006626	18/19 ANNUAL REPORTS	547525-6030 Trustee Fees	AP050120	1,500.00 040720		00104391	04/30/2020
				Check Total:	3,700.00			
MW OH	DEROTIC EMERGENCY V011295	FIRE ENGINE RENTALS	103066-6250 Staff Training	AP050620	62,000.00 HQ1-1105		00104393	05/06/2020
MW OH	DEROTIC EMERGENCY V011295	DELIVERY FEE	103066-6301 Special Department Supplies	AP050620	690.00 S-1229		00104393	05/06/2020
				Check Total:	62,690.00			
MW OH	ALTERNATIVE HOSE INC	HOSE ASSEMBLY	103658-6137	AP050720	123.73 5968224		00104394	05/07/2020

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	V005320		Repair Maint/Equipment						
				Check Total:	123.73				
MW OH	ANTHEM LIFE INSURANCE V000046	MAY LIFE INSURANCE	395083-5163 Life Insurance Premiums	AP050720	5.00	MAY 2020		00104395	05/07/2020
				Check Total:	5.00				
MW OH	AUTODESK INC V010734	AUTOCAD RENEWAL	101523-6136 Software Maintenance	AP050720	2,820.00	9057973562		00104396	05/07/2020
				Check Total:	2,820.00				
MW OH	B & M LAWN & GARDEN V000127	CHAIN GUARD	103655-6301 Special Department Supplies	AP050720	57.85	442267		00104397	05/07/2020
				Check Total:	57.85				
MW OH	BRYTON PRINTING INC V011194	HEARING NOTICE PRINTING	374386-6299 Other Purchased Services	AP050720	2,869.71	15654		00104398	05/07/2020
				Check Total:	2,869.71				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP050720	250.46	72558392		00104399	05/07/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP050720	334.03	72558393		00104399	05/07/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP050720	250.46	72562709		00104399	05/07/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP050720	334.03	72564453		00104399	05/07/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP050720	693.74	72566641		00104399	05/07/2020
				Check Total:	1,862.72				
MW OH	CARL WARREN & CO V008011	APRIL LIABILITY ADMIN SVS	404582-6025 Third Party Administration	AP050720	1,661.00	1900882		00104400	05/07/2020
				Check Total:	1,661.00				
MW OH	CASPERSEN, DYLAN	DEMOLITION BOND REFUND	0044-2045	AP050720	500.00	50-1-733		00104401	05/07/2020

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	V010788		Construction Deposits(Swim)					
				Check Total:	500.00			
MW OH	CITY OF ANAHEIM V010186	3/16-4/15 ELECTRICAL FEES	109595-6330 Electricity	AP050720	63.77 031920		00104402	05/07/2020
				Check Total:	63.77			
MW OH	CITY OF BREA V000125	PRINTING SERVICES	102531-6315 Office Supplies	AP050720	33.31 ASCS001524		00104403	05/07/2020
MW OH	CITY OF BREA V000125	PRINTING SERVICES	102531-6245 Meetings & Conferences	AP050720	719.08 ASCS001524		00104403	05/07/2020
MW OH	CITY OF BREA V000125	PRINTING SERVICES	102533-6230 Printing & Binding	AP050720	26.57 ASCS001524		00104403	05/07/2020
				Check Total:	778.96			
MW OH	CORTEZ, CELEENA V011443	PS TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP050720	350.12 CC030220MM		00104404	05/07/2020
				Check Total:	350.12			
MW OH	COUNTY OF ORANGE V008881	OCT-NOV BIKEWAY AGREEMENT	109595-6999 Other Expenditure	AP050720	759.07 PW200390		00104405	05/07/2020
				Check Total:	759.07			
MW OH	DFS FLOORING INC V000099	JAN CARPET CLEANING SVS	103654-6130 Repair & Maint/Facilities	AP050720	665.00 305857-50		00104406	05/07/2020
MW OH	DFS FLOORING INC V000099	FEB CARPET CLEANING SVS	103654-6130 Repair & Maint/Facilities	AP050720	665.00 305857-51		00104406	05/07/2020
MW OH	DFS FLOORING INC V000099	MARCH CARPET CLEANING SVS	103654-6130 Repair & Maint/Facilities	AP050720	665.00 305857-52		00104406	05/07/2020
MW OH	DFS FLOORING INC V000099	EXTRA PD CARPET CLEANING	103654-6130 / 50500-6130 Repair & Maint/Facilities	AP050720	950.00 305857-53		00104406	05/07/2020
MW OH	DFS FLOORING INC V000099	CH FOGGING DISINFECTING SVS	103654-6130 / 50500-6130 Repair & Maint/Facilities	AP050720	3,797.00 305857-54		00104406	05/07/2020
MW OH	DFS FLOORING INC	4/14 WHITTEN FOGGING SVS	103654-6130 / 50500-6130	AP050720	450.00 308596-1		00104406	05/07/2020

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	V000099		Repair & Maint/Facilities						
				Check Total:	7,192.00				
MW OH	DIAMOND ENVIRONMENTAL INDUSTRIAL RESTROOM SVS V004152		109595-6999 Other Expenditure	AP050720	73.21	0002415372		00104407	05/07/2020
MW OH	DIAMOND ENVIRONMENTAL CROWTHER RESTROOM SVS V004152		109595-6999 Other Expenditure	AP050720	73.21	0002415474		00104407	05/07/2020
MW OH	DIAMOND ENVIRONMENTAL INDUSTRIAL RESTROOM RENTAL V004152		109595-6999 Other Expenditure	AP050720	232.90	0002464895		00104407	05/07/2020
MW OH	DIAMOND ENVIRONMENTAL CROWTHER HAND WASH RENTAL V004152		109595-6999 / 50500-6999 Other Expenditure	AP050720	64.59	0002509590		00104407	05/07/2020
MW OH	DIAMOND ENVIRONMENTAL INDUSTRIAL RESTROOM RENTAL V004152		109595-6999 / 50500-6999 Other Expenditure	AP050720	109.59	0002509596		00104407	05/07/2020
MW OH	DIAMOND ENVIRONMENTAL CROWTHER HAND WASH RENTAL V004152		109595-6999 / 50500-6999 Other Expenditure	AP050720	209.42	0002512527		00104407	05/07/2020
				Check Total:	762.92				
MW OH	DLW CONSULTING & V011427	3/13-22 BACKGROUND CHECKS	103066-6290 Dept. Contract Services	AP050720	1,500.00	032320	P11684	00104408	05/07/2020
MW OH	DLW CONSULTING & V011427	3/18-26 BACKGROUND CHECKS	103066-6290 Dept. Contract Services	AP050720	5,400.00	032620	P11684	00104408	05/07/2020
MW OH	DLW CONSULTING & V011427	3/25-4/8 BACKGROUND CHECKS	103066-6290 Dept. Contract Services	AP050720	7,200.00	040820	P11684	00104408	05/07/2020
MW OH	DLW CONSULTING & V011427	3/30-4/13 BACKGROUND CHECKS	103066-6290 Dept. Contract Services	AP050720	10,800.00	041320	P11684	00104408	05/07/2020
				Check Total:	24,900.00				
MW OH	FASTSIGNS V007748	CITY SEALS FOR VEHICLES	103658-6301 Special Department Supplies	AP050720	142.41	261-8600		00104409	05/07/2020
				Check Total:	142.41				
MW OH	GLASBY MAINT. SUPPLY COKN95 MASKS V000445		103654-6301 / 50500-6301 Special Department Supplies	AP050720	226.28	305668A		00104410	05/07/2020

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MW OH	GLASBY MAINT. SUPPLY V000445	CODISINFECTANT	103654-6301 / 50500-6301 Special Department Supplies	AP050720	522.00 305943A		00104410	05/07/2020
MW OH	GLASBY MAINT. SUPPLY V000445	COJANITORIAL SUPPLIES	103654-6301 Special Department Supplies	AP050720	1,208.81 305943A		00104410	05/07/2020
MW OH	GLASBY MAINT. SUPPLY V000445	COPAPER TOWELS	103654-6301 Special Department Supplies	AP050720	62.39 305952A		00104410	05/07/2020
Check Total:					2,019.48			
MW OH	GOLDEN STATE WATER V000928	FEB-APRIL WATER CHARGES	109595-6335 Water	AP050720	15,676.19 042120		00104411	05/07/2020
MW OH	GOLDEN STATE WATER V000928	FEB-APRIL WATER CHARGES	296561-6335 Water	AP050720	2,746.09 042120		00104411	05/07/2020
Check Total:					18,422.28			
MW OH	GST V009410	APRIL IT SERVICE & MAINT	101523-6290 Dept. Contract Services	AP050720	19,500.00 INV49046	P11618	00104412	05/07/2020
Check Total:					19,500.00			
MW OH	H&S ENERGY LLC V010680	FEB CAR WASH SVS	103658-6301 Special Department Supplies	AP050720	654.35 FEBRUARY 20		00104413	05/07/2020
MW OH	H&S ENERGY LLC V010680	MARCH CAR WASH SVS	103658-6301 Special Department Supplies	AP050720	179.82 MARCH 20		00104413	05/07/2020
Check Total:					834.17			
MW OH	HDL COREN & CONE V001564	APR-JUN PROPERTY TAX MGMT SVS	102020-6099 Professional Services	AP050720	3,465.00 0027859-IN	P11538	00104414	05/07/2020
Check Total:					3,465.00			
MW OH	HEALTHPOINTE MEDICAL V010713	APRIL PRE EMPLOYMENT EXAMS	101512-6099 Professional Services	AP050720	1,201.00 30601-3208208		00104415	05/07/2020
MW OH	HEALTHPOINTE MEDICAL V010713	APRIL PRE EMPLOYMENT EXAMS	103066-6301 Special Department Supplies	AP050720	757.00 30601-3208208		00104415	05/07/2020
Check Total:					1,958.00			
MW OH	HERC RENTALS INC	CROWTER GENERATOR RENTAL	109595-6999 / 50500-6999	AP050720	2,284.87 31375691-001		00104416	05/07/2020

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	V010786		Other Expenditure						
				Check Total:	2,284.87				
MW OH	HOME DEPOT CREDIT V010624	PW SUPPLIES	103654-6301 Special Department Supplies	AP050720	55.91	1013935		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP050720	126.68	1022726		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	PW SUPPLIES	103654-6301 Special Department Supplies	AP050720	35.47	1024831		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	BENCH REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP050720	39.33	12334		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	SPRAY BOTTLES	103654-6130 / 50500-6130 Repair & Maint/Facilities	AP050720	38.66	2012056		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP050720	94.85	3013062		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP050720	43.10	3023616		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	BENCH REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP050720	422.66	6013692		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	GRAFFITI REMOVAL PAINT	103652-6301 Special Department Supplies	AP050720	357.91	7044918		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	AP050720	65.67	7061340		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP050720	57.67	8013466		00104417	05/07/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP050720	136.12	9013958		00104417	05/07/2020
				Check Total:	1,474.03				
MW OH	IMPERIAL SPRINKLER V006506	FAUCET REPAIR KIT	103655-6301 Special Department Supplies	AP050720	93.14	4139659-00		00104418	05/07/2020
MW OH	IMPERIAL SPRINKLER	CONTROLLER, SOLENOID	103655-6301	AP050720	154.07	4145853-00		00104418	05/07/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006506		Special Department Supplies						
				Check Total:	247.21				
MW OH	JONES & MAYER V009822	4/1-19 LEGAL SERVICES	103066-6001 Management Consulting Services	AP050720	5,383.00	97238	P11523	00104419	05/07/2020
				Check Total:	5,383.00				
MW OH	LEYDE, JAYMIE V011442	PS TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP050720	350.12	JL030220MM		00104420	05/07/2020
				Check Total:	350.12				
MW OH	LINCOLN PUBLIC SAFETY V011264	4/16-5/5 SERVICES	103066-6001 Management Consulting Services	AP050720	4,312.50	016	P11556	00104421	05/07/2020
				Check Total:	4,312.50				
MW OH	MANAGED HEALTH V008122	MAY EAP PROGRAM PMT	395083-5161 Health Insurance Premiums	AP050720	313.95	PRM-051573		00104422	05/07/2020
				Check Total:	313.95				
MW OH	MC FADDEN-DALE V000635	SILICA SAND	103654-6130 Repair & Maint/Facilities	AP050720	61.39	409404/5		00104423	05/07/2020
MW OH	MC FADDEN-DALE V000635	LARGE BOLT	103654-6130 Repair & Maint/Facilities	AP050720	4.36	409782/5		00104423	05/07/2020
MW OH	MC FADDEN-DALE V000635	PARK MAINT SUPPLIES	103655-6130 Repair & Maint/Facilities	AP050720	22.20	409828/5		00104423	05/07/2020
MW OH	MC FADDEN-DALE V000635	HITCH PIN	103658-6137 Repair Maint/Equipment	AP050720	8.08	410265/5		00104423	05/07/2020
				Check Total:	96.03				
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP050720	206.57	65084		00104424	05/07/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	AP050720	215.86	65086		00104424	05/07/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	AP050720	52.59	65133		00104424	05/07/2020

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For 05/13/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP050720	123.94 65140		00104424	05/07/2020
				Check Total:	598.96			
MW OH	ORANGE COUNTY V009272	CLASS B VIOLATION PMT	103658-6137 Repair Maint/Equipment	AP050720	250.00 ACP-ORA-19/20-		00104425	05/07/2020
				Check Total:	250.00			
MW OH	PSYCHOLOGICAL V009259	PD PRE EMPLOYMENT EXAM	101512-6099 Professional Services	AP050720	400.00 523945		00104426	05/07/2020
				Check Total:	400.00			
MW OH	QUADIENT FINANCE USA INC V011439	POSTAGE FOR MACHINE	109595-6325 Postage	AP050720	5,010.00 041720		00104427	05/07/2020
				Check Total:	5,010.00			
MW OH	SHRED-IT USA V000905	MARCH DOC SHRED SERVICES	374386-6299 Other Purchased Services	AP050720	451.65 8129572194		00104428	05/07/2020
				Check Total:	451.65			
MW OH	SO CAL GAS V000909	3/258-4/23 GAS CHARGES	109595-6340 Natural Gas	AP050720	39.30 042720		00104429	05/07/2020
				Check Total:	39.30			
MW OH	SOUTH COAST AQMD V001190	19/20 HOT SPOT PROGRAM PMT	103654-6257 Licenses & Permits	AP050720	137.63 3637635		00104430	05/07/2020
				Check Total:	137.63			
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP050720	31.68 042420		00104431	05/07/2020
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRICAL CHARGES	296561-6330 Electricity	AP050720	46.11 042420		00104431	05/07/2020
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRICAL CHARGES	286560-6330 Electricity	AP050720	32,367.30 042420		00104431	05/07/2020
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP050720	165.76 042420		00104431	05/07/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRICAL CHARGES	109595-6330 Electricity	AP050720	12,324.15	042420		00104431	05/07/2020
					Check Total:	44,935.00			
MW OH	TIME WARNER CABLE V004450	MAY EOC SPECTRUM BUSINESS	109595-6215 Telephone	AP050720	615.69	0034466042620		00104432	05/07/2020
MW OH	TIME WARNER CABLE V004450	MAY CITY HALL INTERNET	109595-6215 Telephone	AP050720	1,221.39	0347700042520		00104432	05/07/2020
MW OH	TIME WARNER CABLE V004450	MAY WHITTEN INTERNET SVS	109595-6215 Telephone	AP050720	632.91	0347726042520		00104432	05/07/2020
MW OH	TIME WARNER CABLE V004450	MAY PW YARD INTERNET	109595-6215 Telephone	AP050720	632.91	0347858042620		00104432	05/07/2020
					Check Total:	3,102.90			
MW OH	VALVERDE CONSTRUCTION V007502	EMERGENCY SEWER REPAIRS	484356-6120 R & M/Sewer & Storm Drain	AP050720	28,915.50	01	P11689	00104433	05/07/2020
					Check Total:	28,915.50			
MW OH	VERIZON WIRELESS V008735	APRIL CA IPAD CHARGES	109595-6215 Telephone	AP050720	38.01	9852962523		00104434	05/07/2020
MW OH	VERIZON WIRELESS V008735	APRIL IPAD CHARGES	109595-6215 Telephone	AP050720	220.95	9852962525		00104434	05/07/2020
MW OH	VERIZON WIRELESS V008735	APR PUMP STATION INTERNET	109595-6215 Telephone	AP050720	19.00	9852967175		00104434	05/07/2020
MW OH	VERIZON WIRELESS V008735	APR PUMP STATION INTERNET	109595-6215 / 21009-6215 Telephone	AP050720	19.01	9852967175		00104434	05/07/2020
					Check Total:	296.97			
MW OH	WEST COAST ARBORISTS INC V001124	00-16-31 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP050720	7,323.12	153491-A	P11511	00104435	05/07/2020
MW OH	WEST COAST ARBORISTS INC V001124	00/16-31 TREE TRIMMING SVS	103655-6116 / 21008-6116 Tree Maintenance	AP050720	1,946.88	153491-A	P11511	00104435	05/07/2020
MW OH	WEST COAST ARBORISTS INC V001124	02/1-15 TREE TRIMMING SVS	103655-6116	AP050720	5,720.00	155332	P11511	00104435	05/07/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V001124		Tree Maintenance					
MW OH	WEST COAST ARBORISTS INØ/1-15 TREE TRIMMING SVS V001124		103655-6116 Tree Maintenance	AP050720	1,802.00 157420	P11511	00104435	05/07/2020
				Check Total:	16,792.00			
MW OH	YORBA LINDA WATER V001148	3/12-4/13 WATER CHARGES	109595-6335 Water	AP050720	1,385.47 042020		00104436	05/07/2020
				Check Total:	1,385.47			
MW OH	YORBA LINDA WATER V006633	APRIL SEWER FEES	484356-6297 Billing Services	AP050720	1,003.34 231687		00104437	05/07/2020
				Check Total:	1,003.34			
MW OH	ZAMBRANO, FELIPE V003496	PARKS ACTIVITY KITS	104071-6301 / 50500-6301 Special Department Supplies	AP050720	488.18 042920		00104438	05/07/2020
				Check Total:	488.18			
MW OH	CALIFORNIA STATE V004813	PE 05/02/20 PD 05/08/20	0029-2196 Garnishments W/H	PY20010	138.46 2700/2001010		00104439	05/08/2020
MW OH	CALIFORNIA STATE V004813	PE 05/02/20 PD 05/08/20	0010-2196 Garnishments W/H	PY20010	1,125.21 2700/2001010		00104439	05/08/2020
MW OH	CALIFORNIA STATE V004813	PE 05/02/20 PD 05/08/20	0048-2196 Garnishments W/H	PY20010	64.15 2700/2001010		00104439	05/08/2020
MW OH	CALIFORNIA STATE V004813	PE 05/02/20 PD 05/08/20	0037-2196 Garnishments W/H	PY20010	69.23 2700/2001010		00104439	05/08/2020
				Check Total:	1,397.05			
MW OH	FRANCHISE TAX BOARD V000404	PE 05/02/20 PD 05/08/20	0010-2196 Garnishments W/H	PY20010	54.00 2710/2001010		00104440	05/08/2020
MW OH	FRANCHISE TAX BOARD V000404	PE 05/02/20 PD 05/08/20	0048-2196 Garnishments W/H	PY20010	6.00 2710/2001010		00104440	05/08/2020
				Check Total:	60.00			
MW OH	ORANGE COUNTY V000699	PE 05/02/20 PD 05/08/20	0029-2176 PCEA/OCEA Assoc Dues	PY20010	5.62 2610/2001010		00104441	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ORANGE COUNTY V000699	PE 05/02/20 PD 05/08/20	0062-2176 PCEA/OCEA Assoc Dues	PY20010	9.62	2610/2001010		00104441	05/08/2020
MW OH	ORANGE COUNTY V000699	PE 05/02/20 PD 05/08/20	0010-2176 PCEA/OCEA Assoc Dues	PY20010	345.57	2610/2001010		00104441	05/08/2020
MW OH	ORANGE COUNTY V000699	PE 05/02/20 PD 05/08/20	0048-2176 PCEA/OCEA Assoc Dues	PY20010	22.55	2610/2001010		00104441	05/08/2020
MW OH	ORANGE COUNTY V000699	PE 05/02/20 PD 05/08/20	0037-2176 PCEA/OCEA Assoc Dues	PY20010	1.44	2610/2001010		00104441	05/08/2020
Check Total:					384.80				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 05/02/20 PD 05/08/20	0029-2176 PCEA/OCEA Assoc Dues	PY20010	0.57	2615/2001010		00104442	05/08/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 05/02/20 PD 05/08/20	0010-2176 PCEA/OCEA Assoc Dues	PY20010	35.93	2615/2001010		00104442	05/08/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 05/02/20 PD 05/08/20	0062-2176 PCEA/OCEA Assoc Dues	PY20010	1.00	2615/2001010		00104442	05/08/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 05/02/20 PD 05/08/20	0037-2176 PCEA/OCEA Assoc Dues	PY20010	0.15	2615/2001010		00104442	05/08/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 05/02/20 PD 05/08/20	0048-2176 PCEA/OCEA Assoc Dues	PY20010	2.35	2615/2001010		00104442	05/08/2020
Check Total:					40.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 05/02/20 PD 05/08/20	0010-2170 Deferred Comp Payable - ICMA	PY20010	2,601.90	2606/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 05/02/20 PD 05/08/20	0054-2170 Deferred Comp Payable - ICMA	PY20010	8.77	2606/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 05/02/20 PD 05/08/20	0029-2170 Deferred Comp Payable - ICMA	PY20010	109.57	2606/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 05/02/20 PD 05/08/20	0062-2170 Deferred Comp Payable - ICMA	PY20010	31.75	2606/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 05/02/20 PD 05/08/20	0037-2170 Deferred Comp Payable - ICMA	PY20010	30.35	2606/2001010		00104443	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0048-2170 Deferred Comp Payable - ICMA	PY20010	119.74	2606/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0048-2170 Deferred Comp Payable - ICMA	PY20010	10.13	2608/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0037-2170 Deferred Comp Payable - ICMA	PY20010	14.18	2608/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0054-2170 Deferred Comp Payable - ICMA	PY20010	30.38	2608/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0010-2170 Deferred Comp Payable - ICMA	PY20010	832.58	2608/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0054-2170 Deferred Comp Payable - ICMA	PY20010	21.37	2609/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0048-2170 Deferred Comp Payable - ICMA	PY20010	7.12	2609/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0037-2170 Deferred Comp Payable - ICMA	PY20010	9.97	2609/2001010		00104443	05/08/2020
MW OH	VANTAGEPOINT TRANSFER PE 05/02/20 PD 05/08/20 V007191		0010-2170 Deferred Comp Payable - ICMA	PY20010	104.03	2609/2001010		00104443	05/08/2020
Check Total:					3,931.84				
MW OH	ICMA RETIREMENT TRUST P/E 5/2 PD 5/8 V010029		0010-2170 Deferred Comp Payable - ICMA	AP050820	1,813.64	050820A		00104444	05/08/2020
MW OH	ICMA RETIREMENT TRUST P/E 5/2 PD 5/8 V010029		0054-2170 Deferred Comp Payable - ICMA	AP050820	54.94	050820A		00104444	05/08/2020
Check Total:					1,868.58				
MW OH	JOHN HANCOCK USA-PARS PARS P/E 5/2 PD 5/8 V010625		0029-2131 Employer PARS/ARS Payable	AP050820	165.82	050820A		00104445	05/08/2020
MW OH	JOHN HANCOCK USA-PARS PARS P/E 5/2 PD 5/8 V010625		0010-2131 Employer PARS/ARS Payable	AP050820	1,709.45	050820A		00104445	05/08/2020
MW OH	JOHN HANCOCK USA-PARS PARS P/E 5/2 PD 5/8 V010625		0054-2131 Employer PARS/ARS Payable	AP050820	229.33	050820A		00104445	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 5/2 PD 5/8	0037-2131 Employer PARS/ARS Payable	AP050820	251.88 050820A		00104445	05/08/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 5/2 PD 5/8	0048-2131 Employer PARS/ARS Payable	AP050820	201.15 050820A		00104445	05/08/2020
					Check Total:	2,557.63		
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0010-2131 Employer PARS/ARS Payable	AP050820	1,088.19 050820A		00104446	05/08/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0010-2126 Employee PARS/ARS W/H	AP050820	1,088.19 050820A		00104446	05/08/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0062-2131 Employer PARS/ARS Payable	AP050820	23.66 050820A		00104446	05/08/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0050-2126 Employee PARS/ARS W/H	AP050820	61.63 050820A		00104446	05/08/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0062-2126 Employee PARS/ARS W/H	AP050820	23.66 050820A		00104446	05/08/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 5/2 PD 5/8	0050-2131 Employer PARS/ARS Payable	AP050820	61.63 050820A		00104446	05/08/2020
					Check Total:	2,346.96		
					Type Total:	663,711.71		
					Check Total:	663,711.71		

City of Placentia
Electronic Disbursement Register

For 05/19/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
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Grand Total: 682,324.76

EDR Totals by ID

AP	0.00
EP	682,324.76
IP	0.00
OP	0.00

Fund Name	EDR Totals by Fund
101-General Fund (0010)	412,880.69
208-Scssr Agncy Ret Oblg (0054)	3,398.69
211-PEG Fund (0058)	82.26
225-Asset Seizure (0021)	1,517.40
228-NOC-Public Safety Grant(0061)	4,951.61
229-Comm Trans Hous Grant (0062)	15,679.75
231-Placentia Reg Nav Cent(0078)	786.01
265-Landscape Maintenance (0029)	3,417.13
275-Sewer Maintenance (0048)	10,792.33
280-Misc Grants Fund (0050)	495.36
501-Refuse Administration (0037)	3,529.49
601-Employee Health & Wlfre (0039)	177,061.13
605-Risk Management (0040)	47,163.91
701-Special Deposits (0044)	569.00

Void Total: 0.00
EDR Total: 682,324.76

Electronic Disbursement Sub Totals: 682,324.76

ACH Payroll Direct Deposit for 5/8/2020: 380,507.78

Electronic Disbursement Total: 1,062,832.54

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Electronic Disbursement Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0029-2170 Deferred Comp Payable - ICMA	PY009	82.90	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0037-2170 Deferred Comp Payable - ICMA	PY009	166.25	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0048-2170 Deferred Comp Payable - ICMA	PY009	668.61	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0054-2170 Deferred Comp Payable - ICMA	PY009	276.19	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0010-2170 Deferred Comp Payable - ICMA	PY009	17,322.63	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0061-2170 Deferred Comp Payable - ICMA	PY009	500.00	2995/2001009		00013171	05/01/2020
EP	ICMA RETIREMENT TRUST V000496	PE 04/18/20 PD 04/24/20	0062-2170 Deferred Comp Payable - ICMA	PY009	500.00	2995/2001009		00013171	05/01/2020
Check Total:					19,516.58				
EP	PLACENTIA POLICE V000839	PE 04/18/20 PD 04/24/20	0010-2180 Police Mgmt Assn Dues	PY009	804.14	2625/2001009		00013172	05/01/2020
Check Total:					804.14				
EP	PLACENTIA POLICE V003519	PE 04/18/20 PD 04/24/20	0010-2178 Placentia Police Assoc Dues	PY009	2,100.43	2620/2001009		00013173	05/01/2020
EP	PLACENTIA POLICE V003519	PE 04/18/20 PD 04/24/20	0062-2178 Placentia Police Assoc Dues	PY009	222.54	2620/2001009		00013173	05/01/2020
EP	PLACENTIA POLICE V003519	PE 04/18/20 PD 04/24/20	0061-2178 Placentia Police Assoc Dues	PY009	78.35	2620/2001009		00013173	05/01/2020
Check Total:					2,401.32				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0010-2145 Employee PERS Payback W/H	ACH042820	97.60	041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0010-2150 Survivor Benefit Package	ACH042820	119.60	041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC	PERS P/E 4/4 PD 4/10	0010-2195	ACH042820	17.84	041020		00013174	04/27/2020

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Electronic Disbursement Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
	V010053		PERS Uniform					
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0029-2140 Employee PERS W/H	ACH042820	718.83 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0029-2145 Employee PERS Payback W/H	ACH042820	65.07 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0029-2150 Survivor Benefit Package	ACH042820	1.16 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0029-2195 PERS Uniform	ACH042820	0.24 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0037-2140 Employee PERS W/H	ACH042820	716.79 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0037-2145 Employee PERS Payback W/H	ACH042820	32.54 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0037-2150 Survivor Benefit Package	ACH042820	1.05 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0048-2140 Employee PERS W/H	ACH042820	2,279.18 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0048-2145 Employee PERS Payback W/H	ACH042820	21.69 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0048-2150 Survivor Benefit Package	ACH042820	4.36 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0048-2195 PERS Uniform	ACH042820	1.02 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0054-2140 Employee PERS W/H	ACH042820	522.41 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0054-2150 Survivor Benefit Package	ACH042820	0.45 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0061-2140 Employee PERS W/H	ACH042820	1,256.80 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC	PERS P/E 4/4 PD 4/10	0061-2150	ACH042820	1.05 041020		00013174	04/27/2020

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	V010053		Survivor Benefit Package					
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0061-2195 PERS Uniform	ACH042820	0.55 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0062-2140 Employee PERS W/H	ACH042820	3,127.02 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0010-2140 Employee PERS W/H	ACH042820	80,140.16 041020		00013174	04/27/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/4 PD 4/10	0062-2150 Survivor Benefit Package	ACH042820	4.02 041020		00013174	04/27/2020
Check Total:					89,129.43			
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0029-2135 Calif Income Tax W/H	ACH042820	111.29 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0037-2135 Calif Income Tax W/H	ACH042820	188.78 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0010-2135 Calif Income Tax W/H	ACH042820	19,518.20 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0048-2135 Calif Income Tax W/H	ACH042820	510.46 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0062-2135 Calif Income Tax W/H	ACH042820	766.45 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0050-2135 Calif Income Tax W/H	ACH042820	32.89 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0054-2135 Calif Income Tax W/H	ACH042820	242.94 042420A		00013175	04/27/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 4/18 PD 4/24	0061-2135 Calif Income Tax W/H	ACH042820	144.20 042420A		00013175	04/27/2020
Check Total:					21,515.21			
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0010-2115 Employee Medicare W/H	ACH042820	7,213.40 042420A		00013176	04/27/2020
EP	INTERNAL REVENUE	FED/MED/SS P/E 4/18 PD 4/24	0010-2120	ACH042820	7,213.40 042420A		00013176	04/27/2020

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	V010054		Employer Medicare Payable						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0029-2110 Federal Income Tax W/H	ACH042820	310.60	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0029-2115 Employee Medicare W/H	ACH042820	73.32	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0029-2120 Employer Medicare Payable	ACH042820	73.32	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0037-2110 Federal Income Tax W/H	ACH042820	461.75	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0010-2110 Federal Income Tax W/H	ACH042820	53,146.05	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0037-2115 Employee Medicare W/H	ACH042820	74.13	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0062-2120 Employer Medicare Payable	ACH042820	215.68	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0037-2120 Employer Medicare Payable	ACH042820	74.13	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0048-2110 Federal Income Tax W/H	ACH042820	1,315.05	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0048-2115 Employee Medicare W/H	ACH042820	217.72	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0048-2120 Employer Medicare Payable	ACH042820	217.72	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0050-2110 Federal Income Tax W/H	ACH042820	210.88	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0050-2115 Employee Medicare W/H	ACH042820	37.99	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0050-2120 Employer Medicare Payable	ACH042820	37.99	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE	FED/MED/SS P/E 4/18 PD 4/24	0054-2110	ACH042820	550.05	042420A		00013176	04/27/2020

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	V010054		Federal Income Tax W/H						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0054-2115 Employee Medicare W/H	ACH042820	63.55	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0054-2120 Employer Medicare Payable	ACH042820	63.55	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0061-2110 Federal Income Tax W/H	ACH042820	303.56	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0061-2115 Employee Medicare W/H	ACH042820	63.93	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0061-2120 Employer Medicare Payable	ACH042820	63.93	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0062-2110 Federal Income Tax W/H	ACH042820	1,835.18	042420A		00013176	04/27/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/18 PD 4/24	0062-2115 Employee Medicare W/H	ACH042820	215.68	042420A		00013176	04/27/2020
				Check Total:	74,052.56				
EP	BANK OF AMERICA V008741	BLDG DEPT TRAINING REG	0044-2049 Health & Safety Collection	ACH042520	69.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	9.02	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	8.69	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	9.02	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	24.29	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	9.56	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	15.63	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	18.89	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	55.95	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	83.82	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	91.18	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	150.08	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	66.11	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH042520	77.27	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	UPDATE MAYOR'S PICTURE	101001-6301 Special Department Supplies	ACH042520	26.94	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	VETERANS MEMORIAL WREATH	101001-6301 Special Department Supplies	ACH042520	271.78	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH042520	14.95	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH042520	17.45	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH042520	25.83	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH042520	62.12	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH042520	73.35	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH042520	31.05	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH042520	44.24	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CREDIT - AIRFARE	101511-6245 Meetings & Conferences	ACH042520	-553.96	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH042520	29.89	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH042520	20.65	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CREDIT - OFFICE SUPPLIES	101511-6315 Office Supplies	ACH042520	-20.65	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	JOB ADVERTISEMENT	101512-6225 Advertising/Promotional	ACH042520	161.28	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MMASC TRAINING REG - MOHAN	101512-6250 Staff Training	ACH042520	115.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	IPMA TRAINING REG - MUNOZ	101512-6250 Staff Training	ACH042520	425.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	STAFF TRAINING WEBINAR	101512-6250 Staff Training	ACH042520	100.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CREDIT - IPMA TRAINING REG	101512-6250 Staff Training	ACH042520	-425.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	36.43	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	12.72	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	62.53	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	23.49	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	23.07	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	55.18	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	45.83	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	86.56	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	43.50	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	12.73	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	36.98	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	36.43	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	55.46	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MISC SUPPLIES	101512-6301 Special Department Supplies	ACH042520	21.99	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MISC SUPPLIES	101512-6301 Special Department Supplies	ACH042520	7.59	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	75.64	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	63.08	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	71.78	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	23.49	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	86.20	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	65.79	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	35.74	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	47.45	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	40.49	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	25.36	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH042520	33.37	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH042520	49.97	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	THERMOMETER CONTAINER	101512-6301 / 50500-6301 Special Department Supplies	ACH042520	24.21	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CREDIT THERMOMETER CONTAINER	101512-6301 / 50500-6301 Special Department Supplies	ACH042520	-13.45	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH042520	110.87	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE CHAIRS	101512-6315 Office Supplies	ACH042520	189.55	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH042520	53.93	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CITY AMAZON PRIME MEMBERSHIP	101523-6255 Dues & Memberships	ACH042520	129.41	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MONITOR STAND	101523-6301 Special Department Supplies	ACH042520	19.56	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE PRINTER	101523-6301 Special Department Supplies	ACH042520	215.49	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	APC BATTERY BACKUP	101523-6301 Special Department Supplies	ACH042520	247.86	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CHARGER FOR CHRISTAIN	101523-6301 Special Department Supplies	ACH042520	18.43	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MOUSE PADS	101523-6301 Special Department Supplies	ACH042520	24.55	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CHARGER	101523-6301 Special Department Supplies	ACH042520	19.44	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CHARGER	101523-6301 Special Department Supplies	ACH042520	8.68	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PHONE CASES	101523-6301 Special Department Supplies	ACH042520	78.29	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COMPUTER MONITOR	101523-6301 Special Department Supplies	ACH042520	235.53	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SCREEN PROTECTOR	101523-6301 Special Department Supplies	ACH042520	14.13	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AIR DUSTER	101523-6301 Special Department Supplies	ACH042520	86.99	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LAPTOP COMPUTERS	101523-6840 Machinery & Equipment	ACH042520	1,652.96	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH CONFERENCE CALL SVS	101523-6999 Other Expenditure	ACH042520	74.95	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	GFOA CAFR AWARD	102020-6010 Accounting & Auditing Service	ACH042520	1,220.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BLDG CODE BOOKS	102532-6320 Books & Periodicals	ACH042520	86.95	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	103040-6245 Meetings & Conferences	ACH042520	22.67	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD RANGE PRACTICE MEALS	103040-6245 Meetings & Conferences	ACH042520	67.35	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	PD STAFF MEALS	103040-6245 Meetings & Conferences	ACH042520	81.74	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID 19 TRAINING REG	103040-6250 / 50500-6250 Staff Training	ACH042520	75.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD BANQUET CERTIFICATES	103040-6301 Special Department Supplies	ACH042520	89.34	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CITIZEN ACADEMY PLAQUES	103040-6301 Special Department Supplies	ACH042520	275.45	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COURT NEXT DAY HOTEL - LOMELI	103040-6301 Special Department Supplies	ACH042520	133.88	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103040-6301 Special Department Supplies	ACH042520	3.99	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	EMERGENCY FOOD FOR STAFF	103040-6301 / 50500-6301 Special Department Supplies	ACH042520	489.15	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DUTY BELT - CONNELL	103040-6360 Uniforms	ACH042520	58.17	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD ADMIN BELTS & BRASS	103040-6360 Uniforms	ACH042520	76.46	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	RIFLE TRAINING - MCINERNEY	103041-6250 Staff Training	ACH042520	550.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LIVESCAN CAMERA MOUNT	103041-6301 Special Department Supplies	ACH042520	41.10	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PAINT FOR JAIL	103041-6301 Special Department Supplies	ACH042520	13.96	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	REPLINISH SPIT HOODS	103041-6301 Special Department Supplies	ACH042520	396.82	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	TV FOR PD STATION	103041-6301 Special Department Supplies	ACH042520	729.73	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	TV FOR PATROL LT OFFICE	103041-6301 Special Department Supplies	ACH042520	636.74	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	CREDIT	103041-6301 Special Department Supplies	ACH042520	-396.82	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	HAND SANITIZER	103041-6301 / 50500-6301 Special Department Supplies	ACH042520	17.24	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SAFETY GOGGLES	103041-6360 / 50500-6360 Uniforms	ACH042520	34.75	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH PD MAPPING SOFTWARE	103042-6290 Dept. Contract Services	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	RECORDER FOR BENNETT	103042-6301 Special Department Supplies	ACH042520	55.35	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	JAIL BLANKETS	103043-6301 Special Department Supplies	ACH042520	388.36	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CSI CAMERA BATTERY, CHARGER	103043-6301 Special Department Supplies	ACH042520	28.25	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	KEYBOARDS FOR DISPATCH	103043-6301 Special Department Supplies	ACH042520	152.04	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	KEYPADS FOR DISPATCH	103043-6301 Special Department Supplies	ACH042520	521.62	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DISPATCH CONSOLE SPEAKER	103043-6301 Special Department Supplies	ACH042520	44.99	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BLDG INSPECTOR TRAINING REG	0044-2049 Health & Safety Collection	ACH042520	500.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DRUM SEALS	103043-6301 Special Department Supplies	ACH042520	54.47	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CROWTHER TRASH PICK-UP SVS	784070-6899 Other Capital Outlay	ACH042520	578.44	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CLOROX WIPES	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	38.01	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	GLOVES & BOXES	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	975.53	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	GLOVES	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	994.59 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CLOROX WIPES	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	17.20 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DISINFECTING SUPPLIES	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	591.84 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	THERMOMETERS FOR PD	103043-6301 / 50500-6301 Special Department Supplies	ACH042520	1,304.88 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	EOC SUPPLIES	103048-6301 / 50500-6301 Special Department Supplies	ACH042520	134.68 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	EOC SUPPLIES	103048-6301 / 50500-6301 Special Department Supplies	ACH042520	1,460.94 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	EOC SUPPLIES	103048-6301 / 50500-6301 Special Department Supplies	ACH042520	73.89 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	EOC SUPPLIES	103048-6301 / 50500-6301 Special Department Supplies	ACH042520	324.03 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH FASTRAK SVS	103066-6255 Dues & Memberships	ACH042520	199.99 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103066-6315 Office Supplies	ACH042520	101.16 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103066-6315 Office Supplies	ACH042520	135.37 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103066-6315 Office Supplies	ACH042520	23.91 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103066-6315 Office Supplies	ACH042520	21.83 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	103550-6245 Meetings & Conferences	ACH042520	16.48 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CREDIT - WASTE MGMT FORUM	103550-6245 Meetings & Conferences	ACH042520	-125.00 MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	THERMO STREET MARKINGS	103652-6310 Street Signs	ACH042520	333.15	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SHIPPING CHARGE STREET SIGNS	103652-6310 Street Signs	ACH042520	101.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE FURNITURE	103654-6130 Repair & Maint/Facilities	ACH042520	1,322.31	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH042520	12.70	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	[HONE REPAIRS	103654-6130 Repair & Maint/Facilities	ACH042520	107.75	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LED WALL PACKS	103654-6130 Repair & Maint/Facilities	ACH042520	195.72	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD DOOR FRAMES	103654-6130 Repair & Maint/Facilities	ACH042520	17.77	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	RESTROOM FAUCET	103654-6137 Repair Maint/Equipment	ACH042520	305.02	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD DOOR FRAMES	103654-6137 Repair Maint/Equipment	ACH042520	64.24	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6301 Special Department Supplies	ACH042520	113.07	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DRINKING FAUCETS FOR PARKS	103655-6130 Repair & Maint/Facilities	ACH042520	139.34	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BASKETBALL NETS	103655-6301 Special Department Supplies	ACH042520	130.40	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PARKS REPAIR SUPPLIES	103655-6301 Special Department Supplies	ACH042520	107.75	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD UNIT 73 CAR WASH	103658-6301 Special Department Supplies	ACH042520	11.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - CROCKER	104070-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	CPRS CONF MEAL - CROCKER	104070-6245 Meetings & Conferences	ACH042520	45.28	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - BRAND	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - ZAMBRANO	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - BRAND	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - MUNOZ	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - ORTIZ	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF REC STAFF MEALS	104071-6245 Meetings & Conferences	ACH042520	128.22	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - ZAMBRANO	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - BRAND	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - ZAMBRANO	104071-6245 Meetings & Conferences	ACH042520	15.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF PARKING - ZAMBRANO	104071-6245 Meetings & Conferences	ACH042520	5.79	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CPRS CONF MEALS	104071-6245 Meetings & Conferences	ACH042520	14.61	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH SPOTIFY SVS	104071-6299 Other Purchased Services	ACH042520	14.99	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH REC SCHEDULING SVS	104071-6299 Other Purchased Services	ACH042520	108.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MARCH HULU STREAMING SVS	104071-6299 Other Purchased Services	ACH042520	54.99	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042520	14.74	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AQUATICS FIRST AID SUPPLIES	104071-6301 Special Department Supplies	ACH042520	132.43	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042520	66.82	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH042520	14.31	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AQUATICS OFFICE SUPPLIES	104071-6301 Special Department Supplies	ACH042520	103.39	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LAMINATOR MACHINE	104071-6301 Special Department Supplies	ACH042520	215.49	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LAMINATING POUCHES	104071-6301 Special Department Supplies	ACH042520	152.88	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LAMINATOR MACHINE	104071-6301 Special Department Supplies	ACH042520	217.49	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AQUATICS SUPPLIES	104071-6301 Special Department Supplies	ACH042520	273.58	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AQUATICS TEACHING SUPPLIES	104071-6301 Special Department Supplies	ACH042520	111.54	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	TRASH CAN	104071-6301 Special Department Supplies	ACH042520	39.58	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	AQUATICS SUPPLIES	104071-6301 Special Department Supplies	ACH042520	207.47	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	LANYARDS FOR AQUATICS	104071-6301 Special Department Supplies	ACH042520	41.31	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	NAV CTR OPENING SUPPLIES	104071-6301 Special Department Supplies	ACH042520	61.85	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SHED FOR GOMEZ	104071-6301 Special Department Supplies	ACH042520	521.68	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	TABLE CLOTH CLEANING SVS	104071-6301 Special Department Supplies	ACH042520	80.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Supplies	ACH042520	75.04	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	CLEANING SUPPLIES	104071-6301 / 50500-6301 Special Department Supplies	ACH042520	92.77	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	NS/SR CTR CLEANING SUPPLIES	104071-6301 / 50500-6301 Special Department Supplies	ACH042520	425.29	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	FRONT CONF ROOM LINE QUEUE	104071-6301 / 50500-6301 Special Department Supplies	ACH042520	271.86	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PORTABLE SHOWER RENTAL	104071-6301 / 50500-6301 Special Department Supplies	ACH042520	4,300.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH042520	113.96	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR CTR BINGO PRIZES	104079-6301 Special Department Supplies	ACH042520	101.39	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH042520	53.97	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BINGO MACHINE	104079-6301 Special Department Supplies	ACH042520	1,072.17	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR MEALS DURING COVID	104079-6301 Special Department Supplies	ACH042520	139.80	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR MEALS DURING COVID	104079-6301 Special Department Supplies	ACH042520	209.70	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	SR MEALS DURING COVID	104079-6301 Special Department Supplies	ACH042520	209.70	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DEPT HEAD MTG SUPPLIES	109595-6301 Special Department Supplies	ACH042520	17.95	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DEPT HEAD MTG SUPPLIES	109595-6301 Special Department Supplies	ACH042520	35.82	MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	BROWN BAG MTG SUPPLIES	109595-6301 Special Department Supplies	ACH042520	50.00 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BROWN BAG MTG SUPPLIES	109595-6301 Special Department Supplies	ACH042520	158.07 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042520	108.24 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	BROWN BAG MTG MEALS	109595-6301 Special Department Supplies	ACH042520	539.00 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID EOC MTG MEALS	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	299.03 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042520	37.80 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID EOC MTG MEALS	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	160.17 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DEPT HEAD MTG MEALS	109595-6301 Special Department Supplies	ACH042520	47.67 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	DELIVERY FEE	109595-6301 Special Department Supplies	ACH042520	3.14 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID MTG SUPPLIES	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	85.35 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID EOC MTG MEALS	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	334.68 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH042520	35.18 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID EOC MTG MEALS	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	263.75 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	COVID EOC MTG MEALS	109595-6301 / 50500-6301 Special Department Supplies	ACH042520	191.96 MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	FIRE CHIEF OFFICE SIGN	109595-6999 Other Expenditure	ACH042520	199.36 MARCH 20		00013177	04/25/2020

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EP	BANK OF AMERICA V008741	CHAIN TO SECURE SHOWERS	109595-6999 / 50500-6999 Other Expenditure	ACH042520	134.69	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	GLOVES, CLEANING SUPPLIES	109595-6999 / 50500-6999 Other Expenditure	ACH042520	146.41	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - CONROY	213041-6250 Staff Training	ACH042520	708.70	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - CONROY	213041-6250 Staff Training	ACH042520	758.70	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - CONROY	213041-6250 Staff Training	ACH042520	50.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	STANDING DESK	404580-6301 Special Department Supplies	ACH042520	216.41	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	STANDING DESK	404580-6301 Special Department Supplies	ACH042520	206.61	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	FLASH DRIVES - SEWER LINES	484356-6301 Special Department Supplies	ACH042520	14.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	IPHONE STABLIZER	581573-6301 Special Department Supplies	ACH042520	82.26	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	PD TRAINING - REWARD	613041-6250 Staff Training	ACH042520	170.00	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	NSPA MTG SUPPLIES	784070-6899 Other Capital Outlay	ACH042520	14.81	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	NSPA MTG SUPPLIES	784070-6899 Other Capital Outlay	ACH042520	52.81	MARCH 20		00013177	04/25/2020
EP	BANK OF AMERICA V008741	NSPA MTG SUPPLIES	784070-6899 Other Capital Outlay	ACH042520	139.95	MARCH 20		00013177	04/25/2020
Check Total:					36,861.01				
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0029-2170 Deferred Comp Payable - ICMA	PY20010	71.15	2995/2001010		00013178	05/08/2020
EP	ICMA RETIREMENT TRUST	PE 05/02/20 PD 05/08/20	0037-2170	PY20010	82.25	2995/2001010		00013178	05/08/2020

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	V000496		Deferred Comp Payable - ICMA						
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0048-2170 Deferred Comp Payable - ICMA	PY20010	608.79	2995/2001010		00013178	05/08/2020
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0054-2170 Deferred Comp Payable - ICMA	PY20010	96.19	2995/2001010		00013178	05/08/2020
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0010-2170 Deferred Comp Payable - ICMA	PY20010	16,158.20	2995/2001010		00013178	05/08/2020
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0061-2170 Deferred Comp Payable - ICMA	PY20010	500.00	2995/2001010		00013178	05/08/2020
EP	ICMA RETIREMENT TRUST V000496	PE 05/02/20 PD 05/08/20	0062-2170 Deferred Comp Payable - ICMA	PY20010	500.00	2995/2001010		00013178	05/08/2020
				Check Total:	18,016.58				
EP	PLACENTIA POLICE V000839	PE 05/02/20 PD 05/08/20	0010-2180 Police Mgmt Assn Dues	PY20010	804.14	2625/2001010		00013179	05/08/2020
				Check Total:	804.14				
EP	PLACENTIA POLICE V003519	PE 05/02/20 PD 05/08/20	0010-2178 Placentia Police Assoc Dues	PY20010	2,043.23	2620/2001010		00013180	05/08/2020
EP	PLACENTIA POLICE V003519	PE 05/02/20 PD 05/08/20	0062-2178 Placentia Police Assoc Dues	PY20010	279.74	2620/2001010		00013180	05/08/2020
EP	PLACENTIA POLICE V003519	PE 05/02/20 PD 05/08/20	0061-2178 Placentia Police Assoc Dues	PY20010	78.35	2620/2001010		00013180	05/08/2020
				Check Total:	2,401.32				
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0029-2155 Per Sec Plan - Opt. Life	ACH050820	69.11	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0037-2155 Per Sec Plan - Opt. Life	ACH050820	34.50	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0048-2155 Per Sec Plan - Opt. Life	ACH050820	203.34	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY	APRIL PAYROLL DEDUCTIONS	0010-2155	ACH050820	2,132.67	D142023		00013181	04/29/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010011		Per Sec Plan - Opt. Life						
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0054-2155 Per Sec Plan - Opt. Life	ACH050820	8.60	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	395000-2187 Voluntary Plan Life	ACH050820	1,947.57	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0061-2155 Per Sec Plan - Opt. Life	ACH050820	2.76	D142023		00013181	04/29/2020
EP	AMERICAN FIDELITY V010011	APRIL PAYROLL DEDUCTIONS	0062-2155 Per Sec Plan - Opt. Life	ACH050820	33.44	D142023		00013181	04/29/2020
				Check Total:	4,431.99				
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0029-2188 Health Care SSA	ACH051120	1.12	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0010-2188 Health Care SSA	ACH051120	620.29	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0010-2190 Dependent Care SSA	ACH051120	208.33	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0054-2188 Health Care SSA	ACH051120	21.88	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0037-2188 Health Care SSA	ACH051120	11.88	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 4/18 PD 4/24	0048-2188 Health Care SSA	ACH051120	7.30	2068089C		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0054-2188 Health Care SSA	ACH051120	21.88	2070095A		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0010-2190 Dependent Care SSA	ACH051120	208.33	2070095A		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0037-2188 Health Care SSA	ACH051120	11.88	2070095A		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0010-2188 Health Care SSA	ACH051120	620.29	2070095A		00013182	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0048-2188 Health Care SSA	ACH051120	7.30	2070095A		00013182	05/08/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 5/2 PD 5/8	0029-2188 Health Care SSA	ACH051120	1.12	2070095A		00013182	05/08/2020
Check Total:					1,741.60				
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0029-2135 Calif Income Tax W/H	ACH051120	249.68	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0010-2135 Calif Income Tax W/H	ACH051120	20,221.42	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0037-2135 Calif Income Tax W/H	ACH051120	223.70	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0062-2135 Calif Income Tax W/H	ACH051120	1,267.87	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0048-2135 Calif Income Tax W/H	ACH051120	556.75	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0050-2135 Calif Income Tax W/H	ACH051120	12.91	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0054-2135 Calif Income Tax W/H	ACH051120	236.98	050820		00013183	05/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 5/2 PD 5/8	0061-2135 Calif Income Tax W/H	ACH051120	161.31	050820		00013183	05/08/2020
Check Total:					22,930.62				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0010-2115 Employee Medicare W/H	ACH051120	7,303.93	050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0010-2120 Employer Medicare Payable	ACH051120	7,303.93	050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0010-2125 Employee Social Sec W/H	ACH051120	69.58	050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0010-2130 Employer Soc Sec Payable	ACH051120	69.58	050820		00013184	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0029-2110 Federal Income Tax W/H	ACH051120	645.16 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0029-2115 Employee Medicare W/H	ACH051120	73.67 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0029-2120 Employer Medicare Payable	ACH051120	73.67 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0037-2110 Federal Income Tax W/H	ACH051120	550.30 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0037-2115 Employee Medicare W/H	ACH051120	69.23 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0037-2120 Employer Medicare Payable	ACH051120	69.23 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0048-2110 Federal Income Tax W/H	ACH051120	1,430.53 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0048-2115 Employee Medicare W/H	ACH051120	216.80 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0048-2120 Employer Medicare Payable	ACH051120	216.80 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0010-2110 Federal Income Tax W/H	ACH051120	54,820.14 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0050-2110 Federal Income Tax W/H	ACH051120	115.04 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0062-2120 Employer Medicare Payable	ACH051120	355.41 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0050-2115 Employee Medicare W/H	ACH051120	23.83 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0050-2120 Employer Medicare Payable	ACH051120	23.83 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0054-2110 Federal Income Tax W/H	ACH051120	547.61 050820		00013184	05/08/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0054-2115 Employee Medicare W/H	ACH051120	63.55 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0054-2120 Employer Medicare Payable	ACH051120	63.55 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0061-2110 Federal Income Tax W/H	ACH051120	326.89 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0061-2115 Employee Medicare W/H	ACH051120	66.75 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0061-2120 Employer Medicare Payable	ACH051120	66.75 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0062-2110 Federal Income Tax W/H	ACH051120	3,151.83 050820		00013184	05/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 5/2 PD 5/8	0062-2115 Employee Medicare W/H	ACH051120	355.41 050820		00013184	05/08/2020
Check Total:					78,073.00			
EP	ADMINSURE V011303	APRIL WORKERS' COMP CLAIMS	404580-5165 Workers' Compensation Claims	ACH051220	46,740.89 APRIL 20		00013185	04/29/2020
Check Total:					46,740.89			
EP	PRINCIPAL LIFE INSURANCE V011419	APRIL DENTAL CLAIMS	395083-5130 Dental Claim	ACH051220	5,117.00 APRIL 20		00013186	04/29/2020
Check Total:					5,117.00			
EP	CALIFORNIA PUBLIC V006234	MAY MEDICAL INSURANCE PMT	395000-4715 ISF Health Ins Reimbursement	ACH051320	149,871.36 10000001601566		00013187	05/15/2020
EP	CALIFORNIA PUBLIC V006234	MAY MEDICAL INSURANCE PMT	395083-5161 Health Insurance Premiums	ACH051320	14,980.71 10000001601566		00013187	05/15/2020
EP	CALIFORNIA PUBLIC V006234	MAY FIRE MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH051320	5,144.49 10000001601566		00013187	05/15/2020
Check Total:					169,996.56			
EP	CALIFORNIA PUBLIC	PERS P/E 4/18 PD 4/24	0010-2145	ACH051320	97.60 042420A		00013188	05/15/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
	V010053		Employee PERS Payback W/H					
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0010-2150 Survivor Benefit Package	ACH051320	110.19 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0010-2195 PERS Uniform	ACH051320	17.87 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0029-2140 Employee PERS W/H	ACH051320	729.29 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0029-2145 Employee PERS Payback W/H	ACH051320	65.07 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0029-2150 Survivor Benefit Package	ACH051320	1.11 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0029-2195 PERS Uniform	ACH051320	0.25 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0037-2140 Employee PERS W/H	ACH051320	727.50 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0010-2140 Employee PERS W/H	ACH051320	79,078.20 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0037-2145 Employee PERS Payback W/H	ACH051320	32.54 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0062-2150 Survivor Benefit Package	ACH051320	3.72 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0037-2150 Survivor Benefit Package	ACH051320	1.06 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0048-2140 Employee PERS W/H	ACH051320	2,267.98 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0048-2145 Employee PERS Payback W/H	ACH051320	21.69 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0048-2150 Survivor Benefit Package	ACH051320	4.26 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC	PERS P/E 4/18 PD 4/24	0048-2195	ACH051320	0.98 042420A		00013188	05/15/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
	V010053		PERS Uniform					
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0054-2140 Employee PERS W/H	ACH051320	618.75 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0054-2150 Survivor Benefit Package	ACH051320	0.56 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0061-2140 Employee PERS W/H	ACH051320	1,164.95 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0061-2150 Survivor Benefit Package	ACH051320	0.93 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0061-2195 PERS Uniform	ACH051320	0.55 042420A		00013188	05/15/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 4/18 PD 4/24	0062-2140 Employee PERS W/H	ACH051320	2,845.76 042420A		00013188	05/15/2020
Check Total:					87,790.81			
Type Total:					682,324.76			
Check Total:					682,324.76			



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: ACTING DEPUTY CITY ADMINISTRATOR
DATE: MAY 19, 2020
SUBJECT: **AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH DLW CONSULTING & INVESTIGATIONS FOR FIRE PERSONNEL BACKGROUND INVESTIGATIONS**

FISCAL
IMPACT: EXPENSE: \$ 63,000 CONTRACT SERVICES
BUDGET: \$ 63,000 CONTRACT SERVICES

SUMMARY:

On June 4, 2019 the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As a part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department.

On March 12, 2020 the City entered into a Professional Services Agreement with DLW Consulting & Investigations for fire personnel background investigations to complete the background screenings within the timeframe needed to appropriately hire and train fire personnel.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 1 to Professional Services Agreement with DLW Consulting & Investigations for an additional not-to-exceed amount of \$63,000; and
2. Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

DLW Consulting & Investigations (DLW) has provided an excellent level of professional service since entering into a Professional Services Agreement with the City. DLW has completed a large number of investigations efficiently and in an extremely timely manner.

As the City's recruitment needs continue, particularly in the background screening process, DLW will be essential in ensuring fire personnel are hired by July 1, 2020.

1.d.
May 19, 2020

On March 12, 2020, the City entered into an agreement with DLW Consulting & Investigations for fire personnel background investigations. DLW has demonstrated to be a critical asset during the recruitment process for fire personnel. As there is still a need for this component of the background process, the not-to-exceed amount of the contract will need to be increased. Staff is recommending that Council approve an Amendment to the Professional Services Agreement for an additional not-to-exceed amount of \$63,000.

FISCAL IMPACT:

The original Professional Services Agreement with DLW Consulting & Investigations was for an amount not-to-exceed \$25,000. This amendment is for an additional not-to-exceed amount of \$63,000. There are sufficient contingency funds within the Fire Department budget to address the increased cost. As such, sufficient funds exist for the recommended action.

Prepared by:



Rosanna Ramirez
Acting Deputy City Administrator

Reviewed and approved:



Robert Torrez
Interim Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Amendment No. 1 to Professional Services Agreement with DLW Consulting & Investigations.
2. Professional Services Agreement with DLW Consulting & Investigations

**AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT**

This Amendment No. 1 ("Amendment") to Professional Services Agreement is made and entered into effective the 19th day of May, 2020, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("City"), and DLW Consulting & Investigations, a California Sole Proprietorship (hereinafter "Consultant"). City and Consultant are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. RECITALS:

(i). City and Consultant entered into a Professional Services Agreement ("Agreement") effective March 12, 2020 through which Consultant has been providing fire personnel background investigations as more fully explained in the Agreement.

(ii). The Parties desire to amend the Agreement to provide for changes in the scope of services, term, and compensation.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2.1 of the Agreement is hereby amended to provide as follows:

Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A," not-to-exceed an additional Sixty Three Thousand Dollars (\$63,000).

2. Section 4.1 of the Agreement is hereby amended to provide as follows:

This Agreement shall commence on the Effective Date and continue through March 1, 2021, unless previously terminated as provided herein or as otherwise agreed to in writing by the Parties. The agreement may be renewed for an additional one year term upon mutual agreement of the Parties. The City Administrator has authority to execute any renewal terms on behalf of the City.

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

4. The Agreement, together with this Amendment No. 1 and all Exhibits attached thereto, if any, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No

amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Professional Services Agreement to be executed as of the day and year first above written.

CONSULTANT

DLW Consulting & Investigations

Date: _____

CITY OF PLACENTIA

Ward L. Smith, Mayor

Date: _____

ATTEST:

Robert S. McKinnell, City Clerk and
Ex-officio Clerk of the City of Placentia

Date: _____

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

**CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
DLW CONSULTING & INVESTIGATIONS**

THIS AGREEMENT is made and entered into this 12th day of March, 2020 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and DLW Consulting & Investigations, a California ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide investigative services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed twenty-five thousand Dollars (\$25,000.00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance

with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 12 months, ending on March 1, 2021, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or
- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including

the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Consultant. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

DLW Consulting & Investigations
650 N. Rose Drive, #146
Placentia, CA 92870

Tel: 714-497-5633

Attn: Daron Wyatt

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870

Tel: 714-993-8217

Attn: Rosanna Ramirez

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its

employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially

impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation



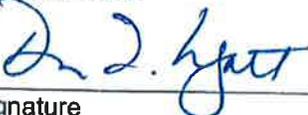
City Administrator

Date: 4/9/2020

ATTEST:

Robert S. McKinnell
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT



Signature

Date: MARCH 12, 2020

DARON L. WYATT / OWNER / QUALIFIED MANAGER
Name and Title

84-1934590
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney

Date: 4/8/2020

APPROVED AS TO INSURANCE:



Rosanna Ramirez, Risk Management

Date: 04-03-2020

APPROVED AS TO CONTENT:



Project Manager

Date: 04-01-2020

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

DLW CONSULTING & INVESTIGATIONS

650 N. Rose Drive #146 Placentia, CA 92870

PO Box 714 Laramie, WY 82073

Email: daron@wyattconsulting.us (714) 497-5633 or (307) 213-9616

CA PI License 188923

RATE SHEET

Professional fees and expenses are billable for travel "portal-to-portal" from INVESTIGATOR's Placentia, California address, unless stated other.

Rates:

- Background Investigations with a projected turn-around of three weeks shall be billed at a flat-rate of \$1500. Mileage, postage and normal expenses shall be the responsibility of the INVESTIGATOR, unless otherwise agreed.
- Background Investigations requested as "RUSH" with a turn-around of two weeks or less shall be billed at a flat rate of \$1800. Mileage, postage and normal business expenses will be the responsibility of the INVESTIGATOR, except for travel outside of Orange County, at which point mileage will be billed at the current IRS rate of \$.575 per mile.
- Investigative services \$150/hour
- Meetings, review of organizational policies and procedures, examination and/or analysis of evidence, interviews, travel (portal to portal) and report preparation.
- Confidential transcription services.
- In the event DLW Consulting & Investigations is required (by any party of the investigation) to provide testimony at a post-investigation hearing, deposition, or trial, the fee is \$250 per hour (four hours minimum) plus expenses. The client or the subject's counsel may place the investigator "on-call" for a trial, deposition or hearing. In that event, DLW Consulting & Investigations shall be compensated for four (4) hours per day at \$150.00 per hour for each of the days DLW Consulting & Investigations is directed to be "on-call." The client shall be invoiced on thirty-day basis for all services provided by DLW Consulting & Investigations.

INCIDENTAL EXPENSES: Incidental expenses, as described in Section 4.3 of the Agreement will be added for such incidentals as photocopies, facsimiles, cassette audio tapes, digital media storage, postage, overnight delivery, taxes and communication charges excluding flat-rate background investigations.

Payments shall be made to INVESTIGATOR'S address as shown in the AGREEMENT to which this RATE SHEET is attached.

CLIENT

By: 
Title: Acting Deputy City Administrator



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DEPUTY CITY ADMINISTRATOR

DATE: MAY 19, 2020

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA REAFFIRMING PROCLAMATION NO. P-2020-01 AND RESOLUTION NO. R-2020-11 WHICH DECLARED THE EXISTENCE OF A LOCAL EMERGENCY**

FISCAL
IMPACT: (See below)

SUMMARY:

On March 16, 2020 Placentia City Council adopted Proclamation P-2020-01 declaring a local emergency. Section D of the proclamation states "The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency and shall terminate the local emergency at the earliest possible date that conditions warrant." On March 17, 2020 Placentia City Council adopted Resolution R-2020-11 to ratify the proclamation. Per Government Code Section 8630, City Council is requesting to reaffirm the local emergency.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Adopt Resolution No. R-2020-XX, A Resolution of the City Council of the City of Placentia, California, reaffirming Proclamation No. P-2020-01 And Resolution No. R-2020-11 which declared the existence of a Local Emergency.

DISCUSSION:

On January 31, 2020, the United States federal government declared a public health emergency in response to growing concern for public health related to the novel coronavirus (COVID-19) pandemic. On February 26, 2020 the County of Orange declared a local health emergency and on March 4, 2020, Governor Newsom declared a state of emergency in California.

On March 16, 2020, in response to these actions and pursuant to Government Code section 8550 et seq., including Section 8558(c), the City Administrator, acting in his lawful capacity as Director of Disaster Services, proclaimed the existence of a local emergency in Placentia (A true and correct copy of Proclamation No. P-2020-01 is attached hereto as Attachment 1). On March 17, 2020, the City Council ratified the proclamation through its approval of Resolution No. R-2020-11.

1.e.
May 19, 2020

(A true and correct copy of Resolution No. R-2020-11 is attached hereto as Attachment 2.)

Pursuant to Government Code Section 8630, the City Council is required to "review the need for continuing the local emergency at least once every 60 days until the governing body (i.e. the City Council) terminates the local emergency. Considering the continuing actions by the federal government, the State of California and the County of Orange to control the spread of COVID-19, it is not likely the local emergency will conclude within the 60-day window triggered by the City's initial emergency declaration, which ends on May 16, 2020. While the Governor's State of Emergency declaration on March 4, 2020 waives the 60-day requirement of Government Code Section 8630, the City Attorney's Office desires, out of an abundance of caution, for the City Council to continue to follow Government Code Section 8630. Staff therefore recommends the City Council adopt a resolution reaffirming and continuing the current proclamation of a local emergency.

FISCAL IMPACT:

Expenses: Cost of Mitigation for COVID-19 Outbreak Unknown

Revenue: To be determined by ongoing damage assessment of tax revenue from hotel, sales tax and transactions and use tax.

Current federal and state laws allow local jurisdictions to submit for reimbursement of resources expended responding to and recovering from a declared disaster. The City is eligible to recover up to 75 percent of these expenses. Renewal of the emergency proclamation will allow the City of Placentia to seek recovery of those expenses.

Prepared by:

Reviewed and approved:

Patrick Powers

Patrick Powers
Emergency and Health Services Manager

Rosanna Ramirez

Rosanna Ramirez
Acting Deputy City Administrator

Reviewed and approved:

Damien R. Arrula

Damien R. Arrula
City Administrator

Attachments:

1. Proclamation No. P-2020-01
2. Resolution No. R-2020-11
3. Resolution No. R-2020-XX

PROCLAMATION NO. P-2020-01

A PROCLAMATION BY THE MAYOR OF THE CITY OF PLACENTIA, CALIFORNIA, ACTING AS THE CHAIRMAN OF THE DISASTER COUNCIL OF THE CITY OF PLACENTIA, DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, Placentia Municipal Code Section 11.12.020(a)(1) empowers the City Administrator to request the Mayor, Acting as Chairman of the Disaster Council of the City of Placentia, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Administrator and Chairman of the Disaster Council to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, Chinese health officials have reported tens of thousands of cases of COVID-19 in China, with the virus reportedly spreading from person-to-person. COVID-19 illnesses, most of them associated with travel from Wuhan, are also being reported in 117 countries, with over 44,000 cases, including the United States; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a "public health emergency of international concern" and on March 11, 2020, the WHO has elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. On February 26, 2020 the County of Orange declared a local emergency and a local health emergency. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California; and

WHEREAS, on February 2, 2020, the federal government initiated the suspension of entry of foreign nationals who were in China during the 14-day period preceding their entry or attempted entry into the United States. United States citizens, residents, and their immediate family members who were in China during the 14-day period preceding their entry into the United States are permitted entry but are redirected to one of 11 airports where the CDC has quarantine stations to undergo health screening. Depending on their health and travel history, they will have some level of restrictions on their movements for 14 days from the time they left China. On February 29, 2020, the President expanded restrictions to include all aliens who were physically present within the Islamic Republic of Iran during the 14-day period preceding their entry or attempted entry into the United States, with additional restrictions being imposed on travel from Europe as of March 11, 2020; and

WHEREAS, as of March 12, 2020, the WHO reported that, to date, 125,048 confirmed cases of COVID-19, 4,613 of which resulted in death, across 117 countries; and

WHEREAS, in declaring a State of Emergency, the Governor indicated that, as of March 4, 2020, there were 129 confirmed cases of COVID-19 in the United States, including 53 in California, and more than 9,400 Californians across 49 counties in home monitoring based on possible travel-based exposure to the virus, with officials expecting the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and the California Department of Health on March 11, 2020 issued a statement entitled "California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19," determining that gatherings should be postponed or canceled across the state until at least the end of March. Non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person. Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people, while also following social distancing guidelines. Furthermore, essential gatherings should only be conducted if the essential activity could not be postponed or achieved without gathering, meaning

that some other means of communication could not be used to conduct the essential function; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, inter alia, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS; on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, the City of Placentia has the power to impose measures to promote social distancing including but not limited to limitations on public events; and

WHEREAS, Placentia is a densely populated city within Orange County, which is the sixth largest county in the United States, with one of the highest population densities; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Placentia and Orange County; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future

reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the City Administrator, as the City's Director of Emergency Services, has the power to request the Mayor, acting as Chairman of the City's Disaster Council, to declare a local emergency as authorized by Government Code section 8630 and Placentia Municipal Code section 11.12.020(a)(1).

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the Mayor, acting as Chairman of the Disaster Council of the City of Placentia as follows:

- A. As contemplated in the Emergency Services Act contained in Government Code Section 8550 et seq., including Section 8558(c), and Section 11.12.020 of the Placentia Municipal Code, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.
- B. The area of the City which is endangered/imperiled is the entire City.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Placentia Emergency Plan in Title 11 of the Placentia Municipal Code.
- D. The City Council shall review and ratify this proclamation within 7 days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. That the City of Placentia orders that, within the boundaries of the City of Placentia, the Public Health Experts' recommendations shall be deemed mandatory.
- F. That a copy of this proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find

it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Placentia; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

PROCLAIMED this 16th day of March 2020.



Ward Smith, Mayor
Chairman of Disaster Council, Placentia



Damien R. Arrula, City Administrator
Director of Emergency Services



Christian Bettenhausen, City Attorney

ATTEST:



Robert McKinnell, City Clerk

RESOLUTION NO. R-2020-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, RATIFYING PROCLAMATION NO.
P-2020-01 DECLARING THE EXISTENCE OF A LOCAL
EMERGENCY**

THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE
AS FOLLOWS:

WHEREAS, Placentia Municipal Code Section 11.12.020(a)(1) empowers the City Administrator to request the Mayor, Acting as Chairman of the Disaster Council of the City of Placentia, to declare the existence or threatened existence of a local emergency when the City is affected or likely to be affected by a public calamity; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Administrator and Chairman of the Disaster Council to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, Chinese health officials have reported tens of thousands of cases of COVID-19 in China, with the virus reportedly spreading from person-to-person. COVID-19 illnesses, most of them associated with travel from Wuhan, are also being reported in 117 countries, with over 44,000 cases, including the United States; and

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a "public health emergency of international concern" and on March 11, 2020, the WHO has elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation's healthcare community in responding to COVID-19. On February 26, 2020 the County of Orange

declared a local emergency and a local health emergency. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California; and

WHEREAS, on February 2, 2020, the federal government initiated the suspension of entry of foreign nationals who were in China during the 14-day period preceding their entry or attempted entry into the United States. United States citizens, residents, and their immediate family members who were in China during the 14-day period preceding their entry into the United States are permitted entry, but are redirected to one of 11 airports where the CDC has quarantine stations to undergo health screening. Depending on their health and travel history, they will have some level of restrictions on their movements for 14 days from the time they left China. On February 29, 2020, the President expanded restrictions to include all aliens who were physically present within the Islamic Republic of Iran during the 14-day period preceding their entry or attempted entry into the United States, with additional travel restrictions being imposed on travel from Europe on March 11, 2020; and

WHEREAS, as of March 12, 2020, the WHO reported that, to date, there are 125,048 confirmed cases of COVID-19, 4,613 of which resulted in death, across 117 countries; and

WHEREAS, in declaring a State of Emergency, the Governor indicated that, as of March 4, 2020, there were 129 confirmed cases of COVID-19 in the United States, including 53 in California, and more than 9,400 Californians across 49 counties in home monitoring based on possible travel-based exposure to the virus, with officials expecting the number of cases in California, the United States, and worldwide to increase; and

WHEREAS, the Governor and the California Department of Public Health on March 11, 2020 issued a statement entitled "California Public Health Experts: Mass Gatherings Should be Postponed or Canceled Statewide to Slow the Spread of COVID-19," determining that gatherings should be postponed or canceled across the state until at least the end of March. Non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person. Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people, while also following social distancing guidelines. Furthermore, essential gatherings should only be conducted

if the essential activity could not be postponed or achieved without gathering, meaning that some other means of communication could not be used to conduct the essential function; and

WHEREAS, the Governor on March 12, 2020 issued Executive Order N-25-20, ordering, *inter alia*, that all residents are to heed the orders and guidance of state and local public health officials; and

WHEREAS; on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, the City of Placentia has the power to impose measures to promote social distancing including but not limited to limitations on public events within the City of Placentia; and

WHEREAS, state and local public health officials may, as they deem necessary in the interest of public health, issue orders limiting attendance at public assemblies, conferences, or other mass events, which will cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure; and

WHEREAS, Placentia is a densely populated city within Orange County, which is the sixth largest county in the United States, with one of the highest population densities; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Placentia and Orange County; and

WHEREAS, such conditions are beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, on March 16, 2020 the City Administrator, as the City's Director of Emergency Services, and the Mayor, as the Chairman of the City's Disaster Council, declared a local emergency as authorized by Government Code section 8630 and Placentia Municipal Code section 11.12.020(a)(1). A true and correct copy of Proclamation NO. 2020-01 is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, IT IS ORDERED by the City Council of the City of Placentia as follows:

- A. The City Administrator's Proclamation of Local Emergency No. 2020-01 dated March 16, 2020, and orders contained therein, is hereby ratified.
- B. As contemplated in the Emergency Services Act contained in Government Code Section 8550, et seq., including Section 8558(c), and Title 11 of the Placentia Municipal Code, a local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property caused by an epidemic, as detailed in the recitals set forth above.
- C. The area of the City which is endangered/imperiled is the entire City.
- D. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Placentia emergency plan.
- E. This local emergency shall continue to exist until the City Council proclaims the termination of this local emergency.

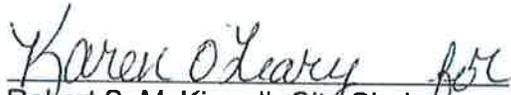
F. That a copy of this resolution and the emergency proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Placentia; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

PASSED, APPROVED AND ADOPTED this 17th day of March 2020.



Ward L. Smith, Mayor

ATTEST:



Robert S. McKinnell, City Clerk



STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Placentia, held on the 17th day of March 2020 by the following vote:

AYES:	Councilmembers:	Green, Wanke, Yamaguchi, Shader, Smith
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None



Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:



Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2020-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, REAFFIRMING PROCLAMATION P-2020-01 AND RESOLUTION R-2020-11 WHICH DECLARED THE EXISTENCE OF A LOCAL EMERGENCY

THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, on March 16, 2020 the Mayor, as the Chairman of the City's Disaster Council and the City Administrator, as the City's Director of Emergency Services, via Proclamation No. P-2020-01, declared a local emergency as authorized by Government Code section 8630 and Placentia Municipal Code section 11.12.020(a)(1) due to the COVID-19 pandemic. A true and correct copy of Proclamation No. P-2020-01 is attached hereto and incorporated herein by this reference; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution R-2020-11 to thereby ratify Proclamation No. P-2020-01. A true and correct copy of Resolution R-2020-11 is attached hereto and incorporated herein by this reference; and

WHEREAS, Government Code Section 8630(c) states that a City Council "shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency"; and

WHEREAS, as of May 5, 2020, there have been 2,873 confirmed cases of COVID-19 in Orange County, which have resulted in 61 deaths; and

WHEREAS, the numbers of confirmed cases and deaths continue to increase; and

WHEREAS, conditions of extreme peril to the safety of persons and property continue due to COVID-19 in Placentia and Orange County; and

WHEREAS, it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases, to take measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS, if COVID-19 spreads at a rate comparable to the rate of spread in other locations, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the community, and limits the spread of infection in the community and within the healthcare delivery system; and

WHEREAS, the reasons for declaring the local emergency still exist;

NOW, THEREFORE, IT IS ORDERED by the City Council of the City of Placentia as follows:

- A. The City Council reaffirms all portions of Proclamation No. P-2020-01, dated March 16, 2020, including all orders contained therein.
- B. The City Council reaffirms all portions of Resolution R-2020-11, including all findings stated therein.
- C. This local emergency shall continue to exist until the City Council proclaims the termination of this local emergency.

PASSED, APPROVED AND ADOPTED this 19th day of May 2020.

Ward L. Smith, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of May 2020 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DEPUTY CITY ADMINISTRATOR

DATE: MAY 19, 2020

SUBJECT: **REINTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2020-04 OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA REPEALING CHAPTER 14.12 "TREES AND SHRUBS" TO THE PLACENTIA MUNICIPAL CODE AND ADDING A NEW CHAPTER 14.12 "URBAN FOREST PROTECTION ORDINANCE"**

FISCAL
IMPACT: There is no direct fiscal impact associated with the Staff recommendations.

SUMMARY:

In 2018, the City Tree Advisory Ad-Hoc Committee was established by the City Council to help manage and protect the City's urban forest through the adoption of an Urban Forest Management Program, and an updated comprehensive municipal tree protection ordinance. In 2019, the City Council adopted the City's Urban Forest Management Program. This policy document includes various provisions pertaining to tree preservation and protection, serving as the framework for an updated municipal tree ordinance. On May 5, 2020, the City Council held a public hearing and conducted a first reading of the ordinance. Based on City Council input, the ordinance language was updated with recommended changes by the City Attorney's Office. The final draft of the ordinance is presented to the City Council as a reintroduction and first reading of the ordinance.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Waive full reading, by title only, and reintroduce for first reading, Ordinance No. O-2020-04, An Ordinance of the City Council of the City of Placentia, California repealing Chapter 14.12 entitled "Trees and Shrubs" and adding a new Chapter 14.12 entitled "Urban Forest Protection Ordinance" to the Placentia Municipal Code pertaining to the management, protection and preservation of City trees.

DISCUSSION:

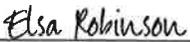
On May 5, 2020, the City Council conducted a public hearing and first reading of a proposed Urban Forest Protection Ordinance. Based on the City Council's input regarding fines and

3.a.
May 19, 2020

penalties as well as the tree removal process and appeal process Staff consulted with the City Attorney's Office to modify the draft ordinance language. In addition, some of the definitions noted in Section 14.12.020 of the draft ordinance were also revised. Lastly, the draft ordinance included duplicate language that was removed. Although the proposed changes do not substantially alter the intent and purpose of the ordinance, the City Attorney advised that the ordinance should be reintroduced for a first reading this evening. The updated ordinance is attached for reference and the modifications to the ordinance language are noted in underlined and strike-through text.

Prepared by:

Reviewed and approved:



Elsa Y. Robinson
Management Analyst



Luis Estevez
Acting Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Ordinance O-2020-04 - Urban Forest Protection Ordinance

ORDINANCE NO. O-2020-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA REPEALING CHAPTER 14.12 ENTITLED "TREES AND SHRUBS" AND ADDING A NEW CHAPTER 14.12 ENTITLED "URBAN FOREST PROTECTION ORDINANCE" TO THE PLACENTIA MUNICIPAL CODE PERTAINING TO THE MANAGEMENT, PROTECTION AND PRESERVATION OF CITY TREES

A. Recitals

(i) The City of Placentia, California (City), has a strong interest in encouraging the protection of its urban forest;

(ii) The City has adopted an Urban Forest Management Program in 2019 to help properly plan, manage and maintain its urban forest;

(iii) The City Council finds that additional protections are required to protect its urban forest and its public trees;

The City Council finds that it is necessary to amend its Municipal Code to provide for this additional protection;

B. Ordinance

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. The City Council finds that all the facts, findings, and conclusions set forth above in this Ordinance are correct.

SECTION 2: Chapter 14.12 of Placentia Municipal Code, currently entitled "Trees & Shrubs" is hereby repealed in its entirety and new Chapter 14.12 is hereby added to the Placentia Municipal Code as contained in Exhibit "A" (attached).

SECTION 3. Severability. If any provision(s) of this ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or application, and to this end, the provisions of this ordinance are declared to be severable. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, even though any one or more sections, subsections, clauses, phrases, parts or portions thereof was declared invalid or unconstitutional.

SECTION 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on May 19th, 2020.

PASSED, APPROVED AND ADOPTED this ____ day of ____ 2020.

Ward L. Smith, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 19th day of May, 2020 and adopted at a regular meeting of the City Council of the City of Placentia, held on the ____ day of ____, 2020 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit "A"

Chapter 14.12 – URBAN FOREST PROTECTION ORDINANCE

Deleted: EXHIBIT A¶
¶

Sections:

Sections: 1

14.12.010 - Purpose 1

14.12.020 - Definitions 2

14.12.030 - Authority and Responsibility 4

14.12.040 - Tree Advisory Board 4

14.12.050 - Master Street Tree Planting Plan 5

14.12.060 - Duties and Responsibilities of Property Owners 5

14.12.070 - Removal of City Trees 6

14.12.080 - Property Owner Request for Removals 8

14.12.090 - Public Notification of Removal Requests 10

14.12.100 - Programmed Tree Removal and Replacement Program 10

12.26.110 - Work on City Trees 11

14.12.120 - Tree Survey Plan – Application Requirements for Private Development
Projects 11

14.12.130 - Protection of City Trees during Construction 15

14.12.140 - Sidewalk and Street Repair 15

14.12.150 - Prohibited Activities and Conditions 16

14.12.160 - Utilities 17

14.12.170 – Sewer Lateral Line Tree Root Intrusion 17

14.12.180 - Violations and Penalties 18

14.12.200 - Public Nuisances 19

14.12.210 - Abatement of Nuisance 20

14.12.220 – Enforcement 20

14.12.230 – Severability 20

14.12.240 - Regulations of Trees on Private Property 20

14.12.250 - Heritage Trees 20

Deleted: 2

Deleted: 9

Deleted: 16

Deleted: 20

14.12.010 - Purpose.

A City's Urban Forest is an integral part of its character as well as its infrastructure. Properly planned, managed, and maintained, the urban forest provides significant ecological, health, and economic benefits. This chapter establishes policies, regulations, and standards necessary to promote and protect the public health, safety, and general welfare by providing for the regulation of the planting, management, maintenance, preservation, and, where necessary, removal of trees within the City. The provisions of this chapter are enacted:

Deleted:

14.12.020 - Definitions.

"ANSI A300 Pruning Standards." Industry-developed, national consensus standards for the practice of tree care such as reasons to prune a tree may include, but are not limited to, reducing risk, managing tree health and structure, improve aesthetics, or achieving other specific objectives. Intended for use by federal, state, municipal, private entities including arborists, property owner's property managers, and utilities.

"Certified arborist" means a person who has demonstrated extensive knowledge regarding trees and their culture and holds a current arborist certificate by the International Society of Arboriculture and/or is a Registered Consulting Arborist by the American Society of Consulting Arborists.

"City tree" or "Public tree" or "Street tree" means any tree which is located in a place or area under ownership or control of the City including but without limitation streets, parkways, open space, public card and including City owned property under the operational control of another entity by virtue of a lease, license, operating or other agreement.

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"Development" means any subdivision, or other action requiring a building permit or any discretionary permit or approval by the City.

"Director" means the Director of the Department of Public Works, or his or her designee.

"Destroy," With regard to a tree, any act or omission, be it willful, careless, reckless, and/or unintentional, that results in (or is deemed to have resulted in) any physical state or condition in which a tree is dead or is so severely damaged that its death is imminent.

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"Hazard or hazardous condition." Any condition in a tree that poses a significant and imminent threat of serious injury or harm to the public or catastrophic damage to real property.

"Injure" or "injury" shall mean any act which harms or damages a tree, including but not limited to impact, cutting, carving, transplanting, or knocking over, and includes but is not limited to the following: injurious attachment of any rope, wire, nail, advertising poster, or other contrivance to any street tree; intentionally or negligently allowing any gaseous liquid or solid substance that is harmful to a tree to come into contact with a tree; setting fire or intentionally or negligently permitting any fire to burn when such fire or the heat therefrom will injure any part of any tree; pruning which in and of itself will kill or cause a tree to decline; or severing of all or part of a tree.

"ISA." The International Society of Arboriculture ("ISA") which is a professional association of arborists and tree workers that is recognized internally as one of the leading agencies in the research and establishment of high standards for all aspects of tree care.

"Maintain or maintenance." Maintenance includes both routine and major activities. Routine maintenance shall include the act of routinely pruning, trimming, spraying, fertilizing, adequate watering, weed control, treating for disease or injury or any other similar act which promotes growth, health, beauty, and life of trees. Major maintenance shall include structural pruning as necessary to maintain public safety and to sustain the health, safety, and natural growth habit of the tree; pest- and disease-management procedures as needed and in a manner consistent with public health and ecological diversity; replacement of dead or damaged trees; and sidewalk repairs related to the tree's growth or root system.

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"Parkway" means that portion of a public street which is not improved for actual street, curb, gutter or sidewalk use and which is available for planting and maintaining street trees.

"Property owner" means the legal owner of any real property, situated in the City, and any lessee or authorized occupant of the legal owner.

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"Pruning." Pruning, trimming, or thinning means to reduce the size of a tree using industry accepted standards, as established by the International Society of Arboriculture and/or the American National Standards Institute (ANSI) A300 Standards-Pruning, to control the height and spread of the tree, preserve its health and natural appearance, produce fuller branching and shaping, or make adjustments which will increase its longevity in an urban environment.

"Public benefit" means a public purpose, service or use that produces good or helpful results or effects or that promotes well-being for a community of residents; as a community and not merely as particular individuals.

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"Public utility" means any company doing business as a public utility under the jurisdiction of the Public Utilities Commission of the state and any duly constituted public agency authorized to provide and providing utility service.

"Removal/remove." Removal or remove means the uprooting, cutting or severing of the main trunk, or major branches of a tree or any act which causes, or maybe reasonably expected to cause a tree to die, including but not limited to the following; inflicting damage upon the root system of a tree by machinery, storage of materials, or soil compaction; substantially changing the grade above the root system or trunk of the tree and excessively or severely pruning or root pruning.

"Tree Advisory Board" means the Streetscape and Transportation Advisory Commission or the designated Tree Advisory Board as defined within this chapter.

"Root prune." The process of cutting roots behind the line of a planned excavation to prevent tearing and splintering of remaining roots.

"Topping," also known as "heading back," "stubbing," and or "pollarding" means a severe type of trimming which results in the indiscriminate cutting back of large diameter branches to stubs. Such severe practices disfigure the tree and is generally hazardous to the overall health and stability of a tree.

"Urban forest" or "urban forestry" means the ecology of native and nonindigenous plantings creating a forest in the human living environment, and emphasizing the practice of wise, professional, planned management of all tree resources within an urban area for multiple use and benefit of the entire community.

14.12.030 - Authority and Responsibility

The Director of Public Works shall have the authority and jurisdiction to regulate the management, maintenance, planting, care, and removal of City trees within the public right-of-way or on public property to ensure safety, protect the environment, or to preserve or enhance the aesthetics of such public sites. The responsibilities of the Director shall include but not be limited to the following:

- A. Prepare and maintain an Urban Forest Management Program.
- B. Develop and recommend to the City Council changes or additions to the Master Street Tree Plan.
- C. Develop tree maintenance guidelines and standards as they relate to street trees in public areas.
- D. Inspect the planting, maintenance and removal of all trees in public areas.
- E. Make determination over the appropriateness of tree removals in public areas.
- F. Review all landscaping plans as they affect trees in public areas.
- G. Coordinate with other City departments the planning and installation of all publicly required trees.
- H. Develop and maintain an ongoing program of public outreach and education in order to promote public understanding of the City's Urban Forest and public adherence to the standards and procedures established under the ordinance codified in this chapter.

14.12.040 - Tree Advisory Board

The Streetscape and Transportation Advisory Commission serves as the City's Tree Advisory Board. The Tree Advisory Board shall:

- A. Review and reconsider Tree Removal Requests pursuant to Section 14.12.080 of this Chapter.

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Deleted: appeals from staff decisions regarding City tree removals. The Streetscape and Transportation Advisory Commission may grant an appeal if it finds that the staff decision would result in a burden on the property owner that substantially outweighs the benefit to the public. The Streetscape and Transportation Advisory Commission's decision may be appealed to the City Council if a written appeal, setting forth the grounds, is filed with the City Clerk within ten days of the Streetscape and Transportation Advisory Commission's decision. If no timely appeal is filed, the decision shall be final.

- B. Make recommendations on designated tree species for specific streets and neighborhoods and shall be incorporated by reference into a future Master Street Plan.

14.12.050 - Master Street Tree Planting Plan

- A. The Public Works Department shall prepare or have prepared and submit to the City council for its adoption a Master Street Tree Planting Plan for the public streets of the City and recommend revisions thereto as conditions warrant. This plan shall include at a minimum:
 - 1. The type, variety, location and spacing of trees and shrubs to be planted.
 - 2. A map of the City which graphically portrays the master street tree plan.
- B. The Director shall be responsible for the administration of the Master Street Tree Planting Plan adopted by the City Council and shall control the planting, removal and maintenance of trees and shrubs in or upon the public streets of the City in accordance with the provisions of such plan and this chapter.

14.12.060 - Duties and Responsibilities of Property Owners

It shall be the duty and responsibility of all property owners to maintain the parkway adjacent to the owner's property, regardless of whether the property owner's property is developed. This maintenance shall include routine maintenance, adequate watering, and keeping such strips free from weeds or any obstructions contrary to public safety.

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- 1. Property owners shall be responsible for watering mature City trees whenever landscaping of the property is changed in such a manner as to deprive the tree of its normal source of moisture. Such watering shall be continued during dry weather until the City tree becomes acclimated to the new environment but need not exceed three years. All watering requirements shall be waived to the extent they are inconsistent with governmental restrictions on water use.
- 2. Property owners shall be responsible for watering young City trees planted in parkways adjacent to their property. Such watering shall be continued during dry weather until the City tree becomes acclimated but need not exceed three years. All watering requirements shall be waived to the extent they are inconsistent with governmental restrictions on water use.
- 3. If a property owner wishes to modify the landscaping in the residential parkway in front of his or her property or adjacent to his property, the

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proposed landscaping should adhere to the City's Parkway Design Guidelines and require issuance of a City encroachment permit.

- B. It shall be the duty and responsibility of every property owner and occupant in possession of, any real property within the City of Placentia, to keep all trees on that private property trimmed in such a manner that there is a clearance of at least fourteen (14) feet above any street or alley, and a clearance of at least eight (8) feet over any sidewalk. It shall also be the duty and responsibility of every property owner and occupant in possession of any real property within the City of Placentia to keep all trees on that property trimmed in such a manner that they do not obstruct the view of any traffic sign or device for vehicle traffic in the direction controlled by that traffic sign or device. Property owners may be held liable for any dangerous condition of public property caused by the property owners' failure to perform these duties with respect to trees situated on private property.

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14.12.070 - Removal of City Trees

The Director shall have the authority to remove a City tree based upon the following conditions:

- A. **Hazardous Trees:** The Public Works Department shall identify hazardous trees based on the severity of the following signs of decline:
1. Large dead branches in the tree.
 2. Cavities or rotten wood along the trunk or in major branches.
 3. Mushrooms present at the base of the tree.
 4. Cracks or splits in the trunk or where branches are attached.
 5. Strong lean at the trunk.
 6. Many major branches arise from one point on the trunk.
 7. Damaged, broken or injured roots.
 8. Tree has been topped or otherwise heavily pruned.
- B. **Dead Trees:** Trees that are dead or have been determined by an ISA Certified Arborist to be in a state of severe decline with no available remedies to save the tree, although perhaps not an immediate hazard, shall be removed.
- C. **Emergency Removals:** Healthy trees may be removed if the Director or his designee decides an emergency condition exists, and tree removal is determined to be the only option available.
- D. **Public Safety:** Healthy trees may be removed if the Director or his designee decides that a public safety concern exists, and the tree removal is determined to be the only option available.

E. Other Removals: Other examples where a condition shall warrant removal include:

- a. **Diseased/Insect Infested Trees** - The tree is diseased, has lost its productive capacity, and is not likely to recover despite the application of available remedies. Trees that acquire an infectious disease or are infested with an insect that is declared to be a serious pest threat to other nearby trees shall be removed, if removal is determined to be the best pest control solution by a Certified Arborist
- b. **Building damage** - If a tree is causing structural damage to a building, and the condition cannot be corrected without removing the tree, or severely damaging its root structure causing it to fail or potentially topple over.
- c. **Surface Roots** - In situations where tree roots have developed above the surface, an ISA Certified Arborist shall evaluate the roots and determine if root pruning can occur without jeopardizing the health and stability of the tree. Should the arborist decide that roots cannot be pruned without jeopardizing the tree, and those same roots pose a safety concern, the tree may be removed.
- d. **Hardscape Damage** - If hardscape repairs cannot be completed without severe root pruning which would jeopardize the health and stability of the tree, the tree may be removed. The general policy that shall be observed when repairing or replacing hardscape adjacent to a City tree is that the health and integrity of the tree take precedent over the installation of concrete or asphalt. Every effort shall be made to protect the tree from root or trunk damage.
- e. Several alternatives are available for accommodating the installation of new hardscape without severely infringing upon a tree's root system. Any hardscape installation that may involve the removal of an extensive portion of a tree's root system or may require the removal of one or more roots that are of a diameter greater than two (2) inches, shall first be evaluated by the Certified Arborist. If it is determined by the Certified Arborist that the removal of the offending roots might jeopardize the health or integrity of the tree, then one of the following alternatives should be considered:
- f. **Off-set.** An offset is the tapering or reduction of a sidewalk's size down to a width no less than thirty-six (36) inches.
- g. **Reconfiguration.** Sidewalks do not need to be constructed in a straight line. If the public easement can accommodate it, a sidewalk may be reconfigured to curve around a tree in a suitable manner. In some cases, the property

owner may wish to extend the easement over their property to accommodate the installation of sidewalk without removing a tree. Any root removal that occurs while completing hardscape installation shall conform with the Root Pruning specifications provided by City staff.

h. In all cases, all sidewalk modification must conform to al current ADA or CBC standards

F. Reasons that are not valid for Tree Removal:

- a. Leaf litter in gutters, on sidewalks or private property.
- b. Messy/excessive fruit.
- c. Root intrusion into sewer laterals as a result of deteriorating infrastructure.
- d. Hardscape damage unless a feasible, economic solution exists to save the tree.

14.12.080 - Property Owner Request for Tree Removal,

Property owners may submit a written request to the Public Works Department for removal of a City tree that is located within the public-right-of way in front of or adjacent to their property. Such written requests shall be submitted in writing on a Tree Removal Request Form, available on the City's official website. ANY APPROVAL BY THE CITY OF A TREE REMOVAL REQUEST DOES NOT GRANT ANY RIGHTS IN FAVOR OF THE REQUESTING PROPERTY OWNER; NOR DOES AN APPROVAL, IN AND OF ITSELF, FORM THE BASIS OF LIABILITY. Rather, an approval of a Tree Removal Request represents an acknowledgement that the City will endeavor to remove the tree(s) in due course.

- A. Removal Criteria. Only trees that are found to be dead, diseased, irreparably injured, hazardous, or in a condition that presents legitimate public safety concerns or conditions, as described in this Chapter, may be the subject of a Tree Removal Request.

The Director or his or her designee has the authority to approve or deny, in whole or in part, a Tree Removal Request seeking removal of a tree or trees js found to meet the removal criteria, set forth in this Section 14.12.080. The Director or his or her designee shall deny all Tree Removal Requests seeking removal of trees found not to meet the aforementioned criteria. The decision of the Director or his/her designee shall become final if a Request for Reconsideration is not timely filed.

- B. Request for Reconsideration by Tree Advisory Board: A property owner aggrieved by the denial of a Tree Removal Request, in whole or in part, may seek reconsideration of its Tree Removal Request by the Streetscape and Transportation Advisory Commission (in its capacity as the Tree Advisory

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<#>Building damage - If a tree is causing structural damage to a building, and the condition cannot be corrected without removing the tree, or severely damaging its root structure causing it to fail or potentially topple over¶

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<#>Surface Roots - In situations where tree roots have developed above the surface, an ISA Certified Arborist shall evaluate the roots and determine if root pruning can occur without jeopardizing the health and stability of the tree. Should the arborist decide that roots cannot be pruned without jeopardizing the tree, and those same roots pose a safety concern, the tree may be removed. ¶

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<#>Hardscape Damage - If hardscape repairs cannot be completed without severe root pruning which would jeopardize the health and stability of the tree, the tree may be removed. The general policy that shall be observed when repairing or replacing hardscape adjacent to a City tree is that the health and integrity of the tree take precedent over the installation of concrete or asphalt. Every effort shall be made to protect the tree from root or trunk damage. ¶

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<#>Several alternatives are available for accommodating the installation of new hardscape without severely infringing upon a tree's root system. Any hardscape installation that may involve the removal of an extensive portion of a tree's root system or may require the removal of one or more roots that are of a diameter greater than two (2) inches, shall first be evaluated by the Certified Arborist. If it is determined by the ISA Certified ... [1]

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Board) by submitting a written request for reconsideration within five (5) business days of the denial that sets forth the burden to the property owner caused by the denial.

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C. The Streetscape and Transportation Advisory Commission, upon reconsideration of a Tree Removal Request, shall consider all findings and assertions of fact made by the Director or his/her designee as true, accurate, and conclusive. The Commission may grant the Tree Removal Request, in whole or in part; notwithstanding the conclusive facts, it finds that the burden to the property owner if the Request is denied substantially outweighs (1) the benefit that a denial provides to the public; and (2) the burden to the public if it is granted. The decision of the Commission is final.

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D. 1. In so making its finding, the Commission may evaluate the following factors:

- i. Species of the tree.
- ii. Size of the tree.
- iii. Approximate age of the tree.
- iv. Physical characteristics of the tree.
- v. Environmental productivity of the tree.
- vi. Safety of the property owner and general public will be considered.
- vii. Asset value of the tree.
- viii. Utility conflicts, both above and below ground, may be considered when evaluating a removal request.
- ix. Species and age diversification may be considered to determine if the street would benefit from having a more diverse street tree population to reduce threats of deforestation.

Deleted: <#>'s decision may be appealed to the City Council if a written appeal, setting forth the grounds, is filed with the City Clerk within ten days of the Commission decision. If no timely appeal is filed, the decision shall be final." Public Works staff shall provide all interested parties with information on the commission's review process. Any tree removal requests brought forth to the Commission shall be evaluated by staff and a certified arborist. ¶ <#>¶ <#>The Streetscape and Transportation Advisory Commission will evaluate tree removal requests individually, considering any of these factors listed below to determine if tree's removal represents a greater loss to the public that the burden placed on the property owner by its continued existence. ¶

E. If the Commission grants the Tree Removal Request, subsequent removal of the tree(s) shall be at the property owner's cost and expense. Property owner shall also be responsible for the cost of procuring and planting two (2) replacement trees; and funds remitted to the City shall be deposited into the City's Tree Replacement and Planting Fund, as described in Section 14.12.090 of this Chapter.

1. A property owner timely seeking reconsideration by the Commission of a Tree Removal Request previously denied by the Director or his/her designee shall be provided a breakdown of the estimated costs and expenses that will become due from the property owner if the Commission grants the Request. Estimated costs will be determined based upon the City's current contract rates for removal and planting.

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2. After receipt of the cost estimates, and prior to the Commission reconsidering the Tree Removal Request, a property owner may submit to the Commission, on a form provided by the City, a written petition for relief from the aforementioned costs/expenses upon a showing of undue financial hardship.
3. The Director shall determine a viable planting site(s) for replacement trees required by this Section. Director shall endeavor to find viable planting sites that are in the same neighborhood from which the tree(s) approved for removal were located; but such site need not be in the location/planting site where the removed tree(s) were planted.

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Property owners may appeal to the Commission the requirement to pay for the requested removal and replanting two replacement trees if they are able to demonstrate financial hardship. ¶

14.12.090 - Public Notification of Removal Requests

- A. In an effort to encourage public participation, residents/merchants immediately surrounding the affected property shall be notified by mail of any property owner appeals/requests for a tree removal. A minimum of three properties adjacent to either side of the affected property shall be notified, as well as the closest three properties across the street. Staff will take into consideration unique geographic factors when sending notification letters and may exceed the three-property minimum as deemed necessary. In addition, City staff will post a notice on the affected tree no less than 10 days prior to review by the Streetscape and Transportation Advisory Commission. The notice will include information on the proposed removal/property owner appeal and meeting dates, times, and locations.

Agendas for the Streetscape and Transportation Advisory Commission are posted a minimum of 72 hours prior to the meeting date for public review. Interested residents/merchants are invited to make public comment at the meetings or submit written comments for consideration. The Public Works Department may or may not be able to notify the public of emergency and hazardous tree removals due to the degree of urgency during these events.

14.12.100 - Programmed Tree Removal and Replacement Program

In an effort to minimize deforestation, a programmed removal and replacement program may be proposed by the Director or his/her designee. When considering a Tree Removal and Replacement Program, the severity of the following shall be evaluated:

1. Neighborhood impacts
2. Grow space
3. Species
4. Age of trees
5. Condition of trees
6. Cost to repair hardscape damage

Severity and frequency of reoccurring hardscape damage.

This programmed removal may, wherever possible, be scheduled on a multiple year schedule, removing alternative/intermittent trees so as to avoid neighborhood deforestation and coupled with later street rehabilitation or maintenance projects. Any plan proposed for phased removal of trees in a defined area must be specifically crafted to meet the needs of the particular area.

12.26.110 - Work on City Trees.

No permits will be issued to any person or entity for pruning or removal of City trees, and all pruning and removal of City trees shall be undertaken by employees or contractors of the City. Any person desiring to initiate special maintenance of a City tree by the City, may make a written request to the Director and pay the costs of service at rates established by the City's contract for tree maintenance services. Any such request will be considered based on the provisions of this chapter, and other ongoing City tree work and available resources.

14.12.120 - Tree Survey Plan – Application Requirements for Private Development Projects

Any applicant seeking discretionary land use entitlement application and/or building and engineering permits (including but not limited to grading, demolition or building permits) shall submit a Tree Survey Plan and Arborist Report separate from, but consistent with the required site plan, to assess tree impacts associated with proposed demolition or development, and establish tree protection measures for demolition or development when activity would occur within the dripline of a City tree.

A. Requirements for Tree Survey Plan:

1. Tree Survey Plan shall be consistent with a site survey (if said survey is required by the associated Building, Planning or Engineering Permit or application) prepared by a licensed Surveyor or registered Civil Engineer with the existing trees plotted with accurate trunk locations and the dripline areas.
2. The Existing Tree Plan shall be a separate sheet that depicts:
 - a. Property lines and easements;
 - b. The locations of existing tree(s) or groups of trees, including driplines with each tree numbered, and identified by trunk diameter at breast height (DBH), with an "X" through each tree proposed for removal, including on-site trees and trees adjacent to the project site, with driplines overhanging the project site;

- c. Identifies all City Tree(s) located upon the property and identifies those City Trees that are proposed to be removed or that may be affected by the proposed development;
- d. A table listing each tree by number, DBH, genus, species, common name and health;
- e. For Demolition permits, show the building footprint for the structure to be removed;
- f. The footprint of any existing or new structures, including additions;
- g. The location of existing and proposed site utilities, including water, sewer, drainage, gas, underground electrical, voice/data, septic field, well head, or other.

B. Requirements for Arborist Report:

1. The applicant shall submit a report from a Certified Arborist describing the condition of existing trees, the anticipated impacts of grading, trenching and construction on City trees and recommending migration and specific protective measures to be implemented prior to commencement of grading or construction to minimize potential adverse applicants. The report, based on the findings of the tree survey plan and other necessary information, shall be used to determine the health of existing trees, the effects of the proposed development upon the City trees and recommendations for any special precautions necessary for the preservation of the City trees.
2. The report shall also include the following:
 - a. Assessment of the tree condition for all City trees, and any measures necessary to protect trees on site during demolition or construction, including any remedial measures necessary to sustain impacted trees
 - b. Identifies which City tree(s) are proposed for removal.
 - c. Reasons for proposing removal of a City tree(s).
 - d. An appraisal of all trees to be preserved and proposed for removal utilizing the most recent edition of the Guide for Plant Appraisal (published by the International Society of Arboriculture).
 - e. The number of replacement trees calculated using the City's tree replacement matrix as noted in subsection F of Section 14.12.120.
 - f. The number of required on-site replacement trees would inhibit healthy growth (e.g., overcrowding of new trees; interfere with roots and canopy of existing protected trees and street trees).
 - g. General health of tree to be trimmed, cut down or removed.

C. Upon receipt of the Tree Survey Plan and Arborist Report, the Director or his/her designee shall visit and inspect the subject property and the proposed tree(s) for removal and shall ascertain the following:

1. Confirm that the City tree or trees in question are in fact are City trees.

2. The general health, vigor, and condition of the tree(s).
3. The presence of existence of any signs of disease, decay, or infestations that may be present.
4. Any damage or the potential to cause damage to public infrastructure, utilities, and property caused by the tree.
5. Any hazardous conditions or imminently hazardous conditions that may be present. If so, a tree risk assessment will be performed by the Director. The cost incurred by the City for the tree risk assessment, requiring a certified arborist's report or tree appraisal shall be paid by the applicant.

D. Third-Party Peer Review: When deemed necessary by the Director, a certified third-party peer arborist review may be required (at the cost of the applicant) to:

1. Review the applicant's Arborist Report.
2. Physically inspect and evaluate the tree (s) proposes for removal.
3. Provide a written analysis to include the peer review arborist's findings and recommendations.
4. The peer review arborist's comments may almost include recommendations regarding tree replacement.

E. The Director or his/her designed may approval tree removal associated with a permit or discretionary land use application if any one or more of the following findings can be made:

1. The City tree(s) unreasonably restricts the permitted use of the property.
2. A proposed development cannot be located on the site without tree removal.
3. The property owner has made every reasonable effort to incorporate existing trees in the development project and to minimize the number of trees removed.
4. The City tree(s) is significantly damaging existing structures and cannot be mitigated through proper arboricultural practices or reasonable modifications to the property.
5. The City tree(s) interferes with utility services and cannot be mitigated through proper arboricultural practices.
6. The City tree(s) creates an on-going safety problem for the existing development and cannot be mitigated through proper arboricultural practices.
7. The City tree(s) is obstructing safe sightlines.
8. The City tree(s) is growing too close in proximity to another more valuable tree(s) to permit normal growth and development of the affected tree(s).
9. The condition of the City tree(s) is such as to create a hazardous condition.
10. The City tree(s) pose a threat to the public health and safety.

F. Replacement Tree Required: Any City tree approved for removal [under this section](#) shall be replaced using the following tree replacement matrix:

1. Tree Replacement Matrix:

Trunk of Removed Tree	Replacement Trees
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Commented [A3]: This was added to provide clarification that this tree replacement matrix applied to tree removals for private development projects and separate than the replacement requirement listed under Section 14.12.080.

Diameter at Breast Height	Number	Size
8-12 inches	4	15-gallon, or;
	2	24-inch box
13-18 inches	8	15-gallon, or'
	4	24-inch box, or'
	2	36-inch box
19-36 inches	8	24-inch box, or;
	4	36-inch box
37+ inches	12	24-inch box, or;
	8	36-inch box

2. The species of the replacement trees shall be determined by the Director.
3. Such monies shall be deposited in the Tree planting and replacement fund.
4. Payment into the City's Tree Planting and Replacement Fund, if on-site replacement is not suitable due to site constraints such as, but not limited, to the location of existing structures and vegetation. Payment in-lieu of each required replacement tree shall be equal to the estimated cost required to buy, transport, and plant a 15-gallon, 24"- or 36"-boxed tree of a species and size.
 - i. Costs will be determined based upon the City's current contract rates for tree removal and planting services.

Commented [A4]: This was added to provide clarificaiton on how the cost of the replacement trees would be determined.

- G. Performance Security. The Director may, at his/her discretion, require an applicant to post a cash deposit or other performance security acceptable to the City guaranteeing the applicant's compliance with conditions of approval and city provisions regarding tree protection and preservation.
1. The performance security must be posted with the City prior to issuance of any permit or approval and shall be governed by the following provisions:
 2. The Director shall establish the amount of the performance security which shall be equal to the estimated value of the City Trees to be preserved and removed.
 3. The performance security shall remain in effect for the time period determined by the Director.

H. Conditions. The Director or other applicable City decision-making body may impose reasonable conditions of approval, consisted with the purpose of this chapter, to ensure safe removal, replacement, relocation, demolition, and maintenance of replacement trees; and to ensure that any nearby trees not approved for removal are protected. Failure of the property owner or the property owner's agent or tenant to comply with any condition of approval or other provisions of this Chapter is a violation of the Placentia Municipal Code.

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14.12.130 - Protection of City Trees during Construction.

All applicants for demolition, grading, building permits on property containing one or more City trees shall prepare a tree protection plan and obtain a tree permit from the Director pursuant to this policy.

A. Tree Protection Plan is required prior to issuance of permit

1. The plan shall ensure that the tree, including its root system, is adequately protected from potential harm during demolition, grading and construction that could cause damage to the City tree. Such harm may include excavation and trenching, construction and chemical materials storage, stormwater runoff and erosion, and soil compaction. The plan shall be prepared and signed by a certified arborist and approved by the Director. The Director may refer the plan to a City-selected arborist for review and recommendation. The plan needs to be prepared according to ISA ANSI 300 standards for tree construction and construction management. The cost of this review shall be borne by the developer/applicant requesting said permit.
2. The Director may require that a certified arborist be present on the project site during grading or other construction activity that may impact the health of the tree(s) to be preserved.

Damage to any tree during construction shall be immediately reported to the Director so that proper treatment may be administered. The Director may refer to a city-selected arborist to determine the appropriate method of repair for any damage. The cost of any treatment or repair shall be borne by the developer/applicant responsible for the development of the project. Failure to notify the Director may result in the issuance of a stop work order.

- B. The Director may waive the requirement for a tree protection plan if he or she determines that the grading or construction activity is minor in nature and that the proposed activity will not significantly modify the ground area within or immediately surrounding the dripline of the tree(s).

14.12.140 - Sidewalk and Street Repair.

The City agrees to perform major maintenance to city trees, sidewalks, and streets. The repair of sidewalks, curbs, gutters or streets may create a need to prune tree roots to the extent that the tree is damaged or becomes unstable. When this occurs, the Director of Public Works shall consider the following in lieu of action that may damage, destabilize or cause the removal of a tree:

1. To not make such improvements.

2. To displace the sidewalk laterally away from the tree trunk, either locally for each tree, or uniformly along length of the street.
3. To displace the curb and gutter laterally into the paved roadway of the street, either locally, or uniformly along a length of the street, which in some cases may necessitate the prohibiting of street parking of vehicles at all times, provided such displacement does not create traffic hazard, or conditions adverse to proper street sweeping or drainage.
4. To defer repairs with temporary asphalt patch to eliminate hazard.
5. To widen the parkway.
6. To relocate the sidewalk or curb.
7. To eliminate the sidewalk on one side of the street.
8. To raise the sidewalk.

14.12.150 - Prohibited Activities and Conditions.

It is prohibited and unlawful for any person to cause, or allow the following activities or conditions to occur:

- A. Damage, injure, carve, disturb, transplant, prune, root prune or remove any City tree, or undertake any other action that may directly or indirectly affect the health or welfare of a City tree.
- B. Attach, cause to be attached or keep attached to any City tree, or to the guard or stake of a City tree, any rope, wire nails, tacks, staples, advertising posters, decorations, ornaments, flags, toys, swings, lights or any other contrivance whatsoever without first obtaining a permit or explicit approval from the City.
- C. Cause or allow any poison or other substance harmful to tree life to lie, leak, pour, flow or drip upon or into the soil within the drip line of any City tree or set fire or permit any fire to burn when such fire or heat thereof will injure any portion of a City tree ; or to operate any device, equipment, object or tool such as a mechanical weeding device, in such a manner as to cause damage to a City tree in any way.
- D. No person shall injure any public tree located within a City owned easement or public right-of-way on his or her private property by neglecting to provide the necessary amount of water, as determined by the terms of this chapter, required for said tree's continued good health and viability.
- E. No person shall impact the drip line area of a City tree in a way that may reasonably be expected to damage the root system, compact the soil over the roots, or impede free passage of water, air or fertilizer to the roots of any City tree.

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- F. During the construction, repair, alteration, moving or removal of any building, structure of any other type of construction in the City, no person in control of such work shall leave any City tree, shrub or plant in the vicinity of such activity without sufficient guards or protectors to prevent injury to the tree, shrub or plant in connection with such construction, repair, alteration, moving or removal. The costs of any such protection shall be borne by the person responsible for the improvement.
- G. It is unlawful as a normal practice for any person, firm or City department to top any street tree, park tree or other tree on public property. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical, may be exempted from the ordinance codified in this chapter at the determination of the Director.

14.12.160 - Utilities.

Any person doing business as a public utility or on behalf of a public utility subject to the jurisdiction of the public utilities commission of the state and any constituted public agency authorized to provide and providing utility service that maintains any overhead wires or underground pipes, or conduits shall obtain written permission from the Director before performing any maintenance work on the wires, pipes, or conduits which would cause injury to City trees. The public utility shall in no way injure, deface, prune, or scar any City tree until their plans and procedures have been approved by the Director.

Any person doing business as a public utility or on behalf of a public utility subject to the jurisdiction of the public utilities commission of the State and any constituted public agency authorized to provide and providing utility service, shall be given a permit by the Director, valid for one year from the date of issuance, permitting such person to trim, prune, brace or perform other acts, except removal, with respect to trees growing on parkways or on public areas of the City as may be necessary to comply with the State and safety regulations of said commission and as may be necessary to maintain the safe operation of its business.

14.12.170 – Sewer Lateral Line Tree Root Intrusion.

The property owner is responsible for maintaining, cleaning and servicing the sewer lateral from the house or building to the connection at the public sewer line in the street. This includes the portion of the lateral on private property and the portion in the right-of-way or public easement.

- A. Root intrusion into a private sewer lateral is typically a symptom of a pre-existing defect in the wall of the sewer lateral. Tree roots seek out water and nutrient

sources. If a sewer lateral is cracked and leaking, tree roots will force their way into sewer laterals via those damaged sections. If the roots entered at a damaged and leaking joint or connection of a sewer lateral, the property owner is responsible to repair or correct the situation.

- B. If it is determined that the root ball from a City tree has broken or crushed the sewer lateral, a property owner may file a claim with the City. The property owner follows the City's claim filing procedure to ensure that the request provides the best available information in its review consideration.
- C. The City does not pay for the replacement of undamaged pipe sections, or system upgrades including clean-outs or backflow valves. If the property owner believes a City owned tree has caused the problem, the owner should contact the City with evidence of such cause.
- D. Root intrusion into sewer laterals shall not be grounds for removal of a tree in the public right-of-way. The property owner is responsible for regular cleaning or root treating or replacing the lateral
- E. The City does not remove trees for sewer issues. Removing a tree or shrubbery will not solve the issue, as existing roots from surrounding vegetation can still enter a broken sewer lateral.
- F. If it is determined that a root ball from a previously planted City tree has broken or crushed the sewer lateral, the City will repair the broken/crushed section of the pipe.
- G. Root Intrusion from Lateral into Main Line: The Public Works Department is responsible to notify property owners in writing when they find roots from a sewer lateral protruding into the sewer main line. The property owner is responsible for removal of the intruding roots.

14.12.180 - Violations and Penalties.

- A. Any person who violates any provision of this Chapter shall be subject to the penalties and enforcement remedies set forth in Chapter 1.08 titled "General Penalty" of this Code and all remedies available to the City by law.
- B. In addition to the penalty set forth above, any person that removes, damages, injures, or destroys a City tree in violation of the provisions of this Chapter shall

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pay a fine equal to the full amount of the replacement value of the tree, or \$5,000, whichever is greater. Such amount shall be payable to the City of Placentia and deposited into the Tree Replacement and Planting Fund.

- a. Replacement value for the purposes of this section shall be determined by the current value of such tree as reflected in the City's existing tree inventory database, which is updated on an annual basis.

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14.12.190 - Tree Replacement and Planting Fund.

- A. Purpose. The purpose of the Tree Replacement and Planting Fund is to replace City Trees illegally removed or damaged, to facilitate tree planting, to ensure mitigation or tree replacement when tree preservation or tree density standards are not met on a particular site, and to advance the City's goals for the urban forest and intend to achieve equitable distribution of tree-related benefits across the City.
- B. Expenditures. Money in the Tree Replacement and Planting Fund may be used as follows:
 - 1. To replace, establish, and maintain City trees illegally removed or damaged;
 - 2. To plant, establish and maintain City trees where, in the judgment of the Director, they will enhance the values of the Urban Forest.
- C. Contributions. Contributions to the Tree Replacement and Planting Fund may occur through a number of means, including:
 - 1. Payment made in lieu of tree replacement as part of a tree removal approved as stated in this Chapter.
 - 2. Payment made in lieu of preservation or planting where site or street characteristics or construction requirements make it infeasible to meet the requirements of this Chapter.
 - 3. Payment of restoration fees, civil penalties, or civil remedies resulting from enforcement actions for City Trees.
 - 4. Voluntary contributions.
- D. Administration of Tree Replacement and Planting Fund. The Tree Replacement and Planting Fund. is administered by the Director, maintained in a dedicated separate account, and is independent of the general fund. Any balance in the Tree Replacement and Planting Fund will be carried forward into subsequent fiscal years.

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14.12.200 - Public Nuisances.

Trees in the City are public nuisances under the following conditions:

- A. Any tree on private property that has any contagious infection, disease or affliction, or any insects, which if left uncontrolled would harm a City tree.
- B. Any tree on private property that is growing, dying, dead or standing in such a manner, or that has had its ground support weakened by rain, wind or other cause, or that from any other cause is in such condition, that such tree or any part thereof is dangerous or detrimental to the public health, safety or welfare, or to any public property or street in the City, or to any person.

14.12.210 - Abatement of Nuisance

Trees determined to be a public nuisance shall be dealt with pursuant to Chapter 8.06 of this municipal code.

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14.12.220 – Enforcement

The Director of Public Works or his/her designee is charged with the responsibility for the enforcement of the ordinance codified in this chapter and may serve notice to any person in violation thereof or institute legal proceedings as may be required, and the City Attorney is hereby authorized to institute appropriate proceedings to that end.

14.12.230 – Severability

If any one portion or section of this ordinance shall be determined to be invalid, the remaining portions or sections shall remain in full force and effect.

14.12.240 - Regulations of Trees on Private Property

Reserved.

14.12.250 - Heritage Trees

Reserved.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DEPUTY CITY ADMINISTRATORS

DATE: MAY 19, 2020

SUBJECT: **PLACENTIA FIRE AND LIFE SAFETY DEPARTMENT QUARTERLY UPDATE**

FISCAL
IMPACT: There is no fiscal impact associated with the recommended action.

SUMMARY:

A third quarterly update on the progress made thus far in establishing the Placentia Fire and Life Safety Department and new 9-1-1/Advanced Life Support paramedic services is presented to the City Council and community to outline the progress made in advancing those efforts.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Receive and file the presentation of the Third Placentia Fire and Life Safety Department Quarterly Update.

DISCUSSION:

On June 4, 2019, the Placentia City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As a part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department. In the ensuing eleven months, the City has made significant progress in advancing this effort to ensure the new Department and Lynch EMS will be ready to begin service and take command on July 1, 2020.

A third quarterly update is presented to the City Council and community to share the progress made thus far. Presentation materials will be made available at the City Council meeting. Staff will return to the City Council in July for another update post the July 1, 2020 transfer of fire protection and EMS to the Placentia Fire and Life Safety Department and Lynch EMS.

3.b.
May 19, 2020

Prepared by:



Luis Estevez
Acting Deputy City Administrator

Prepared by:



Rosanna Ramirez
Acting Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

Placentia Fire and Life Safety Department Quarterly Update

Third Quarter



Fire Personnel Update



Battalion Chiefs



Jason Dobine



Michael Finnerty



Jon Muir



Battalion Chiefs



- 89 years of combined experience in Southern California municipal and county fire departments
- Each Chief Officer will command a shift consisting of 2 fire stations and 10 department personnel per shift
- Each Battalion Chief has experience in every subordinate position in the fire industry
- Meets National Fire Protection Association (NFPA) 1021 standards and California State Fire Marshal Chief Fire Officer standards
- California State Fire Marshal Certifications: Inspector, Instructor, Trainer and Fire Investigator
- Local community college Fire Science Instructor
- Advanced college degrees and numerous additional certifications

Fire Captains



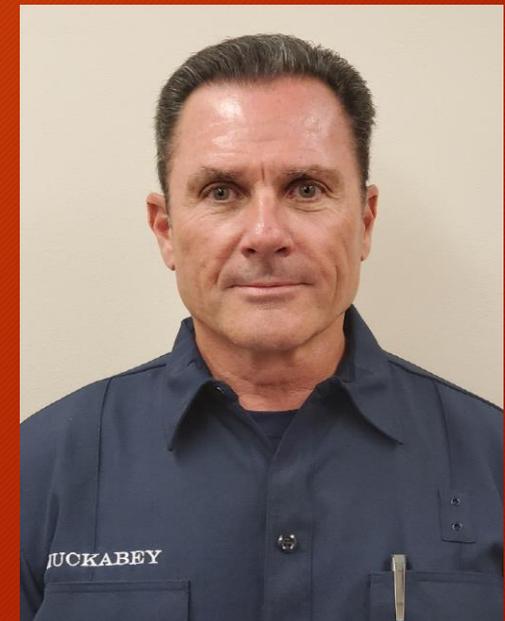
Cody Roesti



James Oh



Anthony Davis



Mark Huckabey

Fire Captains



- Over 90 years of combined fire experience
- Trained numerous Los Angeles County municipalities in Mass Casualty Incident Management
- Trained thousands of employees of the Los Angeles World Airport in emergency preparedness
- Major contributor to a Fire Department becoming an ISO Class 2 rated department
- Tactical Medic Supervisor for the North County SWAT Team
- Fire Inspector and Hazardous Materials Specialist
- Advanced college degrees and numerous additional certifications
- Meets National Fire Protection Association (NFPA) 1021 standards and California State Fire Marshall Company Fire Officer standards
- California State Fire Marshal: Inspector, Instructor, Training and Fire Investigator
- Meets or exceeds National and State fire standards

Fire Engineers



James Banister



Scott Ferguson



Cimino Kolb



Edward Hughes



Matthew Wedin



Branden Smith



Dustin Sundahl

Fire Engineers



- 61 years of combined fire experience
- Previous Engineer experience
- Previous Military experience
- Firefighter/Paramedic experience
- Driver Operator 1A and 1B
- Fire Communications Director
- Advanced college degrees and numerous additional certifications
- North County Regional Hero Award for 4 cardiac saves in 7 months
- Requirements of the position include:
 - 3 years of consecutive firefighting experience
 - Minimum of 1 year of career service as a Fire Engineer/Apparatus Operator
 - Operator 1A and 1B or NFPA equivalent
 - Basic Life Support (BLS) certificate
 - Emergency Medical Technician (EMT) license
- These standards exceed OCFA's standards for Fire Engineer
- Meets or exceeds National and State fire standards

Firefighters



Cathy Lomeli



Gaurav Singh



Joshua Martin



Jose Mendes



Ryan Murphy



Justin Mason

Firefighters



- Wildland firefighting experience
- Reserve Firefighter and Hand Crew Firefighter for OCFA
- Firefighter of the Year Award
- Paramedic for the Los Angeles Fire Department
- Advanced certifications in Fire and EMS including Fire Instructor, Fire Officer, EMT Evaluator, Fire Inspector, CPR Instructor and EMT-Advanced
- Advanced college degrees and numerous additional certifications
- Position requirements include:
 - Completion of State Certified Firefighter Academy
 - CPAT or Biddle physical agility exam
 - Basic Life Support (BLS) certificate
 - Emergency Medical Technician (EMT) license
- These standards exceed OCFA's standards for Firefighter
- Meets or exceeds National and State fire standards

Additional Recruitments



- Reserve Firefighter Recruitment
- 19 Reserve Firefighter positions filled
- 10 Part-time positions (recruitment underway)
 - Requirements include:
 - Completion of State Certified Firefighter Academy
 - CPAT or Biddle physical agility exam
 - Basic Life Support (BLS) certificate
 - Emergency Medical Technician (EMT) license
 - California Certified Driver Operator 1A and 1B or National Fire Protection Association (NFPA) equivalent
 - California State Office of the State Fire Marshal Company Officer, Instructor 1, and Fire Inspector 1
- These standards exceed OCFA's standards for Reserve Firefighter
- Meets or exceeds National and State fire standards

Training Standards



1st Inaugural Fire Academy Began May 4th





Training Standards



- All Placentia Fire and Life Safety Department personnel will undergo rigorous training standards:
 - California State Firefighter 1 certifications (NFPA 1001)
 - Training academies by position
 - Examples include:
 - Leadership, values and organizational mission
 - Fire Prevention and Inspections
 - Community Risk Reduction Strategies
 - Public Education and Communication
 - Active Shooter training
 - Hose evolutions
 - Ladders
 - Ventilation
 - Orange County EMT expanded scope of practice



Apparatus Update



Placentia Fire and Life Safety Vehicles



Fire Apparatus Vehicles



- Four brand-new fire suppression apparatus
 - Seagrave Type I Engine (2)
 - Seagrave Quint with 100-foot ladder (1)
 - HME Type VI mini-pumper (1)
- Engines arriving in Placentia on May 20th
- Mini-pumper has been delivered and used in the Academy
- Quint is in final assembly. Leaving factory in June
- Contingency plan ready



Fire Command Vehicles

- One 2020 Police Interceptor for the Fire Chief
- Two 2019 Ford F350's for the Battalion Chiefs
- Outfitted with state-of-the-art, technologically-advanced equipment
- Ready for service



Fire Support Vehicles

- One 15-person passenger van (Ford Transit)
- One Light duty pick-up truck (Ford F150)
- Ready for service in June 2020



Fire Department Equipment



Fire Apparatus Tools and Equipment

- All items picked specifically for Placentia, reviewed by experts and are compatible with neighboring cities' fire departments
- Over 600 individual pieces of new equipment purchased and delivered, including:
 - State-of-the-art SCBA
 - Hoses and clamps
 - Multipurpose tools
 - Bolt cutters
 - Axes and hand tools
 - Hydraulic cutting tools
- Spare equipment purchased to ensure additional supplies available on shelf if needed
- Equipment is ready for installation on apparatus & command units



Operations



Fire Station Transition Plan

- Facility Needs Assessment completed
- Station improvements included in FY 20-21 Capital Improvement Project (CIP)
- \$315,000 in year one improvements
 - New paint
 - New signage
 - New sleeping quarters
 - Turnout extractors
 - SCBA cascade
 - New appliances
 - Station Alerting System
 - New furnishings



Agency Partnership



Partnership with OC Health Care Agency and EMS



- Orange County EMS Medical Director is scheduled to review and approve medical dispatch protocols
- All Lynch Paramedics working in Placentia are accredited by County EMS
- Entered into agreement for electronic integration of 911 EMS dispatch data into County of Orange's OC-MEDS data system
- Utilization of the OC-MEDS electronic reporting system by City ensures:
 - Regulatory and patient care data privacy compliance
 - Seamless coordination of call times and demographic data into patient care reports
 - Since OC-MEDS is the County data system they will have real time oversight over patient care by both PFLSD and Lynch EMS.



Auto and Mutual Aid Meetings



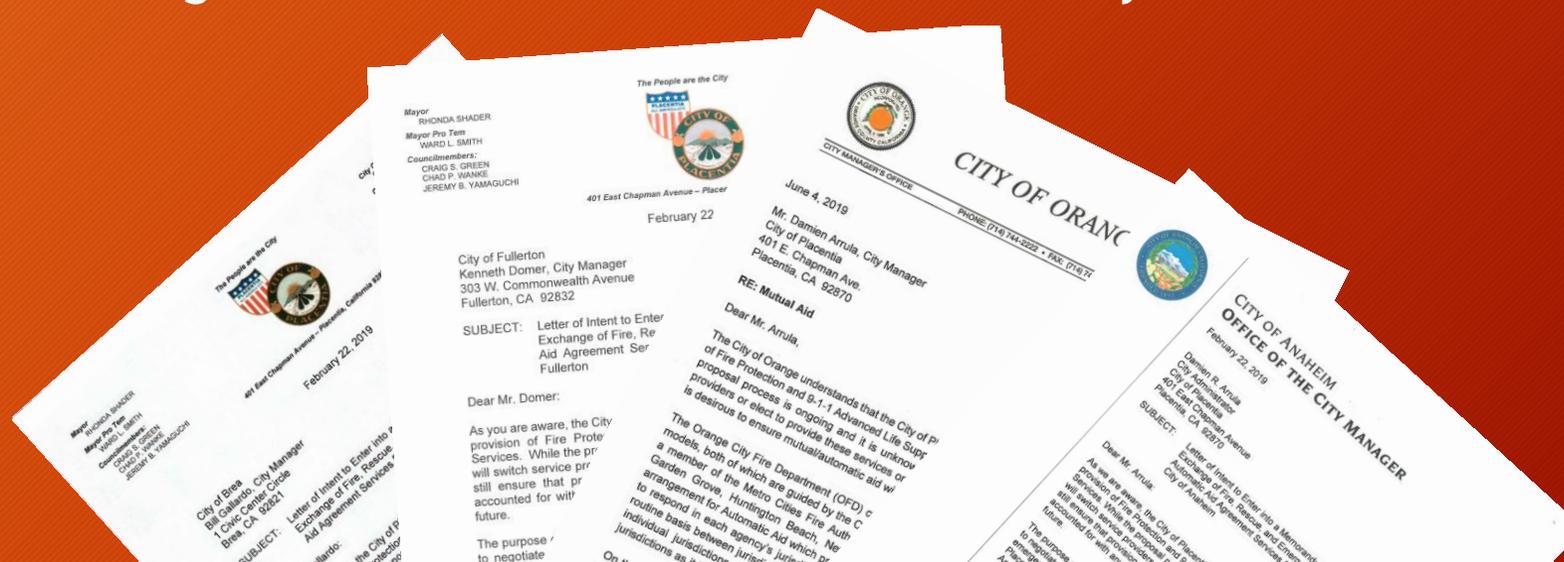
- Several meetings held between City and Fire Chiefs from Anaheim and Fullerton/Brea, along with Lynch EMS team to review Placentia's fire/ems call data, the City's planned service model, and support scenarios with our neighbors
- The City is eager to continue auto and mutual aid to ensure the fastest available response time to each agency's residents
- The City has drafted auto and mutual aid agreements and is making progress with our neighboring cities
- County, Placentia, and Yorba Linda have met to discuss potential impacts on the Yorba Linda western border and the County Island
- If auto aid is not provided by neighboring jurisdictions this will result in delayed emergency response to the public



Ongoing Communications



- Fire Chiefs to continue discussion on Placentia's deployment model
- Ensure a smooth transition that provides the highest-quality service to all residents
- City has secured letters of intent for auto and mutual aid with surrounding Cities
- Data indicates significant subsidy by smaller surrounding agencies to OCFA based on current deployment model (Source: Metro Cities Call Data 2019)
- Placentia's efficient deployment model will result in a more equitable partnership with our neighbors reducing call volume imbalance which currently exists with OCFA



Public Safety Communications Center Update



Upgrades to Dispatch Equipment



- 800 MHz radio talk groups approved by Orange County Communications (OCC), Orange County Fire Chiefs Association, and Orange County Police Chiefs Association
- Motorola consoles purchased and installed for FIRE/EMS dispatch desk
- Purchased station alerting system which will integrate with dispatching system
- New mobile and portable radios have been programmed for operations

Training, EMD Protocols, CAD System Training

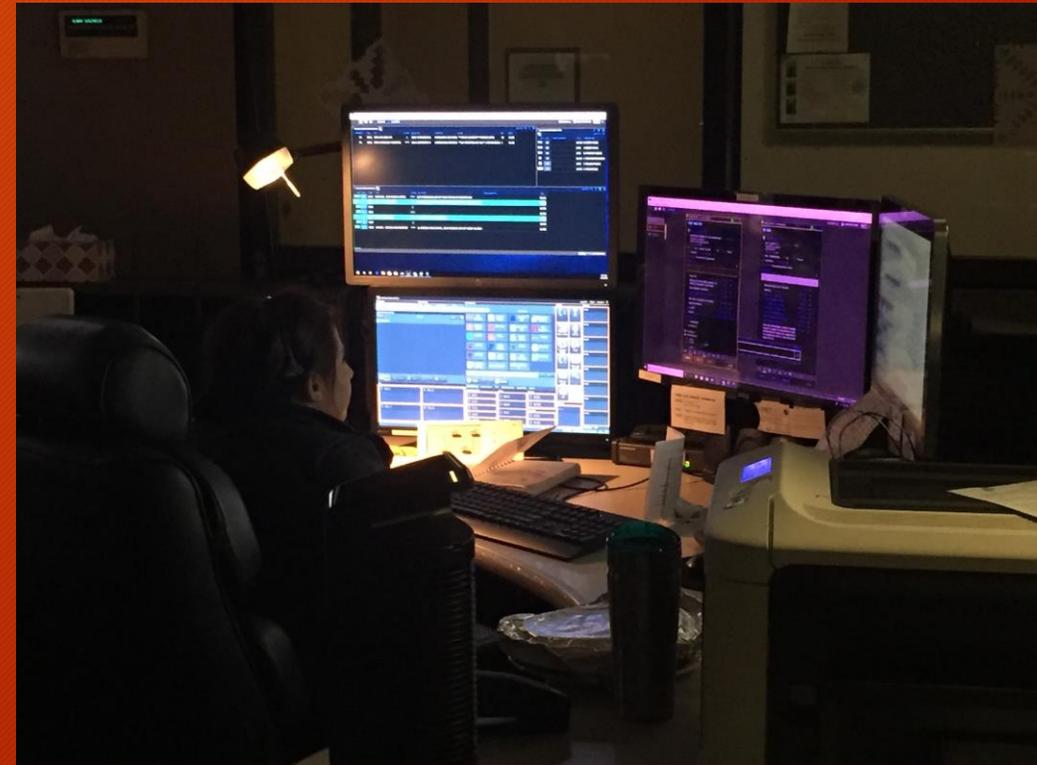


- All Placentia Public Safety Communications Dispatchers and call-takers have been certified in CPR and are working towards their CA POST Basic Dispatcher, Emergency Medical Dispatch and Emergency Fire Dispatch
- EMD and EFD protocols from the Priority Dispatch system will be utilizing proven international standards for call intake and processing
- Communications staff currently utilize Mark 43, Introduction to the Fire and EMS modules will take place once dispatch protocols are approved by Fire Chief Van Gieson
- Introduction to the Fire/EMS modules began this week
- Dispatch protocols are being reviewed by County Medical Director
- Final run calls have been approved by Fire Chief Van Gieson
- Placentia Public Safety Communication Center leadership will seek accreditation next year

Public Safety Communications Center



- Public Safety Communications Manager hired with over 15 years of experience in fire, EMS and police from an accredited dispatch center
- Public Safety Communications Manager hired to run integrated Dispatch Center and two new supervisors
- Fire and Emergency Medical Dispatch (EMD) protocols finalized
- POST required training being conducted now for new hires = 120 hours of training
- Training began this month for dispatcher certification in Emergency Medical and Fire Dispatch (EMD & EFT = 40 hours of training)



Computer Aided Dispatch (CAD) and Records System



- City Council approved contract to upgrade Mark43 Computer Aided Dispatch (CAD) system to add Fire & EMS functionality
- OCMEDS/ImageTrend Electronic Patient Care Records (ePCR) integration started
- Met with Orange County Communications to begin Dispatch radio and console upgrades
- Integration into Orange County CAD-to-CAD with Tellus Safety Solutions continues to be unnecessarily delayed by OCFA Chief Fennessy's and Orange County Fire Chief Association President Dan Stefano (Costa Mesa) approval to join hub
- Secured agreement for CAD integration with Metro Cities Fire Authority (Anaheim, Brea, Fullerton and others). Integration nearly complete
- Fire GIS district grids uploaded to CAD system

Emergency Medical Services (EMS) Update

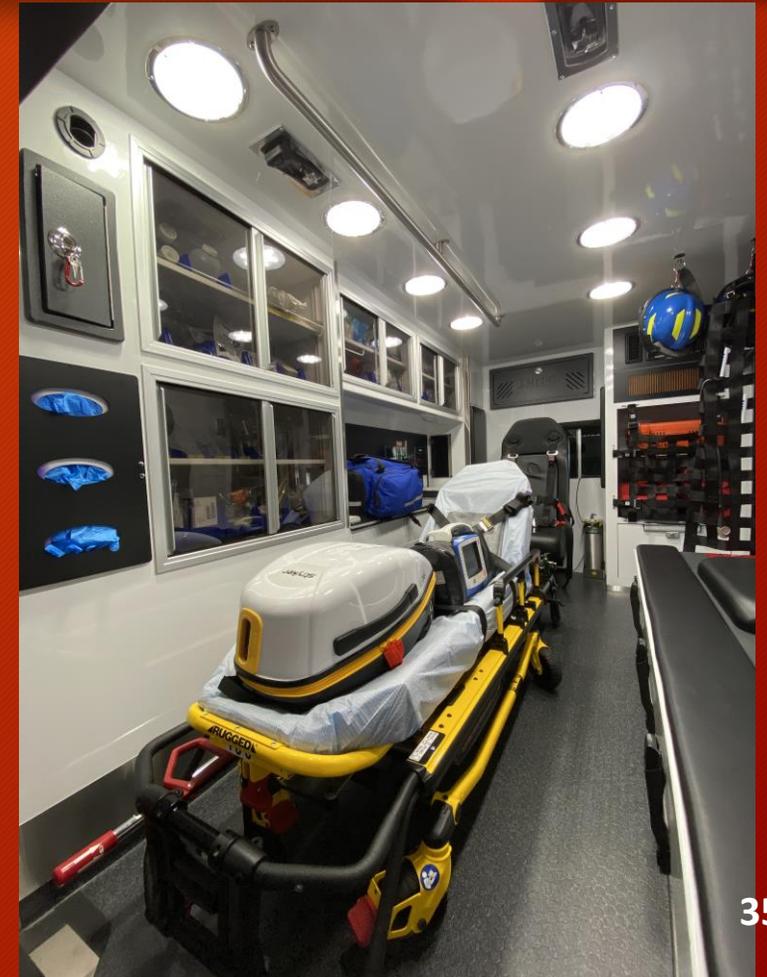
Lynch Ambulance



Background & Selection of Lynch Ambulance



- All Lynch Paramedics assigned to Placentia have significant 911 experience
- Paramedics required to maintain CA Dept. of Justice and FBI background live scan service
- While Lynch employs over 40 Paramedics, only those demonstrating the highest of standards and core values will be selected to provide service to Placentia.



Lynch Paramedics: Training



- Bi-annual retraining for advanced pediatric and cardiac life support
- Additional training in at-risk populations, hospice care and pediatrics
- Annual skills testing for competency on high risk, low frequency medical emergencies



Lynch's Progress in Becoming Placentia's New EMS Provider

- Two primary ambulances and one backup have been ordered from manufacturer and are in final production
- Cardiac Monitors
 - Utilizes latest in advanced cardiac monitor/defibrillator technology
 - Deployed in paramedic units



Lynch's Integration into the Placentia Community

- Data analysis
 - Lynch is currently analyzing data on call volume within Placentia and neighboring cities to develop demand predictions, heat maps and effective deployment models
- Continued involvement within the City
 - Attending events to meet the community including Taste of Placentia, Tacos and Tequila, and the Placentia Heritage Festival
 - Instructed medical training for the City's Community Emergency Response Team (CERT)
 - Members of the Chamber of Commerce and Placita Santa Fe Merchants Association



Placentia Fire and Life Safety Integration



Senior Facility Center Community Car Parade



Community Integration



- Community events/opportunities are limited due to COVID-19
- Fire Chief introduced at the Placita Santa Fe Merchants Association and at all Commission/Committee Meetings

Upcoming Community Events

- Fire Station Open House in the Summer
- Summer Programming (i.e. Concerts in the Park, Movies in the Park, etc.)
- Ongoing Special Events (i.e., National Night Out, Heritage Festival, Tamale Festival, etc.)

Next Steps/ Upcoming Items



Next Steps/Upcoming Items

- Install communications equipment and apparatus
- Complete transition for July 1, 2020
- Take command July 1, 2020
- Next update: July 2020





Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: INTERIM DIRECTOR OF FINANCE

DATE: MAY 19, 2020

SUBJECT: **STUDY SESSION: PRESENTATION OF THE PROPOSED FISCAL YEAR 2020-21 GENERAL FUND OPERATING BUDGET**

FISCAL

IMPACT: EXPENDITURES: \$36,277,800 in Appropriations (Excluding Contingency Reserves)

REVENUE: \$37,641,388 in Operating Resources (Including Beg. Fund Balance)

SUMMARY:

In compliance with City Charter Section 1203, the Proposed General Fund Operating Budget for Fiscal Year 2020-21 ("Budget") is being presented for your review and consideration. A summary of the proposed budget is included in the attached PowerPoint presentation. The complete Budget, including all funds and specific detail for each department, will be presented at the June 2, 2020 City Council meeting. Staff requests that the public hearing and budget adoption be scheduled for June 16, 2020.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed Fiscal Year ("FY") 2020-21 General Fund Operating Budget and provide input and direction for final budget adoption; and
2. Set the date of the public hearing for budget adoption as June 16, 2020 at 7:00 p.m.

DISCUSSION:

Staff estimates that the General Fund will have a beginning fund balance, as of July 1, 2020, of approximately \$381,100; projected revenue of \$33,499,800; and transfers-in of \$3,760,488 for a grand total of \$37,641,388 in operating resources. Proposed expenditures total \$36,767,300 and include \$35,802,800 in operating expenditures; transfers-out of \$275,000; capital expenditures of \$200,000; a \$509,500 Measure U General Fund Contingency Set-aside; and, \$509,500 Measure U revenue to fund General Fund Operations. The Measure U General Fund Contingency Set-aside will be added to the General Fund Contingency Reserve. The Reserve Policy dedicates

3.c.
May 19, 2020

20% of Measure U revenues to the reserve but allows for the City Administrator to request from the City Council the ability to utilize the reserves for their specified purposes, as part of the annual budget process or at any other time during the year. Due to the economic uncertainty from the COVID-19 pandemic, the City Administrator requests that 10% of Measure U revenues be placed in the General Fund Contingency Reserve and 10% be used in General Fund operations to address the economic uncertainties for FY 2020-21. Based on the aforementioned budget items, the projected General Fund ending unassigned fund balance for July 1, 2021 is \$854,088.

The FY 2020-21 Budget was prepared with the following goals:

1. Evaluate effects of COVID-19 on revenues and expenditures and submit a structurally balanced budget, such that ongoing revenues equal or exceed ongoing expenditures.
2. Limit increases to supplies and services unless required by contract.
3. Continue to apply City Council Reserve Policy No. 460.
4. Ensure Measure U Oversight Committee review for all Measure U expenditures.
5. Continue building reserves for the Unassigned General Fund Reserve and Measure U General Fund Contingency Reserve.
6. Maintain service levels during the current economic downturn.
7. Uphold all current contractual obligations.
8. Given unknowns, ensure a healthy Fund Balance.

MEASURE U

FY 2019-20 is the first full fiscal year of revenue received from the Measure U Transactions and Use Tax (TUT). A separate fund was created for Measure U revenue and appropriations. Per the Rule 460 Reserve Policy, funds are typically allocated according to the table below.

RESERVE ACCOUNT	New Ongoing Revenues		New One-time Revenues	
	Before GF Reserve Target Met	After GF Reserve Target Met	Before GF Reserve Target Met	After GF Reserve Target Met
Infrastructure, Vehicles, and Equipment Reserve	50%	60%	40%	80%
Post-Employment Benefits Sustainability Reserve	10%	10%	10%	20%
Employee Recruitment and Retention Reserve (including additional Staff)	20%	30%	0%	0%
General Fund Unassigned Fund Balance	20%	0%	50%	0%

You may recall that the mid-year FY 2019-20 TUT revenue estimate was \$5.7 million. That estimate was based on revenue received to-date at that time and as recommended by the City's sales tax consultant HdL. However, shortly thereafter, the Governor implemented the COVID-19 Stay-At-Home order. As a result, retail revenue was significantly affected. Staff, with the assistance of updates provided by HdL, expects that FY 2019-20 TUT revenue will close the fiscal year with projected revenues of \$5,400,000.

The amount set aside for the OPEB sustainability reserve will remain in the fund until a funding strategy is established or expenses in compliance with Policy No. 460 are approved by the Oversight Committee as part of the Annual Budget. The Capital Improvement Program (CIP) projects will be directly charged to the Measure U Fund.

The following table reflects FY 2019-20 revenue, allocations and ending reserve balances.

Fiscal Year 2019-2020 Measure U Estimates						
REVENUE ESTIMATE \$5,400,000	Policy	FY18-19 Balance	FY19-20 Allocation	Available Resources	FY19-20 Appropriations	FY19-20 Balance
Infrastructure, Vehicles, and Equipment Reserve	50%	696,216	2,700,000	3,396,216	(1,884,328)	1,511,888
Post-Employment Benefits Sustainability Reserve	10%	142,697	540,000	682,697	-	682,697
Employee Recruitment and Retention Reserve (including additional Staff)	20%	285,393	1,080,000	1,365,393	(1,365,393)	-
General Fund Contingency Reserve Balance	20%	285,393	1,080,000	1,365,393	(1,365,393)	-

The projected TUT revenue for FY 2020-21 is \$5,095,000 and the proposed distribution is shown below, in conformance with the Reserve Policy.

Fiscal Year 2020-2021 Measure U Proposed						
REVENUE ESTIMATE \$5,095,000	- Policy	FY19-20 Balance	FY20-21 Allocation	Available Resources	FY20-21 Appropriations	FY20-21 Balance
Infrastructure, Vehicles, and Equipment Reserve	50%	1,511,888	2,547,500	4,059,388	(4,058,900)	488
Post-Employment Benefits Sustainability Reserve	10%	682,697	509,500	1,192,197	(735,000)	457,197
Employee Recruitment and Retention Reserve (including additional Staff)	20%	-	1,019,000	1,019,000	(1,019,000)	-
General Fund Contingency Reserve Balance	10%	-	509,500	509,500	(509,500)	-
General Fund Operations	10%	-	509,500	509,500	(509,500)	-

The following section provides highlights of the Proposed General Fund Budget.

Revenue:

- Property Tax is estimated to increase 3.6% from FY2019-20 Revised Budget.
- Sales Tax estimates reflect a significant reduction from the FY2019-20 Revised Budget estimate.
 - Estimated reduction for FY2020-21 is 11.6%; the reduction is the estimated effect of COVID-19.
- Utility Users Tax projected at a 4% reduction in revenue.

- Consistent with prior year's revenue loss.
- Transient Occupancy Tax revenue estimate reflects reduced revenue of 30.3%
 - Reduction is estimated effect of COVID-19
 - Projection is for 1st quarter of FY 2020-21
- Transfers-in includes \$2.77 million from Measure U to the General Fund, as detailed below.
 - 2020-21 General Fund Contingency Reserve - \$509,500
 - 2020-21 General Fund Operations - \$509,500
 - 2020-21 Employee Retention - \$1,019,000
 - 2020-21 CalPERS Fire Termination Payment - \$360,000
 - 2020-21 Unfunded Accrued Liabilities for Pension - \$375,000

Expenditures:

- Due to the unknown impact of COVID-19, the City is only making essential changes to current staffing levels and service levels from FY 2019-20.
- Reclassified some positions to meet service demands and/or address workloads:
 - Director of Public Works and Director of Administrative Services have been reclassified to Deputy City Administrator.
 - Reclassified 1 Community Service Officer – Records to 2 Office Specialist – Records (Police)
- FY 2020-21 will be the first full fiscal year that the City will operate its own Fire and Life Safety Department.
- The City entered into new loans to purchase new Fire apparatus and equipment.
- The City entered into an agreement with CalPERS to terminate existing Fire pension obligations.
 - Measure U OPEB funds will be used to pay for the CalPERS payments for the next 2 or more fiscal years.
 - Total payment for Fire Pension termination is \$1,808,760 to be paid over 5 years. (Previously estimated approximately \$2.3 million)
- Some professional service budgets are increased to reflect current needs or fund current contracts
 - IT Services to address public safety needs
 - Financial consulting services to develop and recommend options for addressing OPEB liabilities, assist with financial system upgrade and other special projects.
- Continues over-hire of 3 Police Officers, 2 Dispatchers, and 4 Cadets
 - Reduce the amount of time positions are vacant

- Reduce turnover by decreasing forced overtime
- Positions will be added to Position Allocation Plan but not budgeted (will be funded through salary savings)
- 2 Police Officers and 1 Community Services Coordinator are no longer funded by grants and moved back to the General Fund.
- The City does not have any plans to furlough or layoff any Full-time or Part-time employees during the economic downturn due to COVID-19.
- The City is committed to implementing contractually obligated market rate adjustments
 - Effective July 1, 2020, the salary ranges will be increased by three and a half percent (3.5%) for non-sworn employees.
 - Effective July 1, 2020 the salary ranges will be increased by five percent (5%) for sworn employees.
 - These adjustments will make the City's salary schedule comparable to the average of 13 similar cities surveyed.

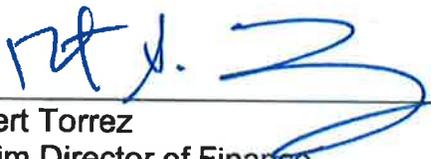
GENERAL FUND BUDGET SUMMARY

The following table summarizes General Fund beginning fund balances; expenditures; projected revenue; and, reserves.

	2017-18 Actuals	2018-19 Actuals	2019-20 Amended	2020-21 Proposed	% Change from 19-20
Beginning Unassigned Fund Balance			389,300	381,100	
REVENUE					
Property Taxes	14,551,078	15,477,587	15,898,200	16,470,800	3.60%
Sales & Use Taxes	6,948,279	6,757,698	6,943,000	6,138,000	-11.59%
Other Taxes	4,454,166	4,574,352	6,935,000	6,508,000	-6.16%
Permits	746,072	895,666	1,520,000	915,000	-39.80%
Fines & Forfeitures	562,390	438,468	449,000	444,000	-1.11%
Intergovernmental	252,963	353,593	415,000	231,000	-44.34%
Charges for Services	1,293,307	1,208,554	1,079,000	1,016,000	-5.84%
Miscellaneous Revenue	1,815,655	2,197,527	8,942,200	1,777,000	-80.13%
Subtotal Revenues	30,623,909	31,903,445	42,181,400	33,499,800	-20.58%
Operating Transfers-In	3,576,784	3,290,801	3,290,801	3,760,488	14.27%
TOTAL REVENUES	34,200,693	35,194,246	45,472,201	37,260,288	-18.06%
EXPENDITURES					
Legislative	1,319,340	1,226,406	1,392,900	1,081,000	-22.39%
Administration	1,762,795	3,397,875	4,088,800	4,699,700	14.94%
Finance	1,040,685	989,283	1,081,400	1,183,000	9.40%
Development Services	823,895	997,888	1,205,750	1,227,100	1.77%
Public Safety - Police	12,097,456	11,149,082	12,561,300	12,124,600	-3.48%
Public Safety - Fire & Paramedic	6,086,613	6,424,009	7,113,100	-	-100.00%
Public Safety - Animal Control	370,565	299,394	352,000	327,000	-7.10%
Fire & Life Safety	-	-	1,898,600	3,543,800	86.65%
Public Works	3,272,325	3,320,805	4,063,800	4,409,400	8.50%
Community Services	1,398,588	1,343,251	1,671,850	1,789,900	0.00%
General Government	3,818,859	4,215,740	4,077,500	3,920,400	-3.85%
Debt Service	1,747,530	1,838,723	488,700	1,496,900	206.30%
Subtotal Expenditures	33,738,650	35,202,455	39,995,700	35,802,800	-10.48%
Capital Improvement Program	-	6,322,153	6,322,153	200,000	-96.84%
Interfund Transfers (Transfers Out)	3,929,248	246,098	270,300	275,000	1.74%
Measure U Contingency Reserves Set-aside	-	-	1,400,000	509,500	
TOTAL EXPENDITURES	37,667,898	41,770,707	47,988,153	36,787,300	-23.34%
Net Change in Unassigned Fund Balance			(2,515,953)	472,988	
Ending Unassigned Fund Balance			(2,126,653)	854,088	
Measure U - Infrastructure Reserve			-		
Measure U - Employee Retention Reserve	-		200,000	-	
Measure U - Contingency Reserve	-		1,200,000	1,875,000	
Committed Fund Balance			3,400,000	3,400,000	
TOTAL FUND BALANCE		-	2,673,347	6,129,088	

Staff will be presenting the full Budget with department line item details as well as all other fund budgets at the June 2, 2020 City Council Meeting.

Reviewed and approved:



Robert Torrez
Interim Director of Finance

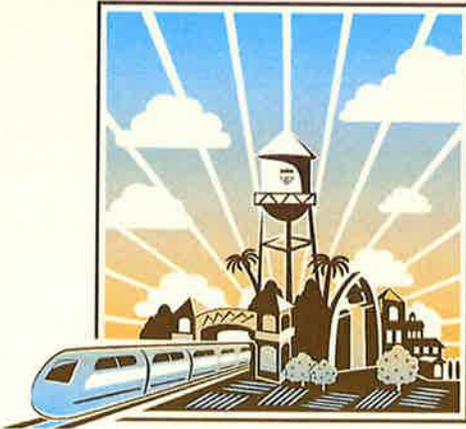
Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

PowerPoint Presentation



PLACENTIA
Rich Heritage, Bright Future

Proposed Citywide Budget Fiscal Year 2020-21 May 19, 2020





Budget Goals

1. Evaluate effects of COVID-19 on revenues and expenditures and submit a structurally balanced budget, such that ongoing revenues equal or exceed ongoing expenditures.
2. Limit increases to supplies and services unless required by contract.
3. Continue to apply City Council Reserve Policy No. 460
4. Ensure Measure U Oversight Committee review for all Measure U expenditures.
5. Continue building reserves for Unassigned General Fund Reserve and Measure U General Fund Contingency Reserve.
6. Maintain service levels during current economic downturn.
7. Uphold all current contractual obligations.
8. Given unknowns, ensure a healthy Fund Balance.





Budget Approach: Measure U

<u>RESERVE POLICY No. 460</u>	New Ongoing Revenues		New One-time Revenues	
	Before GF Reserve Target Met	After GF Reserve Target Met	Before GF Reserve Target Met	After GF Reserve Target Met
Infrastructure, Vehicles, and Equipment Reserve	50%	60%	40%	80%
Post-Employment Benefits Sustainability Reserve	10%	10%	10%	20%
Employee Recruitment and Retention Reserve (including additional staff)	20%	30%	0%	0%
General Fund Unassigned Fund Balance	20%	0%	50%	0%





Budget Approach: Measure U

Fiscal Year 2020-2021 Proposed Budget

	Policy	Estimate: \$5,400,000 Allocation 2019-20	Estimate: \$5,095,000 Allocation 2020-21
Infrastructure, Vehicles, and Equipment Reserve – Proposed CIP Budget	50%	\$2,700,000	\$2,547,500
Post-Employment Benefits Sustainability Reserve *	10%	\$540,000	\$509,500
Employee Recruitment and Retention Reserve (including additional staff)	20%	\$1,080,000	\$1,019,000
General Fund Contingency Reserve Balance	FY20 (20%) FY21 (10%)	\$1,080,000	\$509,500
General Fund Operations	FY21 (10%)	-	\$509,500





Measure U Citizens' Oversight Committee

- **Proposed allocation of Measure U funds reviewed by Citizens' Oversight Committee on May 12, 2020**
- **Committee agrees that the proposed budget is in conformance with the Measure U Ordinance and Reserve Policy**



FY 2020-21 REVENUES





FY 2020-21 Revenue Assumptions

- **Property Tax is estimated to increase approximately 3.6% from FY 2019-20 Revised Budget.**
- **Sales Tax shows significant reduction over FY 2019-20 Revised Budget**
 - Estimated reduction for FY 2020-21 is 11.6%; the reduction is the estimated effect of COVID-19.
- **Utility Users Tax projected at 4% reduction**
 - Consistent with prior year's revenue loss.
- **Transient Occupancy Tax has been reduced by 30.3%**
 - Reduction is estimated effect of COVID-19.
 - Projection is for 1st quarter of FY2020-21.





FY 2020-21 Revenue Assumptions

- **Transfers-in includes approximately \$2.77 million from Measure U to the General Fund**
 - **2020-21 General Fund Contingency Reserve - \$509,500**
 - **2020-21 General Fund Operations - \$509,500**
 - **2020-21 Employee Retention - \$1,019,000**
 - **2020-21 CalPERS Fire Termination Payment - \$360,000**
 - **2020-21 Unfunded Accrued Liabilities for Pension - \$375,000**



FY 2020-21 EXPENDITURES





Budget Notes

- Due to the unknown impact of COVID-19, the City is only making essential changes to current staffing levels and service levels from FY2019-20.
- Reclassified some positions to meet service demands and/or address workloads:
 - Director of Public Works and Director of Administrative Services have been reclassified to Deputy City Administrator.
 - Reclassified 1 Community Service Officer to 2 Office Specialist – Records (Police)
- FY 2020-21 will be the first full year that the City will operate its own Fire and Life Safety Department.





Budget Notes

- Debt Service
 - The City entered into new loans to purchase new Fire apparatus and equipment.
 - The City entered into an agreement with CalPERS to terminate existing Fire pension obligations.
 - Measure U OPEB funds will be used to pay for the CalPERS payments for the next 2 to 3 fiscal years.
 - Total payment for Fire Pension termination is \$1,808,760 to be paid over 5 years. (Previously estimated approximately \$2.3 million)
- Some professional service budgets are increased to reflect current needs or fund current contracts
 - IT services to address public safety needs
 - Financial consulting services to develop and recommend options for addressing OPEB liabilities, assist with Financial system upgrade and other special projects.





Budget Notes

- Continues over-hire of 3 Police Officers, 2 Dispatchers, and 4 Cadets
 - Reduce the amount of time positions are vacant
 - Reduce turnover by decreasing forced overtime
 - Positions will be added to Position Allocation Plan but not budgeted (will be funded through salary savings)
- 2 Police Officers and 1 Community Services Coordinator are no longer funded by grants and moved back to the General Fund.
- City to lease new 3 new police patrol vehicles to replace older patrol vehicles.





Budget Notes

- The City does not have any plans to furlough or layoff any Full-time or Part-time employees.
- The City is committed to implementing previously approved market rate adjustments:
 - Effective July 1, 2020, the salary ranges will be increased by three and a half percent (3.5%) for non-sworn employees.
 - Effective July 1, 2020, the salary ranges will be increased by five percent (5.0%) for sworn employees.
 - These adjustments will make the City's salary schedule comparable to the average of 13 similar cities surveyed.





Legislative Department

LEGISLATIVE	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
City Council	\$294,228	\$231,500	\$254,900	10.11%
City Clerk	61,608	31,900	63,900	101.70%
City Treasurer	61,098	57,500	57,200	-0.52%
Legal Services	809,472	1,072,000	705,000	-34.24%
Total Legislative	\$1,226,406	\$1,392,900	\$1,081,000	-22.39%

Budget Notes:

- Increase in City Council is due to increases in health insurance.
- Increase in City Clerk is due to 2020 being an election year.
- Changes in Legal reflects anticipated reduction in potential litigation.





Administration Department

ADMINISTRATION	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
City Administrator	\$540,077	\$615,200	\$630,300	2.45%
Human Resources	524,606	638,200	679,700	6.50%
Records	110,396	132,000	141,900	7.50%
Disaster Preparedness	12,022	95,600	127,700	33.58%
Information Technology	469,966	676,700	756,400	11.78%
Support Services - Dispatch	1,740,807	1,931,100	1,388,700	-28.09%
Emergency Medical Services (EMS)	-	-	975,000	100.00%
Total Administration	\$3,397,874	\$4,088,800	\$4,699,700	14.94%

Budget Notes:

- Support Services (Dispatch) was moved to the Administration Department from Police Department budget.
- Disaster Preparedness increase is due to hiring of Health and Emergency Services Manager.
- City entered into new agreement with Lynch Ambulance. (EMS)





Finance Department

FINANCE	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Finance Administration	\$989,283	\$1,081,400	\$1,183,000	9.40%
Total Finance	\$989,283	\$1,081,400	\$1,183,000	9.40%

Budget Notes:

- Finance increases are for additional professional services for financial system upgrade, OPEB consulting services, Bond issuance, and other special projects.





Development Services Department

DEVELOPMENT SERVICES	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Planning	\$487,625	\$546,700	\$573,500	4.90%
Building & Safety	247,083	303,700	281,900	3.36%
Code Enforcement	120,449	159,350	164,700	3.36%
Economic Development	142,732	196,000	207,000	5.61%
Total Development Services	\$997,889	\$1,205,750	\$1,227,100	1.77%

Budget Notes:

- Increases for Development Services are due to market rate adjustments.





Public Safety: Police Department

PUBLIC SAFETY: POLICE	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Police Administration	\$1,695,546	\$1,869,900	\$1,882,600	0.68%
Field Services	5,221,951	5,942,300	6,265,000	5.43%
Investigations	1,577,201	1,704,200	1,902,600	11.64%
Support Services	1,740,807	1,931,100	936,000	-51.53%
Traffic	914,833	1,113,800	1,138,400	2.21%
Total Police	\$11,150,339	\$12,561,300	\$12,124,600	-3.48%

Budget Notes:

- Reclassification of 1 CSO (Records) to 2 Office Specialist – Records.
- Increases in Investigations are due to market rate adjustments.
- Support Services decrease is due to Dispatch being transferred to Administration Department (Public Safety Communications Center).





Public Safety: Fire & EMS

PUBLIC SAFETY: FIRE & EMS	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Fire & EMS	\$6,424,086	\$7,113,100	-	-100%
Total Fire & EMS	\$6,424,086	\$7,113,100	-	-100%

Budget Notes:

- FY2020-21 will be the City of Placentia's first year operating its own Fire and Life Safety department. EMS is reported under Administration





Public Safety: Animal Control

PUBLIC SAFETY: ANIMAL CONTROL	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Animal Control	\$299,394	\$352,000	\$327,000	-7.10%
Total Animal Control	\$299,394	\$352,000	\$327,000	-7.10%

Budget Notes:

- OC Animal Care Services contract decreased





Fire and Life Safety Department

Fire and Life Safety Department	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Fire and Life Safety Administration	\$-	\$404,500	\$803,500	98.64%
Fire and Life Safety Operations	-	1,494,100	2,740,300	83.41%
Total Fire and Life Safety Department	\$-	\$1,898,600	\$3,543,800	86.65%

Budget Notes:

- FY 2020-21 is the first full fiscal year the City will operate its own Fire and Life Safety services.
- Original estimated OFCA contract costs were \$7.1 million for FY2020-21. With Placentia operating its own Fire & Life safety department the City will recognize estimated savings of approximately \$2.0 to \$2.5 million in FY2020-21.
- List Full time positions and part time positions:
 - Fire and Life Safety Admin consists of 1 Fire Chief, 3 Battalion Chiefs, and 1 Management Analyst.
 - Fire and Life Safety Operations consists of 6 Fire Captains, 6 Fire Engineers, 6 Firefighters, 9 Part-time Fire Captains, and 21 Part-time Reserve Firefighters.





Public Works Department

PUBLIC WORKS	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Public Works Admin.	\$347,900	\$213,800	\$295,700	38.31%
Public Works Engineering	101,238	235,100	374,600	59.34%
Transportation	154,543	269,700	284,700	5.56%
Environmental Services	147,106	168,000	202,300	20.42%
Maintenance Admin.	559,491	721,200	568,800	-21.13%
Maintenance – Streets	407,073	664,600	821,400	23.59%
Maintenance – Buildings & Facilities	722,953	775,400	753,800	-2.79%
Maintenance – Parks & Landscaping	489,890	579,700	615,500	6.18%
Maintenance – Fleet	390,611	436,300	492,600	12.90%
Total Public Works	\$3,320,805	\$4,063,800	\$4,409,400	8.50%

Budget Notes:

- Reclassified Director of Public Works to Deputy City Administrator.
- Changed allocation for Public works Admin from .55 FTE to 1.11 FTE.
- Engineering has an increase of .5 FTE to 1.90 FTE. Moved Public Works inspector from Maintenance Admin to Engineering.





Community Services Department

COMMUNITY SERVICES	18/19 Actuals	19/20 Amended	20/21 Proposed	% Change
Community Services Admin.	\$245,312	\$304,500	\$301,700	-0.92%
Recreation Services	987,648	1,168,950	1,184,600	1.34%
Neighborhood Services	18,392	35,100	139,900	298.58%
Cultural Arts	5,580	13,800	14,000	1.45%
Heritage Festival	79,330	86,300	84,900	-1.62%
Senior Services	6,990	63,200	64,800	2.53%
Total Community Services	\$1,343,251	\$1,671,850	\$1,789,900	7.06%

Budget Notes:

- Neighborhood Services employees previously supported by grants.



FY 2020-21 REVENUES VS. EXPENDITURES





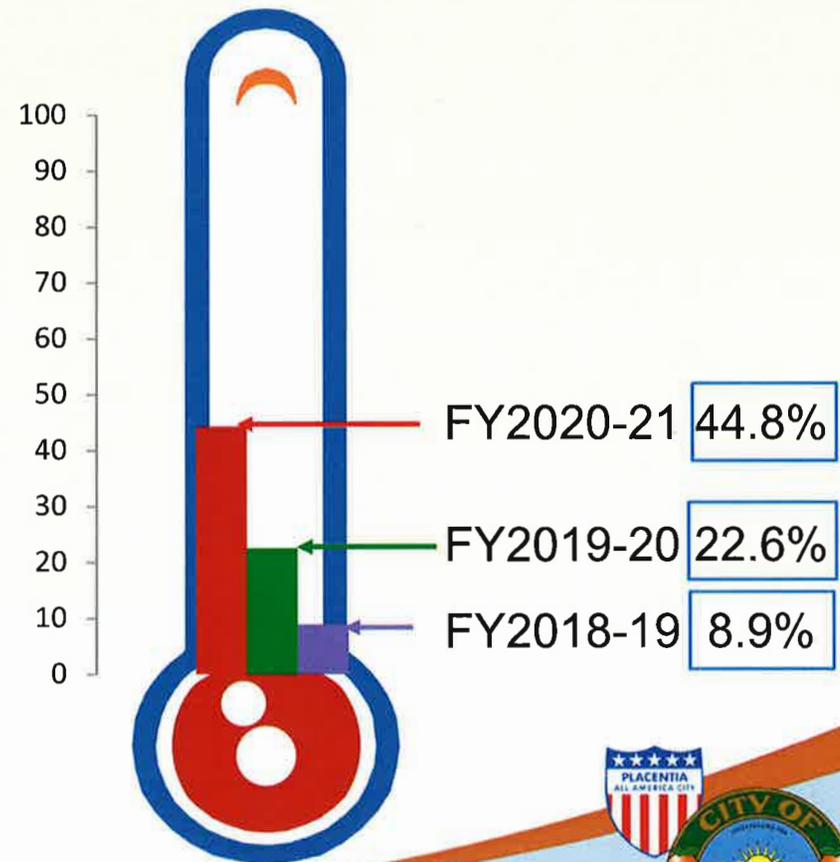
Estimated Fund Balance as of 06/30/21

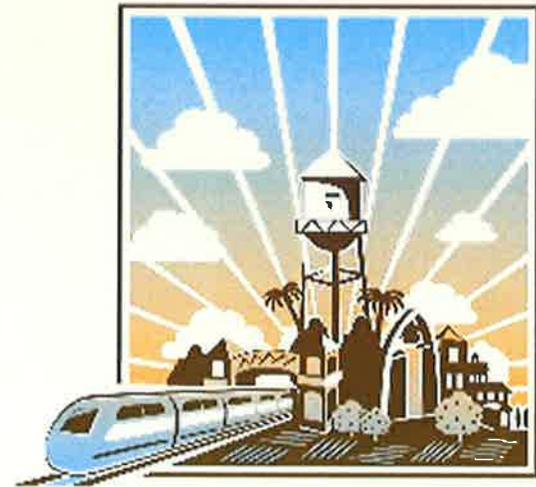
Estimated Unassigned Fund Balance as of 6/30/20	\$381,100
Proposed Revenues 20/21	33,499,800
Transfers-In	3,760,488
Proposed Operating Expenditures 20/21	(35,802,800)
Capital Improvement Programs	(200,000)
Transfers-Out	(275,000)
Measure U Reserve Set-aside	(509,500)
Estimated Unassigned Fund Balance as of 6/30/21 (less reserves)	854,088
Cumulative Measure U General Fund Contingency Reserves	1,875,000
Committed Reserves	3,400,000
Estimated General Fund Balance as of 6/30/21	\$6,129,088



General Fund Unassigned Reserve Balance

	FY2020-21 Proposed Budget
Estimated Unassigned Fund Balance FY2019-20 (From Mid-year Budget)	\$381,100
FY2020-21 Revenues	37,260,488
FY2020-21 Expenditures (Includes CIP, Transfers, and Reserve Set-aside)	(36,787,300)
FY2020-21 Net Change to Fund Balance	472,988
FY2020-21 Unassigned Balance	854,088
Cumulative Measure U General Fund Unassigned Contingency Reserve	1,875,000
Total General Fund Unassigned Balance	2,729,088
17% Annual Budgeted Operating Expenditures Reserve Goal (FY 2020-21 \$35,802,800)	\$6,086,476
Percent to 17% target	44.8%





PLACENTIA
Rich Heritage, Bright Future

Next Steps

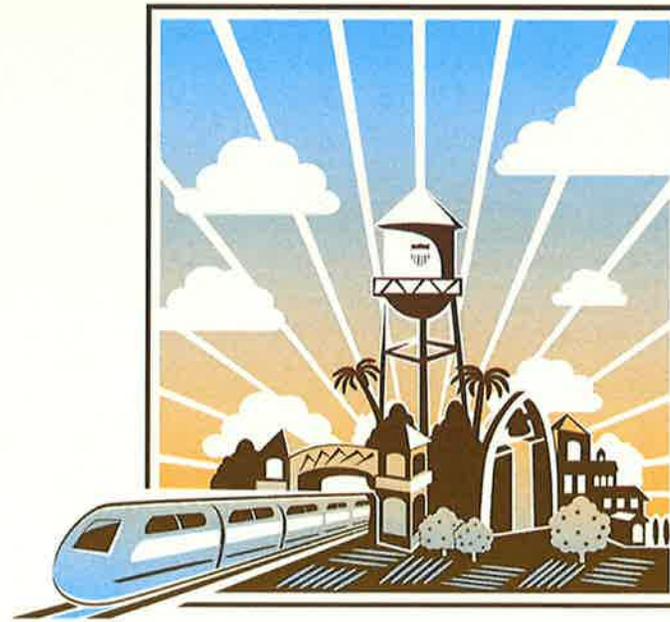
May 21, 2020: Publish Notice of Public Hearing.

June 2, 2020: City Council Meeting to review the proposed City Operating Budget (line item detail) and Capital Improvements Program (CIP) Budget.

June 16, 2019: City Council Meeting to hold a public hearing regarding the adoption of the Operating Budget and CIP Budget.



Questions?



PLACENTIA
Rich Heritage, Bright Future





Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

FROM: CITY ADMINISTRATOR

DATE: May 19, 2020

SUBJECT: **CREATION OF A PLACENTIA SMALL BUSINESS EMERGENCY RELIEF GRANT PROGRAM TO ASSIST SMALL BUSINESSES AFFECTED BY THE COVID-19 PANDEMIC**

FISCAL

IMPACT: Community Development Block Grant - Coronavirus (CDBG-CV): \$207,025

SUMMARY:

The COVID-19 pandemic has had a significant financial impact on Placentia's local economy, with many local businesses temporarily closing, customer rates declining and changes being made to business operations. Governor Newsom's Executive Order No. 33-20 directed all "non-essential" businesses to close throughout the state. Non-essential businesses in the City of Placentia, including restaurants, retail stores, manufacturing, nail/hair salons, etc. were required to shut down operations, resulting in significant revenue loss, employee wage loss, furloughs and layoffs. Essential businesses permitted to remain open include, but are not limited to, grocery stores, farmer's markets, food banks, convenience stores, delivery services, take-out, delivery and drive-thru restaurants, banks, transportation services, hospitals, clinics, dentist, pharmacies, banks, laundromats/laundry services and daycare centers for essential workers. Those businesses allowed to remain open during the Stay at Home Order have had a significant reduction in customers, and restaurants have changed their operations to take-out and delivery service in an attempt to keep their business open.

This action approves the creation of a small business relief grant program to assist Placentia small businesses affected by the COVID-19 pandemic. Associated program costs in the amount of \$207,025 will be funded by CDBG-CV funds on a reimbursement basis.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Authorize the implementation of a Small Business Emergency Relief Grant Program to assist Placentia small businesses affected by COVID-19 with working capital of up to \$12,000; and
2. Authorize the City Administrator and/or City Attorney to make non-substantive changes to the program guidelines, application, associated documents, as necessary; and

3. Approve a budgetary action in the amount of \$207,025 for use of CDBG-CV grant funds for this purpose; and
4. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney to receive CDBG-CV funds and distribute the funds.

DISCUSSION:

On March 4, 2020, Governor Newsom declared a State of Emergency due to the threat of COVID-19. To protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19, Governor Newsom issued Executive Order No. 33-20 ordering all residents and businesses to stay and work from home for an indeterminate period of time, with the only exception from this order being essential services and industries.

The COVID-19 pandemic has had a significant financial impact on Placentia's local economy, with many local businesses temporarily closing, customer rates declining and changes being made to business operations. Governor Newsom's Stay at Home Order also directed all "non-essential" businesses to close throughout the state. Non-essential businesses in the City of Placentia, including restaurants, retail stores, manufacturing, nail/hair salons, etc. were required to shut down operations, resulting in significant revenue loss, employee wage loss, furloughs and layoffs. Essential businesses permitted to remain open include, but are not limited to, grocery stores, farmer's markets, food banks, convenience stores, delivery services, take-out, delivery and drive-thru restaurants, banks, transportation services, hospitals, clinics, dentist, pharmacies, banks, laundromats/laundry services and daycare centers for essential workers. Those businesses allowed to remain open during the Stay at Home Order have had a significant reduction in customers, and restaurants have changed their operations to take-out and delivery service in an attempt to keep their business open.

On March 27, 2020, the United States Congress passed the Coronavirus Aid, Relief, And Economic Security (CARES) Act, which allocated \$2 trillion to assist state and local responses to the COVID-19 pandemic. It included funding and resources for small businesses, direct relief for workers, economic stabilization for impacted industries and government entities and emergency appropriation for public health responses. The CARES Act directed \$349 billion to the Small Business Administration (SBA) for loans to assist small businesses affected by the COVID-19 pandemic. The CARES Act also includes \$5 billion in supplemental Community Development Block Grant (CDBG) funding for grants to prevent, prepare for, and respond to coronavirus (CDBG-CV). The CARES Act will provide the City with CDBG-CV funds in the amount of \$207,025 that may be used to support community and economic development efforts in response to the COVID-19 pandemic. As with the City's other CDBG funding, the funds would be available to the City on a reimbursement basis.

Staff is proposing the Placentia Small Business Emergency Relief Grant Program to small businesses in Placentia needing financial assistance in overcoming the temporary loss of revenue due to COVID-19. The program is based on the availability of funds, program guidelines, and submission of all required information and supporting documentation. The program will grant small businesses with fifteen or fewer employees a working capital grant of up to twelve thousand dollars (\$12,000) to support payroll expenses, rent, mortgage payments, utility expenses, or similar expenses that occur in the ordinary course of business from March 1, 2020 to December 30, 2020. Based on the City's CDBG-CV allocation, the City would be able to assist approximately seventeen (17) small businesses within the City.

To be eligible, businesses must meet the following requirements:

- Must be physically located in Placentia;
- Must be located in a commercial or industrial zone;
- Must have an active Placentia business license for a minimum of six months;
- Must have fifteen or fewer employees, including the owner;
- Must have a minimum of two W-2 employees, including the owner;
- Must provide proof of financial hardship due to COVID-19;
- Must not have any existing municipal code violation(s);
- Must not have a bankruptcy within the last six months;
- Must not be in default with lease agreement or mortgage payment within the last twelve months;
- Must submit the application and all required supporting documentation; and
- Must prove they are unable to access capital through alternative sources (e.g. Economic Injury Disaster Loan (EIDL) or Payroll Protection Program (PPP) Loan)

The City will advertise this program on the City's website, social media and via email to all businesses in the City. In terms of approving the applications, staff is recommending a point-rating system rather than a first-come, first-serve system in order to assist businesses with higher need, longer tenancy in the City, or other application criteria to get the funds to those businesses in need as soon as possible. Staff is hopeful checks can start being issued in the next three (3) weeks - if not sooner.

Regulations regarding this type of program and the CDBG-CV funding requirements are changing on a daily basis. Staff continues to monitor these updates and will provide any additional updates at a future City Council meeting, if necessary.

FISCAL IMPACT:

The City will be awarded CARES Act CDBG-CV grant funds in the amount of \$207,025 that will be used for the Small Business Emergency Relief Grant Program. Associated program

costs in the amount of \$207,025 will be funded by CDBG-CV funds on a reimbursement basis through the Orange County Community Resources Department.

Prepared by:

Reviewed and approved:

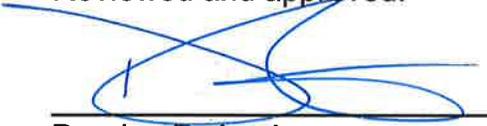


Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager



Jessica Brown
Director of Finance

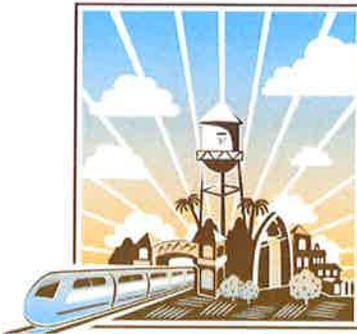
Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Guidelines and Application



PLACENTIA
Rich Heritage, Bright Future

Placentia Small Business Emergency Relief Grant Program Application

Funded by:
Community Development Block Grant
Coronavirus Response
(CDBG-CV)

Approved by:
Placentia City Council on May 19, 2020

Applications Due – Thursday, May 28, 2020 at 5:00 p.m.

**PLACENTIA SMALL BUSINESS EMERGENCY RELIEF GRANT PROGRAM
COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS RESPONSE (CDBG-CV)**



APPLICATION



I. APPLICATION INSTRUCTIONS

A. INTRODUCTION

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development Community Development Block Grant program has notified the County of Orange and the City of Placentia that they will receive a formula allocation from the first round of CDBG-CV funding to be used specifically for the prevention of, preparation for, and response to the Coronavirus. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed on March 27, 2020.

On May 19, 2020 the Placentia City Council approved the allocation of these funds to assist small businesses that have been directly impacted by the COVID-19 pandemic. The City of Placentia is accepting applications from businesses that meet the following requirements:

- Must be physically located in Placentia;
- Must be located in a commercial or industrial zone;
- Must have an active Placentia business license for a minimum of six months;
- Must have fifteen or fewer employees, including the owner;
- Must have a minimum of two W-2 employees, including the owner;
- Must provide proof of financial hardship due to COVID-19;
- Must not have any existing municipal code violation(s);
- Must not have a bankruptcy within the last six months;
- Must not be in default with lease agreement or mortgage payment within the last twelve months;
- Must submit the application and all required supporting documentation; and
- Must prove they are unable to access capital through alternative sources (e.g. Economic Injury Disaster Loan (EIDL) or Payroll Protection Program (PPP) Loan)

B. AVAILABLE FUNDING

The program is based on the availability of CDBG-CV funds, program guidelines, and submission of all required information. Based on the criteria stated above, eligible applicants will receive a working capital grant of up to twelve thousand dollars (**\$12,000**) to support payroll expenses, rent, mortgage payments, utility expenses, employee salaries or similar expenses that occur in the ordinary course of business from March 1, 2020 to December 30, 2020. According to the City's CDBG-CV allocation, the City would be able to assist approximately seventeen (17) small businesses within the City of Placentia.

C. FEDERAL HOUSING AND URBAN DEVELOPMENT (HUD) REGULATIONS

1. NATIONAL OBJECTIVE: To be considered for CDBG-CV funding a program or project must first meet the following National Objective:

a. **Benefit to Low to Moderate Income (LMI) Persons**

To qualify for funding under the LMI category, the persons or households served must have income levels at or below 80% of the *area median income* (AMI). Some areas in Placentia and the surrounding communities are within the AMI geographical criteria to meet this National Objective.

2. ELIGIBLE ACTIVITIES: In addition to meeting a National Objective, applicant must be an Eligible CDBG-CV Activity including but not limited to:

a. **Small Business Job Creation or Retention Program-** Financial assistance to small businesses that employ LMI persons. The business must be able to prove they are hiring employees in response to Coronavirus OR they are at risk of losing employees because of the Coronavirus.

3. LIST OF INELIGIBLE CDBG-CV ACTIVITIES

- a. Any activity that is not directly related to the prevention of, preparation for, or response to the Coronavirus
- b. Reimbursement for expenses that have already be accrued – other than rental assistance
- c. Income payments
- d. Supplanting or substituting expenses currently paid for by other sources
- e. Must not have received COVID-19 disaster assistance from other sources for the same recovery purpose and the total assistance received is more than the total need
- f. Political activities and lobbying
- g. Purchase of equipment, specifically for construction

4. THE COUNTY OF ORANGE'S CDBG-CV GOALS AND PRIORITIES

- a. Provide a cohesive approach that supports the goals of the Orange County Health Care Agency's Coronavirus response
- b. Coordinate with the County of Orange to ensure basic needs services are available to the County's most vulnerable populations
- c. Ensure CDBG-CV funds are working in alignment with and not duplicating other funding sources

D. APPLICATION GUIDELINES

1. **CDBG-CV Application:** Provide an eligible CDBG-CV program that serves low to moderate-income residents or businesses. Please complete and submit the CDBG-CV Application and relevant attachments.
2. **FUNDING REQUEST RESTRICTIONS**
 - a. Maximum Grant Request: **\$12,000** for expenses that occur from March 1, 2020 to December 30, 2020.

3. SUBMISSION GUIDELINES

All applications must follow the formatting described below or be subject to penalty points:

- a. Only one application per business will be accepted;
- b. Required and supporting documents shall be labeled. Extraneous information will not be considered;
- c. Required documents must be attached;
- d. The full application with signature must be submitted to Jeannette Ortega, Assistant to the City Administrator via email at jortega@placentia.org or via address at 401 E. Chapman Avenue, Placentia, CA 92870.

E. DEADLINES

1. **SUBMISSION DEADLINES: Thursday, May 28, 2020 by 5:00 p.m.**

NO LATE APPLICATIONS WILL BE ACCEPTED.

F. REVIEW PROCESS AND SCORING

1. REVIEW PROCESS

The CDBG-CV Grant Committee will review and score all applications based on the scoring categories. Staff will prepare a list of the rated applications from highest score to lowest score, including the CDBG-CV Committee's recommendation, this will be given to the City Administrator for review and approval.

A program timeline for the CDBG-CV Process is below but subject to change pending HUD's guidance:

May 21, 2020	Applications are available
May 28, 2020	Applications DUE by 5:00 p.m.
June 1, 2020	CDBG-CV Grant Committee reviews & scores all applications
June 2, 2020	CDBG-CV Grant Committee recommends funding allocations to City Administrator
June 4, 2020	Funds are distributed to qualifying businesses

2. SCORING CATEGORIES AND POINT DISTRIBUTION

Applications will be rated and ranked on the basis of their responses to the application elements.

1. Business Description.....20 points
2. Estimated Adverse Economic Impact.....20 points
3. Need for CDBG-CV Funds.....20 points
4. Budget.....20 points
5. Documentation.....20 points

G. RESERVATION OF RIGHTS

The City of Placentia reserves the right, at its sole discretion, to award all, a portion, or none of the available CDBG-CV funding, and may reject any and all applications based on the quality and/or merits of the application, or when it is determined to be in the public interest to do so. Furthermore, the City may extend deadlines and timeframes, as needed.

The City of Placentia reserves the right to substantiate any applicant's qualifications, financial information, capability to perform and availability.

The City of Placentia reserves the right to waive any informalities in application, to accept any application or portion thereof, and, to reject any and all applications, should it be in the best interest of the City to do so.

H. POST AWARD AND SUB-RECIPIENT CRITERIA

All awards are subject to the City's receipt of its CDBG-CV appropriation from the U.S. Department of Housing and Urban Development, through the County of Orange. All awards are subject to pre-contract negotiations with the recipient.

The City of Placentia is committed to monitoring the performance of grant recipients to ensure that Federal funds are used appropriately and in a manner to maximize low and moderate income public benefit. Monitoring each grant recipient

ensures that the goals and objectives identified within the County's HUD Action and Consolidated Plan are met.

Recipients that do not comply with the Post-Award and Sub-Recipient Criteria listed below will forfeit their award of CDBG-CV funds. The forfeited funds will be then returned to the CDBG-CV program for reallocation.

- CDBG-CV recipient shall not incur any costs or obligate any CDBG-CV funding until a release of funds is received from the U.S. Department of Housing and Urban Development by the County of Orange to the City of Placentia, a contract between County and the City is executed, and an environmental review is complete.
- The CDBG-CV Program Year will start as soon as the County receives funding from HUD. This is expected by June, 2020. CDBG-CV Programs will have one year to complete their program, ending June 30, 2021.
- CDBG-CV recipients shall ensure recognition of the role of the County and City's Community Development Block Grant program in providing services.
- CDBG-CV recipients will be required to maintain accurate records documenting the prevention of, preparation for, response to the Coronavirus AND records documenting targeted populations and/or areas being served by this program.
- Recipients may be asked to provide a final summary reporting all accomplishments and outcomes to be provided to the City and HUD. This includes a description of the impact or outcomes of this program.

Signature of the Executive Authority

My signature below confirms that I have read and understand the guidelines set forth on this application. If my application is approved, I will adhere to the terms described in the application and use the funds according to these guidelines and the guidelines set for by the Federal Housing and Urban Development. I will be able to provide the appropriate documentation to the City on the funds used for the stated purpose. I further acknowledge that I have not received other COVID-19 disaster assistance funds for the same recovery purpose as set forth in this application. Failure to meet these guidelines will require me to forfeit the funds to the City of Placentia upon City's request.

Name

Title

Signature

Date

Placentia Small Business Emergency Relief Grant Program

Application

CDBG-CV Type	<input type="checkbox"/> Prevention of the Coronavirus <input type="checkbox"/> Preparation for the Coronavirus <input type="checkbox"/> Response to the Coronavirus		
Business Name			
Business Address			
Business Owner's Name		Phone	Email
Landowner's Business Name		Phone	Email
Person who completed the Application		Phone	Email
Amount of CDBG-CV Funds Requested \$ (Expenses must occur from March 1, 2020 to December 30, 2020)			
Estimated number of people who are served annually from this business:		OR Estimated number of businesses served annually:	
DUNS Number or Tax ID		When did your business begin to operate in Placentia? Month and Year.	

1. Business Description

Describe the type of business you own and hours of operations?

--

2. Estimated Adverse Economic Impact as a Result of COVID-19

a. When did the impact start for your business?	
b. What were your business revenues during the affected impact date?	
c. What were your business revenues during that SAME period of the prior year?	
d. Amount of business interruption insurance received or anticipated, if any?	
e. How many people did you employ prior to the COVID-19 pandemic?	
f. How many people do you currently employ?	
g. How many employees will be employed if it receives CDBG-CV funding?	
h. How many employees will be employed if it does not receive CDB-CV funding?	
i. Do any of your employees live in Placentia? If yes, how many?	
j. What is your currently monthly lease/rent?	
k. Have you been in default with your lease agreement or mortgage within the last twelve months?	
l. Have you filed for bankruptcy within the last twelve months?	

3. Need for CDBG-CV Funds as it relates to the Coronavirus

Please provide a brief explanation of what adverse economic effects the COVID-19 pandemic has on your business, and why CDBG-CV funds are essential to address this need.

--

4. Grant Funding Purpose

Describe exactly what and/or who will this grant funding be used for. Provide a narrative explaining the budget and expenses for the program (attach supporting documentation i.e., lease agreement, mortgage payments, payroll, budget, etc.). Expenses must occur from March 1, 2020 to December 30, 2020.

5. Documentation

What documentation will be used to prove the funds are going to the prevention, preparation or response to the Coronavirus? City will request receipts, invoices, payroll, utility bills, etc. for proof of funds remittance and use.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: MAY 19, 2020

SUBJECT: **RELAXATION OF OUTDOOR DINING REGULATIONS AND ON-SITE PARKING REQUIREMENTS RELATED TO COVID-19**

FISCAL IMPACT: NOMINAL EXPENDITURES RELATED TO STAFF REVIEW OF OUTDOOR DINING AND ENCROACHMENT PERMITS AND WORKING WITH PARTICIPATING BUSINESSES. UNKNOWN REVENUE GAIN FROM SALES TAX FROM RESTAURANTS ABLE TO SERVE MORE CUSTOMERS THAN UNDER INDOOR-ONLY OCCUPANCY STANDARDS

SUMMARY:

The COVID-19 pandemic has severely restricted economic activity on many fronts, negatively impacting owners and employees, and reducing City revenues through a reduction in taxable sales. A recent announcement by Governor Newsom that the statewide stay at home order will shortly be changed to "Stage 2," thereby allowing increased activities for local businesses to include some retail, manufacturing and logistics business restaurants, subject to certain restrictions. In preparation of businesses reopening in Stage 2, it is proposed that the City reduce its requirements related to outdoor dining in order to assist restaurants handle occupancy reductions for indoor dining options as well as on-site parking requirements to assist retail locations provide for safe and efficient merchandise pick-up.

RECOMMENDATION:

It is recommended that the City Council direct the City Administrator, acting as the Director of Emergency Services, to establish a program to assist restaurants in the following ways:

1. Outdoor Dining Outdoor Dining. For the purpose of allowing restaurants to request an increase in the allowable public and private space available for outdoor dining: relax outdoor dining regulations, development standards and conditions of approval, and to establish regulations which allow outdoor consumption of alcohol at restaurants where indoor consumption of alcohol was already allowed; and
2. Waive Fees. Waive the following fees until 11:59 p.m. on November 19, 2020:
 - a. Use of public space for outdoor dining; and

- b. Applications for a relaxation of outdoor dining regulations.
3. Parking. Allow a reduction in mandatory on-site parking on private property for increased outdoor dining space with a property owner's permission; and
4. Administration. Allow staff to process these adjustments administratively. This includes making temporary administrative adjustments (i.e., reduction of enforcement on existing conditions of approval) to previously approved Use Permits and other entitlement mechanisms.

DISCUSSION:

During Stage 1 of the Governor's Stay at Home order, restaurants have only been able to offer take-out meals. While many restaurants have closed due to the decline in business, others have barely survived on the take-out basis and their indoor dining rooms remain closed for customers. At the beginning of last week, Governor Newsom unveiled his California Pandemic Roadmap which has four defined stages, with Stage 1, our current stage, forcing many businesses to remain closed and restaurants to only offer take-out meals.

In Stage 2, lower risk workplaces and restaurants utilizing enhanced sanitizing and social distancing measures will be able to resume business. Last week, the Governor shifted his timeline from "weeks" to "days" as the metric when we are able to move from Stage 1 to Stage 2. However, the Governor did limit the businesses allowed to re-open to include some retail, manufacturing and logistics business but not yet restaurants for dine-in service. So that Placentia restaurants may take advantage of greater ability to serve customers in the very near future, and for the City to prepare required documentation, this item is requested to be considered by the City Council on May 19, 2020.

Outdoor Dining

There are two types of outdoor dining in Placentia. Outdoor dining outside an establishment on private property (i.e., tables/chairs in front of the new Starbucks), and outdoor dining on public property such as on a public sidewalk. Most businesses with outside dining in Placentia do so on private property. Any restaurant utilizing public property would first need an encroachment agreement (encroachment permit) with the City to use public right-of-way, mostly sidewalks, for outdoor dining purposes. While new guidance related to social distancing is not yet released by the State, it is widely believed that in order to attain proper social distancing requirements, indoor dining occupancy will have to be about 50% of the allowable occupancy for a restaurant. Dine-in ability is key for many restaurants and the reduction in occupancy may not be a viable option for business success.

Not all restaurants have outdoor dining, and many only have limited space immediately adjacent to their business frontage on private property or on City-owned property (i.e., sidewalks). Therefore, it is recommended that the City allow greater flexibility in temporary outdoor dining accommodations to include greater use of sidewalk areas (where sidewalks are wide enough to provide safe pedestrian and accessibility access) as well as on-street and off-street parking areas

when such areas can be made safe for dining opportunities, such as the use of parkettes on streets and utilization of parking stalls in off-street locations. Where possible, shared/common dining areas can be created on public property in the Old Town area to accommodate diners from multiple restaurants and private parking areas would be encouraged to be used by adjoining businesses.

As all use of public property requires an encroachment permit, the simple encroachment permit would still need to be filled out, but no fee nor discretionary review would be required. Businesses or property owners would be asked to submit a simple site plan along with simple paperwork and proof of standard insurance. The City will work with businesses and property owners to ensure proper access is maintained on private property, public sidewalks and right-of-ways and that created areas are safe for diners. Maintenance of areas, to include refuse and cleaning, would be the responsibility of the permit holders and all applicable non-City regulations, such as restrictions on alcoholic beverages, would be in effect unless otherwise modified by State action.

Most, if not all restaurants, including restaurants that serve alcohol, were entitled to do so via a Use Permit. Occasionally, the entitlement for a given restaurant is a different mechanism (not a Use Permit) that was reviewed and approved by the City. The individual entitlement would include parameters and conditions of approval related to the number of indoor and/or outdoor seats allowed (if any), where alcohol may be consumed (if at all), hours of operation, and the amount of parking needed. One of the staff recommendations would authorize the City Administrator or designee to make administrative adjustments to Use Permits and other approval mechanisms that result in adjustments to outdoor dining regulations, on-site parking requirements, development standards and conditions of approval related to outdoor dining and alcohol consumption at local businesses.

The term of the temporary relaxation of the outdoor dining regulations would commence with the ability of restaurants to resume in-restaurant dining as allowed by locally approved guidance as part of the Governor's Stage 2. The term would end at 11:59 p.m. on November 19, 2020 unless otherwise extended. A report on the temporary program, to include locations of outdoor dining locations allowed under the program, will be presented to Council no later than September 2020.

On-Site Parking Flexibility

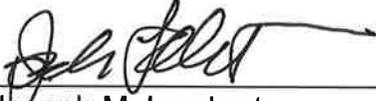
With the expected easing of restrictions on retail locations, to include the use of curb-side and alternative pickup locations for ordered merchandise, it is also requested to provide the City Administrator flexibility related to on-site parking regulations to better work with retailers. This may include reducing the amount of available on-site parking or other circulation/signage issues to assure that pedestrian and vehicle safety are considered in any changes to facilitate curbside or parking stall delivery options by retailers.

FISCAL IMPACT:

Nominal expenditures related to Staff review of Outdoor Dining and Encroachment permits and working with participating businesses. There will also be potentially offsetting, but unknown

revenue gain from ability of restaurants able to serve a higher number of customers than utilizing indoor only occupancy standards.

Prepared by:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

PROCLAMATION NO. P-2020-03

A PROCLAMATION BY THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF PLACENTIA, AUTHORIZING THE CREATION OF AN ADMINISTRATIVE PROGRAM IN RESPONSE TO COVID-19 TO TEMPORARILY RELAX OUTDOOR DINING REGULATIONS, AND ON-SITE PARKING REQUIREMENTS, AND TO WAIVE RELATED FEES

WHEREAS, on January 30, 2020, the World Health Organization (WHO) declared the outbreak a “public health emergency of international concern” and on March 11, 2020, the WHO has elevated the public health emergency to the status of a pandemic. On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19. On February 26, 2020 the County of Orange declared a local emergency and a local health emergency. On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California; and

WHEREAS, in declaring a State of Emergency, the Governor indicated that, as of March 4, 2020, there were 129 confirmed cases of COVID-19 in the United States, including 53 in California, and more than 9,400 Californians across 49 counties in home monitoring based on possible travel-based exposure to the virus, with officials expecting the number of cases in California, the United States, and worldwide to increase; and

WHEREAS; on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen due to the potential introduction of COVID-19 to Placentia and Orange County; and

WHEREAS, as of May 18, 2020, 81,795 Californians have died due to COVID-19;

WHEREAS, as of May 18, 2020, there were 263 reported current COVID-19 cases in Orange County;

WHEREAS, as of May 18, 2020, 88 people in Orange County have died from COVID-19,

WHEREAS, the Governor has declared that California is now in “Stage 2” of reopening the economy, where retail (curbside and delivery only) and essential businesses can open with modifications;

WHEREAS, it is expected that when there is additional improvement in the Orange County area, that restaurants will be able to open with modifications;

WHEREAS, many local restaurants have been hard hit by the economic downturn;

WHEREAS, tables which are outside and set at a distance from other tables are safer than tables which are indoors and closely packed;

WHEREAS, during the pandemic there is a reduced need for on-site parking, and such parking spaces can safely be used to help accommodate outdoor seating.

WHEREAS, it is prudent for the city to establish regulations now, so that restaurants can operate in a reasonable and safe manner as soon as it is legal to do so;

WHEREAS, on May 19, 2020, the City Council voted ___ to ___ to proclaim that it supports this action of the City Administrator, acting as the City’s Director of Emergency Services, to assist restaurants in preparing for, and transitioning to “Phase 2” of the Governor’s roadmap;

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Administrator, acting as Director of the Emergency Services, that the City of Placentia’s Director of Development Services prepare and administer a program to assist local restaurants transition to “Phase 2” operation. The program shall be operative through 11:59 p.m. on November 19, 2020 unless extended or prematurely terminated and shall generally conform to the following:

1. *Outdoor Dining.* For the purpose of allowing restaurants to request an increase in the allowable public and private space available for outdoor dining: relax outdoor dining regulations, development standards and conditions of approval, and to establish regulations which allow outdoor consumption of alcohol at restaurants where indoor consumption of alcohol was already allowed; and
2. *Waive Fees.* Waive fees relating to the following until 11:59 p.m. on November 19, 2020:
 - a. Use of public space for outdoor dining; and
 - b. Applications for a relaxation of outdoor dining regulations.

3. *Parking.* Allow a reduction in mandatory on-site parking on private property for increased outdoor dining space with a property owner's permission; and
4. *Administration.* Establish a means to process these adjustments administratively. This includes making temporary administrative adjustments (i.e., reduction of enforcement on existing conditions of approval) to previously approved Use Permits and other entitlement mechanisms.

PROCLAIMED this 19th day of May 2020.

Damien R. Arrula, City Administrator
and Director of Emergency Services

Christian Bettenhausen, City Attorney

ATTEST:

Robert McKinnell, City Clerk



Placentia City Council

ORAL COMMUNICATIONS

DATE: MAY 19, 2020 CITY COUNCIL MEETING

SUBJECT: **ORAL COMMUNICATIONS BY EMAIL DUE TO COVID-19**

During the meeting, May 19, 2020 the following correspondence was received:

1. Renne Wyzykowski Trellis

O'Leary, Karen

From: Wyzykowski, Renne M. <rwyzykowski@lrrc.com>
Sent: Tuesday, May 19, 2020 7:07 PM
To: City Clerk
Subject: RE: Wyzykowski - Trellis - Oral Communications

Please read the following for us at tonight's City Council Meeting.

Thank you,

Dennis and Renne Wyzykowski

Good Evening Mayor and Council Members,

We submitted comments at the May 5, 2020 Council Meeting regarding our Trellis.

After our comments were read Mayor Ward Smith indicated he would like to see the matter finalized and have a meeting conducted with all parties involved, and preferably by the next meeting date which is tonight, May 19, 2020. Having not been contacted to date we are inquiring as to when the meeting to settle our Trellis matter might be held.

We want our voices and the truth heard.

Dennis & Renne Wyzykowski

From: City Clerk <cityclerk@placentia.org>
Sent: Tuesday, May 5, 2020 7:26 PM
To: Wyzykowski, Renne M. <rwyzykowski@lrrc.com>
Subject: Re: Wyzykowski - Trellis

[EXTERNAL]

You must email it and I'll read it for you.

Sent from my iPhone

On May 5, 2020, at 7:19 PM, Wyzykowski, Renne M. <rwyzykowski@lrrc.com> wrote:

We would like to speak in the oral communications Segment. How do we do that?

This message and any attachments are intended only for the use of the individual or entity to which they are addressed. If the reader of this message or an attachment is not the intended recipient or the employee or agent responsible for delivering the message or attachment to the intended recipient you are hereby notified that any dissemination, distribution or copying of this message or any attachment is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to the sender. The information transmitted in this message and any attachments may be privileged, is intended only for the personal and confidential use of the intended recipients, and is covered by the Electronic Communications Privacy Act, 18 U.S.C. §2510-2521.